



TOWN OF HOPKINTON OPERATING BUDGET

FY 2019-2020

<u>EXPENSE</u>		FY 16/17 Budget Expenses	FY 16/17 Actual Expenses	FY 17/18 Budget Expenses	FY 17/18 Actual Expenses	FY 18/19 Budget Expenses	FY 18/19 12/31/2018 Expenses	FY 19/20 Budget Expenses	Change From FY 18/19	% Change
40	Education	\$ 18,155,239	\$ 18,155,239	\$ 18,340,317	\$ 18,340,317	\$ 18,759,809	\$ 8,629,512	19,337,865	\$ 578,056	3.1%
5,6	General Government	480,840	462,452	487,128	484,066	452,282	343,018	452,282	-	0.0%
7,8	Town Clerk	286,420	273,655	284,246	285,112	290,185	151,772	290,185	-	0.0%
9	Probate Court	11,557	14,488	11,557	14,695	12,156	7,270	12,156	-	0.0%
9	Board of Canvassers	7,444	7,249	7,428	6,674	7,679	6,974	7,679	-	0.0%
9	Elections	10,093	9,324	3,068	1,283	8,568	6,483	8,568	-	0.0%
10,11	Tax Assessor	130,420	122,850	125,770	124,117	141,543	54,631	141,543	-	0.0%
12,13	Tax Collector	114,429	114,080	116,441	118,082	118,003	68,427	118,003	-	0.0%
13	Tax Sale	1	9,361	1	13,436	1	5,994	1	-	0.0%
14,15	Finance	193,856	190,887	204,770	195,576	211,264	102,795	211,264	-	0.0%
16,17	Debt Service	346,808	347,958	352,230	353,376	388,449	131,110	388,449	-	0.0%
18,19	GIS/IT	110,598	107,985	112,102	90,553	109,664	62,701	109,664	-	0.0%
20,21	Building/Zoning	153,990	138,739	150,740	143,387	138,389	75,850	138,389	-	0.0%
22,23	Planner	135,714	135,404	139,050	138,339	140,660	69,598	140,660	-	0.0%
24-26	Police	1,914,629	1,962,009	1,965,633	2,145,240	1,989,819	1,071,607	1,989,819	-	0.0%
27,28	Dispatchers	296,547	316,105	305,273	364,158	334,598	189,458	334,598	-	0.0%
29,30	Animal Control	87,317	75,374	79,533	47,852	68,028	8,331	68,028	-	0.0%
31,32	Emergency Mgmt.	14,620	14,610	14,620	14,260	14,656	8,723	14,656	-	0.0%
33-34	Public Works	1,153,050	1,100,524	1,164,116	1,159,550	1,177,569	552,360	1,177,569	-	0.0%
35	Landfill	12,000	12,000	13,000	13,000	14,000	-	14,000	-	0.0%
36-39	Parks & Recreation	265,552	264,395	276,393	268,810	280,927	157,079	280,927	-	0.0%
41,42	Town Manager	153,755	160,026	164,244	164,654	160,409	79,186	160,409	-	0.0%
43,44	Municipal Court	14,684	15,390	14,960	14,890	16,164	6,823	16,164	-	0.0%
45,46	Town Council	15,403	13,719	17,153	14,271	17,151	7,768	17,151	-	0.0%
47,48	Zoning Board	4,480	9,935	4,480	4,911	4,480	646	4,480	-	0.0%
48	Planning Board	3,053	2,245	3,053	1,726	3,053	1,302	3,053	-	0.0%
49	Tax Board of Review	431	431	431	-	431	-	431	-	0.0%
49	Conservation Commission	3,500	3,500	3,500	3,497	3,500	266	3,500	-	0.0%
49	Juvenile Hearing Board	100	-	100	-	100	-	100	-	0.0%
49	Historic District Commission	500	500	500	307	500	265	500	-	0.0%
50	Grants/Contributions	235,000	223,750	242,500	242,500	242,500	121,500	242,500	-	0.0%
	Total Municipal Oper. Exp.	\$ 6,156,789	\$ 6,108,945	\$ 6,264,020	\$ 6,428,322	\$ 6,346,729	\$ 3,291,937	\$ 6,346,729	\$ -	0.0%
	Capital Transfer	67,353	67,353	112,035	\$112,035	454,277	457,277	454,277	-	0.0%
	Total Town Expense	\$ 24,379,381	\$ 24,331,537	\$ 24,716,372	\$ 24,880,674	\$ 25,560,815	\$ 12,378,726	\$ 26,138,871	\$ 578,056	2.3%

REVENUE

Pages		FY 16/17 Budget Revenues	FY 16/17 Actual Revenues	FY 17/18 Budget Revenues	FY 17/18 Actual Revenues	FY 18/19 Budget Revenues	FY 18/19 12/31/2018 Revenues	FY 19/20 Budget Revenues	Change From FY 18/19	% Change
40	Education	\$ 5,383,618	\$ 5,386,069	\$ 5,290,965	\$ 5,273,139	\$ 5,255,713	\$ 2,455,093	\$ 5,158,586	\$ (97,127)	-1.8%
4	Tax Levy for Education	12,771,621	12,769,170	13,049,352	13,067,178	13,504,096	6,174,419	14,179,279	675,183	5.0%
4	Total Education Revenue	\$ 18,155,239	\$ 18,155,239	\$ 18,340,317	\$ 18,340,317	\$ 18,759,809	\$ 8,629,512	\$ 19,337,865	\$ 578,056	3.1%
4	Tax Levy for Municipal	\$ 4,503,694	\$ 4,592,466	\$ 4,935,388	\$ 4,728,726	\$ 4,220,833	\$ 3,272,542	\$ 4,350,601	\$ 129,768	3.1%
6	General Government	776,934	1,197,330	900,750	1,187,777	1,392,592	753,717	1,392,592	-	0.0%
8	Town Clerk	175,000	189,675	175,000	215,884	180,000	85,795	180,000	-	0.0%
9	Probate Court	11,001	14,630	11,001	13,869	12,001	4,860	12,001	-	0.0%
11	Tax Assessor	100	2,847	100	3,372	100	1,020	100	-	0.0%
13	Tax Collector	8,000	8,482	8,000	9,187	8,000	4,117	8,000	-	0.0%
13	Tax Sale	1	9,454	1	13,313	1	6,480	1	-	0.0%
21	Building/Zoning	72,002	109,426	80,003	160,515	85,003	56,203	85,003	-	0.0%
23	Planner	5,000	11,683	4,000	6,760	4,000	10,250	4,000	-	0.0%
26	Police	69,000	190,364	75,000	382,623	83,000	151,300	83,000	-	0.0%
30	Animal Control	1,200	1,905	1,500	(6)	1,500	-	1,500	-	0.0%
32	Emergency Mgmt.	14,620	7,310	14,620	7,310	14,656	-	14,656	-	0.0%
35	Public Works	2	35,078	2	37,274	2	20,632	2	-	0.0%
37-39	Recreation	117,500	99,176	120,500	116,296	125,500	70,171	125,500	-	0.0%
44	Municipal Court	45,000	34,997	45,000	33,694	40,000	15,485	40,000	-	0.0%
48	Zoning Board of Review	3,050	13,125	3,050	3,946	3,050	4,255	3,050	-	0.0%
48	Planning Board	500	-	500	-	500	-	500	-	0.0%
	Fund Balance Unreserved	421,538	-	1,640	-	630,268	-	500,500	(129,768)	-20.6%
	Total Municipal Revenue	\$ 6,224,142	\$ 6,517,948	\$ 6,376,055	\$ 6,920,540	\$ 6,801,006	\$ 4,456,827	\$ 6,801,006	\$ 0	0.0%
	Total Town Resources	\$ 24,379,381	\$ 24,673,187	\$ 24,716,372	\$ 25,260,857	\$ 25,560,815	\$ 13,086,339	\$ 26,138,871	\$ 578,056	2.3%

Memo Items:

Surplus/(Deficit)	\$ (0)	\$ 341,650	\$ 0	\$ 380,183	\$ 0	\$ 707,613	\$ 0	\$ 0	\$ 0	
Total Taxes	\$ 17,275,315	\$ 17,361,636	\$ 17,984,740	\$ 17,795,904	\$ 17,724,929	\$ 9,446,961	\$ 18,529,880		804,950	4.5%

TAX LEVY CALCULATIONS	Assessed Value	Exemptions	Net Assessed	Tax Rate	Levy	Collection Rate	Est. Collected Revenue
<u>FY 18/19 Tax Levy</u>							
Real Estate	\$ 846,077,870	\$ 13,253,173	\$ 832,824,697	\$ 20.07	\$ 16,714,771	0.970	\$ 16,211,612
Tangibles	35,693,810	-	35,693,810	20.07	716,335	0.970	454,871
Real Estate & Tangibles	881,771,680	13,253,173	868,518,507	20.07	17,431,106		16,666,483
Motor Vehicle	72,268,551	16,132,556	56,135,995	21.18	1,188,857	0.944	1,058,447
TOTAL	\$ 954,040,231	\$ 29,385,729	\$ 924,654,502	\$ 20.14	\$ 18,619,963	0.952	\$ 17,724,929

FY 19/20 Tax Levy

Real Estate	\$ 852,812,250	\$ 14,066,203	\$ 838,746,047	\$ 20.68	\$ 17,345,268	0.970	\$ 16,824,910
Tangibles	36,061,980	-	36,061,980	20.68	745,762	0.970	723,389
Real Estate & Tangibles	888,874,230	14,066,203	874,808,027	20.68	18,091,030		17,548,299
Motor Vehicle	69,391,889	20,323,579	49,068,310	21.18	1,039,267	0.944	981,581
TOTAL	\$ 958,266,119	\$ 34,389,782	\$ 923,876,337	\$ 20.71	\$ 19,130,297	0.969	\$ 18,529,880

	Amount	Percentage
Increase in tax levy	659,924	3.79%
Allowable increase in tax levy	697,244	4.00%
Amount under/(over) tax levy cap	37,320	
Max. RP and Tangible Tax Levy FY19/20	\$ 18,128,350	

FY 19/20		Tax Revenue	RP Tax Levy	Direct Tax Rate
Education	77%	\$ 14,179,279	\$ 13,843,466	\$ 15.82
Municipal	23%	4,350,601	4,247,564	4.86
FY 19/20 Tax Revenue		\$ 18,529,880	\$ 18,091,030	\$ 20.68

FY 18/19		Tax Revenue	RP Tax Levy	Direct Tax Rate
Education	76%	\$ 13,504,096	\$ 13,090,409	\$ 15.29
Municipal	24%	4,220,833	4,091,532	4.78
FY 18/19 Tax Revenue		\$ 17,724,929	\$ 17,181,941	\$ 20.07

