

**HOPKINTON LAND TRUST**  
**TRUSTEES PUBLIC MEETING MINUTES**

**January 22, 2019**

**PRESENT:** Marilyn Grant, *Chair*, Sarah Windsor, *Vice Chair*, Cynthia Johnson, Mary Gibbons, and Paul Wilcox, *Trustees*, Tom Thompson, *Associate Trustee*.

**ABSENT:** Carol Baker, *Secretary*, Ed Wood, *Trustee*.

- A. **Call to order** at 7:08 by Grant with 5 trustees, and therefore a quorum, present.
- B. **Approval of previous meeting minutes:** Minutes of January 8, 2019 Public and Executive minutes were reviewed and approved with annotations sent in by Johnson and Grant including adding Wilcox researching cost of trail camera.
- C. **Accounting of funds:** Webster \$130,396, Citizens \$20,451, Stewardship \$6860.90

**D. Reports**

**Chair:**

**Budget Request FY 19-20:** Grant working on a draft budget for FY 19-20 and doing a historical review of HLT spending, averaging \$38,000. Would like to ask for \$35-40,000 to cover annual expenses.

**Meeting with Town Manager:** Grant, Windsor and Wilcox met with Hopkinton Town Manager. He told them the Town Council told him to do level funding across the board.

Town Council will let us know when they will be discussing HLT funding when budget meetings are underway.

Windsor will email Sharon Davis, new town council member to schedule meeting to have conversation about history of HLT.

Grant plans on writing memo to Town Council regarding budget request, accomplishments of HLT.

Budget subcommittee formed of Windsor, Grant, Wilcox, to meet in the next few weeks.

Grant met with Hopkinton Budget director. He is researching wording on bond and if there are restrictions on how money is spent, if limited to acquisition. Short discussion on how acquisition should include appraisals, etc.

**Friends of the HLT:** see attached enclosure

**Land Management and Stewardship:**

**Trail Camera:** Wilcox researched options for trail camera. Cost range is from \$79-238. The most expensive would download pictures to phone, do not know if internet access would be needed on site. The less expensive cameras would have SD card that would need to be switched out to view pictures. It would need to be mounted 3-6' above ground and would be triggered by motion and voice. Thompson brought up points that it may be difficult to ID people and vandalism is likely. Discussion on option of purchasing cheap 'fake' camera.

Discussion to be continued. Decision by consensus to purchase less expensive camera, batteries and 2 SD cards and Wilcox will practice using it before mounting in Pelloni Preserve.

Expansion of Depot Square/Brushy Brook Trail update: Chris Anderson, CJ Doyle and Wood had phone conversation. Letter received from DEM stating need to apply for 'significant alteration'. Read letter line by line, Wood drafting response letter.

Crown Farm Preserve planning: Wood is working on preparing a RFP for engineering services; Johnson will call Wood to check on progress. Johnson, Windsor and Buford will work with engineer to review parking and trail work to be done.

Farm field lease – Barry James has been doing. Will need to contact Barry James, Gary Marsh and Teffts to see who may be interested in haying.

Need to get BDR done, and also on Baruti property. Windsor raised motion to contact Carol Trocki to see if her class can do Crown Hill Farm and Baruti, cost is \$500/each, and to ask for 50% match from Friends of HLT. Motion seconded by Wilcox, passed unanimously.

Grant will have discussion with Chris Anderson to define who determines what Friends money is spent on and clarify Friends role in relation to Land Trust.

Grills Wildlife sanctuary picnic tables: Malcolm Grant to purchase chain and lock to secure tables.

January reorganization – pushed to next meeting. Johnson raised motion to continue with same officers for next year. Seconded by Gibbons. Would pass unanimously, will discuss at next meeting.

**Funding and Grants: None**

**E. Old Business:** None

**F. New Business:** None

**G. Public Forum:** None

**H. Executive Session** [pursuant to RI Gen. Law Ch.46 42-46-5a (5)]. At 8:08 PM, Gibbons moved that we go into executive session, pursuant to R.I.G.L. 42-46-5 (a)(5), to discuss potential land acquisitions. Johnson seconded the motion, which carried by unanimous vote.

Return from Executive Session at 8:30 PM

**I. Adjourn 8:30 PM**

Respectfully submitted  
Mary Gibbons, Trustee