



TOWN OF HOPKINTON OPERATING BUDGET

FY 2021-2022

<u>EXPENSE</u>		FY 18/19	FY 18/19	FY 19/20	FY 19/20	FY 20/21	FY 20/21	FY 21/22	Change	%
Pages		Budget	Actual	Budget	Actual	Budget	12/31/2020	Budget	From	%
		Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	FY 20/21	Change
40	Education	\$ 18,759,809	\$ 18,759,809	\$ 19,337,865	\$ 19,337,865	\$ 20,092,924	\$ 9,242,745	20,561,560	\$ 468,636	2.3%
5,6	General Government	452,282	476,576	452,282	559,915	518,857	330,188	518,857	-	0.0%
7,8	Town Clerk	290,185	288,346	290,185	298,633	319,964	168,274	319,964	-	0.0%
9	Probate Court	12,156	14,687	12,156	14,558	12,156	7,034	12,156	-	0.0%
9	Board of Canvassers	7,679	7,141	7,679	6,816	7,579	6,719	7,579	-	0.0%
9	Elections	8,568	7,727	8,568	2,939	8,968	302	8,968	-	0.0%
10,11	Tax Assessor	141,543	128,361	141,543	139,138	139,797	70,269	139,797	-	0.0%
12,13	Tax Collector	118,003	125,780	118,003	131,418	128,817	63,785	128,817	-	0.0%
13	Tax Sale	1	11,376	1	14,784	1	38,115	1	-	0.0%
14,15	Finance	211,264	210,992	211,264	234,020	237,166	110,361	237,166	-	0.0%
16,17	Debt Service	388,449	388,332	388,449	448,464	543,031	165,176	543,031	-	0.0%
18,19	GIS/IT	109,664	121,771	109,664	128,403	134,549	87,005	134,549	-	0.0%
20,21	Building/Zoning	138,389	178,088	138,389	180,067	212,055	103,613	212,055	-	0.0%
22,23	Planner	140,660	150,566	140,660	129,306	146,033	70,419	146,033	-	0.0%
24-26	Police	1,989,819	2,144,800	1,989,819	2,085,968	2,154,223	1,060,338	2,154,223	-	0.0%
27,28	Dispatchers	334,598	348,190	334,598	363,654	353,441	178,895	353,441	-	0.0%
29,30	Animal Control	68,028	39,072	68,028	83,699	93,182	49,026	93,182	-	0.0%
31,32	Emergency Mgmt.	14,656	14,368	14,656	14,054	14,656	8,761	14,656	-	0.0%
33-34	Public Works	1,177,569	1,129,765	1,177,570	1,083,605	1,170,473	521,914	1,170,473	-	0.0%
35	Landfill	14,000	-	14,000	15,000	16,000	-	16,000	-	0.0%
36-39	Parks & Recreation	280,927	300,853	280,927	280,456	297,630	78,279	297,630	-	0.0%
41,42	Town Manager	160,409	162,212	160,409	163,809	174,811	63,789	174,811	-	0.0%
43,44	Municipal Court	16,164	14,792	16,164	12,708	18,111	8,651	18,111	-	0.0%
45,46	Town Council	17,151	14,328	17,151	17,285	17,151	6,598	17,151	-	0.0%
47,48	Zoning Board	4,480	3,675	4,480	1,413	2,404	1,077	2,404	-	0.0%
48	Planning Board	3,053	5,296	3,053	2,148	3,053	1,507	3,053	-	0.0%
49	Tax Board of Review	431	215	431	-	431	-	431	-	0.0%
49	Conservation Commission	3,500	3,398	3,500	3,492	3,500	380	3,500	-	0.0%
49	Juvenile Hearing Board	100	-	100	-	-	-	-	-	n.m.
49	Historic District Commission	500	463	500	500	500	500	500	-	0.0%
50	Grants/Contributions	242,500	242,500	242,500	242,500	250,000	117,696	250,000	-	0.0%
	Total Municipal Oper. Exp.	\$ 6,346,729	\$ 6,533,670	\$ 6,346,729	\$ 6,658,752	\$ 6,978,588	\$ 3,318,670	\$ 6,978,588	\$ -	0.0%
	Capital Transfer	454,277	454,277	454,277	\$301,995	132,374	132,374	132,374	-	0.0%
	Total Town Expense	\$ 25,560,815	\$ 25,747,756	\$ 26,138,871	\$ 26,298,612	\$ 27,203,886	\$ 12,693,789	\$ 27,672,522	\$ 468,636	1.7%

REVENUE		FY 18/19	FY 18/19	FY 19/20	FY 19/20	FY 20/21	FY 20/21	FY 21/22	Change	%
Pages		Budget	Actual	Budget	Actual	Budget	12/31/2020	Budget	From	Change
		Revenues	Revenues	Revenues	Revenues	Revenues	Revenues	Revenues	FY 20/21	%
40	Education	\$ 5,255,713	\$ 5,231,545	\$ 5,255,713	\$ 5,178,359	\$ 5,497,050	\$ 2,357,463	\$ 5,600,850	\$ 103,800	1.9%
4	Tax Levy for Education	13,504,096	13,528,264	14,082,152	14,159,506	14,595,874	6,885,282	14,960,710	364,836	2.5%
4	Total Education Revenue	\$ 18,759,809	\$ 18,759,809	\$ 19,337,865	\$ 19,337,865	\$ 20,092,924	\$ 9,242,745	\$ 20,561,560	\$ 468,636	2.3%
4	Tax Levy for Municipal	\$ 4,220,833	\$ 4,453,235	\$ 4,350,601	\$ 4,382,210	\$ 4,387,372	\$ 2,497,732	\$ 4,514,947	\$ 127,575	2.9%
6	General Government	1,392,592	1,377,547	1,392,592	1,488,483	1,681,937	902,941	1,681,937	-	0.0%
8	Town Clerk	180,000	196,061	180,000	222,585	215,000	81,778	215,000	-	0.0%
9	Probate Court	12,001	16,644	12,001	18,435	14,001	9,109	14,001	-	0.0%
11	Tax Assessor	100	4,846	100	3,748	100	2,284	100	-	0.0%
13	Tax Collector	8,000	7,966	8,000	9,464	8,000	4,101	8,000	-	0.0%
13	Tax Sale	1	17,128	1	14,070	1	54,304	1	-	0.0%
21	Building/Zoning	85,003	280,772	85,003	346,445	330,003	79,131	330,003	-	0.0%
23	Planner	4,000	17,778	4,000	13,519	10,300	18,816	10,300	-	0.0%
26	Police	83,000	388,412	83,000	172,525	152,000	54,411	152,000	-	0.0%
30	Animal Control	1,500	625	1,500	5,312	3,000	1,944	3,000	-	0.0%
32	Emergency Mgmt.	14,656	7,328	14,656	7,328	14,656	-	14,656	-	0.0%
35	Public Works	2	44,936	2	35,003	2	9,575	2	-	0.0%
37-39	Recreation	125,500	121,831	125,500	64,881	131,300	5,142	131,300	-	0.0%
44	Municipal Court	40,000	29,518	40,000	26,663	33,000	5,079	33,000	-	0.0%
48	Zoning Board of Review	3,050	8,757	3,050	4,104	2,051	-	2,051	-	0.0%
48	Planning Board	500	-	500	-	500	-	500	-	0.0%
	Fund Balance Unreserved	630,268	14,558	500,500	160,221	127,740	127,740	165	(127,575)	-99.9%
	Total Municipal Revenue	\$ 6,801,006	\$ 6,987,942	\$ 6,801,006	\$ 6,974,996	\$ 7,110,962	\$ 3,854,087	\$ 7,110,963	\$ 0	0.0%
	Total Town Resources	\$ 25,560,815	\$ 25,747,751	\$ 26,138,871	\$ 26,312,861	\$ 27,203,886	\$ 13,096,832	\$ 27,672,523	\$ 468,636	1.7%

Memo Items:

Surplus/(Deficit)	\$ 0	\$ (5)	\$ 0	\$ 14,249	\$ (0)	\$ 403,043	\$ 0	\$ 0	\$ 0	
Total Taxes	\$ 17,724,929	\$ 17,981,499	\$ 18,432,753	\$ 18,541,716	\$ 18,983,246	\$ 9,383,014	\$ 19,475,657		492,411	2.6%

TAX LEVY CALCULATION:	Assessed Value	Exemptions	Net Assessed	Tax Rate	Levy	Collection Rate	Est. Collected Revenue
<u>FY 20/21 Tax Levy</u>							
Real Estate	\$ 999,316,800	\$ 14,988,837	\$ 984,327,963	\$ 18.28	\$ 17,993,497	0.970	\$ 17,453,692
Tangibles	40,652,020	-	40,652,020	18.28	743,055	0.970	720,764
Real Estate & Tangibles	1,039,968,820	14,988,837	1,024,979,983	18.28	18,736,553		18,174,456
Motor Vehicle	67,172,977	25,244,334	41,928,643	21.18	887,803	0.944	838,524
TOTAL	\$ 1,107,141,797	\$ 40,233,171	\$ 1,066,908,626	\$ 18.39	\$ 19,624,355	0.969	\$ 19,012,980

FY 21/22 Tax Levy

Real Estate	\$ 1,007,332,000	\$ 15,252,431	\$ 992,079,569	\$ 18.53	\$ 18,383,234	0.970	\$ 17,831,737
Tangibles	46,663,620	-	46,663,620	18.53	864,677	0.970	838,737
Real Estate & Tangibles	1,053,995,620	15,252,431	1,038,743,189	18.53	19,247,911		18,670,474
Motor Vehicle	72,392,950	28,996,109	40,250,333	21.18	852,502	0.944	805,183
TOTAL	\$ 1,126,388,570	\$ 44,248,540	\$ 1,078,993,522	\$ 18.63	\$ 20,100,413	0.969	\$ 19,475,657

	Amount	Percentage
Increase in RP and TNG Tax Levy	511,359	2.73%
<u>Allowable increase in tax levy</u>	<u>749,462</u>	4.00%
Amount under/(over) tax levy cap	238,104	
Max. RP and Tangible Tax Levy FY21/22	\$ 19,486,015	

FY 21/22	Tax Revenue	RP Tax Levy	Direct Tax Rate
Education	77% \$ 14,960,710	\$ 14,342,189	\$ 14.23
Municipal	23% 4,514,947	4,328,285	4.30
FY 20/21 Tax Revenue	\$ 19,475,657	\$ 18,670,474	\$ 18.53

FY 20/21	Tax Revenue	RP Tax Levy	Direct Tax Rate
Education	77% \$ 14,595,874	\$ 13,952,157	\$ 14.03
Municipal	23% 4,387,372	4,193,877	4.22
FY 19/20 Tax Revenue	\$ 19,012,980	\$ 18,174,456	\$ 18.28

