



TOWN OF HOPKINTON OPERATING BUDGET

FY 2019-2020

EXPENSE		FY 16/17 Budget Expenses	FY 16/17 Actual Expenses	FY 17/18 Budget Expenses	FY 17/18 Actual Expenses	FY 18/19 Budget Expenses	FY 18/19 12/31/2018 Expenses	FY 19/20 Budget Expenses	Change From FY 18/19	% Change
40	Education	\$ 18,155,239	\$ 18,155,239	\$ 18,340,317	\$ 18,340,317	\$ 18,759,809	\$ 8,629,512	19,337,865	\$ 578,056	3.1%
5,6	General Government	480,840	462,452	487,128	484,066	452,282	343,018	489,743	37,460	8.3%
7,8	Town Clerk	286,420	273,655	284,246	285,112	290,185	151,772	293,369	3,184	1.1%
9	Probate Court	11,557	14,488	11,557	14,695	12,156	7,270	12,156	-	0.0%
9	Board of Canvassers	7,444	7,249	7,428	6,674	7,679	6,974	7,479	(200)	-2.6%
9	Elections	10,093	9,324	3,068	1,283	8,568	6,483	5,468	(3,100)	-36.2%
10,11	Tax Assessor	130,420	122,850	125,770	124,117	141,543	54,631	144,522	2,980	2.1%
12,13	Tax Collector	114,429	114,080	116,441	118,082	118,003	68,427	133,024	15,021	12.7%
13	Tax Sale	1	9,361	1	13,436	1	5,994	1	-	0.0%
14,15	Finance Director	193,856	190,887	204,770	195,576	211,264	102,795	217,300	6,036	2.9%
16,17	Debt Service	346,808	347,958	352,230	353,376	388,449	131,110	431,364	42,915	11.0%
18,19	GIS/IT	110,598	107,985	112,102	90,553	109,664	62,701	123,497	13,833	12.6%
20,21	Building/Zoning	153,990	138,739	150,740	143,387	138,389	75,850	194,269	55,880	40.4%
22,23	Planner	135,714	135,404	139,050	138,339	140,660	69,598	151,879	11,219	8.0%
24-26	Police	1,914,629	1,962,009	1,965,633	2,145,240	1,989,819	1,071,607	2,101,588	111,769	5.6%
27,28	Dispatchers	296,547	316,105	305,273	364,158	334,598	189,458	336,037	1,439	0.4%
29,30	Animal Control	87,317	75,374	79,533	47,852	68,028	8,331	86,054	18,025	26.5%
31,32	Emergency Mgmt.	14,620	14,610	14,620	14,260	14,656	8,723	14,656	-	0.0%
33-34	Public Works	1,153,050	1,100,524	1,164,116	1,159,550	1,177,569	552,360	1,181,491	3,921	0.3%
35	Landfill	12,000	12,000	13,000	13,000	14,000	-	15,000	1,000	7.1%
36-39	Parks & Recreation	265,552	264,395	276,393	268,810	280,927	157,079	290,830	9,903	3.5%
41,42	Town Manager	153,755	160,026	164,244	164,654	160,409	79,186	167,475	7,066	4.4%
43,44	Municipal Court	14,684	15,390	14,960	14,890	16,164	6,823	16,996	831	5.1%
45,46	Town Council	15,403	13,719	17,153	14,271	17,151	7,768	17,151	-	0.0%
47,48	Zoning Board	4,480	9,935	4,480	4,911	4,480	646	2,481	(1,999)	-44.6%
48	Planning Board	3,053	2,245	3,053	1,726	3,053	1,302	3,053	-	0.0%
49	Tax Board of Review	431	431	431	-	431	-	431	-	0.0%
49	Conservation Commission	3,500	3,500	3,500	3,497	3,500	266	4,500	1,000	28.6%
49	Juvenile Hearing Board	100	-	100	-	100	-	-	(100)	-100.0%
49	Historic District Commission	500	500	500	307	500	265	500	-	0.0%
50	Grants/Contributions	235,000	223,750	242,500	242,500	242,500	121,500	244,000	1,500	0.6%
	Total Municipal Oper. Exp.	\$ 6,156,789	\$ 6,108,945	\$ 6,264,020	\$ 6,428,322	\$ 6,346,729	\$ 3,291,937	\$ 6,686,312	\$ 339,583	5.4%
	Capital Transfer	67,353	67,353	112,035	\$112,035	454,277	457,277	352,995	(101,282)	-22.3%
	Total Town Expense	\$ 24,379,381	\$ 24,331,537	\$ 24,716,372	\$ 24,880,674	\$ 25,560,815	\$ 12,378,726	\$ 26,377,172	\$ 816,357	3.2%

REVENUE

Pages		FY 16/17 Budget Revenues	FY 16/17 Actual Revenues	FY 17/18 Budget Revenues	FY 17/18 Actual Revenues	FY 18/19 Budget Revenues	FY 18/19 12/31/2018 Revenues	FY 19/20 Budget Revenues	Change From FY 18/19	% Change
40	Education	\$ 5,383,618	\$ 5,386,069	\$ 5,290,965	\$ 5,273,139	\$ 5,255,713	\$ 2,455,093	\$ 5,158,586	\$ (97,127)	-1.8%
4	Tax Levy for Education	12,771,621	12,769,170	13,049,352	13,067,178	13,504,096	6,174,419	14,179,279	675,183	5.0%
4	Total Education Revenue	\$ 18,155,239	\$ 18,155,239	\$ 18,340,317	\$ 18,340,317	\$ 18,759,809	\$ 8,629,512	\$ 19,337,865	\$ 578,056	3.1%
4	Tax Levy for Municipal	\$ 4,503,694	\$ 4,592,466	\$ 4,935,388	\$ 4,728,726	\$ 4,220,833	\$ 3,272,542	\$ 4,511,828	\$ 290,995	6.9%
6	General Government	776,934	1,197,330	900,750	1,187,777	1,392,592	753,717	1,423,663	31,071	2.2%
8	Town Clerk	175,000	189,675	175,000	215,884	180,000	85,795	210,000	30,000	16.7%
9	Probate Court	11,001	14,630	11,001	13,869	12,001	4,860	12,001	-	0.0%
11	Tax Assessor	100	2,847	100	3,372	100	1,020	100	-	0.0%
13	Tax Collector	8,000	8,482	8,000	9,187	8,000	4,117	8,000	-	0.0%
13	Tax Sale	1	9,454	1	13,313	1	6,480	1	-	0.0%
21	Building/Zoning	72,002	109,426	80,003	160,515	85,003	56,203	103,003	18,000	21.2%
23	Planner	5,000	11,683	4,000	6,760	4,000	10,250	10,300	6,300	157.5%
26	Police	69,000	190,364	75,000	382,623	83,000	151,300	83,000	-	0.0%
30	Animal Control	1,200	1,905	1,500	(6)	1,500	-	1,500	-	0.0%
32	Emergency Mgmt.	14,620	7,310	14,620	7,310	14,656	-	14,656	-	0.0%
35	Public Works	2	35,078	2	37,274	2	20,632	2	-	0.0%
37-39	Recreation	117,500	99,176	120,500	116,296	125,500	70,171	127,200	1,700	1.4%
44	Municipal Court	45,000	34,997	45,000	33,694	40,000	15,485	35,000	(5,000)	-12.5%
48	Zoning Board of Review	3,050	13,125	3,050	3,946	3,050	4,255	2,051	(999)	-32.8%
48	Planning Board	500	-	500	-	500	-	500	-	0.0%
	Fund Balance Unreserved	421,538	-	1,640	-	630,268	-	496,502	(133,766)	-21.2%
	Total Municipal Revenue	\$ 6,224,142	\$ 6,517,948	\$ 6,376,055	\$ 6,920,540	\$ 6,801,006	\$ 4,456,827	\$ 7,039,307	\$ 238,301	3.5%
	Total Town Resources	\$ 24,379,381	\$ 24,673,187	\$ 24,716,372	\$ 25,260,857	\$ 25,560,815	\$ 13,086,339	\$ 26,377,172	\$ 816,357	3.2%