<u>GENERAL GOVERNMENT (000)</u>		FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19	FY 18/19	FY 19/20
		Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>HEALTH</u>								
000	4110 HEALTH/DENTAL INSURANCE Reim. Expense	\$ 1	\$ 41,264	\$ 1	\$ 45,657	\$ 1	\$ 35,128	\$ 1
000	3415 HEALTH/DENTAL INSURANCE Revenue	1	(39,042)	1	(48,002)	1	(28,645)	1
		2	2,222	2	(2,345)	2	6,483	2
<u>SERVICES</u>								
000	5030 BOUNTIES	\$ 5	\$ -	\$ 5	\$ -	\$ 5	\$ -	\$ 5
000	5060 CONTRACT SERVICES	7,000	9,060	7,000	10,565	9,300	7,647	9,300
000	5075 DUES & FEES	500	300	500	1,716	500	215	500
000	5160 STATE AID TO LIBRARIES	34,685	36,298	35,323	35,323	34,850	20,361	34,850
000	5175 LEAGUE OF CITIES & TOWNS	3,120	3,120	3,120	3,120	3,423	3,423	3,423
		45,310	48,778	45,948	50,724	48,078	31,646	48,078
<u>BUILDING & OPERATIONS</u>								
000	5100 ELECTRICITY	\$ 4,450	\$ 7,287	\$ 5,700	\$ 5,006	\$ 6,200	\$ 3,190	\$ 6,200
000	5150 HEATING FUEL	5,000	9,306	4,000	6,730	5,000	963	5,000
000	5355 STREET LIGHTING	67,600	72,823	72,000	27,839	14,000	30,169	14,000
000	5356 STREET LIGHTING MAINTENANCE	-	-	-	9,685	10,000	-	10,000
000	5180 INSURANCE - PROPERTY & CASUALTY	118,278	113,957	118,278	114,196	118,202	117,510	118,202
000	5240 POSTAGE	4,000	3,600	4,000	3,009	4,000	2,740	4,000
000	4045 WATER TESTING	2,000	2,000	3,000	3,000	3,000	1,038	3,000
000	5301 1904 BUILDING- ELECTRICITY	700	570	700	716	1,000	454	1,000
000	5410 TELEPHONE / FAX / INTERNET	14,000	15,758	14,000	15,587	15,800	7,173	15,800
		216,028	225,301	221,678	185,768	177,202	163,237	177,202
<u>LEGAL</u>								
000	5225 LEGAL FEES - SOLICITOR	\$ 164,500	\$ 132,250	\$ 124,500	\$ 152,236	\$ 145,000	\$ 88,648	\$ 145,000
000	5226 LITIGATION & COLLECTIVE BARGAINING	55,000	53,901	55,000	57,683	82,000	53,004	82,000
000	5500 TRANSFER TO RESTRICTED FUND- LEGAL FEE	-	-	40,000	40,000	-	-	-
		219,500	186,151	219,500	249,919	227,000	141,652	227,000
DEPARTMENT TOTAL		\$ 480,840	\$ 462,452	\$ 487,128	\$ 484,066	\$ 452,282	\$ 343,018	\$ 452,282

GENERAL GOVERNMENT (000)

	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19	FY 18/19	FY 19/20
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
REVENUE							
000 3109 DELINQUENT TAXES COLLECTED	\$ 400,000	\$ 587,192	\$ 500,000	\$ 517,397	\$ 550,000	\$ 390,514	\$ 550,000
000 3200 DELINQUENT INTEREST & PENALTIES	35,000	37,451	40,000	12,756	40,000	15,379	40,000
000 3201 CURRENT INTEREST & PENALTIES	15,000	48,461	15,000	68,050	15,000	20,023	15,000
000 3318 STATE AID TRANSPORTATION AID	-	130,462	-	-	-	-	-
000 3300 PUBLIC SERVICE CORP. TAX	100,831	101,482	104,846	102,396	101,482	-	101,482
000 3310 HOTEL/MEAL TAX	53,468	53,652	59,944	51,757	63,440	39,175	63,440
000 3520 MV EXCISE TAX REIMBURSEMENT	69,295	72,384	69,295	312,823	508,609	220,201	508,609
000 3317 STATE AID TO LIBRARIES	32,498	36,298	35,323	35,323	34,850	20,361	34,850
000 3322 MUNICIPAL INCENTIVE AID	-	1,094	-	-	-	-	-
000 3343 MISCELLANEOUS RECEIPTS	2,500	1,080	1,500	4,039	1,500	951	1,500
000 3344 MISCELLANEOUS GRANTS REV	-	49,500	5,500	5,500	-	-	-
000 3510 INTEREST ON INVESTMENTS	3,500	9,959	4,500	9,024	9,000	4,860	9,000
000 3410 LEASE PAYMENT - CHARIHO	2	2	2	2	2	2	2
000 3315 RENT THAYER HOUSE	13,600	13,600	13,600	13,600	13,600	5,667	13,600
000 3350 TOWER RENT	51,240	54,713	51,240	55,110	55,109	36,584	55,109
DEPARTMENT TOTAL	776,934	1,197,330	900,750	1,187,777	1,392,592	753,717	1,392,592

TOWN CLERK

The Town Clerk’s Office is committed in its mission of providing a high level of municipal services to keep Hopkinton in the forefront as one of Rhode Island’s best communities. Its goal is to make everyone feel welcome and conduct business in a professional manner in a timely fashion. This Office conducts many of the day-to-day informational and documentary transactions between the Town and its residents and businesses. The Town Clerk, assisted by three staff members, provides many services to the public, including those relating to the Town Council, Elections, Board of Canvassers, Vital Statistics, Land Evidence Records, Licenses, Probate Court and the Zoning Board of Review. Internally, the Town Clerk’s Office views itself as an information source and communication conduit between the public and Town government.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Town Clerk	100	\$ 56,996	\$ -	\$ -	\$ -	\$ -	\$ 3,500	\$ -	\$ -	\$ 60,496
Town Clerk Deputy	100	45,745	-	1,000	-	-	21,266	1,109	4,923	64,197
Town Clerk Sr Clerk	100	42,640	1,279	-	-	-	8,822	342	2,016	51,067
Town Clerk Clerk	100	40,206	1,206	-	-	-	21,266	1,109	4,923	58,865
Total Town Clerk		185,587	2,485	1,000	-	-	54,854	2,560	11,861	234,626
Board Canvassars	120	\$ 1,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200
Total Board Canvass.		1,200	-	-	-	-	-	-	-	1,200
Probate Judge	110	\$ 6,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,500
Probate Clerk	110	4,720	-	-	-	-	-	-	-	4,720
Total Probate		11,220	-	-	-	-	-	-	-	11,220

<u>TOWN CLERK (100)</u>		FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19	FY 18/19	FY 19/20
		Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>COMPENSATION & SALARY</u>								
100	4000 TOWN CLERK SALARY	\$ 55,326	\$ 55,538	\$ 56,432	\$ 56,432	\$ 56,996	\$ 27,402	\$ 56,996
100	4005 DEPUTY TOWN CLERK SALARY	46,897	35,939	42,774	44,625	46,745	22,241	46,745
100	4010 FULL TIME WAGES	82,847	83,165	84,475	84,475	85,332	40,613	85,332
100	4090 PAYROLL TAXES	13,620	12,898	13,414	13,567	13,824	6,699	13,824
100	4110 HEALTH /DENTAL INSURANCE	50,160	45,820	53,800	53,026	53,914	29,162	53,914
100	4111 HEALTH/DENTAL INS. CO-SHARE	(10,534)	(9,542)	(11,836)	(11,686)	(11,861)	(5,311)	(11,861)
100	4120 HEALTH/DENTAL INS. BUY BACK	3,500	3,500	3,500	3,500	3,500	2,625	3,500
100	4105 LIFE INSURANCE	480	309	375	315	375	182	375
100	4140 WORKERS COMP INSURANCE	689	631	678	691	655	631	655
100	4130 PENSIONS	9,010	8,212	6,434	6,254	6,505	2,989	6,505
100	4150 EYE CARE PROGRAM	525	-	300	175	300	-	300
		252,520	236,470	250,346	251,374	256,285	127,233	256,285
<u>ADVERTISING</u>								
100	5020 LEGAL ADVERTISING	\$ 8,000	\$ 12,842	\$ 8,000	\$ 9,495	\$ 8,000	\$ 5,842	\$ 8,000
		8,000	12,842	8,000	9,495	8,000	5,842	8,000
<u>SERVICES</u>								
100	5060 CONTRACT SERVICES	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 17,612	\$ 18,000
100	5075 DUES & FEES	500	315	500	420	500	100	500
100	5090 EDUCATION	500	-	500	-	300	-	300
100	5200 LEASED EQUIPMENT	1,000	735	1,000	588	1,000	152	1,000
100	5250 PRESERVATION OF TOWN RECS.	1,000	1,000	1,000	1,000	1,000	-	1,000
		21,000	20,050	21,000	20,008	20,800	17,864	20,800
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>								
100	5270 PRINTING & COPYING	\$ 1,000	\$ 1,462	\$ 1,000	\$ 1,410	\$ 1,200	\$ -	\$ 1,200
100	5310 REPAIRS & MAINTENANCE/EQUIP.	300	126	300	445	300	-	300
100	5390 OPERATING SUPPLIES	3,000	2,426	3,000	2,011	3,000	725	3,000
100	5400 SUPPLIES - DOG LICENSES	400	279	400	280	400	-	400
100	5420 TRAVEL & CONFERENCE	200	-	200	89	200	108	200
		4,900	4,293	4,900	4,235	5,100	833	5,100
DEPARTMENT TOTALS		\$ 286,420	\$ 273,655	\$ 284,246	\$ 285,112	\$ 290,185	\$ 151,772	\$ 290,185
<u>TOWN CLERK REVENUE</u>								
100	3406 TOWN CLERK REVENUE	175,000	189,675	175,000	215,884	180,000	85,795	180,000
		175,000	189,675	175,000	215,884	180,000	85,795	180,000

	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 YTD 12/31	FY 19/20 Budget
<u>TOWN CLERK (100)</u>							
<u>PROBATE COURT (110)</u>							
110 4000 PROBATE JUDGE STIPEND	\$ 6,300	\$ 6,300	\$ 6,300	\$ 6,300	\$ 6,500	\$ 5,510	\$ 6,500
110 4040 PROBATE CLERK STIPEND	4,720	4,720	4,720	4,720	4,720	-	4,720
110 4090 PAYROLL TAXES	500	843	500	843	858	422	858
110 4140 WORKERS COMP INSURANCE	-	-	-	-	77	74	77
110 5020 LEGAL ADVERTISING - PROBATE	1	2,592	1	2,832	1	1,264	1
	11,557	14,488	11,557	14,695	12,156	7,270	12,156
<u>PROBATE REVENUES (110)</u>							
110 3400 PROBATE REVENUES	\$ 11,000	\$ 12,130	\$ 11,000	\$ 10,969	\$ 12,000	\$ 3,310	\$ 12,000
110 3401 PROBATE ADVERTISING	1	2,500	1	2,900	1	1,550	1
	11,001	14,630	11,001	13,869	12,001	4,860	12,001
<u>BOARD OF CANVASSERS (120)</u>							
120 4040 STIPENDS	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
120 4020 CLERK STIPEND	1,200	1,200	1,200	1,200	1,200	1,200	1,200
120 4043 CANVASSERS WAGES	500	160	500	-	500	50	500
120 4090 PAYROLL TAXES	383	474	383	474	474	474	474
120 4140 WORKERS COMP INSURANCE	-	-	-	-	4	4	4
120 4130 PENSION	61	-	45	-	-	-	-
120 5020 ADVERTISING - LEGAL	200	415	200	-	400	246	400
120 5390 SUPPLIES	100	-	100	-	100	-	100
	7,444	7,249	7,428	6,674	7,679	6,974	7,679
<u>ELECTIONS (130)</u>							
130 4020 ELECTION WAGES-APPOINTED	\$ 8,625	\$ 7,507	\$ 1,600	\$ 800	\$ 7,000	\$ 5,300	\$ 7,000
130 4045 TOWN MODERATOR	50	50	50	350	50	-	50
130 4045 TOWN SERGEANT	300	300	300	-	300	-	300
130 4140 WORKERS COMP INSURANCE	18	16	18	-	18	17	18
130 5020 ADVERTISING - LEGAL	500	664	500	-	600	840	600
130 5390 SUPPLIES	600	787	600	133	600	326	600
	10,093	9,324	3,068	1,283	8,568	6,483	8,568