		FY 18/19	FY 18/19	FY 19/20	FY 19/20	FY 20/21	FY 20/21	FY 21/22
<u>GENERAL GOVERNMENT (000)</u>		Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>HEALTH</u>								
000	4110 HEALTH/DENTAL INSURANCE Reim. Expense	\$ 1	\$ 60,155	\$ 1	\$ 49,495	\$ 1	\$ 35,088	\$ 1
000	3415 HEALTH/DENTAL INSURANCE Revenue	1	(58,354)	1	(47,310)	1	(11,425)	1
000	4125 UEMPLOYMENT EXPENSE	-	1,144	-	-	-	6,494	-
		2	2,945	2	2,185	2	30,157	2
<u>SERVICES</u>								
000	5030 BOUNTIES	\$ 5	\$ -	\$ 5	\$ -	\$ 5	\$ -	\$ 5
000	5060 CONTRACT SERVICES	9,300	16,768	9,300	17,686	12,800	7,060	12,800
000	5075 DUES & FEES	500	1,175	500	860	500	200	500
000	5160 STATE AID TO LIBRARIES	34,850	34,850	34,850	36,702	35,851	15,475	35,851
000	5175 LEAGUE OF CITIES & TOWNS	3,423	3,423	3,423	3,594	3,773	3,773	3,773
		48,078	56,216	48,078	58,842	52,929	26,508	52,929
<u>BUILDING & OPERATIONS</u>								
000	5100 ELECTRICITY	\$ 6,200	\$ 6,371	\$ 6,200	\$ 6,442	\$ 5,910	\$ 3,554	\$ 5,910
000	5150 HEATING FUEL	5,000	4,436	5,000	9,945	5,000	1,949	5,000
000	5355 STREET LIGHTING	14,000	30,169	14,000	-	14,000	-	14,000
000	5356 STREET LIGHTING MAINTENANCE	10,000	-	10,000	4,699	9,397	4,699	9,397
000	5180 INSURANCE - PROPERTY & CASUALTY	118,202	116,430	118,202	116,476	128,963	130,971	128,963
000	5240 POSTAGE	4,000	4,910	4,000	4,304	3,400	2,776	3,400
000	4045 WATER TESTING	3,000	2,076	3,000	3,134	2,076	1,233	2,076
000	5301 1904 BUILDING- ELECTRICITY	1,000	902	1,000	577	780	332	780
000	5410 TELEPHONE / FAX / INTERNET	15,800	14,592	15,800	15,838	14,400	4,386	14,400
		177,202	179,886	177,202	161,415	183,926	149,900	183,926
<u>LEGAL</u>								
000	5225 LEGAL FEES - SOLICITOR	\$ 145,000	\$ 171,916	\$ 145,000	\$ 198,960	\$ 192,000	\$ 98,785	\$ 192,000
000	5226 LITIGATION & COLLECTIVE BARGAINING	82,000	65,613	82,000	121,906	90,000	24,838	90,000
000	5500 TRANSFER TO RESTRICTED FUND- DEM Grant	-	-	-	16,607	-	-	-
		227,000	237,529	227,000	337,473	282,000	123,623	282,000
DEPARTMENT TOTAL		\$ 452,282	\$ 476,576	\$ 452,282	\$ 559,915	\$ 518,857	\$ 330,188	\$ 518,857

GENERAL GOVERNMENT (000)

	FY 18/19	FY 18/19	FY 19/20	FY 19/20	FY 20/21	FY 20/21	FY 21/22
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
REVENUE							
000 3109 DELINQUENT TAXES COLLECTED	\$ 550,000	\$ 574,589	\$ 550,000	\$ 574,384	\$ 550,000	\$ 247,494	\$ 550,000
000 3200 DELINQUENT INTEREST & PENALTIES	40,000	35,147	40,000	44,876	35,000	17,295	35,000
000 3201 CURRENT INTEREST & PENALTIES	15,000	52,461	15,000	32,113	50,000	22,666	50,000
000 3403 IMPACT FEE TRANSFER	-	-	-	-	130,000	130,000	130,000
000 3300 PUBLIC SERVICE CORP. TAX	101,482	102,244	101,482	101,020	102,244	-	102,244
000 3310 HOTEL/MEAL TAX	63,440	58,165	63,440	55,297	63,161	26,920	63,161
000 3520 MV EXCISE TAX REIMBURSEMENT	508,609	440,403	508,609	566,002	635,969	342,356	635,969
000 3317 STATE AID TO LIBRARIES	34,850	34,850	34,850	36,702	35,851	15,340	35,851
000 3343 MISCELLANEOUS RECEIPTS	1,500	1,297	1,500	2,805	1,500	258	1,500
000 3510 INTEREST ON INVESTMENTS	9,000	9,679	9,000	6,572	9,500	1,424	9,500
000 3410 LEASE PAYMENT - CHARIHO	2	2	2	2	2	2	2
000 3315 RENT THAYER HOUSE	13,600	13,600	13,600	13,600	13,600	5,762	13,600
000 3350 TOWER RENT	55,109	55,110	55,109	55,110	55,110	93,424	55,110
DEPARTMENT TOTAL	1,392,592	1,377,547	1,392,592	1,488,483	1,681,937	902,941	1,681,937

TOWN CLERK

The Town Clerk’s Office is committed in its mission of providing a high level of municipal services to keep Hopkinton in the forefront as one of Rhode Island’s best communities. Its goal is to make everyone feel welcome and conduct business in a professional manner in a timely fashion. This Office conducts many of the day-to-day informational and documentary transactions between the Town and its residents and businesses. The Town Clerk, assisted by three staff members, provides many services to the public, including those relating to the Town Council, Elections, Board of Canvassers, Vital Statistics, Land Evidence Records, Licenses, Probate Court and the Zoning Board of Review. Internally, the Town Clerk’s Office views itself as an information source and communication conduit between the public and Town government.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Town Clerk	100	\$ 60,479	\$ -	\$ -	\$ -	\$ -	\$ 3,500	\$ -	\$ -	\$ 63,979
Town Clerk Deputy	100	50,902	-	1,000	-	-	22,867	980	5,246	70,503
Town Clerk- Sr. Clerk	100	46,344	1,390	-	-	-	22,867	980	5,246	66,335
Town Clerk- Clerk	100	42,478	-	2,500	-	-	22,867	980	5,246	63,579
Total Town Clerk		200,203	1,390	3,500	-	-	72,101	2,940	15,739	264,395
Board Canvassars	120	\$ 1,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200
Total Board Canvass.		1,200	-	-	-	-	-	-	-	1,200
Probate Judge	110	\$ 6,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,500
Probate Clerk	110	4,720	-	-	-	-	-	-	-	4,720
Total Probate		11,220	-	-	-	-	-	-	-	11,220

<u>TOWN CLERK (100)</u>		FY 18/19 Budget	FY 18/19 Actual	FY 19/20 Budget	FY 19/20 Actual	FY 20/21 Budget	FY 20/21 YTD 12/31	FY 21/22 Budget
<u>COMPENSATION & SALARY</u>								
100	4000 TOWN CLERK SALARY	\$ 56,996	\$ 56,996	\$ 56,996	\$ 58,583	\$ 59,880	\$ 28,328	\$ 59,880
100	4005 DEPUTY TOWN CLERK SALARY	46,745	47,829	46,745	50,306	51,398	24,315	51,398
100	4010 FULL TIME WAGES	85,332	82,243	85,332	73,114	91,331	42,969	91,331
100	4090 PAYROLL TAXES	13,824	13,996	13,824	13,267	14,630	6,879	14,630
100	4110 HEALTH /DENTAL INSURANCE	53,914	47,810	53,914	54,198	67,572	39,417	67,572
100	4111 HEALTH/DENTAL INS. CO-SHARE	(11,861)	(10,234)	(11,861)	(12,474)	(14,866)	(7,433)	(14,866)
100	4120 HEALTH/DENTAL INS. BUY BACK	3,500	6,125	3,500	3,500	3,500	1,750	3,500
100	4105 LIFE INSURANCE	375	310	375	268	375	210	375
100	4140 WORKERS COMP INSURANCE	655	579	655	610	693	698	693
100	4130 PENSIONS	6,505	6,234	6,505	8,420	10,066	4,668	10,066
100	4150 EYE CARE PROGRAM	300	175	300	124	300	-	300
		256,285	252,063	256,285	249,916	284,880	141,801	284,880
<u>ADVERTISING</u>								
100	5020 LEGAL ADVERTISING	\$ 8,000	\$ 11,551	\$ 8,000	\$ 18,866	\$ 9,000	\$ 11,226	\$ 9,000
		8,000	11,551	8,000	18,866	9,000	11,226	9,000
<u>SERVICES</u>								
100	5060 CONTRACT SERVICES	\$ 18,000	\$ 18,000	\$ 18,000	\$ 23,458	\$ 18,000	\$ 13,251	\$ 18,000
100	5075 DUES & FEES	500	440	500	520	500	320	500
100	5090 EDUCATION	300	925	300	300	925	-	925
100	5200 LEASED EQUIPMENT	1,000	609	1,000	609	609	152	609
100	5250 PRESERVATION OF TOWN RECS.	1,000	-	1,000	-	1,000	-	1,000
		20,800	19,974	20,800	24,887	21,034	13,723	21,034
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>								
100	5270 PRINTING & COPYING	\$ 1,200	\$ 1,869	\$ 1,200	\$ 2,275	\$ 1,500	\$ 640	\$ 1,500
100	5310 REPAIRS & MAINTENANCE/EQUIP.	300	-	300	-	200	-	200
100	5390 OPERATING SUPPLIES	3,000	2,346	3,000	2,323	2,700	884	2,700
100	5400 SUPPLIES - DOG LICENSES	400	356	400	289	350	-	350
100	5420 TRAVEL & CONFERENCE	200	187	200	77	300	-	300
		5,100	4,758	5,100	4,964	5,050	1,524	5,050
DEPARTMENT TOTALS		\$ 290,185	\$ 288,346	\$ 290,185	\$ 298,633	\$ 319,964	\$ 168,274	\$ 319,964
<u>TOWN CLERK REVENUE</u>								
100	3406 TOWN CLERK REVENUE	180,000	196,061	180,000	222,585	215,000	81,778	215,000
		180,000	196,061	180,000	222,585	215,000	81,778	215,000

	FY 18/19 Budget	FY 18/19 Actual	FY 19/20 Budget	FY 19/20 Actual	FY 20/21 Budget	FY 20/21 YTD 12/31	FY 21/22 Budget
<u>TOWN CLERK (100)</u>							
<u>PROBATE COURT (110)</u>							
110 4000 PROBATE JUDGE STIPEND	\$ 6,500	\$ 6,300	\$ 6,500	\$ 6,300	\$ 6,500	\$ 3,150	\$ 6,500
110 4040 PROBATE CLERK STIPEND	4,720	4,720	4,720	4,720	4,720	2,360	4,720
110 4090 PAYROLL TAXES	858	843	858	843	858	422	858
110 4140 WORKERS COMP INSURANCE	77	37	77	39	77	78	77
110 5020 LEGAL ADVERTISING - PROBATE	1	2,787	1	2,656	1	1,024	1
	12,156	14,687	12,156	14,558	12,156	7,034	12,156
<u>PROBATE REVENUES (110)</u>							
110 3400 PROBATE REVENUES	\$ 12,000	\$ 13,444	\$ 12,000	\$ 15,650	\$ 14,000	\$ 7,959	\$ 14,000
110 3401 PROBATE ADVERTISING	1	3,200	1	2,785	1	1,150	1
	12,001	16,644	12,001	18,435	14,001	9,109	14,001
<u>BOARD OF CANVASSERS (120)</u>							
120 4040 STIPENDS	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
120 4020 CLERK STIPEND	1,200	1,200	1,200	1,200	1,200	1,200	1,200
120 4043 CANVASSERS WAGES	500	94	500	-	300	-	300
120 4090 PAYROLL TAXES	474	474	474	474	474	474	474
120 4140 WORKERS COMP INSURANCE	4	4	4	4	4	4	4
120 5020 ADVERTISING - LEGAL	400	369	400	138	500	-	500
120 5390 SUPPLIES	100	-	100	-	100	41	100
	7,679	7,141	7,679	6,816	7,579	6,719	7,579
<u>ELECTIONS (130)</u>							
130 4020 ELECTION WAGES-APPOINTED	\$ 7,000	\$ 6,100	\$ 7,000	\$ 2,202	\$ 7,500	\$ 4,075	\$ 7,500
130 4045 TOWN MODERATOR	50	50	50	50	50	-	50
130 4045 TOWN SERGEANT	300	300	300	200	300	-	300
130 4140 WORKERS COMP INSURANCE	18	16	18	17	18	18	18
130 5020 ADVERTISING - LEGAL	600	840	600	-	600	-	600
130 5390 SUPPLIES	600	421	600	470	500	(3,791)	500
	8,568	7,727	8,568	2,939	8,968	302	8,968