Memo Items:

Surplus/(Deficit)	\$ (0)	\$ 341,650	\$ 0	\$ 380,183	\$ 0	\$ 707,613	\$ 0	\$ 0	\$ 0	
Total Taxes	\$ 17,275,315	\$ 17,361,636	\$ 17,984,740	\$ 17,795,904	\$ 17,724,929	\$ 9,446,961	\$ 18,691,107	\$ 18,691,107	966,178	5.5%

TAX LEVY CALCULATIONS	Assessed Value	Exemptions	Net Assessed	Tax Rate	Levy	Collection Rate	Est. Collected Revenue
<u>FY 18/19 Tax Levy</u>							
Real Estate	\$ 846,077,870	\$ 13,253,173	\$ 832,824,697	\$ 20.07	\$ 16,714,771	0.970	\$ 16,211,612
Tangibles	35,693,810	-	35,693,810	20.07	716,335	0.970	454,871
Real Estate & Tangibles	881,771,680	13,253,173	868,518,507	20.07	17,431,106		16,666,483
Motor Vehicle	72,268,551	16,132,556	56,135,995	21.18	1,188,857	0.944	1,058,447
TOTAL	\$ 954,040,231	\$ 29,385,729	\$ 924,654,502	\$ 20.14	\$ 18,619,963	0.952	\$ 17,724,929

FY 19/20 Tax Levy

Real Estate	\$ 852,812,250	\$ 14,066,203	\$ 838,746,047	\$ 20.87	\$ 17,504,630	0.970	\$ 16,979,491
Tangibles	36,061,980	-	36,061,980	20.87	752,614	0.970	730,035
Real Estate & Tangibles	888,874,230	14,066,203	874,808,027	20.87	18,257,244		17,709,526
Motor Vehicle	69,391,889	20,323,579	49,068,310	21.18	1,039,267	0.944	981,581
TOTAL	\$ 958,266,119	\$ 34,389,782	\$ 923,876,337	\$ 20.89	\$ 19,296,510	0.969	\$ 18,691,107

	Amount	Percentage
Increase in tax levy	826,138	4.74%
Allowable increase in tax levy	697,244	4.00%
Amount under/(over) tax levy cap	(128,893)	
Max. RP and Tangible Tax Levy FY19/20	\$ 18,128,350	

FY 19/20		Tax Revenue	RP Tax Levy	Direct Tax Rate
Education	76%	\$ 14,179,279	\$ 13,850,145	\$ 15.83
Municipal	24%	4,511,828	4,407,098	5.04
FY 19/20 Tax Revenue		\$ 18,691,107	\$ 18,257,244	\$ 20.87

FY 18/19		Tax Revenue	RP Tax Levy	Direct Tax Rate
Education	76%	\$ 13,504,096	\$ 13,090,409	\$ 15.29
Municipal	24%	4,220,833	4,091,532	4.78
FY 18/19 Tax Revenue		\$ 17,724,929	\$ 17,181,941	\$ 20.07

GENERAL GOVERNMENT (000)

HEALTH

	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 YTD 12/31	FY 19/20 Budget
000 4110 HEALTH/DENTAL INSURANCE Reim. Expense	\$ 1	\$ 41,264	\$ 1	\$ 45,657	\$ 1	\$ 35,128	\$ 1
000 3415 HEALTH/DENTAL INSURANCE Revenue	1	(39,042)	1	(48,002)	1	(28,645)	1
	2	2,222	2	(2,345)	2	6,483	2

SERVICES

000 5030 BOUNTIES	\$ 5	\$ -	\$ 5	\$ -	\$ 5	\$ -	\$ 5
000 5060 CONTRACT SERVICES	7,000	9,060	7,000	10,565	9,300	7,647	9,900
000 5075 DUES & FEES	500	300	500	1,716	500	215	500
000 5160 STATE AID TO LIBRARIES	34,685	36,298	35,323	35,323	34,850	20,361	35,868
000 5175 LEAGUE OF CITIES & TOWNS	3,120	3,120	3,120	3,120	3,423	3,423	3,594
	45,310	48,778	45,948	50,724	48,078	31,646	49,867

BUILDING & OPERATIONS

000 5100 ELECTRICITY	\$ 4,450	\$ 7,287	\$ 5,700	\$ 5,006	\$ 6,200	\$ 3,190	\$ 6,400
000 5150 HEATING FUEL	5,000	9,306	4,000	6,730	5,000	963	6,500
000 5355 STREET LIGHTING	67,600	72,823	72,000	27,839	14,000	30,169	32,000
000 5356 STREET LIGHTING MAINTENANCE	-	-	-	9,685	10,000	-	9,397
000 5180 INSURANCE - PROPERTY & CASUALTY	118,278	113,957	118,278	114,196	118,202	117,510	128,076
000 5240 POSTAGE	4,000	3,600	4,000	3,009	4,000	2,740	3,400
000 4045 WATER TESTING	2,000	2,000	3,000	3,000	3,000	1,038	2,076
000 5301 1904 BUILDING- ELECTRICITY	700	570	700	716	1,000	454	900
000 5410 TELEPHONE / FAX / INTERNET	14,000	15,758	14,000	15,587	15,800	7,173	16,124
	216,028	225,301	221,678	185,768	177,202	163,237	204,874

LEGAL

000 5225 LEGAL FEES - SOLICITOR	\$ 164,500	\$ 132,250	\$ 124,500	\$ 152,236	\$ 145,000	\$ 88,648	\$ 175,000
000 5226 LITIGATION & COLLECTIVE BARGAINING	55,000	53,901	55,000	57,683	82,000	53,004	60,000
000 5500 TRANSFER TO RESTRICTED FUND- LEGAL FEE	-	-	40,000	40,000	-	-	-
	219,500	186,151	219,500	249,919	227,000	141,652	235,000

DEPARTMENT TOTAL

	\$ 480,840	\$ 462,452	\$ 487,128	\$ 484,066	\$ 452,282	\$ 343,018	\$ 489,743
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GENERAL GOVERNMENT (000)

