



# **CAPITAL IMPROVEMENT PLAN**

**FY 2021**

# CAPITAL IMPROVEMENT PLAN FY 2019-20

Project	Page	Title	Total Cost	Reserve 6/30/2019	CIP Transfer FY 19/20	Anticipated Revenue FY 19/20	Anticipated Expense FY 19/20	Estimated Reserve 6/30/2020	Transfer Planned FY 20/21
	2	Summary							
GIS1	3	Computer Replacement (02-650)	8,900	9,139	14,600	-	(18,953)	4,786	8,900
GG1	4	Town Hall Consolidation (02-050)	1,972,728	1,613,012	-	-	-	1,613,012	-
GG2*	5	1904 Building Demolition (02-660)	300,000	12,665	122,335	-	-	135,000	-
LT1	6	Land Post-Purchased Costs (06-320)	15,000	-	-	10,000	(10,000)	-	-
PD1	7	Police Vehicle Replacement (02-400)	70,913	14,406	41,297	-	(51,918)	3,785	37,869
PW1	8	Public Works Equip and Vehicles (02-620)	85,606	3,797	80,413	-	(80,553)	3,656	85,606
PW2**	9	Town-wide Tree Removal (02-605)	72,750	-	21,750	51,000	(72,750)	-	-
RC1	10	Crandall Field Improvements (02-750)	48,472	20,000	30,000	-	-	50,000	-
<b>TOTAL</b>			<b>\$ 2,574,369</b>	<b>\$ 1,673,019</b>	<b>\$ 310,395</b>	<b>\$ 61,000</b>	<b>\$ (234,174)</b>	<b>\$ 1,810,239</b>	<b>\$ 132,374</b>

\*1904 Building Demolition was funded by using \$12,665 of unspent funds appropriated in the FY16 CIP for Ashaway School Fire Alarm.

\*\*A Town vote approved the transfer of \$51,000 out of the Off-Site Improvement account into Town-wide Tree Removal to help fund the project in FY20.

<b>Project:</b>	Computer Replacement	<b>Project #</b>	IT/GIS1
<b>Department:</b>	GIS/IT		

**Description:** FY2020-21: \$8,900 will be needed for GIS/IT Projects.  
\$9,139 in Reserve Account as of 6/30/19

Funding of \$8,900 will be needed for various IT purchases and upgrades, including an update to Firewall Renewal, 5 new desktop computers, Back-up Appliances (Police & Town Hall) and a new Server at the Town Hall.

Year	1	2	3	4	CIP
Fiscal Year	2019-2020	2020-2021	2021-2022	2022-2023	TOTAL

**PROJECT COST**

Planning/Design	-	-	-	-	-
Acquisition/Purchase		8,900	-	-	8,900
Construction	-	-	-	-	-
Other	-	-	-	-	-
<b>Total</b>	-	8,900	-	-	8,900

**FUND BALANCE**

Beg. Fund Balance	9,139	4,786	4,786	-	9,139
Revenue- Capital Budget	14,600	8,900	-	-	23,500
Revenue	-	-	-	-	-
Expenses	(18,953)	(8,900)	-	-	(27,853)
<b>Ending Fund Balance</b>	4,786	4,786	4,786	-	4,786

<b>Project:</b>	Town Hall Consolidation	<b>Project #</b>	<b>GG1</b>
<b>Department:</b>	Town Council		

**Description:** **FY20-21: No funds will be appropriated for Town Hall Consolidation Project.**  
 \$1,613,012 in Reserve Account as of 6/30/19.

Funding of roughly \$2.0M is needed for the consolidation of town offices to provide effective and efficient municipal government services.

Reserve Balance 6/30/19	\$ 1,613,012
FY 2019/20	-
FY 2020/21	-
FY 2021/22	250,000
FY 2021/22	114,400
<b>Total Project Capital Needed</b>	<b>\$ 1,977,412</b>

Year	1	2	3	4	CIP
Fiscal Year	2019-2020	2020-2021	2021-2022	2022-2023	TOTAL

**PROJECT COST**

Planning/Design	-	-	-	-	-
Acquisition/Purchase	-	-	-	-	-
Construction 1,613,012	-	-	250,000	114,400	<b>1,977,412</b>
Other	-	-	-	-	-
<b>Total</b>	-	-	250,000	114,400	<b>1,977,412</b>

**FUND BALANCE**

<b>Beg. Fund Balance</b>	1,613,012	1,613,012	1,613,012	1,863,012	<b>1,613,012</b>
<b>Revenue- Capital Budget</b>	-	-	-	-	-
<b>Revenue</b>	-	-	250,000	114,400	<b>364,400</b>
<b>Expenses</b>	-	-	-	(1,977,412)	<b>(1,977,412)</b>
<b>Ending Fund Balance</b>	1,613,012	1,613,012	1,863,012	-	-

<b>Project:</b>	1904 Building Demolition	<b>Project #</b>	<b>GG2</b>
<b>Department:</b>	Town Council		

**Description:** **FY20-21: No funds will be appropriated for the Demolition of the 1904 Building.**

\$12,665 in Reserve Account as of 6/30/19.