TAX ASSESSOR

The Assessor's Office is responsible for producing an annual tax roll. The office is also responsible for the mass appraisal of real estate and personal property for tax purposes, along with the collection and maintenance of property data, including property ownership, location, size, use, physical characteristics, sales price, rents, costs and operating expenses. In addition, it consistently updates revaluation procedures on properties for required performance audits, defense of appeals, public relations and management information. The Assessor also makes periodic field inspections to identify properties and ensure that data is complete and accurate. The Assessor's office implements a full revaluation every nine years with a statistical update every three years.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Assessor	200	\$ 56,560	\$ -	\$ 2,500	\$ 420	\$ -	\$ 9,486	\$ 302	\$ 2,153	\$ 67,114
Assessor Sr. Clerk	200	46,344	-	2,500	-	-	22,867	980	5,246	67,444
Total Assessor		102,904	-	5,000	420	-	32,353	1,282	7,400	134,559

<u>TAX ASSESSOR (200)</u>			FY 18/19	FY 18/19	FY 19/20	FY 19/20	FY 20/21	FY 20/21	FY 21/22	
			Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget	
<u>COMPENSATION & SALARY</u>										
200	4000	TAX ASSESSOR SALARY	\$ 54,185	\$ 58,500	\$ 54,185	\$ 58,950	\$ 56,920	\$ 27,675	\$ 56,920	
200	4010	FULL TIME WAGES	45,140	36,267	45,140	48,499	48,049	22,544	48,049	
200	4090	PAYROLL TAXES	7,068	6,854	7,068	7,747	7,719	3,686	7,719	
200	4110	HEALTH /DENTAL INSURANCE	31,539	22,154	31,539	15,998	18,484	10,782	18,484	
200	4111	HEALTH/DENTAL INS. CO-SHARE	(6,938)	(5,167)	(6,938)	(3,909)	(4,066)	(2,033)	(4,066)	
200	4120	HEALTH/DENTAL INS. BUY BACK	-	-	-	-	-	-	-	
200	4105	LIFE INSURANCE	250	180	250	214	250	140	250	
200	4140	WORKERS COMP INSURANCE	1,642	1,494	1,642	1,573	1,740	1,752	1,740	
200	4130	PENSIONS	3,139	3,008	3,139	4,681	4,945	2,375	4,945	
200	4150	EYE CARE PROGRAM	350	-	350	-	350	-	350	
200	5410	CELL PHONE ALLOWANCE	420	420	420	420	420	420	420	
			136,793	123,710	136,793	134,173	134,811	67,341	134,811	
<u>SERVICES</u>										
200	5065	CONTRACT SERVICES - TAX ROLL	\$ 1,200	\$ 830	\$ 1,200	\$ 750	\$ 766	\$ 402	\$ 766	
200	5075	DUES & FEES	200	315	200	680	715	715	715	
200	5090	EDUCATION	1,000	1,001	1,000	590	750	100	750	
200	5230	MILEAGE/FUEL	850	543	850	362	750	144	750	
			3,250	2,689	3,250	2,382	2,981	1,361	2,981	
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>										
200	5270	PRINTING AND COPYING	\$ 1,020	\$ 817	\$ 1,020	\$ 598	\$ 825	\$ 461	\$ 825	
200	5390	SUPPLIES	480	1,145	480	1,985	1,180	1,106	1,180	
			1,500	1,962	1,500	2,583	2,005	1,567	2,005	
DEPARTMENT TOTALS			\$ 141,543	\$ 128,361	\$ 141,543	\$ 139,138	\$ 139,797	\$ 70,269	\$ 139,797	
<u>TAX ASSESSOR REVENUES</u>										
200	3108	LAND USE PENALTY - OPEN SPACE	-	4,760	-	-	-	-	-	
200	3400	REVENUES: TAX ASSESSOR	100	86	100	3,748	100	2,284	100	
			100	4,846	100	3,748	100	2,284	100	

TAX COLLECTOR

The Tax Collector directs and administers the statutory and ordinance responsibilities of the Office, including the planning, organizing and supervision of the billing process. This Office conducts the collection of real estate, personal property, motor vehicle taxes and other miscellaneous receivables for approximately 9,000 individual accounts. It also prepares tax bills from the Grand List furnished by the Tax Assessor. In addition, it directs the recording and collection of local property taxes, special assessments, liens, and other municipal revenues. This Office also conducts a tax sale each year for unpaid real estate taxes on local property and provides tax information for banks, attorneys and the general public.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Collector	210	\$ 54,540	\$ 1,636	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57,176
Collector Deputy	210	31,716	-	-	-	-	22,867	980	5,246	50,317
Total Collector		86,256	1,636	1,000	-	-	22,867	980	5,246	107,493

<u>TAX COLLECTOR (210)</u>		FY 18/19	FY 18/19	FY 19/20	FY 19/20	FY 20/21	FY 20/21	FY 21/22	
		Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget	
<u>COMPENSATION & SALARY</u>									
210	4000	TAX COLLECTOR SALARY	\$ 56,252	\$ 56,476	\$ 56,252	\$ 55,094	\$ 56,299	\$ 25,996	\$ 56,299
210	4020	PART TIME WAGES	32,066	32,072	32,066	35,729	31,197	14,547	31,197
210	4090	PAYROLL TAXES	6,602	6,531	6,602	6,651	6,314	2,912	6,314
210	4110	HEALTH /DENTAL INSURANCE	9,163	17,973	9,163	21,679	22,524	13,139	22,524
210	4111	HEALTH/DENTAL INS. CO-SHARE	(2,016)	(3,985)	(2,016)	(4,769)	(4,955)	(2,478)	(4,955)
210	4105	LIFE INSURANCE	175	180	175	214	175	140	175
210	4140	WORKERS COMP INSURANCE	313	285	313	300	299	301	299
210	4130	PENSIONS	3,072	2,910	3,072	4,129	4,139	2,156	4,139
210	4150	EYE CARE PROGRAM	175	-	175	175	175	-	175
			105,803	112,442	105,803	119,202	116,167	56,714	116,167
<u>SERVICES</u>									
210	5075	DUES AND FEES	100	351	100	100	200	173	200
210	5090	EDUCATION	200	200	200	44	200	-	200
210	5010	ADVERTISING	150	-	150	-	-	-	-
			450	551	450	144	400	173	400
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>									
210	5230	MILEAGE REIMBURSEMENT	\$ 100	\$ 76	\$ 100	\$ -	\$ 100	\$ -	\$ 100
210	5240	POSTAGE	1,750	1,721	1,750	1,375	1,250	991	1,250
210	5390	SUPPLIES	900	818	900	610	900	217	900
210	5392	TAX BILL EXPENSES	9,000	10,172	9,000	10,087	10,000	5,690	10,000
			11,750	12,787	11,750	12,072	12,250	6,898	12,250
DEPARTMENT TOTALS			\$ 118,003	\$ 125,780	\$ 118,003	\$ 131,418	\$ 128,817	\$ 63,785	\$ 128,817
<u>TAX COLLECTOR REVENUES</u>									
210	3400	REVENUES	\$ 8,000	\$ 7,966	\$ 8,000	\$ 9,464	\$ 8,000	\$ 4,101	\$ 8,000
			8,000	7,966	8,000	9,464	8,000	4,101	8,000
<u>TAX SALE</u>									
<u>EXPENSES</u>									
210	5225	TAX SALE EXPENSES	\$ 1	\$ 11,376	\$ 1	\$ 14,784	\$ 1	\$ 38,115	\$ 1
			1	11,376	1	14,784	1	38,115	1
<u>REVENUES</u>									
210	3401	TAX SALE REVENUES	\$ 1	\$ 10,827	\$ 1	\$ 44,548	\$ 1	\$ 38,788	\$ 1
210	3402	TAX SALE REDEMPTION	-	6,301	-	(30,478)	-	15,516	-
			1	17,128	1	14,070	1	54,304	1

FINANCE

The Finance Department is responsible for the overall administration of the Town's financial activities which include: Annual Budgets, Audits, Human Resources, Payroll, Assets and Capital Projects, Grant Management, and Trusts and Fiduciaries. In addition, the Finance Department receives and controls all monies and accurately accounts for all revenues and expenditures.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Finance Director	220	\$ 98,623	\$ -	\$ -	\$ -	\$ -	\$ 22,867	\$ 980	\$ 5,246	\$ 117,224
Accounting Clerk	220	50,902	-	2,500	-	-	3,500	-	-	56,902
Total Finance		149,526	-	2,500	-	-	26,367	980	5,246	174,126

FINANCE (220)

	FY 18/19	FY 18/19	FY 19/20	FY 19/20	FY 20/21	FY 20/21	FY 21/22
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>COMPENSATION & SALARY</u>							
220 4000 FINANCE DIRECTOR SALARY	\$ 82,667	\$ 82,668	\$ 82,667	\$ 94,367	\$ 97,647	46,609	\$ 97,647
220 4030 ACCOUNTING CLERK	49,425	50,453	49,425	51,817	52,898	25,025	52,898
220 4090 PAYROLL TAXES	9,996	10,075	9,996	11,086	11,405	5,424	11,405
220 4110 HEALTH/DENTAL INSURANCE	22,375	22,378	22,375	21,679	22,524	13,139	22,524
220 4111 HEALTH/DENTAL INS. CO-SHARE	(4,923)	(4,923)	(4,923)	(4,769)	(4,955)	(2,478)	(4,955)
220 4120 HEALTH/DENTAL INS. BUY BACK	3,500	3,500	3,500	3,500	3,500	1,750	3,500
220 4105 LIFE INSURANCE	250	207	250	319	250	210	250
220 4140 WORKERS COMP INSURANCE	474	431	474	454	540	544	540
220 4130 PENSION	4,285	4,240	4,285	6,530	7,286	3,388	7,286
220 4150 EYE CARE PROGRAM	175	125	175	-	175	-	175
220 5410 CELL PHONE ALLOWANCE	420	420	420	420	420	420	420
	168,644	169,574	168,644	185,403	191,691	94,031	191,691
<u>SERVICES</u>							
220 5000 AUDITING FEES	\$ 25,245	\$ 25,360	\$ 25,245	\$ 26,236	\$ 26,000	\$ 5,500	\$ 26,000
220 5060 CONTRACT SERVICES	15,300	13,915	15,300	20,445	17,400	9,831	17,400
220 5075 DUES & FEES	225	230	225	227	225	-	225
220 5090 EDUCATION	250	245	250	229	250	-	250
	41,020	39,750	41,020	47,137	43,875	15,331	43,875
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
220 5390 SUPPLIES	\$ 1,250	\$ 1,338	\$ 1,250	\$ 1,315	\$ 1,250	\$ 944	\$ 1,250
220 5420 TRAVEL & CONFERENCE	350	330	350	165	350	55	350
	1,600	1,668	1,600	1,480	1,600	999	1,600
DEPARTMENT TOTALS	\$ 211,264	\$ 210,992	\$ 211,264	\$ 234,020	\$ 237,166	\$ 110,361	\$ 237,166

MUNICIPAL DEBT SERVICE FUND

The municipal debt service program funds debt service obligations for capital projects financed through General Obligation Bonds and other long-term debt principal and interest.