	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19	FY 18/19	FY 19/20
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
REVENUE							
000 3109 DELINQUENT TAXES COLLECTED	\$ 400,000	\$ 587,192	\$ 500,000	\$ 517,397	\$ 550,000	\$ 390,514	\$ 550,000
000 3200 DELINQUENT INTEREST & PENALTIES	35,000	37,451	40,000	12,756	40,000	15,379	30,000
000 3201 CURRENT INTEREST & PENALTIES	15,000	48,461	15,000	68,050	15,000	20,023	40,000
000 3318 STATE AID TRANSPORTATION AID	-	130,462	-	-	-	-	-
000 3300 PUBLIC SERVICE CORP. TAX	100,831	101,482	104,846	102,396	101,482	-	102,396
000 3310 HOTEL/MEAL TAX	53,468	53,652	59,944	51,757	63,440	39,175	56,978
000 3520 MV EXCISE TAX REIMBURSEMENT	69,295	72,384	69,295	312,823	508,609	220,201	529,210
000 3317 STATE AID TO LIBRARIES	32,498	36,298	35,323	35,323	34,850	20,361	35,868
000 3322 MUNICIPAL INCENTIVE AID	-	1,094	-	-	-	-	-
000 3343 MISCELLANEOUS RECEIPTS	2,500	1,080	1,500	4,039	1,500	951	1,500
000 3344 MISCELLANEOUS GRANTS REV	-	49,500	5,500	5,500	-	-	-
000 3510 INTEREST ON INVESTMENTS	3,500	9,959	4,500	9,024	9,000	4,860	9,000
000 3410 LEASE PAYMENT - CHARIHO	2	2	2	2	2	2	2
000 3315 RENT THAYER HOUSE	13,600	13,600	13,600	13,600	13,600	5,667	13,600
000 3350 TOWER RENT	51,240	54,713	51,240	55,110	55,109	36,584	55,109
DEPARTMENT TOTAL	776,934	1,197,330	900,750	1,187,777	1,392,592	753,717	1,423,663

TOWN CLERK

The Town Clerk’s Office is committed in its mission of providing a high level of municipal services to keep Hopkinton in the forefront as one of Rhode Island’s best communities. Its goal is to make everyone feel welcome and conduct business in a professional manner in a timely fashion. This Office conducts many of the day-to-day informational and documentary transactions between the Town and its residents and businesses. The Town Clerk, assisted by three staff members, provides many services to the public, including those relating to the Town Council, Elections, Board of Canvassers, Vital Statistics, Land Evidence Records, Licenses, Probate Court and the Zoning Board of Review. Internally, the Town Clerk’s Office views itself as an information source and communication conduit between the public and Town government.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Town Clerk	100	\$ 58,136	\$ -	\$ -	\$ -	\$ -	\$ 3,500	\$ -	\$ -	\$ 61,636
Town Clerk Deputy	100	47,381	-	1,000	-	-	20,673	1,010	4,770	65,294
Town Clerk Clerk	100	43,493	1,305	-	-	-	20,673	1,010	4,770	61,711
Town Clerk Clerk	100	38,542	-	-	-	-	8,576	311	1,955	45,474
Total Town Clerk		187,552	1,305	1,000	-	-	53,422	2,332	11,496	234,115
Board Canvassars	120	\$ 1,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200
Total Board Canvass.		1,200	-	-	-	-	-	-	-	1,200
Probate Judge	110	\$ 6,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,500
Probate Clerk	110	4,720	-	-	-	-	-	-	-	4,720
Total Probate		11,220	-	-	-	-	-	-	-	11,220

<u>TOWN CLERK (100)</u>		FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19	FY 18/19	FY 19/20
		Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>COMPENSATION & SALARY</u>								
100	4000 TOWN CLERK SALARY	\$ 55,326	\$ 55,538	\$ 56,432	\$ 56,432	\$ 56,996	\$ 27,402	\$ 58,136
100	4005 DEPUTY TOWN CLERK SALARY	46,897	35,939	42,774	44,625	46,745	22,241	48,381
100	4010 FULL TIME WAGES	82,847	83,165	84,475	84,475	85,332	40,613	83,340
100	4090 PAYROLL TAXES	13,620	12,898	13,414	13,567	13,824	6,699	13,912
100	4110 HEALTH /DENTAL INSURANCE	50,160	45,820	53,800	53,026	53,914	29,162	52,254
100	4111 HEALTH/DENTAL INS. CO-SHARE	(10,534)	(9,542)	(11,836)	(11,686)	(11,861)	(5,311)	(11,496)
100	4120 HEALTH/DENTAL INS. BUY BACK	3,500	3,500	3,500	3,500	3,500	2,625	3,500
100	4105 LIFE INSURANCE	480	309	375	315	375	182	375
100	4140 WORKERS COMP INSURANCE	689	631	678	691	655	631	659
100	4130 PENSIONS	9,010	8,212	6,434	6,254	6,505	2,989	8,932
100	4150 EYE CARE PROGRAM	525	-	300	175	300	-	300
		252,520	236,470	250,346	251,374	256,285	127,233	258,294
<u>ADVERTISING</u>								
100	5020 LEGAL ADVERTISING	\$ 8,000	\$ 12,842	\$ 8,000	\$ 9,495	\$ 8,000	\$ 5,842	\$ 9,000
		8,000	12,842	8,000	9,495	8,000	5,842	9,000
<u>SERVICES</u>								
100	5060 CONTRACT SERVICES	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 17,612	\$ 18,000
100	5075 DUES & FEES	500	315	500	420	500	100	500
100	5090 EDUCATION	500	-	500	-	300	-	925
100	5200 LEASED EQUIPMENT	1,000	735	1,000	588	1,000	152	800
100	5250 PRESERVATION OF TOWN RECS.	1,000	1,000	1,000	1,000	1,000	-	1,000
		21,000	20,050	21,000	20,008	20,800	17,864	21,225
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>								
100	5270 PRINTING & COPYING	\$ 1,000	\$ 1,462	\$ 1,000	\$ 1,410	\$ 1,200	\$ -	\$ 1,200
100	5310 REPAIRS & MAINTENANCE/EQUIP.	300	126	300	445	300	-	300
100	5390 OPERATING SUPPLIES	3,000	2,426	3,000	2,011	3,000	725	2,700
100	5400 SUPPLIES - DOG LICENSES	400	279	400	280	400	-	350
100	5420 TRAVEL & CONFERENCE	200	-	200	89	200	108	300
		4,900	4,293	4,900	4,235	5,100	833	4,850
DEPARTMENT TOTALS		\$ 286,420	\$ 273,655	\$ 284,246	\$ 285,112	\$ 290,185	\$ 151,772	\$ 293,369
<u>TOWN CLERK REVENUE</u>								
100	3406 TOWN CLERK REVENUE	175,000	189,675	175,000	215,884	180,000	85,795	210,000
		175,000	189,675	175,000	215,884	180,000	85,795	210,000