Fund of \$300K will be needed to take down the 1904 Building at Ashaway School and remove all hazardous materials.

<b>Year</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>CIP</b>
<b>Fiscal Year</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>	<b>2022-2023</b>	<b>TOTAL</b>

**PROJECT COST**

<b>Planning/Design</b>	-	-	-	-	-
<b>Acquisition/Purchase</b>	-	-	300,000	-	<b>300,000</b>
<b>Construction</b>	-	-	-	-	-
<b>Other</b>	-	-	-	-	-
<b>Total</b>	-	-	300,000	-	<b>300,000</b>

**FUND BALANCE**

<b>Beg. Fund Balance</b>	12,665	135,000	135,000	-	<b>12,665</b>
<b>Revenue- Capital Budget</b>	122,335	-	165,000	-	<b>287,335</b>
<b>Revenue- CIP Transfer</b>	-	-	-	-	-
<b>Expenses</b>	-	-	(300,000)	-	<b>(300,000)</b>
<b>Ending Fund Balance</b>	135,000	135,000	-	-	-

<b>Project:</b>	Land Post-Purchased Costs	<b>Project #</b>	LT1
<b>Department:</b>	Hopkinton Land Trust		

**Description:** FY20-21: 25% of the Town's Real Estate Conveyance Taxes (but not to exceed \$15K) will be used for the development and upkeep of Land Trust operations.

\$24,791 in Citizens Account as of 12/31/19

The Town Council has agreed to allow the Land Trust to put the revenue into their Unrestricted Citizens account to be use for LT Operations.

Year	1	2	3	4	CIP
Fiscal Year	2019-2020	2020-2021	2021-2022	2022-2023	TOTAL

**PROJECT COST**

Planning/Design	-	-	-	-	-
Acquisition	-	-	-	-	-
Construction	15,000	10,000	-	-	25,000
Other	-	-	-	-	-
<b>Total</b>	<b>15,000</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>25,000</b>

**FUND BALANCE**

Beg. Fund Balance	-	-	-	-	-
Revenue- Capital Budget	-	-	-	-	-
Revenue	15,000	10,000	-	-	25,000
Expenses	(15,000)	(10,000)	-	-	(25,000)
<b>Ending Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Project:</b>	Police Vehicle Replacement	<b>Project #</b>	PD1
<b>Department:</b>	Police Department		

**Description:** FY20-21: \$52,575 will be needed for Police Vehicle Replacement Project.  
 \$14,406 in Reserve Account as of 6/30/19

		<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>Total</u>	
FY 17/18	2 SUVs	\$ 28,134	\$ -	\$ -	\$ -	\$ 28,134	Price per vehicle- \$40,687
FY 19/20	2 Sedans	\$ 23,163	\$ 23,163	\$ 23,163	\$ -	\$ 69,488	Price per vehicle- \$33,193
FY 20/21	1 SUVs	\$ -	\$ 14,706	\$ 14,706	\$ 14,706	\$ 44,118	Quote per vehicle \$42,463
		<b>\$ 51,297</b>	<b>\$ 37,869</b>	<b>\$ 37,869</b>	<b>\$ 14,706</b>	<b>\$ 141,741</b>	

Year	1	2	3	4	CIP
Fiscal Year	2019-2020	2020-2021	2021-2022	2022-2023	TOTAL

**PROJECT COST**

Planning/Design	-	-	-	-	-
Acquisition/Purchase	-	37,869	37,869	14,706	90,444
Construction	-	-	-	-	-
Other	-	-	-	-	-
<b>Total</b>	-	37,869	37,869	14,706	90,444

**FUND BALANCE**

Beg. Fund Balance	14,406	3,785	3,785	3,785	14,406
Revenue- Capital Budget	41,297	37,869	37,869	14,706	131,741
Revenue	-	-	-	-	-
Expenses	(51,918)	(37,869)	(37,869)	(14,706)	(142,362)
<b>Ending Fund Balance</b>	3,785	3,785	3,785	3,785	3,785

<b>Project:</b>	Public Works- Equipment & Vehicles	<b>Project #</b>	<b>PW1</b>
<b>Department:</b>	Public Works		