Debt Service:

- Street Light Project was authorized for \$221 thousand. In FY 17/18 the Town entered into a 10-year Tax-Exempt Lease to fund the project.
- Road Reconstruction was authorized for \$2 million. In FY 15/16 the Town issued a 10-year \$1.5M General Obligation Bond to fund the project.
- Road Reconstruction was authorized for \$2 million. In FY 15/16 the Town borrowed \$253,000 from the RI Clean Water Finance Agency to fund the project.
- Police Station Debt (5% rate) was refinanced into a new General Obligation Bond (2.2% rate) on 9/1/15 and will still mature on 5/1/2023.
- Land Trust was authorized for \$2 million to purchase Open Space. In FY 19/20 the Town issued a 25-year \$1.8M (\$2.5M with interest) General Obligation Bond for fund the purchase of Open Space.

DEBT SERVICE (221)

	FY 18/19	FY 18/19	FY 19/20	FY 19/20	FY 20/21	FY 20/21	FY 21/22
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
221 5620 STREET LIGHTS- DUES/ FEES- Issued 2017 \$221K	1,055	1,055	1,055	953	848	553	848
221 5621 STREET LIGHTS- PRINCIPAL PAYMENT- Issued 2017 \$221K	20,000	20,000	20,000	21,000	21,000	20,000	21,000
221 5622 STREET LIGHTS- INTEREST ON DEBT- Issued 2017 \$221K	4,066	4,066	4,066	3,784	3,452	2,094	3,452
221 5601 ROAD RECONST.- PRINCIPAL PAYMENT- Issued 2015 \$1.5M	150,000	150,000	150,000	150,000	155,000	-	155,000
221 5602 ROAD RECONST.- INTEREST ON DEBT- Issued 2015 \$1.5M	24,531	24,531	24,531	21,201	17,871	8,936	17,871
221 5610 PALMER CIRCLE.- DUES/ FEES- Issued 2015 \$253K	923	923	923	618	650	88	650
221 5611 PALMER CIRCLE.- PRINCIPAL PAYMENT- Issued 2015 \$253K	27,000	27,000	27,000	27,000	28,000	29,000	28,000
221 5612 PALMER CIRCLE- INTEREST ON DEBT- Issued 2015 \$253K	2,603	2,603	2,603	1,750	1,979	233	1,979
221 5390 POLICE STATION- PRINCIPAL PAYMENTS	60,000	60,000	60,000	60,000	60,000	-	60,000
221 5460 POLICE STATION- INTEREST ON DEBT	6,771	6,594	6,771	5,439	4,107	2,054	4,107
221 5570 LAND TRUST- INTEREST ON BAN- Issued 2018 \$500K	12,500	12,510	12,500	-	-	-	-
221 5571 LAND TRUST- PRINCIPAL PAYMENTS- Issued 2019 \$2M	-	-	-	-	95,000	-	95,000
221 5572 LAND TRUST- INTEREST ON DEBT- Issued 2019 \$2M	-	-	-	79,250	79,250	39,625	79,250
221 5591 LAND TRUST- PRINCIPAL PAYMENTS- Issued 2012 \$1M	50,000	50,000	50,000	50,000	50,000	50,000	50,000
221 5592 LAND TRUST- INTEREST ON DEBT- Issued 2012 \$1M	27,500	27,550	27,500	25,969	24,375	12,594	24,375
221 5221 CONTINUING BOND DISCLOSURE FEE	1,500	1,500	1,500	1,500	1,500	-	1,500
DEPARTMENT TOTALS	388,449	388,332	388,449	448,464	543,031	165,176	543,031

G.I.S./I.T.

The GIS/IT Department is responsible for managing and maintaining the Town's geospatial database, computer and electronic communications system, and website. In addition, the Department continues implementation of the GIS through periodic updates and the establishment of a Pictometry Software System for public safety and other Town operations. The Department also continues to provide computer upgrades and a network plan system for all Town buildings.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
GIS	250	\$ 70,700	\$ -	\$ 2,500	\$ 420	\$ -	\$ 9,486	\$ 302	\$ 2,153	\$ 81,254
Total GIS		70,700	-	2,500	420	-	9,486	302	2,153	81,254

G.I.S./I.T. (250)

	FY 18/19 Budget	FY 18/19 Actual	FY 19/20 Budget	FY 19/20 Actual	FY 20/21 Budget	FY 20/21 YTD 12/31	FY 21/22 Budget
COMPENSATION & SALARY							
250 4000 GIS/ IT DIRECTOR SALARY	\$ 46,976	\$ 55,124	\$ 46,976	59,212	\$ 60,500	\$ 30,606	\$ 60,500
250 4090 PAYROLL TAXES	3,472	4,050	3,472	4,380	4,505	2,264	4,505
250 4110 HEALTH/DENTAL INSURANCE	9,163	7,637	9,163	8,885	9,242	5,391	9,242
250 4111 HEALTH/DENTAL INS. CO-SHARE	(2,016)	(1,939)	(2,016)	(1,955)	(2,033)	(1,017)	(2,033)
250 4120 HEALTH/DENTAL INS. BUY BACK	-	-	-	-	-	-	-
250 4105 LIFE INSURANCE	125	95	125	107	125	70	125
250 4140 WORKERS COMP INSURANCE	165	150	165	158	213	214	213
250 4130 PENSION	1,484	1,748	1,484	2,645	2,862	1,448	2,862
250 4150 EYE CARE PROGRAM	175	-	175	-	175	-	175
250 5410 CELL PHONE ALLOWANCE	420	420	420	420	420	420	420
	59,964	67,285	59,964	73,852	76,009	39,396	76,009
SERVICES							
250 5060 CONTRACT SERVICES	\$ 48,100	\$ 52,976	\$ 48,100	\$ 53,493	\$ 56,940	\$ 47,297	\$ 56,940
250 5311 COMPUTER MAINT & REPAIRS	1,000	975	1,000	771	1,000	-	1,000
250 5090 EDUCATION/CONF/TRAVEL	250	207	250	-	200	-	200
250 5390 SUPPLIES	350	328	350	287	400	312	400
	49,700	54,486	49,700	54,551	58,540	47,609	58,540
DEPARTMENT TOTALS	\$ 109,664	\$ 121,771	\$ 109,664	\$ 128,403	\$ 134,549	\$ 87,005	\$ 134,549
G.I.S. REVENUE							
250 3400 MAPS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

BUILDING & ZONING

The Building and Zoning Department is responsible for interpreting and enforcing the State Building Codes, State Minimum Housing Codes, the Town's Zoning Ordinances, various sections of the Town's Code of Ordinances, the Americans with Disabilities Act, along with several other regulations. The Office responds to complaints, corrects violations, processes permit applications, performs plan review, examines property to ensure compliance with State and Local Ordinances and takes action to address illegal and/or unsafe conditions.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Cert. Building Official	300	\$ 75,750	\$ -	\$ 5,000	\$ 420	\$ -	\$ 3,500	\$ -	\$ -	\$ 84,670
Zoning Deputy	300	50,902	1,527	-	-	-	22,867	980	5,246	71,030
PT B&Z Clerk	300	35,025	-	-	-	-	22,867	980	5,246	53,625
Inspector	300	7,500	-	-	-	-	-	-	-	7,500
Inspector	300	7,500	-	-	-	-	-	-	-	7,500
Total Building		176,677	1,527	5,000	420	-	49,234	1,960	10,493	224,325

BUILDING & ZONING (300)

	FY 18/19	FY 18/19	FY 19/20	FY 19/20	FY 20/21	FY 20/21	FY 21/22
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>COMPENSATION & SALARY</u>							
300 4000 CERT. BUILDING OFFICIAL	\$ 10,400	\$ 27,581	\$ 10,400	\$ 29,877	\$ 43,022	\$ 44,790	\$ 43,022
RICHMOND REIMBURSEMENT (16 hrs per week)	-	-	-	(9,548)	-	(22,568)	-
300 4001 PT BUILDING INSPECTOR II	14,820	7,755	14,820	-	-	-	-
300 4010 DEPUTY BLDG. AND ZONING	48,333	49,392	48,333	50,777	51,910	15,878	51,910
300 4020 PT BLDG. AND ZONING CLERK	18,784	23,094	18,784	30,509	34,679	16,505	34,679
300 4021 ELECTRICAL INSPECTOR	7,500	7,500	7,500	7,500	7,500	3,750	7,500
300 4022 PLUMBING INSPECTOR	7,500	7,500	7,500	7,500	7,500	3,750	7,500
300 4090 PAYROLL TAXES	7,835	7,787	7,835	8,489	10,529	6,365	10,529
300 4110 HEALTH/DENTAL INSURANCE	22,375	23,031	22,375	22,414	57,390	24,401	57,390
300 4111 HEALTH/DENTAL INS. CO-SHARE	(4,923)	(5,670)	(4,923)	(4,769)	(12,626)	(4,955)	(12,626)
300 4120 HEALTH/DENTAL INS. BUY BACK	-	-	-	583	-	1,750	-
300 4105 LIFE INSURANCE	125	146	125	117	250	140	250
300 4140 WORKERS COMP INSURANCE	2,565	2,333	2,565	2,456	4,421	4,450	4,421
300 4130 PENSIONS	1,527	2,222	1,527	3,127	6,131	3,732	6,131
300 4150 EYE CARE PROGRAM	175	-	175	-	175	-	175
300 5410 CELL PHONE	420	420	420	420	420	420	420
	137,436	153,091	137,436	149,452	211,302	98,408	211,302

TECH SERVICES

300 5075 DUES & FEES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
300 5080 STATE FEES - CE/ADA	1	23,679	1	30,103	1	5,032	1
300 5085 RADON	1	654	1	387	1	81	1
	2	24,333	2	30,490	2	5,113	2

SUPPLIES, MAINTEN. & OPERATIONS

300 5010 ADVERTISING - GENERAL	\$ 1	\$ -	\$ 1	93	\$ 1	\$ 92	\$ 1
300 5060 CONTRACT SERVICES	200	-	200	-	-	-	-
300 5090 EDUCATION REIMBURSEMENT	-	-	-	-	-	-	-
300 5390 SUPPLIES	750	664	750	32	750	-	750
	951	664	951	125	751	92	751

DEPARTMENT TOTALS

\$ 138,389	\$ 178,088	\$ 138,389	\$ 180,067	\$ 212,055	\$ 103,613	\$ 212,055
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BUILDING & ZONING REVENUES

300 3400 REVENUES	\$ 85,000	\$ 130,969	\$ 85,000	\$ 125,195	\$ 330,000	\$ 73,593	\$ 330,000
300 3400 REVENUES- COMMERCIAL SOLAR	-	125,556	-	191,814	-	-	-
300 3401 ADVERTISING	1	-	1	-	1	-	1
300 3402 STATE FEES - CE/ADA	1	23,585	1	29,028	1	5,291	1
300 3405 RADON	1	662	1	408	1	247	1
	85,003	280,772	85,003	346,445	330,003	79,131	330,003