	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 YTD 12/31	FY 19/20 Budget
<u>TOWN CLERK (100)</u>							
<u>PROBATE COURT (110)</u>							
110 4000 PROBATE JUDGE STIPEND	\$ 6,300	\$ 6,300	\$ 6,300	\$ 6,300	\$ 6,500	\$ 5,510	\$ 6,500
110 4040 PROBATE CLERK STIPEND	4,720	4,720	4,720	4,720	4,720	-	4,720
110 4090 PAYROLL TAXES	500	843	500	843	858	422	858
110 4140 WORKERS COMP INSURANCE	-	-	-	-	77	74	77
110 5020 LEGAL ADVERTISING - PROBATE	1	2,592	1	2,832	1	1,264	1
	11,557	14,488	11,557	14,695	12,156	7,270	12,156
<u>PROBATE REVENUES (110)</u>							
110 3400 PROBATE REVENUES	\$ 11,000	\$ 12,130	\$ 11,000	\$ 10,969	\$ 12,000	\$ 3,310	\$ 12,000
110 3401 PROBATE ADVERTISING	1	2,500	1	2,900	1	1,550	1
	11,001	14,630	11,001	13,869	12,001	4,860	12,001
<u>BOARD OF CANVASSERS (120)</u>							
120 4040 STIPENDS	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
120 4020 CLERK STIPEND	1,200	1,200	1,200	1,200	1,200	1,200	1,200
120 4043 CANVASSERS WAGES	500	160	500	-	500	50	300
120 4090 PAYROLL TAXES	383	474	383	474	474	474	474
120 4140 WORKERS COMP INSURANCE	-	-	-	-	4	4	4
120 4130 PENSION	61	-	45	-	-	-	-
120 5020 ADVERTISING - LEGAL	200	415	200	-	400	246	400
120 5390 SUPPLIES	100	-	100	-	100	-	100
	7,444	7,249	7,428	6,674	7,679	6,974	7,479
<u>ELECTIONS (130)</u>							
130 4020 ELECTION WAGES-APPOINTED	\$ 8,625	\$ 7,507	\$ 1,600	\$ 800	\$ 7,000	\$ 5,300	\$ 4,000
130 4045 TOWN MODERATOR	50	50	50	350	50	-	50
130 4045 TOWN SERGEANT	300	300	300	-	300	-	300
130 4140 WORKERS COMP INSURANCE	18	16	18	-	18	17	18
130 5020 ADVERTISING - LEGAL	500	664	500	-	600	840	600
130 5390 SUPPLIES	600	787	600	133	600	326	500
	10,093	9,324	3,068	1,283	8,568	6,483	5,468

TAX ASSESSOR

The Assessor's Office is responsible for producing an annual tax roll. The office is also responsible for the mass appraisal of real estate and personal property for tax purposes, along with the collection and maintenance of property data, including property ownership, location, size, use, physical characteristics, sales price, rents, costs and operating expenses. In addition, it consistently updates revaluation procedures on properties for required performance audits, defense of appeals, public relations and management information. The Assessor also makes periodic field inspections to identify properties and ensure that data is complete and accurate. The Assessor's office implements a full revaluation every nine years with a statistical update every three years.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Assessor	200	\$ 54,000	\$ -	\$ 2,500	\$ 420	\$ -	\$ 8,576	\$ 311	\$ 1,955	\$ 63,852
Assessor Sr. Clerk	200	41,914	-	2,500	-	-	20,673	1,010	4,770	61,328
Total Assessor		95,914	-	5,000	420	-	29,249	1,321	6,726	125,179

	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 YTD 12/31	FY 19/20 Budget
<u>TAX ASSESSOR (200)</u>							
<u>COMPENSATION & SALARY</u>							
200 4000 TAX ASSESSOR SALARY	\$ 51,007	\$ 52,321	\$ 53,138	\$ 51,021	\$ 54,185	\$ 25,804	\$ 56,920
200 4010 FULL TIME WAGES	42,169	42,319	44,110	44,142	45,140	13,234	44,414
200 4090 PAYROLL TAXES	7,257	7,290	7,553	7,606	7,068	2,822	7,238
200 4110 HEALTH /DENTAL INSURANCE	16,876	8,380	9,144	9,028	31,539	9,076	30,571
200 4111 HEALTH/DENTAL INS. CO-SHARE	(1,814)	(1,762)	(2,012)	(1,986)	(6,938)	(2,144)	(6,726)
200 4120 HEALTH/DENTAL INS. BUY BACK	3,500	3,500	3,500	3,500	-	-	-
200 4105 LIFE INSURANCE	240	206	250	210	250	95	250
200 4140 WORKERS COMP INSURANCE	1,676	1,535	1,742	1,776	1,642	1,581	1,720
200 4130 PENSIONS	4,408	4,209	3,244	3,132	3,139	1,223	4,501
200 4150 EYE CARE PROGRAM	350	-	350	25	350	-	350
200 5410 CELL PHONE ALLOWANCE	-	-	-	-	420	-	420
	125,670	117,998	121,020	118,454	136,793	51,691	139,657
<u>SERVICES</u>							
200 5065 CONTRACT SERVICES - TAX ROLL	\$ 1,075	\$ 1,548	\$ 1,000	\$ 1,877	\$ 1,200	\$ 550	\$ 550
200 5075 DUES & FEES	400	400	680	715	200	235	715
200 5090 EDUCATION	1,000	819	900	900	1,000	140	750
200 5230 MILEAGE/FUEL	750	810	750	717	850	230	750
	3,225	3,577	3,330	4,209	3,250	1,155	2,765
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
200 5270 PRINTING AND COPYING	\$ 300	\$ 215	\$ 200	\$ 218	\$ 1,020	\$ 359	\$ 1,020
200 5390 SUPPLIES	1,225	1,060	1,220	1,236	480	1,426	1,080
	1,525	1,275	1,420	1,454	1,500	1,785	2,100
DEPARTMENT TOTALS	\$ 130,420	\$ 122,850	\$ 125,770	\$ 124,117	\$ 141,543	\$ 54,631	\$ 144,522
<u>TAX ASSESSOR REVENUES</u>							
200 3108 LAND USE PENALTY - OPEN SPACE	-	2,730	-	3,232	-	1,000	-
200 3400 REVENUES: TAX ASSESSOR	100	117	100	140	100	20	100
	100	2,847	100	3,372	100	1,020	100

TAX COLLECTOR

The Tax Collector directs and administers the statutory and ordinance responsibilities of the Office, including the planning, organizing and supervision of the billing process. This Office conducts the collection of real estate, personal property, motor vehicle taxes and other miscellaneous receivables for approximately 9,000 individual accounts. It also prepares tax bills from the Grand List furnished by the Tax Assessor. In addition, it directs the recording and collection of local property taxes, special assessments, liens, and other municipal revenues. This Office also conducts a tax sale each year for unpaid real estate taxes on local property and provides tax information for banks, attorneys and the general public.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Collector	210	\$ 52,078	\$ 1,562	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54,640
Collector Deputy	210	36,887	-	-	-	-	20,673	1,010	4,770	53,800
Total Collector		88,965	1,562	1,000	-	-	20,673	1,010	4,770	108,440