TAX ASSESSOR

The Assessor's Office is responsible for producing an annual tax roll. The office is also responsible for the mass appraisal of real estate and personal property for tax purposes, along with the collection and maintenance of property data, including property ownership, location, size, use, physical characteristics, sales price, rents, costs and operating expenses. In addition, it consistently updates revaluation procedures on properties for required performance audits, defense of appeals, public relations and management information. The Assessor also makes periodic field inspections to identify properties and ensure that data is complete and accurate. The Assessor's office implements a full revaluation every nine years with a statistical update every three years.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Assessor	200	\$ 51,685	\$ -	\$ 2,500	\$ -	\$ -	\$ 8,822	\$ 342	\$ 2,016	\$ 61,332
Assessor Sr. Clerk	200	42,640	-	2,500	-	-	21,266	1,109	4,923	62,593
Total Assessor		94,325	-	5,000	-	-	30,088	1,451	6,938	123,925

	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 YTD 12/31	FY 19/20 Budget
<u>TAX ASSESSOR (200)</u>							
<u>COMPENSATION & SALARY</u>							
200 4000 TAX ASSESSOR SALARY	\$ 51,007	\$ 52,321	\$ 53,138	\$ 51,021	\$ 54,185	\$ 25,804	\$ 54,185
200 4010 FULL TIME WAGES	42,169	42,319	44,110	44,142	45,140	13,234	45,140
200 4090 PAYROLL TAXES	7,257	7,290	7,553	7,606	7,068	2,822	7,068
200 4110 HEALTH /DENTAL INSURANCE	16,876	8,380	9,144	9,028	31,539	9,076	31,539
200 4111 HEALTH/DENTAL INS. CO-SHARE	(1,814)	(1,762)	(2,012)	(1,986)	(6,938)	(2,144)	(6,938)
200 4120 HEALTH/DENTAL INS. BUY BACK	3,500	3,500	3,500	3,500	-	-	-
200 4105 LIFE INSURANCE	240	206	250	210	250	95	250
200 4140 WORKERS COMP INSURANCE	1,676	1,535	1,742	1,776	1,642	1,581	1,642
200 4130 PENSIONS	4,408	4,209	3,244	3,132	3,139	1,223	3,139
200 4150 EYE CARE PROGRAM	350	-	350	25	350	-	350
200 5410 CELL PHONE ALLOWANCE	-	-	-	-	420	-	420
	125,670	117,998	121,020	118,454	136,793	51,691	136,793
<u>SERVICES</u>							
200 5065 CONTRACT SERVICES - TAX ROLL	\$ 1,075	\$ 1,548	\$ 1,000	\$ 1,877	\$ 1,200	\$ 550	\$ 1,200
200 5075 DUES & FEES	400	400	680	715	200	235	200
200 5090 EDUCATION	1,000	819	900	900	1,000	140	1,000
200 5230 MILEAGE/FUEL	750	810	750	717	850	230	850
	3,225	3,577	3,330	4,209	3,250	1,155	3,250
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
200 5270 PRINTING AND COPYING	\$ 300	\$ 215	\$ 200	\$ 218	\$ 1,020	\$ 359	\$ 1,020
200 5390 SUPPLIES	1,225	1,060	1,220	1,236	480	1,426	480
	1,525	1,275	1,420	1,454	1,500	1,785	1,500
DEPARTMENT TOTALS	\$ 130,420	\$ 122,850	\$ 125,770	\$ 124,117	\$ 141,543	\$ 54,631	\$ 141,543
<u>TAX ASSESSOR REVENUES</u>							
200 3108 LAND USE PENALTY - OPEN SPACE	-	2,730	-	3,232	-	1,000	-
200 3400 REVENUES: TAX ASSESSOR	100	117	100	140	100	20	100
	100	2,847	100	3,372	100	1,020	100

TAX COLLECTOR

The Tax Collector directs and administers the statutory and ordinance responsibilities of the Office, including the planning, organizing and supervision of the billing process. This Office conducts the collection of real estate, personal property, motor vehicle taxes and other miscellaneous receivables for approximately 9,000 individual accounts. It also prepares tax bills from the Grand List furnished by the Tax Assessor. In addition, it directs the recording and collection of local property taxes, special assessments, liens, and other municipal revenues. This Office also conducts a tax sale each year for unpaid real estate taxes on local property and provides tax information for banks, attorneys and the general public.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Collector	210	\$ 51,685	\$ 2,067	\$ 2,500	\$ -	\$ -	\$ 8,822	\$ 342	\$ 2,016	\$ 63,400
Collector Deputy	210	32,066	-	-	-	-	-	-	-	32,066
Total Collector		83,751	2,067	2,500	-	-	8,822	342	2,016	95,466

	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 YTD 12/31	FY 19/20 Budget
<u>TAX COLLECTOR (210)</u>							
<u>COMPENSATION & SALARY</u>							
210 4000 TAX COLLECTOR SALARY	\$ 54,677	\$ 53,799	\$ 55,720	\$ 55,720	\$ 56,252	\$ 27,549	\$ 56,252
210 4020 PART TIME WAGES	29,575	31,567	31,144	33,149	32,066	15,871	32,066
210 4090 PAYROLL TAXES	6,306	6,479	6,491	6,647	6,602	3,227	6,602
210 4110 HEALTH /DENTAL INSURANCE	8,636	8,380	9,144	9,028	9,163	10,422	9,163
210 4111 HEALTH/DENTAL INS. CO-SHARE	(1,814)	(1,762)	(2,012)	(1,986)	(2,016)	(1,524)	(2,016)
210 4105 LIFE INSURANCE	240	144	175	158	175	95	175
210 4140 WORKERS COMP INSURANCE	319	292	328	334	313	301	313
210 4130 PENSIONS	4,115	4,456	3,076	3,371	3,072	1,332	3,072
210 4150 EYE CARE PROGRAM	175	175	175	175	175	-	175
	102,229	103,530	104,241	106,596	105,803	57,273	105,803
<u>SERVICES</u>							
210 5075 DUES AND FEES	50	265	200	453	100	246	100
210 5090 EDUCATION	150	159	150	232	200	185	200
210 5010 ADVERTISING	150	-	-	-	150	-	150
	350	424	350	685	450	431	450
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
210 5230 MILEAGE REIMBURSEMENT	\$ 100	\$ -	\$ 100	\$ 18	\$ 100	\$ 60	\$ 100
210 5240 POSTAGE	5,750	5,139	1,750	1,219	1,750	-	1,750
210 5390 SUPPLIES	6,000	4,987	1,000	984	900	491	900
210 5392 TAX BILL EXPENSES	-	-	9,000	8,580	9,000	10,172	9,000
	11,850	10,126	11,850	10,801	11,750	10,723	11,750
<u>DEPARTMENT TOTALS</u>							
	\$ 114,429	\$ 114,080	\$ 116,441	\$ 118,082	\$ 118,003	\$ 68,427	\$ 118,003
<u>TAX COLLECTOR REVENUES</u>							
210 3400 REVENUES	\$ 8,000	\$ 8,482	\$ 8,000	\$ 9,187	\$ 8,000	\$ 4,117	\$ 8,000
	8,000	8,482	8,000	9,187	8,000	4,117	8,000
<u>TAX SALE</u>							
<u>EXPENSES</u>							
210 5225 TAX SALE EXPENSES	\$ 1	\$ 9,361	\$ 1	\$ 13,436	\$ 1	\$ 5,994	\$ 1
	1	9,361	1	13,436	1	5,994	1
<u>REVENUES</u>							
210 3401 TAX SALE REVENUES	\$ 1	\$ 8,980	\$ 1	\$ 5,797	\$ 1	\$ 345	\$ 1
210 3402 TAX SALE REDEMPTION	-	474	-	7,516	-	6,135	-
	1	9,454	1	13,313	1	6,480	1

FINANCE

The Finance Department is responsible for the overall administration of the Town's financial activities which include: Annual Budgets, Audits, Human Resources, Payroll, Assets and Capital Projects, Grant Management, and Trusts and Fiduciaries. In addition, the Finance Department receives and controls all monies and accurately accounts for all revenues and expenditures.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Finance Director	220	\$ 82,667	\$ -	\$ -	\$ -	\$ -	\$ 21,266	\$ 1,109	\$ 4,923	\$ 100,120
Finance Deputy	220	46,925	-	2,500	-	-	3,500	-	-	52,925
Total Finance		129,592	-	2,500	-	-	24,766	1,109	4,923	153,044

	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19	FY 18/19	FY 19/20
<u>FINANCE (220)</u>	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>COMPENSATION & SALARY</u>							
220 4000 FINANCE DIRECTOR SALARY	\$ 80,244	\$ 80,553	\$ 81,849	\$ 81,061	\$ 82,667	39,744	\$ 82,667
220 4030 ACCOUNTING CLERK	45,697	45,760	48,080	48,094	49,425	23,532	49,425
220 4090 PAYROLL TAXES	9,350	9,779	9,832	9,913	9,996	4,786	9,996
220 4110 HEALTH/DENTAL INSURANCE	17,272	8,380	22,328	12,345	22,375	13,054	22,375
220 4111 HEALTH/DENTAL INS. CO-SHARE	(3,713)	(1,846)	(4,912)	(3,088)	(4,923)	(2,462)	(4,923)
220 4120 HEALTH/DENTAL INS. BUY BACK	-	3,500	3,500	3,500	3,500	1,750	3,500
220 4105 LIFE INSURANCE	240	206	250	210	250	122	250
220 4140 WORKERS COMP INSURANCE	473	433	497	507	474	456	474
220 4130 PENSION	5,743	5,683	4,296	4,157	4,285	2,000	4,285
220 4150 EYE CARE PROGRAM	175	115	175	60	175	125	175
220 5410 CELL PHONE ALLOWANCE	-	-	-	420	420	210	420
	155,481	152,563	165,895	157,179	168,644	83,317	168,644
<u>SERVICES</u>							
220 5000 AUDITING FEES	\$ 24,500	\$ 24,115	\$ 25,000	\$ 24,865	\$ 25,245	\$ 12,000	\$ 25,245
220 5060 CONTRACT SERVICES	11,800	12,185	11,800	11,896	15,300	6,615	15,300
220 5075 DUES & FEES	225	170	225	170	225	230	225
220 5090 EDUCATION	250	250	250	283	250	135	250
	36,775	36,720	37,275	37,214	41,020	18,980	41,020
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
220 5390 SUPPLIES	\$ 1,250	\$ 1,217	\$ 1,250	\$ 1,126	\$ 1,250	\$ 250	\$ 1,250
220 5420 TRAVEL & CONFERENCE	350	387	350	57	350	248	350
	1,600	1,604	1,600	1,183	1,600	498	1,600
DEPARTMENT TOTALS	\$ 193,856	\$ 190,887	\$ 204,770	\$ 195,576	\$ 211,264	\$ 102,795	\$ 211,264

MUNICIPAL DEBT SERVICE FUND

The municipal debt service program funds debt service obligations for capital projects financed through General Obligation Bonds and other long-term debt principal and interest.