TOWN PLANNER

The Planning Department works with municipal departments, Town boards and commissions, state departments, local businesses, chambers of commerce and the public-at-large to develop and implement short and long range planning and economic development projects and initiatives. The wide range of services ranging from performing long and short term planning studies and analysis, developing and implementing special projects, preparing and administering Federal and State grant proposals and programs, and providing technical and professional planning methods are provided by the Department. The Department is a conduit for information to the public-at-large on planning and economic development initiatives.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Planner	310	\$ 60,600	\$ 1,818	\$ 5,000	\$ -	\$ -	\$ 9,486	\$ 302	\$ 2,153	\$ 75,052
Sr Clerk Planning	310	45,713	-	5,000	-	-	9,486	302	2,153	58,348
Total Planning		106,313	1,818	10,000	-	-	18,972	604	4,307	133,400

TOWN PLANNER (310)

	FY 18/19 Budget	FY 18/19 Actual	FY 19/20 Budget	FY 19/20 Actual	FY 20/21 Budget	FY 20/21 YTD 12/31	FY 21/22 Budget
<u>COMPENSATION & SALARY</u>							
310 4000 TOWN PLANNER SALARY	\$ 58,235	\$ 66,800	\$ 58,235	\$ 67,314	\$ 66,800	\$ 31,602	\$ 66,800
310 4020 TOWN PLANNER CLERK	45,140	46,068	45,140	33,865	48,843	22,872	48,843
310 4090 PAYROLL TAXES	7,377	8,073	7,377	7,430	8,536	4,012	8,536
310 4110 HEALTH/DENTAL INSURANCE	31,539	31,542	31,539	19,015	18,484	10,782	18,484
310 4111 HEALTH/DENTAL INS. CO-SHARE	(6,938)	(6,939)	(6,938)	(3,849)	(4,066)	(2,033)	(4,066)
310 4105 LIFE INSURANCE	250	207	250	142	250	116	250
310 4140 WORKERS COMP INSURANCE	350	318	350	335	404	407	404
310 4130 PENSIONS	3,412	3,765	3,412	4,685	5,637	2,661	5,637
310 4150 EYE CARE PROGRAM	175	-	175	-	175	-	175
	139,540	149,834	139,540	128,937	145,063	70,419	145,063
<u>SERVICES</u>							
310 5075 DUES & FEES	270	270	270	283	270	-	270
	270	270	270	283	270	-	270
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
310 5230 MILEAGE	\$ 100	\$ -	\$ 100	\$ 86	\$ 100	\$ -	\$ 100
310 5270 PRINTING & COPYING	300	90	300	-	200	-	200
310 5390 SUPPLIES	450	372	450	-	400	-	400
	850	462	850	86	700	-	700
<u>DEPARTMENT TOTALS</u>							
	\$ 140,660	\$ 150,566	\$ 140,660	\$ 129,306	\$ 146,033	\$ 70,419	\$ 146,033
<u>PLANNER REVENUES</u>							
310 3400 REVENUES: PLANNER	\$ 4,000	\$ 17,778	\$ 4,000	\$ 13,519	\$ 10,300	\$ 18,816	\$ 10,300
	4,000	17,778	4,000	13,519	10,300	18,816	10,300

POLICE

The Police Department employs fifteen officers and five civilian personnel and is located at 406 Woodville Road. The Department provides law enforcement services to approximately 8,000 residents over a 44 square mile area on a 24 hour, 7 day a week basis.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Police Chief	400	\$ 90,335	\$ -	\$ -	\$ 1,500	\$ 4,864	\$ 3,500	\$ -	\$ -	\$ 100,199
Captain	400	83,739	-	-	1,500	4,509	3,500	-	-	93,248
Patrol/Detective	400	77,886	-	-	1,500	4,482	22,867	980	4,769	102,945
Patrol/Detective	400	74,541	-	-	1,500	4,289	22,867	980	4,769	99,408
Sergeant	400	77,955	-	-	1,500	4,486	9,486	302	1,958	91,771
Sergeant	400	79,899	-	-	1,500	4,597	22,867	980	4,769	105,074
Sergeant	400	77,089	-	-	1,500	4,436	22,867	980	4,769	102,102
Patrol	400	75,453	-	-	1,500	4,342	22,867	980	4,769	100,372
Patrol	400	49,892	-	-	1,500	2,871	2,500	-	-	56,763
Patrol	400	72,237	-	-	1,500	4,157	22,867	980	4,769	96,971
Patrol	400	65,661	-	-	1,500	3,778	22,867	980	4,769	90,016
Patrol	400	66,149	-	-	1,500	3,806	2,500	-	-	73,955
Patrol	400	49,892	-	-	1,500	2,871	9,486	302	1,958	62,093
Patrol	400	68,590	-	-	1,500	3,947	22,867	980	4,769	93,114
Patrol	400	50,536	-	-	1,500	2,908	22,867	980	4,769	74,022
Police Clerk	400	47,730	-	-	700	2,387	22,867	980	5,246	69,417
Total Police		1,107,584	-	-	23,200	62,728	259,641	10,404	52,086	1,411,471

POLICE (400)

	FY 18/19	FY 18/19	FY 19/20	FY 19/20	FY 20/21	FY 20/21	FY 21/22
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>COMPENSATION & SALARY</u>							
400 4000 POLICE CHIEF SALARY	\$ 82,633	\$ 85,095	\$ 82,633	\$ 87,504	\$ 89,441	\$ 42,312	\$ 89,441
400 4001 POLICE CLERK WAGES	53,923	31,148	53,923	36,431	47,258	22,775	47,258
400 4010 FULL TIME WAGES	900,668	914,092	900,668	927,462	983,620	450,230	983,620
400 4050 PATROL HOLIDAY PAY	58,561	55,472	58,561	56,047	63,134	29,464	63,134
400 4060 PATROL OVERTIME	96,000	88,624	96,000	113,482	122,000	70,958	122,000
400 4061 DETAIL WAGES	1	218,879	1	92,273	1	24,998	1
400 4090 PAYROLL TAXES	89,223	92,518	89,223	99,556	98,701	47,628	98,701
400 4110 HEALTH/DENTAL INSURANCE	273,617	243,835	273,617	220,314	234,235	146,819	234,235
400 4111 HEALTH/DENTAL INS. CO-SHARE	(55,171)	(42,981)	(55,171)	(44,447)	(46,598)	(23,119)	(46,598)
400 4120 HEALTH/DENTAL INS. BUY BACK	7,000	10,125	7,000	9,500	10,500	4,750	10,500
400 4105 LIFE INSURANCE	1,940	2,484	1,940	3,082	3,150	2,048	3,150
400 4140 WORKERS COMP INSURANCE	14,542	12,786	14,542	12,859	12,492	5,008	12,492
400 4130 PENSION	309,563	268,470	309,563	340,941	377,377	171,370	377,377
400 5090 EDUCATION REIMBURSEMENT	21,000	19,555	21,000	10,339	16,000	211	16,000
400 5425 UNIFORM CLEANING/ CELL PHONE	22,700	26,875	22,700	17,250	23,200	11,250	23,200
400 4150 EYE CARE PROGRAM	450	-	450	-	450	-	450
	1,876,649	2,026,977	1,876,649	1,982,593	2,034,963	1,006,702	2,034,963
<u>SERVICES</u>							
400 5420 TRAINING	\$ 5,000	\$ 3,507	\$ 5,000	\$ 5,465	\$ 5,000	\$ 375	\$ 5,000
400 5075 DUES AND FEES	2,450	2,440	2,450	1,895	2,450	2,282	2,450
400 5060 CONTRACT SERVICES	12,220	11,913	12,220	11,571	13,500	6,327	13,500
	19,670	17,860	19,670	18,931	20,950	8,984	20,950
<u>BUILDING & OPERATIONS</u>							
400 5100 ELECTRIC	\$ 18,500	\$ 18,017	\$ 18,500	\$ 15,131	\$ 17,010	\$ 9,076	\$ 17,010
400 5150 HEATING	6,000	8,912	6,000	2,781	9,000	611	9,000
400 5390 SUPPLIES	5,000	2,667	5,000	3,514	5,000	2,554	5,000
	29,500	29,596	29,500	21,426	31,010	12,241	31,010
<u>MOTOR FUELS</u>							
400 5140 GAS - CRUISERS	\$ 38,000	\$ 39,485	\$ 38,000	\$ 30,814	\$ 40,000	\$ 8,164	\$ 40,000
	38,000	39,485	38,000	30,814	40,000	8,164	40,000
<u>VEHICLE & EQUIPMENT MAINTENANCE</u>							
400 5310 REPAIRS & MAINT - EQUIPMENT	\$ 3,500	\$ 2,704	\$ 3,500	\$ 7,190	\$ 3,500	\$ 13,126	\$ 3,500
400 5330 REPAIRS & MAINT - VEHICLES	11,000	13,889	11,000	10,971	11,000	3,704	11,000
	14,500	16,593	14,500	18,161	14,500	16,830	14,500

POLICE (400)

SUPPLIES & UNIFORM MAINTENANCE

	FY 18/19 Budget	FY 18/19 Actual	FY 19/20 Budget	FY 19/20 Actual	FY 20/21 Budget	FY 20/21 YTD 12/31	FY 21/22 Budget
400 5400 WEAPONS SUPPLIES	\$ 3,500	\$ 3,503	\$ 3,500	\$ 3,425	\$ 3,500	\$ 2,411	\$ 3,500
400 5440 UNIFORM REPLACEMENT	8,000	10,786	8,000	10,618	9,300	5,006	9,300
	11,500	14,289	11,500	14,043	12,800	7,417	12,800

DEPARTMENT TOTALS

	\$ 1,989,819	\$ 2,144,800	\$ 1,989,819	\$ 2,085,968	\$ 2,154,223	\$ 1,060,338	\$ 2,154,223
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POLICE DEPT. REVENUES

400 3401 DETAIL INCOME:CRUISER & ADMIN FEES	\$ 55,000	\$ 355,080	\$ 55,000	\$ 147,916	\$ 120,000	\$ 45,395	\$ 120,000
400 3400 GENERAL REVENUES	\$ 28,000	\$ 33,332	\$ 28,000	\$ 24,609	\$ 32,000	\$ 9,016	\$ 32,000
	83,000	388,412	83,000	172,525	152,000	54,411	152,000

Note: Net Detail Revenue	\$ 54,999	\$ 136,201	\$ 54,999	\$ 55,643	\$ 119,999	\$ 20,397	\$ 119,999
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DISPATCHERS

The Police Department has four full-time dispatchers and one part-time dispatcher, who staff the front control center and provide support services to all police personnel.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Dispatcher	405	\$ 53,844	\$ 2,692	\$ -	\$ 700	\$ 2,692	\$ 22,867	\$ 980	\$ 5,246	\$ 78,528
Dispatcher	405	51,806	-	-	700	2,590	2,500	980	216	58,360
Dispatcher	405	49,159	-	-	700	2,458	22,867	980	5,246	70,917
Dispatcher	405	44,852	-	-	700	2,243	22,867	980	5,246	66,395
Total Dispatcher		199,660	2,692	-	2,800	9,983	71,101	3,920	15,955	274,201

DISPATCHERS (405)

