

POTTER HILL DAM INFORMATION COMMITTEE  
ORGANIZATIONAL MEETING MINUTES  
June 17, 2021

The meeting was held at the Hopkinton Town Hall, 1 Town House Road, Hopkinton, RI 02833 beginning at 6:00 P.M.

Present: Robert Gelinias, James Duksta, Roger Perry, Carl Rosen; Town Councilor Scott Bill Hirst; Town Clerk Elizabeth Cook-Martin.  
Absent: Howard Mills, Marie Ward.

The Town Clerk swore in the members of the committee; distributed folders with the charge for the committee, member names and contact information along with a couple of pertinent letters from Representative Kennedy. She briefly reviewed the requirements of the Open Meetings Act and the importance of adhering to its requirements for properly posting agendas and taking minutes.

Regarding organization of the committee, Roger Perry nominated James Duksta; Robert Gelinias seconded the nomination and all were in favor. Mr. Duksta accepted the position for the interim but wished to have it included on the next agenda for formal vote of the entire committee. The agenda will also include selection of a vice chairperson and clerk/secretary. The Town Clerk reported another appointment to the committee was pending on Monday, June 21, 2021. She also reported there was to be a presentation by the RIDEM regarding proposed repairs to the Wyoming Dam that may be of interest to the committee.

The committee would like to begin meeting weekly and selected Tuesdays as an amenable day all were available. Meetings will be from 6:00 PM to 7:30 PM or 8:00 PM. The Town Clerk suggested a few options for consideration for meeting locations. She will reach out to the Ashaway Library and the Ashaway Fire Station to determine if their conference space was available. Then, if necessary, reach out to the Hopkinton Police Department and the last option would be to use the Town Hall Meeting Room. The committee would like to know if these options have a pull-down screen.

The committee would like to begin receiving information that has already been gathered by the Town of Westerly. The Town Clerk will reach out and request a pdf of Westerly's proposal.

The meeting adjourned at 6:50 PM.

Respectfully submitted:

Elizabeth J. Cook-Martin  
Town Clerk