	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 YTD 12/31	FY 19/20 Budget
<u>TAX COLLECTOR (210)</u>							
<u>COMPENSATION & SALARY</u>							
210 4000 TAX COLLECTOR SALARY	\$ 54,677	\$ 53,799	\$ 55,720	\$ 55,720	\$ 56,252	\$ 27,549	\$ 54,640
210 4020 PART TIME WAGES	29,575	31,567	31,144	33,149	32,066	15,871	36,887
210 4090 PAYROLL TAXES	6,306	6,479	6,491	6,647	6,602	3,227	6,637
210 4110 HEALTH /DENTAL INSURANCE	8,636	8,380	9,144	9,028	9,163	10,422	21,684
210 4111 HEALTH/DENTAL INS. CO-SHARE	(1,814)	(1,762)	(2,012)	(1,986)	(2,016)	(1,524)	(4,770)
210 4105 LIFE INSURANCE	240	144	175	158	175	95	175
210 4140 WORKERS COMP INSURANCE	319	292	328	334	313	301	314
210 4130 PENSIONS	4,115	4,456	3,076	3,371	3,072	1,332	4,082
210 4150 EYE CARE PROGRAM	175	175	175	175	175	-	175
	102,229	103,530	104,241	106,596	105,803	57,273	119,824
<u>SERVICES</u>							
210 5075 DUES AND FEES	50	265	200	453	100	246	100
210 5090 EDUCATION	150	159	150	232	200	185	200
210 5010 ADVERTISING	150	-	-	-	150	-	150
	350	424	350	685	450	431	450
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
210 5230 MILEAGE REIMBURSEMENT	\$ 100	\$ -	\$ 100	\$ 18	\$ 100	\$ 60	\$ 100
210 5240 POSTAGE	5,750	5,139	1,750	1,219	1,750	-	1,250
210 5390 SUPPLIES	6,000	4,987	1,000	984	900	491	900
210 5392 TAX BILL EXPENSES	-	-	9,000	8,580	9,000	10,172	10,500
	11,850	10,126	11,850	10,801	11,750	10,723	12,750
DEPARTMENT TOTALS	\$ 114,429	\$ 114,080	\$ 116,441	\$ 118,082	\$ 118,003	\$ 68,427	\$ 133,024
<u>TAX COLLECTOR REVENUES</u>							
210 3400 REVENUES	\$ 8,000	\$ 8,482	\$ 8,000	\$ 9,187	\$ 8,000	\$ 4,117	\$ 8,000
	8,000	8,482	8,000	9,187	8,000	4,117	8,000
<u>TAX SALE</u>							
<u>EXPENSES</u>							
210 5225 TAX SALE EXPENSES	\$ 1	\$ 9,361	\$ 1	\$ 13,436	\$ 1	\$ 5,994	\$ 1
	1	9,361	1	13,436	1	5,994	1
<u>REVENUES</u>							
210 3401 TAX SALE REVENUES	\$ 1	\$ 8,980	\$ 1	\$ 5,797	\$ 1	\$ 345	\$ 1
210 3402 TAX SALE REDEMPTION	-	474	-	7,516	-	6,135	-
	1	9,454	1	13,313	1	6,480	1

FINANCE DIRECTOR

The Finance Department is responsible for the overall administration of the Town's financial activities which include: Annual Budgets, Audits, Human Resources, Payroll, Assets and Capital Projects, Grant Management, and Trusts and Fiduciaries. In addition, the Finance Department receives and controls all monies and accurately accounts for all revenues and expenditures.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Finance Director	220	\$ 85,147	\$ -	\$ -	\$ 420	\$ -	\$ 20,673	\$ 1,010	\$ 4,770	\$ 102,480
Accounting Clerk	220	47,861	-	2,500	-	-	3,500	-	-	53,861
Total Finance		133,008	-	2,500	420	-	24,173	1,010	4,770	156,341

<u>FINANCE DIRECTOR (220)</u>		FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19	FY 18/19	FY 19/20	
		Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget	
<u>COMPENSATION & SALARY</u>									
220	4000	FINANCE DIRECTOR SALARY	\$ 80,244	\$ 80,553	\$ 81,849	\$ 81,061	\$ 82,667	\$ 39,744	\$ 85,567
220	4030	ACCOUNTING CLERK	45,697	45,760	48,080	48,094	49,425	23,532	50,361
220	4090	PAYROLL TAXES	9,350	9,779	9,832	9,913	9,996	4,786	10,301
220	4110	HEALTH/DENTAL INSURANCE	17,272	8,380	22,328	12,345	22,375	13,054	21,684
220	4111	HEALTH/DENTAL INS. CO-SHARE	(3,713)	(1,846)	(4,912)	(3,088)	(4,923)	(2,462)	(4,770)
220	4120	HEALTH/DENTAL INS. BUY BACK	-	3,500	3,500	3,500	3,500	1,750	3,500
220	4105	LIFE INSURANCE	240	206	250	210	250	122	250
220	4140	WORKERS COMP INSURANCE	473	433	497	507	474	456	488
220	4130	PENSION	5,743	5,683	4,296	4,157	4,285	2,000	6,200
220	4150	EYE CARE PROGRAM	175	115	175	60	175	125	175
220	5410	CELL PHONE ALLOWANCE	-	-	-	420	420	210	420
			155,481	152,563	165,895	157,179	168,644	83,317	174,175
<u>SERVICES</u>									
220	5000	AUDITING FEES	\$ 24,500	\$ 24,115	\$ 25,000	\$ 24,865	\$ 25,245	\$ 12,000	\$ 25,750
220	5060	CONTRACT SERVICES	11,800	12,185	11,800	11,896	15,300	6,615	15,300
220	5075	DUES & FEES	225	170	225	170	225	230	225
220	5090	EDUCATION	250	250	250	283	250	135	250
			36,775	36,720	37,275	37,214	41,020	18,980	41,525
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>									
220	5390	SUPPLIES	\$ 1,250	\$ 1,217	\$ 1,250	\$ 1,126	\$ 1,250	\$ 250	\$ 1,250
220	5420	TRAVEL & CONFERENCE	350	387	350	57	350	248	350
			1,600	1,604	1,600	1,183	1,600	498	1,600
DEPARTMENT TOTALS			\$ 193,856	\$ 190,887	\$ 204,770	\$ 195,576	\$ 211,264	\$ 102,795	\$ 217,300

MUNICIPAL DEBT SERVICE FUND

The municipal debt service program funds debt service obligations for capital projects financed through General Obligation Bonds and other long-term debt principal and interest.

Debt Service:

- **Street Light Project is authorized for \$221 thousand. In FY 17/18 the Town entered into a 10-year Tax-Exempt Lease to fund the project.**
- **Road Reconstruction is authorized for \$2 million. In FY 15/16 the Town issued a 10-year \$1.5M General Obligation Bond to fund the project.**
- **Road Reconstruction is authorized for \$2 million. In FY 15/16 the Town borrowed \$253,000 from the RI Clean Water Finance Agency to fund the project.**
- **Police Station Debt (5% rate) was refinanced into a new General Obligation Bond (2.2% rate) on 9/1/15 and will still mature on 5/1/2023**
- **Land Trust is authorized for \$2 million. FY 16/17 Bond Anticipation Notes (BAN) of \$1,000,000 was paid off using Town CIP Funds. The Land Trust is still authorized to spend another \$1,000,000, which the Town will issue a BAN to fund the remaining land purchases. Once the remaining \$1,000,000 is spent the Town will have to go to bond for \$2,000,000 to pay-off the BAN and to reimburse the Town's CIP Funds.**

DEBT SERVICE (221)