	FY 18/19	FY 18/19	FY 19/20	FY 19/20	FY 20/21	FY 20/21	FY 21/22
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>COMPENSATION & SALARY</u>							
405 4015 DISPATCHERS WAGES	\$ 198,332	\$ 148,602	\$ 198,332	\$ 188,508	\$ 201,878	\$ 74,566	\$ 201,878
405 4020 PART TIME WAGES	20,000	72,009	20,000	42,069	22,000	30,093	22,000
405 4060 OVERTIME	23,000	28,265	23,000	32,801	28,000	17,263	28,000
405 4050 HOLIDAY PAY	9,627	10,487	9,627	9,807	9,844	5,508	9,844
405 4090 PAYROLL TAXES	19,198	32,407	19,198	23,643	20,136	10,358	20,136
405 4110 HEALTH/DENTAL INSURANCE	67,125	62,520	67,125	66,047	68,523	39,972	68,523
405 4111 HEALTH/DENTAL INS. CO-SHARE	(14,768)	(19,132)	(14,768)	(15,636)	(15,075)	(7,538)	(15,075)
405 4120 HEALTH/DENTAL INS. BUY BACK	2,500	1,250	2,500	2,500	2,500	1,250	2,500
405 4105 LIFE INSURANCE	500	443	500	427	500	280	500
405 4140 WORKERS COMP INSURANCE	708	644	708	678	724	728	724
405 4130 PENSIONS	6,189	6,414	6,189	8,722	9,436	4,215	9,436
405 5425 UNIFORM CLEANING/ CELL PHONE	800	2,683	800	2,800	2,800	2,200	2,800
405 4150 EYE CARE PROGRAM	175	-	175	350	175	-	175
	333,388	346,592	333,388	362,716	351,441	178,895	351,441
<u>SUPPLIES & UNIFORM MAINTEN.</u>							
405 5440 UNIFORM REPLACEMENT	\$ 750	\$ 1,483	\$ 750	\$ 900	\$ 1,500	\$ -	\$ 1,500
405 5420 TRAINING	\$ 460	\$ 115	\$ 460	\$ 38	\$ 500	\$ -	\$ 500
	1,210	1,598	1,210	938	2,000	-	2,000
DEPARTMENT TOTALS	\$ 334,598	\$ 348,190	\$ 334,598	\$ 363,654	\$ 353,441	\$ 178,895	\$ 353,441

ANIMAL CONTROL

The Hopkinton Animal Shelter has been serving the community since 1979. The shelter is open every day from 8:00 a.m. to 4:00 p.m. and is responsible for the care of rescued and abandoned animals. The shelter also provides animal control services within town limits.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Animal Control	410	\$ 44,852	\$ -	\$ -	\$ -	\$ 2,243	\$ 22,867	\$ 980	\$ 5,246	\$ 65,695
PT- Animal Control	410	\$ 6,302	\$ -	\$ -	\$ -	\$ 315	\$ -	\$ -	\$ -	\$ 6,618
Total Animal Control		51,154	-	-	-	2,558	22,867	980	5,246	72,313

ANIMAL CONTROL (410)

	FY 18/19 Budget	FY 18/19 Actual	FY 19/20 Budget	FY 19/20 Actual	FY 20/21 Budget	FY 20/21 YTD 12/31	FY 21/22 Budget
<u>COMPENSATION & SALARY</u>							
410 4000 ANIMAL CONTROL OFFICER	\$ 45,864	\$ 17,409	\$ 45,864	\$ 38,975	\$ 44,408	\$ 21,399	\$ 44,408
410 4020 PART TIME WAGES	-	2,730	-	4,290	10,920	3,360	\$ 10,920
410 4050 HOLIDAY	2,293	659	2,293	2,001	2,220	854	2,220
410 4060 OVERTIME	1,000	2,515	1,000	3,847	1,800	2,634	1,800
410 4090 PAYROLL TAXES	3,829	1,674	3,829	3,464	4,331	2,048	4,331
410 4110 HEALTH/DENTAL INSURANCE	9,163	9,385	9,163	23,451	22,524	13,139	22,524
410 4111 HEALTH/DENTAL INS. CO-SHARE	(2,016)	(2,436)	(2,016)	(4,769)	(4,955)	(2,478)	(4,955)
410 4105 LIFE INSURANCE	125	69	125	106	125	70	125
410 4140 WORKERS COMP INSURANCE	1,653	1,504	1,653	1,583	1,473	1,483	1,473
410 4130 PENSIONS	1,522	623	1,522	1,847	2,206	1,025	2,206
410 5425 UNIFORM CLEANING	200	300	200	-	300	1,000	300
410 5410 CELL PHONE ALLOWANCE	420	400	420	-	400	-	400
	64,053	34,832	64,053	74,795	85,752	44,534	85,752

SUPPLIES, MAINTEN. & OPERATIONS

410 5100 ELECTRICITY	\$ 350	\$ 536	\$ 350	\$ 1,520	\$ 1,130	\$ 1,003	\$ 1,130
410 5110 EUTHANASIA /DISPOSAL	1,000	963	1,000	813	1,000	120	1,000
410 5120 FEED & BEDDING	-	-	-	74	1,500	325	1,500
410 5200 LEASED EQUIPMENT	100	-	100	-	-	-	-
410 5150 HEATING FUEL	750	1,157	750	1,974	1,800	158	1,800
410 5330 REPAIRS & MAINTENANCE VEHICLE	200	-	200	-	200	545	200
410 5370 MAINTENANCE SUPPLIES	200	-	200	171	200	88	200
410 5390 OPERATING SUPPLIES	250	174	250	640	650	640	650
410 5420 TRAINING	525	413	525	-	350	350	350
410 5440 UNIFORM REPLACEMENT	200	463	200	905	200	-	200
410 5430 VETERINARY EXPENSE	400	534	400	2,807	400	1,263	400
	3,975	4,240	3,975	8,904	7,430	4,492	7,430

DEPARTMENT TOTALS

	\$ 68,028	\$ 39,072	\$ 68,028	\$ 83,699	\$ 93,182	\$ 49,026	\$ 93,182
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ANIMAL CONTROL REVENUE

410 3400 REVENUE	\$ 1,500	\$ 625	\$ 1,500	\$ 5,312	\$ 3,000	\$ 1,944	\$ 3,000
	1,500	625	1,500	5,312	3,000	1,944	3,000

HOPKINTON EMERGENCY / PUBLIC WELFARE

The Emergency Management Director coordinates the services for the Town relating to statewide health and disaster services.

The Public Welfare Director coordinates the food banks, clothing drives, and holiday basket distributions. The Director acts as a representative for disadvantaged residents and provides information on assistance programs provided by other agencies.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Emergency Mgt.	420	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000
Total EMA		12,000	-	-	-	-	-	-	-	12,000

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Public Welfare	430	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Public Welfare		-	-	-	-	-	-	-	-	-

	FY 18/19 Budget	FY 18/19 Actual	FY 19/20 Budget	FY 19/20 Actual	FY 20/21 Budget	FY 20/21 YTD 12/31	FY 21/22 Budget
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EMERGENCY MANAGEMENT AGENCY (420)

EXPENSES

420 4040 DIRECTOR STIPEND	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 5,000	\$ 10,000
420 4090 PAYROLL TAXES	765	765	765	765	765	383	765
420 4140 WORKERS COMP INSURANCE	36	33	36	34	36	36	36
420 5390 SUPPLIES	360	-	360	-	360	37	360
420 5075 DUES & FEES	240	315	240	-	240	50	240
420 5060 CODE RED SYSTEM	3,255	3,255	3,255	3,255	3,255	3,255	3,255
	14,656	14,368	14,656	14,054	14,656	8,761	14,656

REVENUES

420 3400 STATE REIMBURSED	\$ 14,656	\$ 7,328	\$ 14,656	\$ 7,328	\$ 14,656	\$ -	\$ 14,656
	14,656	7,328	14,656	7,328	14,656	-	14,656

PUBLIC WELFARE (430)

430 4040 WELFARE DIRECTOR'S STIPEND	\$ -	\$ -	\$ -	\$ -	\$ 50	\$ -	\$ 50
430 5390 SUPPLIES	-	-	-	-	-	-	-
	-	-	-	-	50	-	50

PUBLIC WORKS

The Department of Public Works (DPW) is charged with the responsibility of maintaining the Town's public rights of way and infrastructures. Traditional public works maintenance is provided for road reconstruction, resurfacing, crack filling/sealing, pot-hole repair, street sweeping, curbs, bridges, culverts, drainage ditches, sedimentation, detention and retention basins, roadside mowing, brush, vegetative control, and forestry operations. Weather-related operations include winter snow removal, sanding, ice control and emergency event response. Other responsibilities include the installation of regulatory, warning, and traffic guidance signs. The fleet garage and gas pumps are also operated by DPW.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Public Works Director	600	\$ 65,079	\$ 1,302	\$ -	\$ 420	\$ -	\$ 22,867	\$ 980	\$ 5,246	\$ 85,401
Foreman	600	55,312	1,106	-	420	-	3,500	-	-	60,338
Maint Operator	600	50,856	1,017	-	-	-	22,867	980	5,008	70,712
Maint Operator	600	48,722	-	-	-	-	3,500	-	-	52,222
Mechanic	600	54,746	1,642	-	-	-	22,867	980	5,008	75,227
Maint Operator	600	50,856	1,526	-	-	-	22,867	980	5,008	71,221
Maint Operator	600	45,059	-	-	600	-	22,867	980	5,008	64,498
Maint Operator	600	50,856	1,526	-	-	-	22,867	980	5,008	71,221
Custodian	600	49,150	-	-	-	-	9,486	302	2,055	56,883
Custodian	600	49,150	1,475	-	-	-	9,486	302	2,055	58,357
Maint Operator	600	50,856	1,017	-	-	-	3,500	-	-	55,373
Maint Operator	600	50,856	1,017	-	160	-	22,867	980	5,008	70,872
Total Public Works		621,497	11,627	-	1,600	-	189,540	7,464	39,404	792,324

PUBLIC WORKS (600)

	FY 18/19	FY 18/19	FY 19/20	FY 19/20	FY 20/21	FY 20/21	FY 21/22
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>COMPENSATION & SALARY</u>							
600 4000 PUBLIC WORKS DIRECTORS SALARY	\$ 63,803	\$ 63,804	\$ 63,803	\$ 66,208	\$ 66,374	\$ 25,634	\$ 66,374
600 4005 FOREMAN SALARY	53,700	53,586	53,700	55,729	55,865	26,034	55,865
600 4010 FULL TIME WAGES	486,469	450,157	486,469	474,685	499,768	216,703	499,768
600 4020 PART TIME WAGES	6,000	891	6,000	1,623	6,000	925	6,000
600 4040 TREE WARDEN	700	-	700	-	700	-	700
600 4060 OVERTIME PAY	35,000	28,797	35,000	15,076	35,000	12,046	35,000
600 4090 PAYROLL TAXES	46,545	42,977	46,545	44,640	48,691	20,647	48,691
600 4110 HEALTH/DENTAL INSURANCE	210,540	199,493	210,540	173,907	176,152	97,362	176,152
600 4111 HEALTH/DENTAL INS. CO-SHARE	(44,661)	(42,266)	(44,661)	(36,909)	(37,442)	(15,940)	(37,442)
600 4120 HEALTH/DENTAL INS. BUY BACK	7,000	7,000	7,000	8,750	10,500	5,250	10,500
600 4105 LIFE INSURANCE	1,500	1,186	1,500	1,191	1,500	776	1,500
600 4140 WORKERS COMP INSURANCE	51,861	47,175	51,861	49,666	53,396	53,750	53,396
600 4130 PENSIONS	19,840	19,010	19,840	26,710	30,437	12,216	30,437
600 5410 CELL PHONE ALLOWANCE	420	420	420	420	420	420	420
600 4150 EYE CARE PROGRAM	700	497	700	350	700	-	700
600 4160 WORK BOOT ALLOWANCE	2,100	2,185	2,100	1,963	2,100	350	2,100
600 4170 WORK UNIFORMS/CLEANING	5,000	6,414	5,000	6,128	7,700	3,388	7,700
	946,517	881,326	946,517	890,137	957,861	459,561	957,861
<u>GENERAL ROAD MAINTENANCE</u>							
600 5062 TREE TRIMMING	1,500	-	1,500	-	1,500	-	1,500
600 5320 REPAIR & MAINTENANCE ROADS	40,000	38,394	40,000	34,987	40,000	5,185	40,000
600 5350 SALT & SAND	50,000	49,805	50,000	23,877	50,000	-	50,000
600 5500 TRANSFER TO RESTRICT. FUND- WINTER OPER.	10,000	10,000	10,000	-	-	-	-
600 5360 STREET SIGNS	2,750	2,522	2,750	1,602	2,000	285	2,000
	104,250	100,721	104,250	60,466	93,500	5,470	93,500
<u>VEHICLE & EQUIP MAINTENANCE (TOWNWIDE)</u>							
600 5310 REPAIRS & MAINTENANCE EQUIPMENT	\$ 26,000	\$ 24,917	\$ 26,000	\$ 24,580	\$ 26,000	\$ 8,766	\$ 26,000
600 5330 REPAIRS & MAINTENANCE VEHICLES	18,000	15,572	18,000	15,661	18,000	8,981	18,000
600 5370 MAINTENANCE SUPPLIES	9,000	6,790	9,000	9,788	8,000	4,257	8,000
	53,000	47,279	53,000	50,029	52,000	22,004	52,000
<u>BUILDING & OPERATIONS</u>							
600 5300 REPAIRS & MAINT.-TOWNWIDE BUILDING	\$ 18,000	\$ 16,205	\$ 18,000	\$ 17,228	\$ 18,000	\$ 7,237	\$ 18,000
600 5100 ELECTRICITY	5,000	5,307	5,000	4,956	5,110	2,499	5,110
600 5150 HEATING FUEL	4,000	4,195	4,000	1,924	4,200	127	4,200
600 5390 SUPPLIES	4,000	3,975	4,000	3,664	4,000	1,417	4,000
600 4112 DRUG TESTING	300	-	300	190	300	-	300
600 5340 SAFETY EQUIPMENT/TOOLS	1,500	1,039	1,500	1,184	1,500	617	1,500
	32,800	30,721	32,800	29,146	33,110	11,897	33,110

