

HOPKINTON POLICE DEPARTMENT

HOPKINTON, RHODE ISLAND



2022 POLICE OFFICER RECRUITMENT BOOKLET
(P.O.S.T. CERTIFIED POLICE OFFICERS)

APPLICATION PERIOD

AUGUST 5TH, 2022 THROUGH SEPTEMBER 16TH, 2022

CHIEF DAVID. S. PALMER

INTRODUCTION

The Hopkinton Police Department is now accepting entry-level applications for the position of Probationary Police Officer. The department currently consists of fifteen (15) sworn Police Officers along with four (4) civilian Dispatchers, one (1) civilian administrative staff member and (1) Retired Officer Corps Member. The department serves a picturesque 44 square-miles comprised of approximately 8,400 year-round residents. The Town is widely known for its hiking and walking trails, fishing locations, five (5) campgrounds, and supportive community.

Applicants interested in being considered for a challenging and rewarding career with the Hopkinton Police Department should carefully review the information in this booklet along with the instructions and flyer listed on www.hopkintonri.org/employment.

The current application process will be open from August 5th, 2022 through September 16th, 2022 at 4pm.

MINIMUM QUALIFICATIONS

All applicants for employment with the Hopkinton Police Department must meet the following minimum requirements as well as all required application steps to be eligible to proceed through the recruitment process for the position of Police Officer. Failure to meet any of the outlined qualification standards will automatically disqualify a candidate from the current recruitment process.

Entry Level Applicant
Must be 21 years of age at time of application
Must possess and provide a valid motor vehicle license
Must be a U.S. Citizen with a valid Social Security card
Must be able to pass an extensive background check
Must be an active Rhode Island P.O.S.T. certified Police Officer OR
Must have Police Credentials to apply for a Rhode Island P.O.S.T. certification (Out-of-State Certification)
Must be able to successfully pass a psychological and medical examination

P.O.S.T. CERTIFIED LATERAL TRANSFER TIMELINE

P.O.S.T. certified Police Officers applying as a lateral transfer or recent retiree will follow the below outline to be considered for employment as a Hopkinton Police Officer. Applicants MUST meet one of the below criteria to apply as a lateral transfer.

- Be a current Rhode Island P.O.S.T. certified Police Officer.
- Be a recently retired/resigned Police Officer with the credentials to re-apply for Rhode Island P.O.S.T. certification.
- Be an Out-of-State P.O.S.T. certified Police Officer with the credentials and certification to apply for a Rhode Island P.O.S.T. certification.

PHASE 1 - EMPLOYMENT APPLICATION:

All applications for employment will be completed and processed by mail or dropped off in person to Hopkinton Police Department, C/O Capt. Mark Carrier, 406 Woodville Rd Hopkinton, RI 02833. Applications MUST BE received NO LATER THAN September 16th, 2022 at 4pm. Applicants will be notified of recruitment progress and recruitment details via email. Applicants must provide a reliable email address during the application process in order to stay properly informed of future recruitment timelines and details.

Application Location: www.hopkintonri.org/employment

PHASE 4 – ORAL INTERVIEW(S):

Selected applicants that meet the P.O.S.T. certification criteria will be admitted to the oral interview process without needing to complete a written examination or physical agility test. Applicants will need to complete a medical examination paid for by the Town of Hopkinton.

PHASE 4 – COMPREHENSIVE BACKGROUND INVESTIGATION:

Candidates from the eligibility list who may be offered a conditional and contingent offer of probationary employment for the position of Police Officer with the Hopkinton Police Department, must successfully pass a series of pre-employment requirements; attain a satisfactory-average score on the battery of psychological tests; successful completion of the Rhode Island Municipal Police Academy fitness test; a medical examination, which shall include medical history and a drug screen test as well as an extensive background investigation.

SALARY AND BENEFITS

(As of July 1st, 2022)

- Starting Salary - \$66,064, Top Step - \$76,200.
- 8 Vacation Days after 1st year up to 22 Vacation Days.
- 5 Personal Days.
- Sick Time accrual up to 20 days annually.
- 14 Paid Holidays.
- Excellent Blue Cross / Blue Shield Health Insurance.
- Delta Dental Coverage.
- Ability to test for promotion after 3 years.
- Pension plan through the Rhode Island M.E.R.S. Retirement System.
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The Hopkinton Police contract is currently in the negotiation phase, our prior contract is available on the following website:

www.municipalfinance.ri.gov/contracts

QUESTIONS AND CONTACTS

Applicants who have questions regarding the process outlined in this booklet can direct them to the below contact or find more information on our website www.hopkintonpolice.org or www.hopkintonri.org/employment.

Captain Mark J. Carrier

401-377-7750 x333 MCCarrier@hopkintonpolice.org