Debt Service:

- **Street Light Project is authorized for \$221 thousand. In FY 17/18 the Town entered into a 10-year Tax-Exempt Lease to fund the project.**
- **Road Reconstruction is authorized for \$2 million. In FY 15/16 the Town issued a 10-year \$1.5M General Obligation Bond to fund the project.**
- **Road Reconstruction is authorized for \$2 million. In FY 15/16 the Town borrowed \$253,000 from the RI Clean Water Finance Agency to fund the project.**
- **Police Station Debt (5% rate) was refinanced into a new General Obligation Bond (2.2% rate) on 9/1/15 and will still mature on 5/1/2023**
- **Land Trust is authorized for \$2 million. FY 16/17 Bond Anticipation Notes (BAN) of \$1,000,000 was paid off using Town CIP Funds. The Land Trust is still authorized to spend another \$1,000,000, which the Town will issue a BAN to fund the remaining land purchases. Once the remaining \$1,000,000 is spent the Town will have to go to bond for \$2,000,000 to pay-off the BAN and to reimburse the Town's CIP Funds.**

DEBT SERVICE (221)

	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19	FY 18/19	FY 19/20
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
221 5620 STREET LIGHTS- DUES/ FEES- Issued 2017 \$221K	-	-	-	239	1,055	553	1,055
221 5621 STREET LIGHTS- PRINCIPAL PAYMENT- Issued 2017 \$221K	-	-	-	-	20,000	20,000	20,000
221 5622 STREET LIGHTS- INTEREST ON DEBT- Issued 2017 \$221K	-	-	-	907	4,066	2,094	4,066
221 5601 ROAD RECONST.- PRINCIPAL PAYMENT- Issued 2015 \$1.5M	140,000	140,000	145,000	145,000	150,000	-	150,000
221 5602 ROAD RECONST.- INTEREST ON DEBT- Issued 2015 \$1.5M	30,858	30,858	27,750	27,750	24,531	12,266	24,531
221 5610 PALMER CIRCLE.- DUES/ FEES- Issued 2015 \$253K	1,193	843	1,058	1,058	923	496	923
221 5611 PALMER CIRCLE.- PRINCIPAL PAYMENT- Issued 2015 \$253K	27,000	27,000	27,000	27,000	27,000	27,000	27,000
221 5612 PALMER CIRCLE- INTEREST ON DEBT- Issued 2015 \$253K	2,933	2,933	2,819	2,819	2,603	4,577	2,603
221 5390 POLICE STATION- PRINCIPAL PAYMENTS	55,000	55,000	60,000	60,000	60,000	-	60,000
221 5460 POLICE STATION- INTEREST ON DEBT	9,324	9,324	8,103	8,103	6,771	-	6,771
221 5570 LAND TRUST- INTEREST ON BAN- Issued 2018 \$500K	-	-	-	-	12,500	-	12,500
221 5570 LAND TRUST- PRINCIPAL PAYMENTS- Issued 2019 \$2M	-	-	-	-	-	-	-
221 5570 LAND TRUST- INTEREST ON DEBT- Issued 2019 \$2M	-	-	-	-	-	-	-
221 5591 LAND TRUST- PRINCIPAL PAYMENTS- Issued 2012 \$1M	50,000	50,000	50,000	50,000	50,000	50,000	50,000
221 5592 LAND TRUST- INTEREST ON DEBT- Issued 2012 \$1M	30,500	30,500	29,000	29,000	27,500	14,125	27,500
221 5221 CONTINUING BOND DISCLOSURE FEE	-	1,500	1,500	1,500	1,500	-	1,500
DEPARTMENT TOTALS	346,808	347,958	352,230	353,376	388,449	131,110	388,449

G.I.S./I.T.

The GIS/IT Department is responsible for managing and maintaining the Town's geospatial database, computer and electronic communications system, and website. In addition, the Department continues implementation of the GIS through periodic updates and the establishment of a Pictometry Software System for public safety and other Town operations. The Department also continues to provide computer upgrades and a network plan system for all Town buildings.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
GIS	250	\$ 44,476	\$ -	\$ 2,500	\$ 420	\$ -	\$ 8,822	\$ 342	\$ 2,016	\$ 54,544
Total GIS		44,476	-	2,500	420	-	8,822	342	2,016	54,544

G.I.S./I.T. (250)

	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 YTD 12/31	FY 19/20 Budget
<u>COMPENSATION & SALARY</u>							
250 4000 GIS/ IT DIRECTOR SALARY	\$ 53,162	\$ 53,296	\$ 55,192	45,348	\$ 46,976	\$ 22,962	\$ 46,976
250 4090 PAYROLL TAXES	4,367	4,345	4,522	2,319	3,472	1,666	3,472
250 4110 HEALTH/DENTAL INSURANCE	-	-	-	-	9,163	3,819	9,163
250 4111 HEALTH/DENTAL INS. CO-SHARE	-	-	-	-	(2,016)	(931)	(2,016)
250 4120 HEALTH/DENTAL INS. BUY BACK	3,500	3,500	3,500	1,750	-	-	-
250 4105 LIFE INSURANCE	120	103	125	70	125	52	125
250 4140 WORKERS COMP INSURANCE	221	202	229	233	165	159	165
250 4130 PENSION	2,584	2,398	1,890	920	1,484	718	1,484
250 4150 EYE CARE PROGRAM	175	-	175	175	175	-	175
250 5410 CELL PHONE ALLOWANCE	420	420	420	210	420	-	420
	64,548	64,264	66,052	51,025	59,964	28,445	59,964
<u>SERVICES</u>							
250 5060 CONTRACT SERVICES	\$ 44,300	\$ 42,101	\$ 44,300	\$ 37,974	\$ 48,100	\$ 33,666	\$ 48,100
250 5311 COMPUTER MAINT & REPAIRS	1,000	1,231	1,000	1,168	1,000	563	1,000
250 5230 MILEAGE	150	131	150	140	-	-	-
250 5340 MAPPING	100	-	100	-	-	-	-
250 5090 EDUCATION/CONF/TRAVEL	250	-	250	-	250	-	250
250 5390 SUPPLIES	250	258	250	246	350	27	350
	46,470	43,721	46,470	39,528	49,700	34,256	49,700
DEPARTMENT TOTALS	\$ 110,598	\$ 107,985	\$ 112,102	\$ 90,553	\$ 109,664	\$ 62,701	\$ 109,664
<u>G.I.S. REVENUE</u>							
250 3400 MAPS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

BUILDING & ZONING

The Building and Zoning Department is responsible for interpreting and enforcing the State Building Codes, State Minimum Housing Codes, the Town's Zoning Ordinances, various sections of the Town's Code of Ordinances, the Americans with Disabilities Act, along with several other regulations. The Office responds to complaints, corrects violations, processes permit applications, performs plan review, examines property to ensure compliance with State and Local Ordinances and takes action to address illegal and/or unsafe conditions.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
PT Cert. Building Official	300	\$ 10,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,400
PT Building Inspector II	300	14,820	-	-	-	-	-	-	-	14,820
Building Deputy	300	46,925	1,408	-	-	-	21,266	1,109	4,923	65,785
PT B&Z Clerk	300	18,784	-	-	-	-	-	-	-	18,784
Inspector	300	7,500	-	-	-	-	-	-	-	7,500
Inspector	300	7,500	-	-	-	-	-	-	-	7,500
Total Building		\$ 105,929	\$ 1,408	\$ -	\$ -	\$ -	\$ 21,266	\$ 1,109	\$ 4,923	\$ 124,789

BUILDING & ZONING (300)

	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 YTD 12/31	FY 19/20 Budget
<u>COMPENSATION & SALARY</u>							
300 4000 CERT. BUILDING OFFICIAL	\$ 53,673	\$ -	\$ 10,400	\$ 9,060	\$ 10,400	\$ 4,160	\$ 10,400
300 4001 PT BUILDING INSPECTOR II	-	26,390	29,640	14,550	14,820	7,425	\$ 14,820
300 4010 DEPUTY BLDG. AND ZONING	46,897	50,328	47,840	47,840	48,333	23,000	48,333
300 4020 PT BLDG. AND ZONING CLERK	-	9,397	18,029	18,288	18,784	10,598	18,784
300 4021 ELECTRICAL INSPECTOR	7,500	7,500	7,500	7,500	7,500	3,750	7,500
300 4022 PLUMBING INSPECTOR	7,500	7,500	7,500	7,714	7,500	3,750	7,500
300 4090 PAYROLL TAXES	8,807	5,698	8,874	5,853	7,835	2,955	7,835
300 4110 HEALTH/DENTAL INSURANCE	20,762	20,474	22,328	22,044	22,375	13,054	22,375
300 4111 HEALTH/DENTAL INS. CO-SHARE	(4,360)	(4,303)	(4,912)	(4,850)	(4,923)	(2,462)	(4,923)
300 4120 HEALTH/DENTAL INS. BUY BACK	3,500	-	-	-	-	-	-
300 4105 LIFE INSURANCE	240	112	250	105	125	61	125
300 4140 WORKERS COMP INSURANCE	2,377	2,177	623	635	2,565	2,469	2,565
300 4130 PENSIONS	4,746	2,435	1,540	1,551	1,527	716	1,527
300 4150 EYE CARE PROGRAM	175	-	175	175	175	-	175
300 5410 CELL PHONE	420	210	-	-	420	-	420
	152,238	127,918	149,787	130,465	137,436	69,476	137,436

TECH SERVICES

300 5075 DUES & FEES	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
300 5080 STATE FEES - CE/ADA	1	9,191	1	11,442	1	6,277	1
300 5085 RADON	1	677	1	521	1	84	1
	202	9,868	2	11,963	2	6,361	2

SUPPLIES, MAINTEN. & OPERATIONS

300 5010 ADVERTISING - GENERAL	\$ -	\$ 356	\$ 1	\$ 269	\$ 1	\$ -	\$ 1
300 5060 CONTRACT SERVICES	200	-	200	-	200	-	200
300 5090 EDUCATION REIMBURSEMENT	600	-	-	-	-	-	-
300 5390 SUPPLIES	750	597	750	690	750	13	750
	1,550	953	951	959	951	13	951

DEPARTMENT TOTALS

	\$ 153,990	\$ 138,739	\$ 150,740	\$ 143,387	\$ 138,389	\$ 75,850	\$ 138,389
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BUILDING & ZONING REVENUES

300 3400 REVENUES	\$ 72,000	\$ 99,261	\$ 80,000	\$ 148,496	\$ 85,000	\$ 51,518	\$ 85,000
300 3401 ADVERTISING	-	255	1	-	1	-	1
300 3402 STATE FEES - CE/ADA	1	9,191	1	11,471	1	4,580	1
300 3405 RADON	1	719	1	548	1	105	1
	72,002	109,426	80,003	160,515	85,003	56,203	85,003