PUBLIC WORKS (600)

	FY 18/19	FY 18/19	FY 19/20	FY 19/20	FY 20/21	FY 20/21	FY 21/22
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
MOTOR FUELS							
600 5130 DIESEL FUEL	\$ 25,000	\$ 16,516	\$ 25,000	\$ 13,514	\$ 20,000	\$ 4,172	\$ 20,000
600 5140 GASOLINE	16,000	10,087	16,000	7,290	14,000	9,648	14,000
600 5131 FUEL - DIESEL - OTHER	1	23,183	1	14,763	1	4,335	1
600 5141 FUEL - GASOLINE - OTHER	1	19,932	1	18,260	1	4,827	1
	41,002	69,718	41,002	53,827	34,002	22,982	34,002

DEPARTMENT TOTALS

	\$ 1,177,569	\$ 1,129,765	\$ 1,177,569	\$ 1,083,605	\$ 1,170,473	\$ 521,914	\$ 1,170,473
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PUBLIC WORKS REVENUE

600 3400 DIESEL - OTHER	\$ 1	\$ 23,232	\$ 1	\$ 17,963	\$ 1	\$ 4,231	\$ 1
600 3401 GASOLINE - OTHER	1	21,242	1	16,253	1	5,344	1
600 3403 REVENUE - MISC.	-	462	-	787	-	-	-
	2	44,936	2	35,003	2	9,575	2

LANDFILL (610)

LANDFILL EXPENSES

610 5061 WESTERLY FEES	14,000	14,000	14,000	15,000	16,000	-	16,000
	14,000	-	14,000	15,000	16,000	-	16,000

PARKS & RECREATION

The Parks and Recreation Department provides program activities for youth and adult residents. The Department manages the Crandall House, its Recreation Activity Building, and Crandall and Langworthy fields. Its primary responsibilities are recreational programming, event planning, facility development and youth employment opportunities. The Parks and Recreation Department also works with the Department of Public Works, CHARIHO regional School District and youth sport, recreational and civic organizations in its mission to provide numerous recreational services to the Town.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Recreation Director	700	\$ 54,540	\$ 1,636	\$ -	\$ 420	\$ -	\$ 22,867	\$ 980	\$ 5,246	\$ 75,197
Rec Assistant	700	43,781	1,313	2,500	-	-	3,500	-	-	51,094
Program & Events Coordinator	700	27,363	821	-	-	-	-	-	-	28,184
Youth Camps Coordinator	700	4,378	131	-	-	-	-	-	-	4,509
Misc. Personnel	700	36,862	-	-	-	-	-	-	-	36,862
Total Recreation		166,924	3,902	2,500	420	-	26,367	980	5,246	195,846

PARKS & RECREATION (700)

	FY 18/19	FY 18/19	FY 19/20	FY 19/20	FY 20/21	FY 20/21	FY 21/22
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>COMPENSATION & SALARY</u>							
700 4000 RECREATION DIRECTOR SALARY	\$ 53,235	\$ 55,620	\$ 53,235	\$ 56,048	\$ 55,620	\$ 26,313	\$ 55,620
700 4010 FULL TIME WAGES	43,913	44,994	43,913	46,193	47,148	4,170	47,148
700 4020 PART TIME WAGES	68,548	77,660	68,548	62,676	69,232	12,363	69,232
700 4040 NON EMPLOYEE COMPENSATION	6,200	6,515	6,200	6,163	6,200	1,825	6,200
700 4090 PAYROLL TAXES	13,073	13,653	13,073	12,613	13,553	3,223	13,553
700 4110 HEALTH/DENTAL INSURANCE	22,375	22,378	22,375	21,679	22,524	13,139	22,524
700 4111 HEALTH/DENTAL INS. CO-SHARE	(4,923)	(4,923)	(4,923)	(4,769)	(4,955)	(2,478)	(4,955)
700 4120 HEALTH/DENTAL INS. BUY BACK	3,500	3,500	3,500	3,500	3,500	1,750	3,500
700 4105 LIFE INSURANCE	250	207	250	214	250	140	250
700 4140 WORKERS COMP INSURANCE	8,928	8,121	8,928	8,550	9,268	9,329	9,268
700 4130 PENSION	4,131	4,147	4,131	5,828	6,485	1,606	6,485
700 4150 EYE CARE PROGRAM	175	-	175	-	175	-	175
700 5410 CELL PHONE	420	420	420	420	420	420	420
	219,827	232,292	219,827	219,115	229,420	71,800	229,420
<u>SERVICES</u>							
700 5060 CONTRACT SERVICES	\$ 5,500	\$ 8,047	\$ 5,500	\$ 5,589	\$ 5,500	\$ 1,510	\$ 5,500
700 5466 ADULT ACTIVITY PROGRAM	6,800	7,288	6,800	6,988	7,300	-	7,300
	12,300	15,335	12,300	12,577	12,800	1,510	12,800
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
700 5100 ELECTRICITY	\$ 5,300	\$ 7,575	\$ 5,300	\$ 6,936	\$ 6,410	\$ 2,678	\$ 6,410
700 5390 SUPPLIES	1,300	1,754	1,300	1,805	1,300	347	1,300
700 5400 PROGRAM SUPPLIES	2,800	2,649	2,800	1,665	4,500	292	4,500
	9,400	11,978	9,400	10,406	12,210	3,317	12,210
<u>FUELS</u>							
700 5150 HEATING FUEL	\$ 2,000	\$ 5,800	\$ 2,000	\$ 4,540	\$ 6,000	\$ 27	\$ 6,000
	2,000	5,800	2,000	4,540	6,000	27	6,000
DEPARTMENT 700 EXPENSE TOTALS	\$ 243,527	\$ 265,405	\$ 243,527	\$ 246,638	\$ 260,430	\$ 76,654	\$ 260,430
<u>REVENUES</u>							
700 3400 REVENUE	\$ 10,000	\$ 8,605	\$ 10,000	\$ 7,222	\$ 11,300	\$ 4,343	\$ 11,300
	10,000	8,605	10,000	7,222	11,300	4,343	11,300

PARKS & RECREATION (700)

FY 18/19 Budget	FY 18/19 Actual	FY 19/20 Budget	FY 19/20 Actual	FY 20/21 Budget	FY 20/21 YTD 12/31	FY 21/22 Budget
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PLAYGROUND PROGRAM

OPERATIONS

710 5400 SUPPLIES - PLAYGROUND	\$ 9,200	\$ 10,777	\$ 9,200	\$ 8,058	\$ 11,000	\$ 1,625	\$ 11,000
	9,200	10,777	9,200	8,058	11,000	1,625	11,000

DEPARTMENT 710 EXPENSE TOTALS

\$ 9,200	\$ 10,777	\$ 9,200	\$ 8,058	\$ 11,000	\$ 1,625	\$ 11,000
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PLAYGROUND REVENUE

710 3400 REVENUE	\$ 75,000	\$ 78,796	\$ 75,000	\$ 36,619	\$ 86,000	\$ 799	\$ 86,000
	75,000	78,796	75,000	36,619	86,000	799	86,000

WINTER BASKETBALL PROGRAM

EXPENSES

720 5400 EXPENSES	\$ 14,200	\$ 11,097	\$ 14,200	\$ 14,856	\$ 14,200	\$ -	\$ 14,200
	14,200	11,097	14,200	14,856	14,200	-	14,200

WINTER BASKETBALL REVENUE

720 3400 REVENUE	\$ 20,000	\$ 18,063	\$ 20,000	\$ 16,048	\$ 20,000	\$ -	\$ 20,000
	\$ 20,000	\$ 18,063	\$ 20,000	\$ 16,048	\$ 20,000	\$ -	\$ 20,000

TEE-BALL & INSTRUCTIONAL BASEBALL

EXPENSES

721 5400 EXPENSES	\$ 2,000	\$ 1,824	\$ 2,000	\$ 23	\$ -	\$ -	\$ -
	2,000	1,824	2,000	23	-	-	-

TEE-BALL & INSTRUCTIONAL BASEBALL REVENUE

721 3400 REVENUE	\$ 6,500	\$ 2,743	\$ 6,500	\$ 9	\$ -	\$ -	\$ -
	6,500	2,743	6,500	9	-	-	-

PARKS & RECREATION (700)

	FY 18/19 Budget	FY 18/19 Actual	FY 19/20 Budget	FY 19/20 Actual	FY 20/21 Budget	FY 20/21 YTD 12/31	FY 21/22 Budget
<u>CAMP/FESTIVALS/SPECIAL EVENTS</u>							
<u>EXPENSES</u>							
722 5400 EXPENSES	\$ 12,000	\$ 11,750	\$ 12,000	\$ 10,881	\$ 12,000	\$ -	\$ 12,000
	12,000	11,750	12,000	10,881	12,000	-	12,000
<u>CAMP/FESTIVALS/SPECIAL EVENTS REVENUE</u>							
722 3400 REVENUE	\$ 14,000	\$ 13,624	\$ 14,000	\$ 4,983	\$ 14,000	\$ -	\$ 14,000
	14,000	13,624	14,000	4,983	14,000	-	14,000
TOTAL PARKS & RECREATION EXPENSE	\$ 280,927	\$ 300,853	\$ 280,927	\$ 280,456	\$ 297,630	\$ 78,279	\$ 297,630
TOTAL PARKS & RECREATION REVENUE	\$ 125,500	\$ 121,831	\$ 125,500	\$ 64,881	\$ 131,300	\$ 5,142	\$ 131,300
Net Parks & Recreation Revenue/(Expense)	(155,427)	(179,022)	(155,427)	(215,575)	(166,330)	(73,137)	(166,330)

EDUCATION

The Town of Hopkinton, along with the Towns of Charlestown and Richmond, comprise the CHARIHO Regional School District. There are four elementary schools; Ashaway, Charlestown, Hope Valley, and Richmond. There is also the CHARIHO High School, Middle School, RYSE School, and the Career and Technical Center. The School District ensures that all students meet high academic standards and are well prepared for lifelong learning experiences and productive citizenship.