	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19	FY 18/19	FY 19/20
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
221 5620 STREET LIGHTS- DUES/ FEES- Issued 2017 \$221K	-	-	-	239	1,055	553	953
221 5621 STREET LIGHTS- PRINCIPAL PAYMENT- Issued 2017 \$221K	-	-	-	-	20,000	20,000	21,000
221 5622 STREET LIGHTS- INTEREST ON DEBT- Issued 2017 \$221K	-	-	-	907	4,066	2,094	3,784
221 5601 ROAD RECONST.- PRINCIPAL PAYMENT- Issued 2015 \$1.5M	140,000	140,000	145,000	145,000	150,000	-	150,000
221 5602 ROAD RECONST.- INTEREST ON DEBT- Issued 2015 \$1.5M	30,858	30,858	27,750	27,750	24,531	12,266	21,201
221 5610 PALMER CIRCLE.- DUES/ FEES- Issued 2015 \$253K	1,193	843	1,058	1,058	923	496	788
221 5611 PALMER CIRCLE.- PRINCIPAL PAYMENT- Issued 2015 \$253K	27,000	27,000	27,000	27,000	27,000	27,000	27,000
221 5612 PALMER CIRCLE- INTEREST ON DEBT- Issued 2015 \$253K	2,933	2,933	2,819	2,819	2,603	4,577	2,312
221 5390 POLICE STATION- PRINCIPAL PAYMENTS	55,000	55,000	60,000	60,000	60,000	-	60,000
221 5460 POLICE STATION- INTEREST ON DEBT	9,324	9,324	8,103	8,103	6,771	-	5,439
221 5570 LAND TRUST- INTEREST ON BAN- Issued 2018 \$500K	-	-	-	-	12,500	-	-
221 5570 LAND TRUST- PRINCIPAL PAYMENTS- Issued 2019 \$2M	-	-	-	-	-	-	-
221 5570 LAND TRUST- INTEREST ON DEBT- Issued 2019 \$2M	-	-	-	-	-	-	61,420
221 5591 LAND TRUST- PRINCIPAL PAYMENTS- Issued 2012 \$1M	50,000	50,000	50,000	50,000	50,000	50,000	50,000
221 5592 LAND TRUST- INTEREST ON DEBT- Issued 2012 \$1M	30,500	30,500	29,000	29,000	27,500	14,125	25,968
221 5221 CONTINUING BOND DISCLOSURE FEE	-	1,500	1,500	1,500	1,500	-	1,500
DEPARTMENT TOTALS	346,808	347,958	352,230	353,376	388,449	131,110	431,364

G.I.S./I.T.

The GIS/IT Department is responsible for managing and maintaining the Town's geospatial database, computer and electronic communications system, and website. In addition, the Department continues implementation of the GIS through periodic updates and the establishment of a Pictometry Software System for public safety and other Town operations. The Department also continues to provide computer upgrades and a network plan system for all Town buildings.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
GIS	250	\$ 52,259	\$ -	\$ 2,500	\$ 420	\$ -	\$ 8,576	\$ 311	\$ 1,955	\$ 62,111
Total GIS		52,259	-	2,500	420	-	8,576	311	1,955	62,111

G.I.S./I.T. (250)

	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19	FY 18/19	FY 19/20
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>COMPENSATION & SALARY</u>							
250 4000 GIS/ IT DIRECTOR SALARY	\$ 53,162	\$ 53,296	\$ 55,192	45,348	\$ 46,976	\$ 22,962	\$ 54,759
250 4090 PAYROLL TAXES	4,367	4,345	4,522	2,319	3,472	1,666	4,072
250 4110 HEALTH/DENTAL INSURANCE	-	-	-	-	9,163	3,819	8,887
250 4111 HEALTH/DENTAL INS. CO-SHARE	-	-	-	-	(2,016)	(931)	(1,955)
250 4120 HEALTH/DENTAL INS. BUY BACK	3,500	3,500	3,500	1,750	-	-	-
250 4105 LIFE INSURANCE	120	103	125	70	125	52	125
250 4140 WORKERS COMP INSURANCE	221	202	229	233	165	159	193
250 4130 PENSION	2,584	2,398	1,890	920	1,484	718	2,442
250 4150 EYE CARE PROGRAM	175	-	175	175	175	-	175
250 5410 CELL PHONE ALLOWANCE	420	420	420	210	420	-	420
	64,548	64,264	66,052	51,025	59,964	28,445	69,118
<u>SERVICES</u>							
250 5060 CONTRACT SERVICES	\$ 44,300	\$ 42,101	\$ 44,300	\$ 37,974	\$ 48,100	\$ 33,666	\$ 52,779
250 5311 COMPUTER MAINT & REPAIRS	1,000	1,231	1,000	1,168	1,000	563	1,000
250 5230 MILEAGE	150	131	150	140	-	-	-
250 5340 MAPPING	100	-	100	-	-	-	-
250 5090 EDUCATION/CONF/TRAVEL	250	-	250	-	250	-	250
250 5390 SUPPLIES	250	258	250	246	350	27	350
	46,470	43,721	46,470	39,528	49,700	34,256	54,379
DEPARTMENT TOTALS	\$ 110,598	\$ 107,985	\$ 112,102	\$ 90,553	\$ 109,664	\$ 62,701	\$ 123,497
<u>G.I.S. REVENUE</u>							
250 3400 MAPS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

BUILDING & ZONING

The Building and Zoning Department is responsible for interpreting and enforcing the State Building Codes, State Minimum Housing Codes, the Town's Zoning Ordinances, various sections of the Town's Code of Ordinances, the Americans with Disabilities Act, along with several other regulations. The Office responds to complaints, corrects violations, processes permit applications, performs plan review, examines property to ensure compliance with State and Local Ordinances and takes action to address illegal and/or unsafe conditions.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Cert. Building Official	300	\$ 60,000	\$ -	\$ 5,000	\$ 420	\$ -	\$ 8,576	\$ -	\$ 1,887	\$ 72,109
Zoning Deputy	300	47,861	1,436	-	-	-	20,673	1,010	4,770	66,210
PT B&Z Clerk	300	19,483	-	-	-	-	-	-	-	19,483
Inspector	300	7,500	-	-	-	-	-	-	-	7,500
Inspector	300	7,500	-	-	-	-	-	-	-	7,500
Total Building		142,344	1,436	5,000	420	-	29,249	1,010	6,657	172,802

BUILDING & ZONING (300)

