

Feb 14, 2019

While Harvey Buford, John Pennypacker Lydia Lanphear, and Gary Marsh were in attendance, a meeting was never called to order, the time was used as a workshop.

HCC members discussed the production of notice boards and kiosk posters.

Notice boards are 8.5" x 11" once laminated, but the printed piece is 7.75" x 10.25", and mounted behind a polycarbonate cover. The slot that houses the poster and cover is .25" deep to allow for the .1875" polycarbonate and laminated poster.

Posters are laminated because moisture wicks from the backing or the air and damages unlaminated posters. Harvey hand cuts "you are here" stickers for each notice board, and we identified possible ways to improve the workflow including printing directly to a thick plastic substrate like the kiosk posters and making a separate printed document for each notice board that includes the "You are here" marker in the output.

The workshop adjourned at 9 p.m.