TOWN PLANNER

The Planning Department works with municipal departments, Town boards and commissions, state departments, local businesses, chambers of commerce and the public-at-large to develop and implement short and long range planning and economic development projects and initiatives. The wide range of services ranging from performing long and short term planning studies and analysis, developing and implementing special projects, preparing and administering Federal and State grant proposals and programs, and providing technical and professional planning methods are provided by the Department. The Department is a conduit for information to the public-at-large on planning and economic development initiatives.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Planner	310	\$ 51,685	\$ 1,551	\$ 5,000	\$ -	\$ -	\$ -	\$ 8,822	\$ 342	\$ 65,383
Sr Clerk Planning	310	42,640	-	2,500	-	-	-	21,266	1,109	62,593
Total Planning		94,325	1,551	7,500	-	-	-	30,088	1,451	127,976

TOWN PLANNER (310)

	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19	FY 18/19	FY 19/20
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>COMPENSATION & SALARY</u>							
310 4000 TOWN PLANNER SALARY	\$ 56,173	\$ 56,374	\$ 57,197	\$ 57,565	\$ 58,235	\$ 27,744	\$ 58,235
310 4020 TOWN PLANNER CLERK	42,706	42,857	44,703	44,694	45,140	21,392	45,140
310 4090 PAYROLL TAXES	7,092	7,143	7,266	7,288	7,377	3,448	7,377
310 4110 HEALTH/DENTAL INSURANCE	29,398	28,867	31,472	31,072	31,539	18,400	31,539
310 4111 HEALTH/DENTAL INS. CO-SHARE	(6,174)	(6,065)	(6,924)	(6,836)	(6,938)	(3,470)	(6,938)
310 4105 LIFE INSURANCE	240	206	250	210	250	122	250
310 4140 WORKERS COMP INSURANCE	359	329	367	375	350	337	350
310 4130 PENSIONS	4,649	4,606	3,424	3,439	3,412	1,625	3,412
310 4150 EYE CARE PROGRAM	175	-	175	-	175	-	175
	134,619	134,317	137,930	137,807	139,540	69,598	139,540
<u>SERVICES</u>							
310 5075 DUES & FEES	245	270	270	270	270	-	270
	245	270	270	270	270	-	270
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
310 5230 MILEAGE	\$ 50	\$ 101	\$ 50	\$ -	\$ 100	\$ -	\$ 100
310 5270 PRINTING & COPYING	200	296	200	124	300	-	300
310 5390 SUPPLIES	600	420	600	138	450	-	450
	850	817	850	262	850	-	850
<u>DEPARTMENT TOTALS</u>							
	\$ 135,714	\$ 135,404	\$ 139,050	\$ 138,339	\$ 140,660	\$ 69,598	\$ 140,660
<u>PLANNER REVENUES</u>							
310 3400 REVENUES: PLANNER	\$ 5,000	\$ 11,683	\$ 4,000	\$ 6,760	\$ 4,000	\$ 10,250	\$ 4,000
	5,000	11,683	4,000	6,760	4,000	10,250	4,000

POLICE

The Police Department employs fifteen officers and five civilian personnel and is located at 406 Woodville Road. The Department provides law enforcement services to approximately 8,000 residents over a 44 square mile area on a 24 hour, 7 day a week basis.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Police Chief	400	\$ 82,633	\$ -	\$ -	\$ 1,500	\$ 4,449	\$ 3,500	\$ -	\$ -	\$ 92,082
Captain	400	76,167	-	-	1,500	4,101	3,500	-	-	85,269
Patrol/Detective	400	72,692	-	-	1,500	4,183	21,266	1,109	4,475	96,275
Patrol/Detective	400	67,720	-	-	1,500	3,897	21,266	1,109	4,475	91,017
Sergeant	400	70,266	-	-	1,500	4,043	8,822	342	1,833	83,140
Sergeant	400	73,881	-	-	1,500	4,251	21,266	1,109	4,475	97,532
Sergeant	400	70,266	-	-	1,500	4,043	8,822	342	1,833	83,140
Patrol	400	71,108	-	-	1,500	4,092	21,266	1,109	4,475	94,600
Patrol	400	70,108	-	-	1,500	4,034	21,266	1,109	4,475	93,542
Patrol	400	67,955	-	-	1,500	3,910	21,266	1,109	4,475	91,265
Patrol	400	54,340	-	-	1,500	3,127	21,266	1,109	4,475	76,867
Patrol	400	54,902	-	-	1,500	3,159	21,266	1,109	4,475	77,461
Patrol	400	47,031	-	-	1,500	2,706	21,266	1,109	4,475	69,137
Patrol	400	61,649	-	-	1,500	3,547	21,266	1,109	4,475	84,596
Patrol	400	42,582	-	-	1,500	2,450	8,822	342	1,833	53,863
Police Clerk	400	51,355	2,568	-	200	2,568	21,266	1,109	4,923	74,143
Total Police		1,034,656	2,568	-	22,700	58,561	267,392	13,225	55,171	1,343,930

POLICE (400)

	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 YTD 12/31	FY 19/20 Budget
<u>COMPENSATION & SALARY</u>							
400 4000 POLICE CHIEF SALARY	\$ 79,433	\$ 80,044	\$ 81,814	\$ 82,564	\$ 82,633	\$ 39,334	\$ 82,633
400 4001 POLICE CLERK WAGES	50,822	51,047	52,744	48,276	53,923	2,314	53,923
400 4010 FULL TIME WAGES	857,218	836,979	893,296	869,201	900,668	436,000	900,668
400 4050 PATROL HOLIDAY PAY	55,592	50,938	58,039	55,089	58,561	27,118	58,561
400 4060 PATROL OVERTIME	92,600	92,558	92,600	81,215	96,000	47,958	96,000
400 4061 DETAIL WAGES	1	102,960	1	212,768	1	103,919	1
400 4090 PAYROLL TAXES	85,413	85,971	89,026	94,454	89,223	44,260	89,223
400 4110 HEALTH/DENTAL INSURANCE	242,164	232,584	241,029	238,221	273,617	145,651	273,617
400 4111 HEALTH/DENTAL INS. CO-SHARE	(48,848)	(44,081)	(47,952)	(46,790)	(55,171)	(22,650)	(55,171)
400 4120 HEALTH/DENTAL INS. BUY BACK	7,000	8,750	7,000	8,750	7,000	4,750	7,000
400 4105 LIFE INSURANCE	1,920	1,505	1,940	1,496	1,940	1,103	1,940
400 4140 WORKERS COMP INSURANCE	13,857	13,170	13,863	10,927	14,542	5,827	14,542
400 4130 PENSION	311,807	312,911	324,083	330,752	309,563	157,516	309,563
400 5090 EDUCATION REIMBURSEMENT	18,000	5,877	15,000	28,618	21,000	3,227	21,000
400 5425 UNIFORM CLEANING/ CELL PHONE	22,700	20,450	22,700	21,000	22,700	13,500	22,700
400 4150 EYE CARE PROGRAM	-	-	-	150	450	-	450
	1,789,679	1,851,663	1,845,183	2,036,691	1,876,649	1,009,827	1,876,649
<u>SERVICES</u>							
400 5420 TRAINING	\$ 5,000	\$ 3,210	\$ 5,000	\$ 5,217	\$ 5,000	\$ 1,700	\$ 5,000
400 5075 DUES AND FEES	2,450	2,510	2,450	225	2,450	2,250	2,450
400 5060 CONTRACT SERVICES	14,500	13,866	14,500	15,667	12,220	6,782	12,220
	21,950	19,586	21,950	21,109	19,670	10,732	19,670
<u>BUILDING & OPERATIONS</u>							
400 5100 ELECTRIC	\$ 14,000	\$ 18,616	\$ 17,500	\$ 13,175	\$ 18,500	\$ 9,271	\$ 18,500
400 5150 HEATING	7,000	5,706	4,500	9,200	6,000	2,320	6,000
400 5390 SUPPLIES	5,500	4,072	5,000	5,212	5,000	1,190	5,000
	26,500	28,394	27,000	27,587	29,500	12,781	29,500
<u>MOTOR FUELS</u>							
400 5140 GAS - CRUISERS	\$ 50,000	\$ 34,859	\$ 45,000	\$ 39,240	\$ 38,000	\$ 20,211	\$ 38,000
	50,000	34,859	45,000	39,240	38,000	20,211	38,000
<u>VEHICLE & EQUIPMENT MAINTENANCE</u>							
400 5310 REPAIRS & MAINT - EQUIPMENT	\$ 4,000	\$ 3,539	\$ 4,000	\$ 3,150	\$ 3,500	\$ 1,847	\$ 3,500
400 5330 REPAIRS & MAINT - VEHICLES	11,000	12,845	11,000	10,698	11,000	7,201	11,000
	15,000	16,384	15,000	13,848	14,500	9,048	14,500

	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 YTD 12/31	FY 19/20 Budget
<u>POLICE (400)</u>							
<u>SUPPLIES & UNIFORM MAINTENANCE</u>							
400 5400 WEAPONS SUPPLIES	\$ 3,500	\$ 3,505	\$ 3,500	\$ 2,785	\$ 3,500	\$ 3,353	\$ 3,500
400 5440 UNIFORM REPLACEMENT	8,000	7,618	8,000	3,980	8,000	5,655	8,000
	11,500	11,123	11,500	6,765	11,500	9,008	11,500
DEPARTMENT TOTALS	\$ 1,914,629	\$ 1,962,009	\$ 1,965,633	\$ 2,145,240	\$ 1,989,819	\$ 1,071,607	\$ 1,989,819
<u>POLICE DEPT. REVENUES</u>							
400 3401 DETAIL INCOME:CRUISER & ADMIN FEES	\$ 44,000	\$ 160,591	\$ 50,000	\$ 345,454	\$ 55,000	\$ 132,162	\$ 55,000
400 3400 GENERAL REVENUES	\$ 25,000	\$ 29,773	\$ 25,000	\$ 37,169	\$ 28,000	\$ 19,138	\$ 28,000
	69,000	190,364	75,000	382,623	83,000	151,300	83,000
Note: Net Detail Revenue	\$ 43,999	\$ 57,631	\$ 49,999	\$ 132,686	\$ 54,999	\$ 28,243	\$ 54,999

DISPATCHERS

The Police Department has four full-time dispatchers and one part-time dispatcher, who staff the front control center and provide support services to all police personnel.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Dispatcher	405	\$ 46,322	\$ -	\$ -	\$ 200	\$ 2,316	\$ 2,500	\$ 1,109	\$ 244	\$ 52,203
Dispatcher	405	43,514	-	-	200	2,176	21,266	-	4,679	62,477
Dispatcher	405	51,355	2,568	-	200	2,568	21,266	1,109	4,923	74,143
Dispatcher	405	51,355	2,054	-	200	2,568	21,266	1,109	4,923	73,630
Total Dispatcher		192,546	4,622	-	800	9,627	66,298	3,327	14,768	262,453

DISPATCHERS (405)