	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 YTD 12/31	FY 19/20 Budget
<u>COMPENSATION & SALARY</u>							
300 4000 CERT. BUILDING OFFICIAL	\$ 53,673	\$ -	\$ 10,400	\$ 9,060	\$ 10,400	\$ 4,160	\$ 65,000
300 4001 PT BUILDING INSPECTOR II	-	26,390	29,640	14,550	14,820	7,425	\$ -
300 4010 DEPUTY BLDG. AND ZONING	46,897	50,328	47,840	47,840	48,333	23,000	49,297
300 4020 PT BLDG. AND ZONING CLERK	-	9,397	18,029	18,288	18,784	10,598	19,483
300 4021 ELECTRICAL INSPECTOR	7,500	7,500	7,500	7,500	7,500	3,750	7,500
300 4022 PLUMBING INSPECTOR	7,500	7,500	7,500	7,714	7,500	3,750	7,500
300 4090 PAYROLL TAXES	8,807	5,698	8,874	5,853	7,835	2,955	10,905
300 4110 HEALTH/DENTAL INSURANCE	20,762	20,474	22,328	22,044	22,375	13,054	30,259
300 4111 HEALTH/DENTAL INS. CO-SHARE	(4,360)	(4,303)	(4,912)	(4,850)	(4,923)	(2,462)	(6,657)
300 4120 HEALTH/DENTAL INS. BUY BACK	3,500	-	-	-	-	-	-
300 4105 LIFE INSURANCE	240	112	250	105	125	61	250
300 4140 WORKERS COMP INSURANCE	2,377	2,177	623	635	2,565	2,469	4,087
300 4130 PENSIONS	4,746	2,435	1,540	1,551	1,527	716	5,098
300 4150 EYE CARE PROGRAM	175	-	175	175	175	-	175
300 5410 CELL PHONE	420	210	-	-	420	-	420
	152,238	127,918	149,787	130,465	137,436	69,476	193,316
<u>TECH SERVICES</u>							
300 5075 DUES & FEES	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
300 5080 STATE FEES - CE/ADA	1	9,191	1	11,442	1	6,277	1
300 5085 RADON	1	677	1	521	1	84	1
	202	9,868	2	11,963	2	6,361	2
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
300 5010 ADVERTISING - GENERAL	\$ -	\$ 356	\$ 1	\$ 269	\$ 1	\$ -	\$ 1
300 5060 CONTRACT SERVICES	200	-	200	-	200	-	-
300 5090 EDUCATION REIMBURSEMENT	600	-	-	-	-	-	-
300 5390 SUPPLIES	750	597	750	690	750	13	950
	1,550	953	951	959	951	13	951
DEPARTMENT TOTALS	\$ 153,990	\$ 138,739	\$ 150,740	\$ 143,387	\$ 138,389	\$ 75,850	\$ 194,269
<u>BUILDING & ZONING REVENUES</u>							
300 3400 REVENUES	\$ 72,000	\$ 99,261	\$ 80,000	\$ 148,496	\$ 85,000	\$ 51,518	\$ 103,000
300 3401 ADVERTISING	-	255	1	-	1	-	1
300 3402 STATE FEES - CE/ADA	1	9,191	1	11,471	1	4,580	1
300 3405 RADON	1	719	1	548	1	105	1
	72,002	109,426	80,003	160,515	85,003	56,203	103,003

TOWN PLANNER

The Planning Department works with municipal departments, Town boards and commissions, state departments, local businesses, chambers of commerce and the public-at-large to develop and implement short and long range planning and economic development projects and initiatives. The wide range of services ranging from performing long and short term planning studies and analysis, developing and implementing special projects, preparing and administering Federal and State grant proposals and programs, and providing technical and professional planning methods are provided by the Department. The Department is a conduit for information to the public-at-large on planning and economic development initiatives.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Planner	310	\$ 60,000	\$ 1,800	\$ 5,000	\$ -	\$ -	\$ 8,576	\$ 311	\$ 1,955	\$ 73,732
Sr Clerk Planning	310	43,493	-	2,500	-	-	20,673	1,010	4,770	62,906
Total Planning		103,493	1,800	7,500	-	-	29,249	1,321	6,726	136,638

TOWN PLANNER (310)

	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19	FY 18/19	FY 19/20
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>COMPENSATION & SALARY</u>							
310 4000 TOWN PLANNER SALARY	\$ 56,173	\$ 56,374	\$ 57,197	\$ 57,565	\$ 58,235	\$ 27,744	\$ 66,800
310 4020 TOWN PLANNER CLERK	42,706	42,857	44,703	44,694	45,140	21,392	45,993
310 4090 PAYROLL TAXES	7,092	7,143	7,266	7,288	7,377	3,448	8,114
310 4110 HEALTH/DENTAL INSURANCE	29,398	28,867	31,472	31,072	31,539	18,400	30,571
310 4111 HEALTH/DENTAL INS. CO-SHARE	(6,174)	(6,065)	(6,924)	(6,836)	(6,938)	(3,470)	(6,726)
310 4105 LIFE INSURANCE	240	206	250	210	250	122	250
310 4140 WORKERS COMP INSURANCE	359	329	367	375	350	337	384
310 4130 PENSIONS	4,649	4,606	3,424	3,439	3,412	1,625	5,198
310 4150 EYE CARE PROGRAM	175	-	175	-	175	-	175
	134,619	134,317	137,930	137,807	139,540	69,598	150,759
<u>SERVICES</u>							
310 5075 DUES & FEES	245	270	270	270	270	-	270
	245	270	270	270	270	-	270
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
310 5230 MILEAGE	\$ 50	\$ 101	\$ 50	\$ -	\$ 100	\$ -	\$ 100
310 5270 PRINTING & COPYING	200	296	200	124	300	-	300
310 5390 SUPPLIES	600	420	600	138	450	-	450
	850	817	850	262	850	-	850
<u>DEPARTMENT TOTALS</u>							
	\$ 135,714	\$ 135,404	\$ 139,050	\$ 138,339	\$ 140,660	\$ 69,598	\$ 151,879
<u>PLANNER REVENUES</u>							
310 3400 REVENUES: PLANNER	\$ 5,000	\$ 11,683	\$ 4,000	\$ 6,760	\$ 4,000	\$ 10,250	\$ 10,300
	5,000	11,683	4,000	6,760	4,000	10,250	10,300

POLICE

The Police Department employs fifteen officers and five civilian personnel and is located at 406 Woodville Road. The Department provides law enforcement services to approximately 8,000 residents over a 44 square mile area on a 24 hour, 7 day a week basis.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Police Chief	400	\$ 86,836	\$ -	\$ -	\$ 1,500	\$ 4,676	\$ 3,500	\$ -	\$ -	\$ 96,511
Captain	400	80,495	-	-	1,500	4,334	3,500	-	-	89,830
Patrol/Detective	400	74,963	-	-	1,500	4,313	20,673	1,010	4,337	98,123
Patrol/Detective	400	71,748	-	-	1,500	4,128	20,673	1,010	4,337	94,723
Sergeant	400	74,757	-	-	1,500	4,302	8,576	311	1,777	87,668
Sergeant	400	76,803	-	-	1,500	4,419	20,673	1,010	4,337	100,069
Sergeant	400	73,389	-	-	1,500	4,223	8,576	311	1,777	86,222
Patrol	400	72,530	-	-	1,500	4,173	20,673	1,010	4,337	95,550
Patrol	400	72,530	-	-	1,500	4,173	20,673	1,010	4,337	95,550
Patrol	400	69,315	-	-	1,500	3,988	20,673	1,010	4,337	92,150
Patrol	400	56,000	-	-	1,500	3,222	20,673	1,010	4,337	78,070
Patrol	400	62,882	-	-	1,500	3,618	3,500	-	-	71,500
Patrol	400	51,406	-	-	1,500	2,958	3,500	-	-	59,364
Patrol	400	63,117	-	-	1,500	3,632	20,673	1,010	4,337	85,595
Patrol	400	47,959	-	-	1,500	2,760	20,673	1,010	4,337	69,565
Police Clerk	400	47,258	-	-	700	2,363	20,673	1,010	4,770	67,234
Total Police		1,081,987	-	-	23,200	61,283	237,884	10,726	47,356	1,367,724

POLICE (400)