**Description:** FY20-21: \$80,606 in funding will be needed for Public Work Equip. & Vehicle Projects.

\$3,797 Reserve Account as of 6/30/19

		<u>FY 19/20</u>	<u>FY 20/21</u>	<u>FY 21/22</u>	<u>FY 22/23</u>	<u>Total</u>	
FY 17/18	Freightliner	\$ 52,370	\$ -	\$ -	\$ -	\$ 52,370	Purchase price was \$151,470
FY 19/20	1 Mid-size Plow	\$ 28,043	\$ 28,043	\$ 28,043	\$ -	\$ 84,129	Purchase price was \$80,874
FY 20/21	1 Full-size Plow	\$ -	\$ 57,562	\$ 57,562	\$ 57,562	\$ 172,687	Quoted price is \$166,208
		<b>\$ 80,413</b>	<b>\$ 85,606</b>	<b>\$ 85,606</b>	<b>\$ 57,562</b>	<b>\$ 309,187</b>	

<b>Year</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>CIP</b>
<b>Fiscal Year</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>	<b>2022-2023</b>	<b>TOTAL</b>

**PROJECT COST**

Planning/Design	-	-	-	-	-	
Acquisition/Purchase	170,564	85,606	85,606	57,562	<b>399,338</b>	
Construction	-	-	-	-	-	
Other	-	-	-	-	-	
<b>Total</b>	-	170,564	85,606	85,606	57,562	<b>399,338</b>

**FUND BALANCE**

Beg. Fund Balance	3,797	3,656	3,656	3,656	<b>3,797</b>
Revenue- Capital Budget	80,413	85,606	85,606	57,562	<b>309,187</b>
Revenue	-	-	-	-	-
Expenses	(80,553)	(85,606)	(85,606)	(57,562)	<b>(309,327)</b>
<b>Ending Fund Balance</b>	<b>3,656</b>	<b>3,656</b>	<b>3,656</b>	<b>3,656</b>	<b>3,656</b>

<b>Project:</b>	Public Works- Town-wide Tree Removal	<b>Project #</b>	<b>PW2</b>
<b>Department:</b>	Public Works		

**Description:** **FY20-21: No funds will be appropriated for Town-wide Tree Removal.**  
 No Reserve Account as of 6/30/19

Fund of \$72,750 will be needed to Town-wide Tree Removal. DPW has determined that 97 trees exist in the Town that are potential dangerous, so the Town will go out to bid to have them removed in FY20.

Year	1	2	3	4	CIP
Fiscal Year	2019-2020	2020-2021	2021-2022	2022-2023	TOTAL

**PROJECT COST**

Planning/Design	-	-	-	-	-
Acquisition/Purchase	-	-	-	-	-
Construction	-	-	-	-	-
Other	-	-	-	-	-
<b>Total</b>	-	-	-	-	-

**FUND BALANCE**

Beg. Fund Balance	-	-	-	-	-
Revenue- Capital Budget	21,750	-	-	-	<b>21,750</b>
Revenue- Transfer from Off-Site Impr Fund	51,000	-	-	-	<b>51,000</b>
Expenses	(72,750)	-	-	-	<b>(72,750)</b>
<b>Ending Fund Balance</b>	-	-	-	-	-

<b>Project:</b>	Recreation- Crandall Field Improvements	<b>Project #</b>	<b>RC1</b>
<b>Department:</b>	Recreation		

**Description:** **FY20-21: No funds will be appropriated for Crandall Field Improvements**  
\$20,000 in Reserve Account as of 6/30/19.

FY20-21: An estimated \$243K in funding will be needed to replace and move the playground at Crandall Field. The Town is seeking a DEM grant for the project that be a 80/20 match (\$194K DEM/\$49K Town). The planning and design for the project was funded in FY18 in the amount of \$20K, with the remaining \$30K for the construction being funded in FY19.

<b>Year</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>CIP</b>
<b>Fiscal Year</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>2021-2022</b>	<b>2022-2023</b>	<b>TOTAL</b>

**PROJECT COST**

<b>Planning/Design</b>	-	-	-	-	-
<b>Acquisition/Purchase</b>	-	-	-	-	-
<b>Construction</b> 20,000	30,000	-	-	-	<b>50,000</b>
<b>Other</b>	-	194,000	-	-	<b>194,000</b>
<b>Total</b> -	<b>30,000</b>	<b>194,000</b>	<b>-</b>	<b>-</b>	<b>244,000</b>

**FUND BALANCE**

<b>Beg. Fund Balance</b>	20,000	50,000	-	-	<b>20,000</b>
<b>Revenue- Capital Budget</b>	30,000	-	-	-	<b>30,000</b>
<b>Revenue</b>	-	194,000	-	-	<b>194,000</b>
<b>Expenses</b>	-	(244,000)	-	-	<b>(244,000)</b>
<b>Ending Fund Balance</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>