	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19	FY 18/19	FY 19/20
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>COMPENSATION & SALARY</u>							
405 4015 DISPATCHERS WAGES	\$ 186,135	\$ 192,713	\$ 193,863	\$ 192,240	\$ 198,332	\$ 72,020	\$ 198,332
405 4020 PART TIME WAGES	15,000	20,637	15,000	47,431	20,000	47,840	20,000
405 4060 OVERTIME	18,000	22,956	18,000	24,263	23,000	16,254	23,000
405 4050 HOLIDAY PAY	8,921	8,032	9,409	9,940	9,627	5,326	9,627
405 4090 PAYROLL TAXES	17,249	22,088	17,736	29,169	19,198	15,259	19,198
405 4110 HEALTH/DENTAL INSURANCE	42,613	42,139	45,770	63,068	67,125	34,085	67,125
405 4111 HEALTH/DENTAL INS. CO-SHARE	(9,375)	(9,243)	(10,069)	(13,660)	(14,768)	(9,164)	(14,768)
405 4120 HEALTH/DENTAL INS. BUY BACK	6,000	6,000	6,000	2,500	2,500	-	2,500
405 4105 LIFE INSURANCE	480	478	500	473	500	273	500
405 4140 WORKERS COMP INSURANCE	744	682	769	784	708	682	708
405 4130 PENSIONS	8,769	8,565	6,285	6,692	6,189	3,550	6,189
405 5425 UNIFORM CLEANING/ CELL PHONE	800	800	800	-	800	1,800	800
405 4150 EYE CARE PROGRAM	-	-	-	350	175	-	175
	295,337	315,847	304,063	363,250	333,388	187,925	333,388
<u>SUPPLIES & UNIFORM MAINTEN.</u>							
405 5440 UNIFORM REPLACEMENT	\$ 750	\$ 258	\$ 750	\$ 230	\$ 750	\$ 1,533	\$ 750
405 5420 TRAINING	\$ 460	\$ -	\$ 460	\$ 678	\$ 460	\$ -	\$ 460
	1,210	258	1,210	908	1,210	1,533	1,210
DEPARTMENT TOTALS	\$ 296,547	\$ 316,105	\$ 305,273	\$ 364,158	\$ 334,598	\$ 189,458	\$ 334,598

ANIMAL CONTROL

The Hopkinton Animal Shelter has been serving the community since 1979. The shelter is open every day from 8:00 a.m. to 4:00 p.m. and is responsible for the care of rescued and abandoned animals. The shelter also provides animal control services within town limits.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Animal Control	410	\$ 45,864	\$ -	\$ -	\$ 620	\$ 2,293	\$ 8,822	\$ 342	\$ 2,016	\$ 55,925
Total Animal Control		45,864	-	-	620	2,293	8,822	342	2,016	55,925

ANIMAL CONTROL (410)

	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 YTD 12/31	FY 19/20 Budget
<u>COMPENSATION & SALARY</u>							
410 4000 ANIMAL CONTROL OFFICER	\$ 44,741	\$ 43,397	\$ 45,864	\$ 25,213	\$ 45,864	\$ 1,662	\$ 45,864
410 4020 PART TIME WAGES	9,100	9,006	9,100	2,274	-	-	-
410 4050 HOLIDAY	2,193	2,199	2,293	2,293	2,293	353	2,293
410 4060 OVERTIME	-	1,204	1,000	392	1,000	-	1,000
410 4090 PAYROLL TAXES	3,985	4,110	4,274	2,156	3,829	189	3,829
410 4110 HEALTH/DENTAL INSURANCE	20,762	8,856	9,144	9,028	9,163	3,790	9,163
410 4111 HEALTH/DENTAL INS. CO-SHARE	(4,568)	(1,901)	(2,012)	(1,986)	(2,016)	(543)	(2,016)
410 4105 LIFE INSURANCE	120	103	125	105	125	35	125
410 4140 WORKERS COMP INSURANCE	1,149	1,053	1,250	1,274	1,653	1,591	1,653
410 4130 PENSIONS	2,140	2,011	1,551	879	1,522	62	1,522
410 5425 UNIFORM CLEANING	200	200	200	-	200	600	200
410 5410 CELL PHONE ALLOWANCE	420	420	420	420	420	400	420
	80,242	70,658	73,208	42,048	64,053	8,139	64,053

SUPPLIES, MAINTEN. & OPERATIONS

410 5100 ELECTRICITY	\$ 800	\$ 827	\$ 950	\$ 297	\$ 350	\$ 105	\$ 350
410 5110 EUTHANASIA /DISPOSAL	1,500	1,032	1,000	120	1,000	-	1,000
410 5120 FEED & BEDDING	1,500	1,013	1,500	2,721	-	-	-
410 5200 LEASED EQUIPMENT	100	80	100	14	100	-	100
410 5150 HEATING FUEL	1,200	444	1,000	1,778	750	-	750
410 5300 REPAIRS & MAINTENANCE BLDG.	250	-	-	-	-	-	-
410 5330 REPAIRS & MAINTENANCE VEHICLE	200	24	200	3	200	-	200
410 5370 MAINTENANCE SUPPLIES	200	104	200	148	200	-	200
410 5390 OPERATING SUPPLIES	200	220	250	196	250	87	250
410 5420 TRAINING	525	560	525	-	525	-	525
410 5440 UNIFORM REPLACEMENT	200	200	200	150	200	-	200
410 5430 VETERINARY EXPENSE	400	212	400	377	400	-	400
	7,075	4,716	6,325	5,804	3,975	192	3,975

DEPARTMENT TOTALS

	\$ 87,317	\$ 75,374	\$ 79,533	\$ 47,852	\$ 68,028	\$ 8,331	\$ 68,028
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ANIMAL CONTROL REVENUE

410 3400 REVENUE	\$ 1,200	\$ 1,905	\$ 1,500	\$ (6)	\$ 1,500	\$ -	\$ 1,500
	1,200	1,905	1,500	(6)	1,500	-	1,500

HOPKINTON EMERGENCY / PUBLIC WELFARE

The Emergency Management Director coordinates the services for the Town relating to statewide health and disaster services.

The Public Welfare Director coordinates the food banks, clothing drives, and holiday basket distributions. The Director acts as a representative for disadvantaged residents and provides information on assistance programs provided by other agencies.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Emergency Mgt.	420	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Total EMA		10,000	-	-	-	-	-	-	-	10,000

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Public Welfare	430	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Public Welfare		-	-	-	-	-	-	-	-	-

	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 YTD 12/31	FY 19/20 Budget
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EMERGENCY MANAGEMENT AGENCY (420)

EXPENSES

420 4040 DIRECTOR STIPEND	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 5,000	\$ 10,000
420 4090 PAYROLL TAXES	765	765	765	765	765	383	765
420 4140 WORKERS COMP INSURANCE	-	-	-	-	36	35	36
420 5390 SUPPLIES	400	350	400	-	360	-	360
420 5075 DUES & FEES	200	240	200	240	240	50	240
420 5060 CODE RED SYSTEM	3,255	3,255	3,255	3,255	3,255	3,255	3,255
	14,620	14,610	14,620	14,260	14,656	8,723	14,656

REVENUES

420 3400 STATE REIMBURSED	\$ 14,620	\$ 7,310	\$ 14,620	\$ 7,310	\$ 14,656	\$ -	\$ 14,656
	14,620	7,310	14,620	7,310	14,656	-	14,656

PUBLIC WELFARE (430)

430 4040 WELFARE DIRECTOR'S STIPEND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
430 4090 PAYROLL TAXES	-	-	-	-	-	-	-
	-	-	-	-	-	-	-

PUBLIC WORKS

The Department of Public Works (DPW) is charged with the responsibility of maintaining the Town's public rights of way and infrastructures. Traditional public works maintenance is provided for road reconstruction, resurfacing, crack filling/sealing, pot-hole repair, street sweeping, curbs, bridges, culverts, drainage ditches, sedimentation, detention and retention basins, roadside mowing, brush, vegetative control, and forestry operations. Weather-related operations include winter snow removal, sanding, ice control and emergency event response. Other responsibilities include the installation of regulatory, warning, and traffic guidance signs. The fleet garage and gas pumps are also operated by DPW.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Public Works Director	600	\$ 61,945	\$ 1,858	\$ -	\$ 420	\$ -	\$ 21,266	\$ 1,109	\$ 4,923	\$ 81,676
Foreman	600	52,647	1,053	-	-	-	21,266	1,109	4,923	71,153
Maint Operator	600	48,443	-	-	-	-	21,266	1,109	4,699	66,120
Maint Operator	600	48,443	969	-	-	-	21,266	1,109	4,699	67,088
Mechanic	600	52,125	1,564	-	-	-	21,266	1,109	4,699	71,365
Maint Operator	600	48,443	1,453	-	-	-	21,266	1,109	4,699	67,573
Maint Operator	600	48,443	-	-	600	-	3,500	-	-	52,543
Maint Operator	600	48,443	1,453	-	-	-	21,266	1,109	4,699	67,573
Custodian	600	41,098	-	-	-	-	21,266	1,109	4,699	58,774
Custodian	600	46,800	936	-	-	-	8,822	342	1,924	54,975
Maint Operator	600	48,443	969	-	-	-	3,500	-	-	52,912
Maint Operator	600	48,443	-	-	100	-	21,266	1,109	4,699	66,220
Total Public Works		593,717	10,255	-	1,120	-	207,216	10,324	44,661	777,971

PUBLIC WORKS (600)

