

# HOPKINTON POLICE DEPARTMENT

HOPKINTON, RHODE ISLAND



2022

ENTRY-LEVEL POLICE OFFICER RECRUITMENT  
BOOKLET

APPLICATION PERIOD

**AUGUST 5<sup>TH</sup>, 2022 THROUGH SEPTEMBER 16<sup>TH</sup>, 2022**

CHIEF DAVID S. PALMER

## INTRODUCTION

The Hopkinton Police Department is now accepting entry-level applications for the position of Probationary Police Officer. The department currently consists of fifteen (15) sworn Police Officers along with four (4) civilian Dispatchers, one (1) civilian administrative staff member and (1) Retired Officer Corps Member. The department serves a picturesque 44 square-miles comprised of approximately 8,400 year-round residents. The Town is widely known for its hiking and walking trails, fishing locations, five (5) campgrounds, and supportive community.

Applicants interested in being considered for a challenging and rewarding career with the Hopkinton Police Department should carefully review the information in this booklet along with the instructions and flyer listed on [www.hopkintonri.org/employment](http://www.hopkintonri.org/employment).

**The current application process will be open from August 5<sup>th</sup>, 2022 through September 16<sup>th</sup>, 2022 at 4pm.**

### MINIMUM QUALIFICATIONS

All applicants for employment with the Hopkinton Police Department must meet the following minimum requirements as well as all required application steps to be eligible to proceed through the recruitment process for the position of Police Officer. Failure to meet any of the outlined qualification standards will automatically disqualify a candidate from the current recruitment process.

<b>Entry Level Applicant</b>
Must be 21 years of age at time of application
Must possess and provide a valid motor vehicle license
Must be a U.S. Citizen with a valid Social Security card
Must be able to pass an extensive background check
Must possess a High School Diploma or GED.
Must be able to successfully pass a written test, physical agility and psychological examination
Must be able to attend the twenty (20) week rigorous and challenging R.I. Municipal Police Academy.

## **ENTRY-LEVEL POLICE OFFICER RECRUITMENT PROCESS**

Entry-level applicants will follow the below recruitment outline to be considered for employment as a Police Officer.

### **PHASE 1 - EMPLOYMENT APPLICATION:**

All applications for employment will be completed and processed by mail or dropped off in person to Hopkinton Police Department, C/O Capt. Mark Carrier, 406 Woodville Rd Hopkinton, RI 02833. Applications **MUST BE** received **NO LATER THAN** September 16<sup>th</sup>, 2022 at 4pm along with a \$25 non-refundable application fee. Applicants will be notified of recruitment progress and recruitment details via email. Applicants must provide a reliable email address during the application process in order to stay properly informed of future recruitment timelines and details.

Application Location: [www.hopkintonri.org/employment](http://www.hopkintonri.org/employment)

### **PHASE 2 – PHYSICAL AGILITY AND WRITTEN TESTING:**

The written examination and the physical agility test will be held at:

**CHARIHO HIGH SCHOOL, 453 SWITCH ROAD, WOOD RIVER JUNCTION, RI, 02894**

**SEPTEMBER 24<sup>TH</sup>, 2022, AT 9:00 A.M.**

Check-in begins 1/2 hour prior to the start of the examination. **THERE IS NO LATE ENTRY.**

Candidates must be dressed in business attire. **NO** sneakers or jeans will be allowed. Candidates must have in their possession two (2) number two pencils and a valid driver's license. **NO** electronic devices, food, or study material will be allowed in the building prior to break. Bottled water only. Candidates should bring a light lunch with them prior to the start of the PT test. You will not be allowed to leave the testing facility.

For the PT test, candidates should be wearing black or dark blue shorts, a white t-shirt and running sneakers. You **MUST HAVE** a doctor's note in your possession at the time of the test stating you are able to participate, or you will not be allowed to test.

Hopkinton Police will accept a passing **Fit 2 Serve RI** Physical Agility test in lieu of the Physical Agility test being offered by the Hopkinton Police Department as long as it is within a 1-month window prior to the testing date.

Physical Agility Test: [www.fit2serveri.com](http://www.fit2serveri.com) (Next Test Scheduled for August 13th, 2022)

### **PHASE 4 – ORAL INTERVIEW(S):**

A limited number of candidates will be selected to participate in the oral interviews after successful completion of the prior phases. Oral interview candidates will be selected based on written and physical agility test scores. Oral interviews will be scheduled in mid-October 2022.

### **PHASE 4 – COMPREHENSIVE BACKGROUND INVESTIGATION:**

Candidates from the eligibility list who may be offered a conditional and contingent offer of probationary employment for the position of Police Officer with the Hopkinton Police Department, must successfully pass a series of pre-employment requirements; attain a satisfactory-average score on the battery of psychological tests; successful completion of the Rhode Island Municipal Police Academy fitness test; a medical examination, which shall include medical history and a drug screen test as well as an extensive background investigation.

## **SALARY AND BENEFITS**

**(As of July 1<sup>st</sup>, 2022)**

- Starting Salary - \$50,385, Top Step - \$76,200.
- 8 Vacation Days after 1<sup>st</sup> year up to 22 Vacation Days.
- 5 Personal Days.
- Sick Time accrual up to 20 days annually.
- 14 Paid Holidays.
- Excellent Blue Cross / Blue Shield Health Insurance.
- Delta Dental Coverage.
- Ability to test for promotion after 3 years.
- Pension plan through the Rhode Island M.E.R.S. Retirement System.
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The Hopkinton Police contract is currently in the negotiation phase, our prior contract is available on the following website:

[www.municipalfinance.ri.gov/contracts](http://www.municipalfinance.ri.gov/contracts)

## **QUESTIONS AND CONTACTS**

Applicants who have questions regarding the process outlined in this booklet can direct them to the below contact or find more information on our website [www.hopkintonpolice.org](http://www.hopkintonpolice.org) or [www.hopkintonri.org/employment](http://www.hopkintonri.org/employment).

**Captain Mark J. Carrier**

401-377-7750 x333 [MCarrier@hopkintonpolice.org](mailto:MCarrier@hopkintonpolice.org)