

LOCATOR CARDS

Attention:

The Town of Hopkinton has developed and adopted a new policy for the issuance of locator cards. To obtain a locator card, one of the child's/student's parents, guardians or a person acting in loco parentis or acting on behalf of homeless children/students must respond to the Town Clerk's Office and provide the following documents:

- 1. A valid photo identification, such as a current RI motor vehicle operator's license with current street address, state identification card or passport;**
- 2. A certified copy of the child's/student's birth certificate;**
- 3. Proof of residency:**
 - a piece of cancelled mail with recipients' current address shown on the envelope;**
 - an executed property deed;**
- 4. If not a homeowner, a rental lease agreement granting possession of a dwelling and verification of occupancy by landlord;**
- 5. In addition, an Affidavit of Residency/Homelessness, provided by the Town Clerk's Office must be completed and attested to.**

***An English translation must be provided for any documents not in English.**

There may be a delay of a few days before a locator card can be issued while eligibility for enrollment is being determined.

Thank you.