	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 YTD 12/31	FY 19/20 Budget
<u>COMPENSATION & SALARY</u>							
600 4000 PUBLIC WORKS DIRECTORS SALARY	\$ 60,129	\$ 60,173	\$ 61,332	\$ 60,421	\$ 63,803	\$ 31,641	\$ 63,803
600 4005 FOREMAN SALARY	51,104	51,141	52,126	51,393	53,700	26,250	53,700
600 4010 FULL TIME WAGES	476,535	440,051	486,050	455,583	486,469	221,843	486,469
600 4020 PART TIME WAGES	4,500	4,440	4,500	5,393	6,000	572	6,000
600 4040 TREE WARDEN	700	-	700	-	700	-	700
600 4060 OVERTIME PAY	35,000	32,615	31,000	45,824	35,000	6,241	35,000
600 4090 PAYROLL TAXES	45,499	42,412	45,863	44,499	46,545	20,552	46,545
600 4110 HEALTH/DENTAL INSURANCE	195,494	192,526	210,098	205,591	210,540	115,490	210,540
600 4111 HEALTH/DENTAL INS. CO-SHARE	(39,929)	(39,381)	(42,913)	(41,858)	(44,661)	(21,321)	(44,661)
600 4120 HEALTH/DENTAL INS. BUY BACK	7,000	7,000	7,000	7,000	7,000	3,500	7,000
600 4105 LIFE INSURANCE	1,200	1,234	1,500	1,215	1,500	682	1,500
600 4140 WORKERS COMP INSURANCE	49,111	44,987	49,885	50,856	51,861	49,925	51,861
600 4130 PENSIONS	27,635	25,320	20,054	19,856	19,840	9,079	19,840
600 5410 CELL PHONE ALLOWANCE	420	420	420	210	420	210	420
600 4150 EYE CARE PROGRAM	1,050	175	700	700	700	350	700
600 4160 WORK BOOT ALLOWANCE	1,500	1,244	1,500	1,969	2,100	465	2,100
600 4170 WORK UNIFORMS/CLEANING	5,000	4,699	5,200	4,588	5,000	2,268	5,000
	921,948	869,056	935,014	913,240	946,517	467,747	946,517
<u>GENERAL ROAD MAINTENANCE</u>							
600 5062 TREE TRIMMING	1,500	1,350	1,500	650	1,500	-	1,500
600 5320 REPAIR & MAINTENANCE ROADS	40,000	37,304	40,000	39,219	40,000	11,614	40,000
600 5350 SALT & SAND	50,000	52,385	50,000	50,421	50,000	4,526	50,000
600 5500 TRANSFER TO RESTRICT. FUND- WINTER OPER.	-	-	-	-	10,000	10,000	10,000
600 5360 STREET SIGNS	3,500	3,017	3,300	2,429	2,750	-	2,750
	95,000	94,056	94,800	92,719	104,250	26,140	104,250
<u>VEHICLE & EQUIP MAINTENANCE (TOWNWIDE)</u>							
600 5310 REPAIRS & MAINTENANCE EQUIPMENT	\$ 27,000	\$ 27,250	\$ 26,000	\$ 25,400	\$ 26,000	\$ 15,216	\$ 26,000
600 5330 REPAIRS & MAINTENANCE VEHICLES	18,000	15,955	18,000	17,097	18,000	6,045	18,000
600 5370 MAINTENANCE SUPPLIES	9,000	8,124	9,000	6,637	9,000	3,085	9,000
	54,000	51,329	53,000	49,134	53,000	24,346	53,000
<u>BUILDING & OPERATIONS</u>							
600 5300 REPAIRS & MAINT.-TOWNWIDE BUILDING	\$ 18,000	\$ 19,638	\$ 18,000	\$ 18,534	\$ 18,000	\$ 5,054	\$ 18,000
600 5100 ELECTRICITY	4,800	5,264	5,000	3,817	5,000	2,468	5,000
600 5150 HEATING FUEL	5,000	1,653	5,000	3,440	4,000	-	4,000
600 5390 SUPPLIES	4,000	4,026	4,000	3,923	4,000	1,155	4,000
600 4112 DRUG TESTING	300	-	300	175	300	-	300
600 5340 SAFETY EQUIPMENT/TOOLS	1,500	1,248	1,500	765	1,500	585	1,500
	33,600	31,829	33,800	30,654	32,800	9,262	32,800

PUBLIC WORKS (600)

	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19	FY 18/19	FY 19/20
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
MOTOR FUELS							
600 5130 DIESEL FUEL	\$ 32,500	\$ 18,861	\$ 31,500	\$ 29,091	\$ 25,000	\$ 438	\$ 25,000
600 5140 GASOLINE	16,000	4,515	16,000	7,148	16,000	4,760	16,000
600 5131 FUEL - DIESEL - OTHER	1	19,291	1	21,303	1	10,874	1
600 5141 FUEL - GASOLINE - OTHER	1	11,587	1	16,261	1	8,793	1
	48,502	54,254	47,502	73,803	41,002	24,865	41,002

DEPARTMENT TOTALS

	\$ 1,153,050	\$ 1,100,524	\$ 1,164,116	\$ 1,159,550	\$ 1,177,569	\$ 552,360	\$ 1,177,569
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PUBLIC WORKS REVENUE

600 3400 DIESEL - OTHER	\$ 1	\$ 21,788	\$ 1	\$ 20,503	\$ 1	\$ 10,702	\$ 1
600 3401 GASOLINE - OTHER	1	13,250	1	16,539	1	9,930	1
600 3403 REVENUE - MISC.	-	40	-	232	-	-	-
	2	35,078	2	37,274	2	20,632	2

LANDFILL (610)

LANDFILL EXPENSES

610 5061 WESTERLY FEES	12,000	12,000	13,000	13,000	14,000	-	14,000
	12,000	12,000	13,000	13,000	14,000	-	14,000

PARKS & RECREATION

The Parks and Recreation Department provides program activities for youth and adult residents. The Department manages the Crandall House, its Recreation Activity Building, and Crandall and Langworthy fields. Its primary responsibilities are recreational programming, event planning, facility development and youth employment opportunities. The Parks and Recreation Department also works with the Department of Public Works, CHARHO regional School District and youth sport, recreational and civic organizations in its mission to provide numerous recreational services to the Town.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Recreation Director	700	\$ 51,685	\$ 1,551	\$ -	\$ 420	\$ -	\$ 21,266	\$ 1,109	\$ 4,923	\$ 71,108
Rec Assistant	700	40,206	1,206	2,500	-	-	3,500	-	-	47,413
Program & Events Coordinator	700	25,129	754	-	-	-	-	-	-	25,883
Youth Camps Coordinator	700	8,041	241	-	-	-	-	-	-	8,283
Misc. Personnel	700	34,383	-	-	-	-	-	-	-	34,383
Total Recreation		159,445	3,752	2,500	420	-	24,766	1,109	4,923	187,069

<u>PARKS & RECREATION (700)</u>		FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19	FY 18/19	FY 19/20
		Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>COMPENSATION & SALARY</u>								
700	4000 RECREATION DIRECTOR SALARY	\$ 51,675	\$ 51,874	\$ 52,708	\$ 52,708	\$ 53,235	\$ 25,341	\$ 53,235
700	4010 FULL TIME WAGES	42,322	42,513	43,107	43,521	43,913	20,916	43,913
700	4020 PART TIME WAGES	60,467	58,605	62,201	61,565	68,548	40,732	68,548
700	4040 NON EMPLOYEE COMPENSATION	6,000	6,449	7,400	4,241	6,200	4,551	6,200
700	4090 PAYROLL TAXES	12,242	11,845	12,578	12,176	13,073	6,600	13,073
700	4110 HEALTH/DENTAL INSURANCE	20,762	20,467	22,328	22,044	22,375	13,054	22,375
700	4111 HEALTH/DENTAL INS. CO-SHARE	(4,360)	(4,303)	(4,912)	(4,850)	(4,923)	(2,462)	(4,923)
700	4120 HEALTH/DENTAL INS. BUY BACK	3,500	3,500	3,500	3,500	3,500	1,750	3,500
700	4105 LIFE INSURANCE	240	206	250	210	250	122	250
700	4140 WORKERS COMP INSURANCE	8,908	8,160	9,082	9,259	8,928	8,595	8,928
700	4130 PENSION	4,575	4,381	3,330	3,232	4,131	1,738	4,131
700	4150 EYE CARE PROGRAM	350	-	350	-	175	-	175
700	5410 CELL PHONE	420	420	420	630	420	210	420
		207,102	204,117	212,343	208,236	219,827	121,147	219,827
<u>SERVICES</u>								
700	5060 CONTRACT SERVICES	\$ 3,500	\$ 5,859	\$ 5,500	\$ 6,782	\$ 5,500	\$ 4,993	\$ 5,500
700	5466 ADULT ACTIVITY PROGRAM	5,500	6,832	6,800	6,092	6,800	4,036	6,800
		9,000	12,691	12,300	12,874	12,300	9,029	12,300
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>								
700	5100 ELECTRICITY	\$ 3,900	\$ 5,283	\$ 6,200	\$ 4,998	\$ 5,300	\$ 3,253	\$ 5,300
700	5390 SUPPLIES	1,300	1,267	1,300	1,443	1,300	653	1,300
700	5400 PROGRAM SUPPLIES	3,300	2,855	3,300	2,591	2,800	1,749	2,800
		8,500	9,405	10,800	9,032	9,400	5,655	9,400
<u>FUELS</u>								
700	5150 HEATING FUEL	\$ 3,500	\$ 1,258	\$ 3,500	\$ 5,992	\$ 2,000	\$ 1,047	\$ 2,000
		3,500	1,258	3,500	5,992	2,000	1,047	2,000
DEPARTMENT 700 EXPENSE TOTALS		\$ 228,102	\$ 227,471	\$ 238,943	\$ 236,134	\$ 243,527	\$ 136,878	\$ 243,527
<u>REVENUES</u>								
700	3400 REVENUE	\$ 12,000	\$ 8,133	\$ 12,000	\$ 5,153	\$ 10,000	\$ 4,219	\$ 10,000
		12,000	8,133	12,000	5,153	10,000	4,219	10,000

PARKS & RECREATION (700)

FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 YTD 12/31	FY 19/20 Budget
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PLAYGROUND PROGRAM

OPERATIONS

710 5400 SUPPLIES - PLAYGROUND	\$ 9,200	\$ 7,680	\$ 9,200	\$ 9,105	\$ 9,200	\$ 8,482	\$ 9,200
	9,200	7,680	9,200	9,105	9,200	8,482	9,200

DEPARTMENT 710 EXPENSE TOTALS

\$ 9,200	\$ 7,680	\$ 9,200	\$ 9,105	\$ 9,200	\$ 8,482	\$ 9,200
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PLAYGROUND REVENUE

710 3400 REVENUE	\$ 57,000	\$ 57,516	\$ 60,000	\$ 81,063	\$ 75,000	\$ 42,992	\$ 75,000
	57,000	57,516	60,000	81,063	75,000	42,992	75,000

WINTER BASKETBALL PROGRAM

EXPENSES

720 5400 EXPENSES	\$ 15,200	\$ 19,991	\$ 15,200	\$ 13,351	\$ 14,200	\$ 1,065	\$ 14,200
	15,200	19,991	15,200	13,351	14,200	1,065	14,200

WINTER BASKETBALL REVENUE

720 3400 REVENUE	\$ 27,500	\$ 19,435	\$ 27,500	\$ 15,014	\$ 20,000	\$ 16,293	\$ 20,000
	27,500	19,435	27,500	15,014	20,000	16,293	20,000

TEE-BALL & INSTRUCTIONAL BASEBALL

EXPENSES

721 5400 EXPENSES	\$ 3,050	\$ 1,729	\$ 3,050	\$ 701	\$ 2,000	\$ 504	\$ 2,000
	3,050	1,729	3,050	701	2,000	504	2,000

TEE-BALL & INSTRUCTIONAL BASEBALL REVENUE

721 3400 REVENUE	\$ 7,000	\$ 3,494	\$ 7,000	\$ 2,835	\$ 6,500	\$ -	\$ 6,500
	7,000	3,494	7,000	2,835	6,500	-	6,500

PARKS & RECREATION (700)

FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 YTD 12/31	FY 19/20 Budget
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CAMP/FESTIVALS/SPECIAL EVENTS

EXPENSES

722 5400 EXPENSES	\$ 10,000	\$ 7,524	\$ 10,000	\$ 9,519	\$ 12,000	\$ 10,150	\$ 12,000
	10,000	7,524	10,000	9,519	12,000	10,150	12,000

CAMP/FESTIVALS/SPECIAL EVENTS REVENUE

722 3400 REVENUE	\$ 14,000	\$ 10,598	\$ 14,000	\$ 12,231	\$ 14,000	\$ 6,667	\$ 14,000
	14,000	10,598	14,000	12,231	14,000	6,667	14,000

TOTAL PARKS & RECREATION EXPENSE	\$ 265,552	\$ 264,395	\$ 276,393	\$ 268,810	\$ 280,927	\$ 157,079	\$ 280,927
TOTAL PARKS & RECREATION REVENUE	\$ 117,500	\$ 99,176	\$ 120,500	\$ 116,296	\$ 125,500	\$ 70,171	\$ 125,500
Net Parks & Recreation Revenue/(Expense)	(148,052)	(165,219)	(155,893)	(152,514)	(155,427)	(86,908)	(155,427)

EDUCATION

The Town of Hopkinton, along with the Towns of Charlestown and Richmond, comprise the CHARIHO Regional School District. There are four elementary schools; Ashaway, Charlestown, Hope Valley, and Richmond. There is also the CHARIHO High School, Middle School, RYSE School, and the Career and Technical Center. The School District ensures that all students meet high academic standards and are well prepared for lifelong learning experiences and productive citizenship.

