

POTTER HILL DAM INFORMATION COMMITTEE
MEETING MINUTES

September 8, 2021

Ashaway Fire Station, 213 Main Street – 2nd Floor, Ashaway, RI 02804

6:00 P.M. Call to Order.

1. Attendance and meeting protocol – 5 minutes
 - a. Jim, Carl, Bob, Howie, Marie, Scott Bill, Sharon Davis
2. Review and accept the prior meeting minutes – 5 minutes
 - a. Minutes accepted
3. Old business
 - a. Meeting with the Town of Westerly
 - Sharon Davis provided an update on the 9/2 Phone conference meeting Steve Moffitt, Sharon Davis, Lisa Pellegrini, and Brian Rosso.
 - Sharon presented FAQ responses from Westerly. She recapped what she felt is the most important
 - b. Well Survey
 - i. Jim spoke to Gina Fuller who wants us to use their Westerly survey only.
 - ii. Sharon Davis indicated the deadline for well survey is extended to October 1
 - iii. Sharon Davis provided directions from Lisa Pellegrini that results gathered from our team need to be entered into the Survey site.
 - i. Sharon Davis provided directions from Lisa Pellegrini to put first priority on 91 homes in the attached list
 - ii. Sharon Davis will update Lisa Pellegrini that Jim Duksta will be the point of contact for the well information
 - iii. Our list created from GIS has approximately 165 properties that are within 1000 of the river.
 - iv. The committee agreed this deadline needs to be addressed with urgency and determined the following for the 165 properties that are within 1000 of the river.
 1. Robo-call needs to go out within 48 hours
 - a. Robocall revised and completed.
 - b. Script for the town clerk created and completed.
 2. Flyer needs to be completed
 3. The color Flyer and survey needs to be printed to take/mail to people's houses. Two committee members should go together for visits.

4. Follow up calls need to be made
- v. Sharon will request to put the link to the Westerly Well survey on the Hopkinton Town page

There is a proposal by the Town of Westerly and Governmental agencies to remove the Potter Hill Dam which would drop the water level of the river up to six and a half feet. If you are within 1,000 feet of the Pawcatuck River your well may be negatively impacted, and you need to complete this [Well Survey](#)

For additional information please see the [Potter Hill Dam Information Website](#)

1.

4. New Business
 - a. Howie explained how the granite from the mill could be used to create the riffle pond and how to reroute the river through where the mill currently stands
5. Discuss next steps – 5 minutes
 - a. Jim will send the robocall and response script to Brian Rosso, Lisa Cook Martin.
 - b. Sharon Davis will request for the town for the postage for the surveys, color copies for flyers
 - c. Phone calls for the 165 properties that are within 1000 of the river.
 - d. Create a letter to accompany the survey ...”you are receiving this survey because
 - e. Send the list of properties within 1,000 feet to Lisa
 - f. Sharon – Sharon.davis@hopkintonri.org
6. Set date of next meeting: September 14
 - a. Motion made to resume weekly meetings until further notice. Seconded and approved.
7. Adjournment.