	FY 18/19 Budget	FY 18/19 Actual	FY 19/20 Budget	FY 19/20 Actual	FY 20-21 Budget	FY 20-21 YTD 12/31	FY 21-22 Budget
<u>EDUCATION EXPENSE</u>							
800 5034 CHARIHO REGIONAL SCHOOL	\$ 18,759,809	\$ 18,759,809	\$ 19,337,865	\$ 19,337,865	\$ 20,092,924	\$ 9,242,745	\$ 20,561,560
	18,759,809	18,759,809	19,337,865	19,337,865	20,092,924	9,242,745	20,561,560
<u>EDUCATION REVENUE</u>							
800 3225 STATE AID TO EDUCATION	\$ 5,246,990	\$ 5,222,822	\$ 5,150,088	\$ 5,026,130	\$ 5,488,552	\$ 2,357,463	\$ 5,590,417
800 3224 DEBT SERVICE REIMBURSEMENT	8,723	8,723	8,723	152,229	8,498	-	10,433
	5,255,713	5,231,545	5,255,713	5,178,359	5,497,050	2,357,463	5,600,850

TOWN MANAGER

The Town Manager is selected and appointed by the Town Council based on executive and administrative qualifications and experience. The Town Manager is the chief executive and administrative officer of the Town. He is responsible for the administration of Town affairs and recommending the adoption of measures necessary or expedient for the health, safety or welfare of the Town. In addition he is responsible for overseeing personnel and managing labor relations, enforcing laws and ordinances, and interacting with Federal and State agencies and other local governments. He also conducts other administrative functions and services.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Town Manager	900	\$101,732	\$ -	\$ -	\$ 420	\$ -	\$ 22,867	\$ 980	\$ 5,246	\$120,753
Clerk Part time	900	34,217	-	-	-	-	9,486	302	2,153	41,851
Total Town Manager		135,949	-	-	420	-	32,353	1,282	7,400	162,604

TOWN MANAGER (900)

	FY 18/19	FY 18/19	FY 19/20	FY 19/20	FY 20/21	FY 20/21	FY 21/22
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>COMPENSATION & SALARY</u>							
900 4000 TOWN MANAGER SALARY	\$ 98,750	\$ 98,797	\$ 98,750	\$ 96,747	\$ 98,994	\$ 39,542	\$ 98,994
900 4000 MANAGER'S COMP TIME STIPEND	4,800	4,753	4,800	4,753	4,753	-	4,753
900 4020 PART TIME WAGES	34,304	34,137	34,304	35,322	41,256	14,901	41,256
900 4090 PAYROLL TAXES	10,846	10,979	10,846	11,002	11,660	4,153	11,660
900 4110 HEALTH/DENTAL INSURANCE	-	-	-	-	-	769	-
900 4111 HEALTH/DENTAL INS. CO-SHARE	-	-	-	-	-	(156)	-
900 4120 HEALTH/DENTAL INS. BUY BACK	3,500	5,833	3,500	7,000	7,000	-	7,000
900 4105 LIFE INSURANCE	125	59	125	54	125	20	125
900 4140 WORKERS COMP INSURANCE	514	468	514	492	553	557	553
900 4130 PENSION	4,826	4,737	4,826	6,606	7,726	2,201	7,726
900 5410 CELL PHONE	420	420	420	420	420	420	420
	158,084	160,183	158,084	162,396	172,486	62,407	172,486
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
900 5075 DUES & FEES	\$ 125	\$ 100	\$ 125	\$ 100	\$ 125	\$ -	\$ 125
900 5390 SUPPLIES - OPERATING	2,000	1,872	2,000	1,313	2,100	1,382	2,100
900 5420 TRAVEL & CONFERENCE	200	57	200	-	100	-	100
	2,325	2,029	2,325	1,413	2,325	1,382	2,325
DEPARTMENT TOTALS	\$ 160,409	\$ 162,212	\$ 160,409	\$ 163,809	\$ 174,811	\$ 63,789	\$ 174,811

MUNICIPAL COURT

The mission of the Municipal Court is to impartially adjudicate traffic ordinance violation cases, so that legal rights of individuals are safeguarded and the public interest is upheld.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Municipal Court Clerk	915	\$ 10,180	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,180
Court Judge	915	6,500	-	-	-	-	-	-	-	6,500
Total Municipal Court		16,680	-	-	-	-	-	-	-	16,680

MUNICIPAL COURT (915)

EXPENSES

	FY 18/19 Budget	FY 18/19 Actual	FY 19/20 Budget	FY 19/20 Actual	FY 20/21 Budget	FY 20/21 YTD 12/31	FY 21/22 Budget
915 4000 ADMINISTRATIVE SALARY	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500	\$ 3,250	\$ 6,500
915 4040 MUNICIPAL COURT CLERK	8,402	7,507	8,402	5,502	10,011	4,843	10,011
915 4090 PAYROLL TAXES	643	513	643	352	766	386	766
915 4140 WORKERS COMP INSURANCE	54	49	54	52	60	60	60
915 4130 PENSION	266	-	266	174	474	-	474
915 5390 SUPPLIES	300	223	300	128	300	112	300
	16,164	14,792	16,164	12,708	18,111	8,651	18,111

REVENUE

915 3400 MUNICIPAL COURT REVENUES	\$ 40,000	\$ 29,518	\$ 40,000	\$ 26,663	\$ 33,000	\$ 5,079	\$ 33,000
	40,000	29,518	40,000	26,663	33,000	5,079	33,000

TOWN COUNCIL

The Town Council is the legislative and policy making body of the Town. It is composed of five members, elected at large, every two years, on a partisan basis. The Council elects its own President and Vice-President, who conduct Council meetings, work sessions, and special meetings, as required.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Town Council President	001	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000
Town Council Vice President	001	2,500	-	-	-	-	-	-	-	2,500
Town Council	001	2,225	-	-	-	-	-	-	-	2,225
Town Council	001	2,225	-	-	-	-	-	-	-	2,225
Town Council	001	2,225	-	-	-	-	-	-	-	2,225
Total Council		12,175	-	-	-	-	-	-	-	12,175

TOWN COUNCIL (001)

	FY 18/19 Budget	FY 18/19 Actual	FY 19/20 Budget	FY 19/20 Actual	FY 20/21 Budget	FY 20/21 YTD 12/31	FY 21/22 Budget
001 4040 STIPEND: TOWN COUNCIL	\$ 12,175	\$ 12,190	\$ 12,175	\$ 12,269	\$ 12,175	\$ 6,088	\$ 12,175
001 4090 PAYROLL TAXES	931	933	931	974	931	466	931
001 4140 WORKERS COMP INSURANCE	44	40	44	42	44	44	44
001 5065 TOWN CONTINGENCY	4,000	1,165	4,000	4,000	4,000	-	4,000
	17,151	14,328	17,151	17,285	17,151	6,598	17,151

BOARDS & COMMISSIONS

This program summarizes funding for Town Boards and Commissions established by Charter, Ordinance or State statute.

BOARDS & COMMISSIONS

ZONING BOARD OF REVIEW

EXPENSES

	FY 18/19 Budget	FY 18/19 Actual	FY 19/20 Budget	FY 19/20 Actual	FY 20/21 Budget	FY 20/21 YTD 12/31	FY 21/22 Budget
301 4040 CLERK STIPEND	\$ 3,000	\$ 1,600	\$ 3,000	\$ 1,200	\$ 2,000	\$ 1,000	\$ 2,000
301 4090 PAYROLL TAXES	230	122	230	61	153	77	153
301 5010 ADVERTISING	250	413	250	152	250	-	250
301 5060 CONTRACT SERVICES	1,000	1,540	1,000	-	1	-	1
	4,480	3,675	4,480	1,413	2,404	1,077	2,404

REVENUE

301 3400 REVENUE	\$ 2,050	\$ -	\$ 2,050	\$ -	\$ 2,050	\$ -	\$ 2,050
301 3415 CONTRACT SERVICES	1,000	8,757	1,000	4,104	1	-	1
	3,050	8,757	3,050	4,104	2,051	-	2,051

Net Contract Services - 7,217 - 4,104 - - -

PLANNING BOARD

EXPENSES

311 4040 CLERK STIPEND	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 1,400	\$ 2,000
311 4090 PAYROLL TAXES	153	138	153	138	153	107	153
311 5010 ADVERTISING	300	300	300	-	300	-	300
311 5060 CONTRACT SERVICES	500	2,790	500	-	500	-	500
311 5390 SUPPLIES	100	68	100	10	100	-	100
	3,053	5,296	3,053	2,148	3,053	1,507	3,053

REVENUE

311 3400 REVENUE	\$ 500	\$ -	\$ 500	\$ -	\$ 500	\$ -	\$ 500
	500	-	500	-	500	-	500

BOARDS & COMMISSIONS

TAX BOARD OF REVIEW

	FY 18/19 Budget	FY 18/19 Actual	FY 19/20 Budget	FY 19/20 Actual	FY 20/21 Budget	FY 20/21 YTD 12/31	FY 21/22 Budget
201 4040 CLERK STIPEND	\$ 400	\$ 200	\$ 400	\$ -	\$ 400	\$ -	\$ 400
201 4090 PAYROLL TAXES	31	15	31	-	31	-	31
	431	215	431	-	431	-	431

CONSERVATION COMMISSION

006 5050 CONSULTING TECHNICAL	\$ 3,000	\$ 2,937	\$ 3,000	\$ 2,450	\$ 3,000	\$ -	\$ 3,000
006 5075 DUES & FEES	250	110	250	165	250	-	250
006 5390 SUPPLIES	250	351	250	877	250	380	250
	3,500	3,398	3,500	3,492	3,500	380	3,500

JUVENILE HEARING BOARD

408 5275 SUPPLIES & OPERATION	100	-	100	-	-	-	-
	100	-	100	-	-	-	-

HISTORIC DISTRICT COMMISSION

312 5390 SUPPLIES & OPERATION	\$ 500	\$ 463	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
	500	463	500	500	500	500	500

*Land Trust will now receive funding via the Capital Improvement Budget instead of the Operating Budget. (Please see CIP Budget for details)

GRANTS & CONTRIBUTIONS

These grants and contributions are Town-aided programs, which allow for the transfer of funds to various agencies that serve Town residents and government.

	FY 18/19	FY 18/19	FY 19/20	FY 19/20	FY 20/21	FY 20/21	FY 20/21
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
031 5160 HOPE VALLEY AMBULANCE	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 52,000	\$ 26,000	\$ 52,000
032 5160 ASHAWAY AMBULANCE	50,000	50,000	50,000	50,000	52,000	26,000	52,000
035 5160 ASHAWAY FREE LIBRARY	66,000	66,000	66,000	66,000	68,000	30,348	68,000
034 5160 LANGWORTHY PUBLIC LIBRARY	66,000	66,000	66,000	66,000	68,000	30,348	68,000
040 5160 WOOD RIVER HEALTH SERVICE	10,000	10,000	10,000	10,000	10,000	5,000	10,000
063 5160 COMMUNITY 2000 FOUNDATION	500	500	500	500	-	-	-
	242,500	242,500	242,500	242,500	250,000	117,696	250,000