	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 YTD 12/31	FY 19/20 Budget
<u>EDUCATION EXPENSE</u>							
800 5034 CHARIHO REGIONAL SCHOOL	\$ 18,155,239	\$ 18,155,239	\$ 18,340,317	\$ 18,340,317	\$ 18,759,809	\$ 8,629,512	\$ 19,337,865
	18,293,714	18,155,239	18,340,317	18,340,317	18,759,809	8,629,512	19,337,865
<u>EDUCATION REVENUE</u>							
800 3225 STATE AID TO EDUCATION	\$ 5,383,618	\$ 5,386,069	\$ 5,290,965	\$ 5,273,139	\$ 5,246,990	\$ 2,446,370	\$ 5,150,088
800 3224 DEBT SERVICE REIMBURSEMENT	-	-	-	-	8,723	8,723	8,498
	5,383,618	5,386,069	5,290,965	5,273,139	5,255,713	2,455,093	5,158,586

TOWN MANAGER

The Town Manager is selected and appointed by the Town Council based on executive and administrative qualifications and experience. The Town Manager is the chief executive and administrative officer of the Town. He is responsible for the administration of Town affairs and recommending the adoption of measures necessary or expedient for the health, safety or welfare of the Town. In addition he is responsible for overseeing personnel and managing labor relations, enforcing laws and ordinances, and interacting with Federal and State agencies and other local governments. He also conducts other administrative functions and services.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Town Manager	900	\$ 98,750	\$ -	\$ -	\$ 5,220	\$ -	\$ 3,500	\$ -	\$ -	\$ 107,470
Clerk Part time	900	31,804	-	2,500	-	-	-	-	-	34,304
Total Town Manager		130,553	-	2,500	5,220	-	3,500	-	-	141,773

TOWN MANAGER (900)

	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19	FY 18/19	FY 19/20
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>COMPENSATION & SALARY</u>							
900 4000 TOWN MANAGER SALARY	\$ 95,855	\$ 95,890	\$ 97,772	\$ 97,772	\$ 98,750	\$ 47,523	\$ 98,750
900 4000 MANAGER'S COMP TIME STIPEND	-	4,660	4,753	4,753	4,800	4,753	4,800
900 4020 PART TIME WAGES	34,183	35,777	38,674	39,375	34,304	15,192	34,304
900 4090 PAYROLL TAXES	10,248	10,697	11,102	11,123	10,846	5,340	10,846
900 4120 HEALTH/DENTAL INS. BUY BACK	3,500	3,500	3,500	3,500	3,500	2,333	3,500
900 4105 LIFE INSURANCE	120	103	125	68	125	38	125
900 4140 WORKERS COMP INSURANCE	518	475	561	572	514	495	514
900 4130 PENSION	6,586	6,407	5,013	4,866	4,826	2,228	4,826
900 5410 CELL PHONE	420	420	420	420	420	210	420
	151,430	157,929	161,919	162,449	158,084	78,112	158,084
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
900 5075 DUES & FEES	\$ 125	\$ 100	\$ 125	\$ 180	\$ 125	\$ 100	\$ 125
900 5390 SUPPLIES - OPERATING	2,000	1,948	2,000	1,993	2,000	960	2,000
900 5420 TRAVEL & CONFERENCE	200	49	200	32	200	14	200
	2,325	2,097	2,325	2,205	2,325	1,074	2,325
DEPARTMENT TOTALS	\$ 153,755	\$ 160,026	\$ 164,244	\$ 164,654	\$ 160,409	\$ 79,186	\$ 160,409

MUNICIPAL COURT

The mission of the Municipal Court is to impartially adjudicate traffic ordinance violation cases, so that legal rights of individuals are safeguarded and the public interest is upheld.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Municipal Court Clerk	915	\$ 8,402	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,402
Court Judge	915	6,500	-	-	-	-	-	-	-	6,500
Total Municipal Court		14,902	-	-	-	-	-	-	-	14,902

MUNICIPAL COURT (915)

	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19	FY 18/19	FY 19/20
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
EXPENSES							
915 4000 ADMINISTRATIVE SALARY	\$ 6,300	\$ 6,300	\$ 6,300	\$ 6,300	\$ 6,500	\$ 3,250	\$ 6,500
915 4040 MUNICIPAL COURT CLERK	7,204	8,099	7,541	7,682	8,402	3,278	8,402
915 4090 PAYROLL TAXES	551	612	577	587	643	243	643
915 4140 WORKERS COMP INSURANCE	-	-	-	-	54	52	54
915 4130 PENSION	329	72	243	21	266	-	266
915 5390 SUPPLIES	300	307	300	300	300	-	300
	14,684	15,390	14,960	14,890	16,164	6,823	16,164
REVENUE							
915 3400 MUNICIPAL COURT REVENUES	\$ 45,000	\$ 34,997	\$ 45,000	\$ 33,694	\$ 40,000	\$ 15,485	\$ 40,000
	45,000	34,997	45,000	33,694	40,000	15,485	40,000

TOWN COUNCIL

The Town Council is the legislative and policy making body of the Town. It is composed of five members, elected at large, every two years, on a partisan basis. The Council elects its own President and Vice-President, who conduct Council meetings, work sessions, and special meetings, as required.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Town Council President	001	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000
Town Council Vice President	001	2,500	-	-	-	-	-	-	-	2,500
Town Council	001	2,225	-	-	-	-	-	-	-	2,225
Town Council	001	2,225	-	-	-	-	-	-	-	2,225
Town Council	001	2,225	-	-	-	-	-	-	-	2,225
Total Council		12,175	-	-	-	-	-	-	-	12,175

TOWN COUNCIL (001)

	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19	FY 18/19	FY 19/20
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
001 4040 STIPEND: TOWN COUNCIL	\$ 12,175	\$ 12,175	\$ 12,175	\$ 12,190	\$ 12,175	\$ 6,095	\$ 12,175
001 4090 PAYROLL TAXES	931	931	931	933	931	466	931
001 4140 WORKERS COMP INSURANCE	47	44	47	48	44	42	44
001 5064 TOWN CONTINGENCY- CHARITY	250	-	-	-	-	-	-
001 5065 TOWN CONTINGENCY	2,000	569	4,000	1,100	4,000	1,165	4,000
	15,403	13,719	17,153	14,271	17,151	7,768	17,151

BOARDS & COMMISSIONS

This program summarizes funding for Town Boards and Commissions established by Charter, Ordinance or State statute.

BOARDS & COMMISSIONS

ZONING BOARD OF REVIEW

EXPENSES

	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 YTD 12/31	FY 19/20 Budget
301 4040 CLERK STIPEND	\$ 3,000	\$ 2,800	\$ 3,000	\$ 1,600	\$ 3,000	\$ 600	\$ 3,000
301 4090 PAYROLL TAXES	230	214	230	77	230	46	230
301 5010 ADVERTISING	250	1,159	250	62	250	-	250
301 5060 CONTRACT SERVICES	1,000	5,762	1,000	3,172	1,000	-	1,000
	4,480	9,935	4,480	4,911	4,480	646	4,480

REVENUE

301 3400 REVENUE	\$ 2,050	\$ 734	\$ 2,050	\$ -	\$ 2,050	\$ -	\$ 2,050
301 3415 CONTRACT SERVICES	1,000	12,391	1,000	3,946	1,000	4,255	1,000
	3,050	13,125	3,050	3,946	3,050	4,255	3,050

Net Contract Services - 6,629 - 774 - 4,255 -

PLANNING BOARD

EXPENSES

311 4040 CLERK STIPEND	\$ 2,000	\$ 1,800	\$ 2,000	\$ 1,600	\$ 2,000	\$ 1,200	\$ 2,000
311 4090 PAYROLL TAXES	153	138	153	136	153	92	153
311 5010 ADVERTISING	300	253	300	246	300	-	300
311 5060 CONTRACT SERVICES	500	-	500	(266)	500	-	500
311 5390 SUPPLIES	100	54	100	10	100	10	100
	3,053	2,245	3,053	1,726	3,053	1,302	3,053

REVENUE

311 3400 REVENUE	\$ 500	\$ -	\$ 500	\$ -	\$ 500	\$ -	\$ 500
	500	-	500	-	500	-	500

BOARDS & COMMISSIONS

TAX BOARD OF REVIEW

	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 YTD 12/31	FY 19/20 Budget
201 4040 CLERK STIPEND	\$ 400	\$ 400	\$ 400	\$ -	\$ 400	\$ -	\$ 400
201 4090 PAYROLL TAXES	31	31	31	-	31	-	31
	431	431	431	-	431	-	431

CONSERVATION COMMISSION

006 5050 CONSULTING TECHNICAL	\$ 3,000	\$ 2,997	\$ 3,000	\$ 2,884	\$ 3,000	\$ -	\$ 3,000
006 5075 DUES & FEES	250	250	250	275	250	-	250
006 5390 SUPPLIES	250	253	250	338	250	266	250
	3,500	3,500	3,500	3,497	3,500	266	3,500

JUVENILE HEARING BOARD

408 5275 SUPPLIES & OPERATION	100	-	100	-	100	-	100
	100	-	100	-	100	-	100

HISTORIC DISTRICT COMMISSION

312 5390 SUPPLIES & OPERATION	\$ 500	\$ 500	\$ 500	\$ 307	\$ 500	\$ 265	\$ 500
	500	500	500	307	500	265	500

*Land Trust will now receive funding via the Capital Improvement Budget instead of the Operating Budget. (Please see CIP Budget for details)

GRANTS & CONTRIBUTIONS

These grants and contributions are Town-aided programs, which allow for the transfer of funds to various agencies that serve Town residents and government.

	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19	FY 18/19	FY 19/20
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
031 5160 HOPE VALLEY AMBULANCE	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 25,000	\$ 50,000
032 5160 ASHAWAY AMBULANCE*	45,000	33,750	50,000	50,000	50,000	25,000	50,000
035 5160 ASHAWAY FREE LIBRARY	65,000	65,000	66,000	66,000	66,000	33,000	66,000
034 5160 LANGWORTHY PUBLIC LIBRARY	65,000	65,000	66,000	66,000	66,000	33,000	66,000
040 5160 WOOD RIVER HEALTH SERVICE	10,000	10,000	10,000	10,000	10,000	5,000	10,000
063 5160 COMMUNITY 2000 FOUNDATION	-	-	500	500	500	500	500
	235,000	223,750	242,500	242,500	242,500	121,500	242,500