	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 YTD 12/31	FY 19/20 Budget
<u>COMPENSATION & SALARY</u>							
400 4000 POLICE CHIEF SALARY	\$ 79,433	\$ 80,044	\$ 81,814	\$ 82,564	\$ 82,633	\$ 39,334	\$ 86,836
400 4001 POLICE CLERK WAGES	50,822	51,047	52,744	48,276	53,923	2,314	47,258
400 4010 FULL TIME WAGES	857,218	836,979	893,296	869,201	900,668	436,000	953,734
400 4050 PATROL HOLIDAY PAY	55,592	50,938	58,039	55,089	58,561	27,118	61,283
400 4060 PATROL OVERTIME	92,600	92,558	92,600	81,215	96,000	47,958	122,000
400 4061 DETAIL WAGES	1	102,960	1	212,768	1	103,919	1
400 4090 PAYROLL TAXES	85,413	85,971	89,026	94,454	89,223	44,260	96,016
400 4110 HEALTH/DENTAL INSURANCE	242,164	232,584	241,029	238,221	273,617	145,651	238,109
400 4111 HEALTH/DENTAL INS. CO-SHARE	(48,848)	(44,081)	(47,952)	(46,790)	(55,171)	(22,650)	(47,356)
400 4120 HEALTH/DENTAL INS. BUY BACK	7,000	8,750	7,000	8,750	7,000	4,750	10,500
400 4105 LIFE INSURANCE	1,920	1,505	1,940	1,496	1,940	1,103	3,150
400 4140 WORKERS COMP INSURANCE	13,857	13,170	13,863	10,927	14,542	5,827	12,281
400 4130 PENSION	311,807	312,911	324,083	330,752	309,563	157,516	358,655
400 5090 EDUCATION REIMBURSEMENT	18,000	5,877	15,000	28,618	21,000	3,227	16,000
400 5425 UNIFORM CLEANING/ CELL PHONE	22,700	20,450	22,700	21,000	22,700	13,500	23,200
400 4150 EYE CARE PROGRAM	-	-	-	150	450	-	450
	1,789,679	1,851,663	1,845,183	2,036,691	1,876,649	1,009,827	1,982,118
<u>SERVICES</u>							
400 5420 TRAINING	\$ 5,000	\$ 3,210	\$ 5,000	\$ 5,217	\$ 5,000	\$ 1,700	\$ 5,000
400 5075 DUES AND FEES	2,450	2,510	2,450	225	2,450	2,250	2,450
400 5060 CONTRACT SERVICES	14,500	13,866	14,500	15,667	12,220	6,782	12,220
	21,950	19,586	21,950	21,109	19,670	10,732	19,670
<u>BUILDING & OPERATIONS</u>							
400 5100 ELECTRIC	\$ 14,000	\$ 18,616	\$ 17,500	\$ 13,175	\$ 18,500	\$ 9,271	\$ 18,500
400 5150 HEATING	7,000	5,706	4,500	9,200	6,000	2,320	9,000
400 5390 SUPPLIES	5,500	4,072	5,000	5,212	5,000	1,190	5,000
	26,500	28,394	27,000	27,587	29,500	12,781	32,500
<u>MOTOR FUELS</u>							
400 5140 GAS - CRUISERS	\$ 50,000	\$ 34,859	\$ 45,000	\$ 39,240	\$ 38,000	\$ 20,211	\$ 40,000
	50,000	34,859	45,000	39,240	38,000	20,211	40,000
<u>VEHICLE & EQUIPMENT MAINTENANCE</u>							
400 5310 REPAIRS & MAINT - EQUIPMENT	\$ 4,000	\$ 3,539	\$ 4,000	\$ 3,150	\$ 3,500	\$ 1,847	\$ 3,500
400 5330 REPAIRS & MAINT - VEHICLES	11,000	12,845	11,000	10,698	11,000	7,201	11,000
	15,000	16,384	15,000	13,848	14,500	9,048	14,500

	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 YTD 12/31	FY 19/20 Budget
<u>POLICE (400)</u>							
<u>SUPPLIES & UNIFORM MAINTENANCE</u>							
400 5400 WEAPONS SUPPLIES	\$ 3,500	\$ 3,505	\$ 3,500	\$ 2,785	\$ 3,500	\$ 3,353	\$ 3,500
400 5440 UNIFORM REPLACEMENT	8,000	7,618	8,000	3,980	8,000	5,655	9,300
	11,500	11,123	11,500	6,765	11,500	9,008	12,800
DEPARTMENT TOTALS	\$ 1,914,629	\$ 1,962,009	\$ 1,965,633	\$ 2,145,240	\$ 1,989,819	\$ 1,071,607	\$ 2,101,588
<u>POLICE DEPT. REVENUES</u>							
400 3401 DETAIL INCOME:CRUISER & ADMIN FEES	\$ 44,000	\$ 160,591	\$ 50,000	\$ 345,454	\$ 55,000	\$ 132,162	\$ 55,000
400 3400 GENERAL REVENUES	\$ 25,000	\$ 29,773	\$ 25,000	\$ 37,169	\$ 28,000	\$ 19,138	\$ 28,000
	69,000	190,364	75,000	382,623	83,000	151,300	83,000
Note: Net Detail Revenue	\$ 43,999	\$ 57,631	\$ 49,999	\$ 132,686	\$ 54,999	\$ 28,243	\$ 54,999

DISPATCHERS

The Police Department has four full-time dispatchers and one part-time dispatcher, who staff the front control center and provide support services to all police personnel.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Dispatcher	405	\$ 47,258	\$ -	\$ -	\$ 700	\$ 2,363	\$ 2,500	\$ 1,010	\$ 222	\$ 53,609
Dispatcher	405	47,258	-	-	700	2,363	20,673	1,010	4,770	67,234
Dispatcher	405	51,750	2,588	-	700	2,588	20,673	1,010	4,770	74,539
Dispatcher	405	42,194	2,054	-	700	2,110	20,673	1,010	4,770	63,971
Total Dispatcher		188,459	4,642	-	2,800	9,423	64,519	4,041	14,533	259,351

DISPATCHERS (405)

	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19	FY 18/19	FY 19/20
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>COMPENSATION & SALARY</u>							
405 4015 DISPATCHERS WAGES	\$ 186,135	\$ 192,713	\$ 193,863	\$ 192,240	\$ 198,332	\$ 72,020	\$ 195,437
405 4020 PART TIME WAGES	15,000	20,637	15,000	47,431	20,000	47,840	20,300
405 4060 OVERTIME	18,000	22,956	18,000	24,263	23,000	16,254	23,000
405 4050 HOLIDAY PAY	8,921	8,032	9,409	9,940	9,627	5,326	9,423
405 4090 PAYROLL TAXES	17,249	22,088	17,736	29,169	19,198	15,259	19,099
405 4110 HEALTH/DENTAL INSURANCE	42,613	42,139	45,770	63,068	67,125	34,085	66,061
405 4111 HEALTH/DENTAL INS. CO-SHARE	(9,375)	(9,243)	(10,069)	(13,660)	(14,768)	(9,164)	(14,533)
405 4120 HEALTH/DENTAL INS. BUY BACK	6,000	6,000	6,000	2,500	2,500	-	2,500
405 4105 LIFE INSURANCE	480	478	500	473	500	273	500
405 4140 WORKERS COMP INSURANCE	744	682	769	784	708	682	701
405 4130 PENSIONS	8,769	8,565	6,285	6,692	6,189	3,550	8,575
405 5425 UNIFORM CLEANING/ CELL PHONE	800	800	800	-	800	1,800	2,800
405 4150 EYE CARE PROGRAM	-	-	-	350	175	-	175
	295,337	315,847	304,063	363,250	333,388	187,925	334,037
<u>SUPPLIES & UNIFORM MAINTEN.</u>							
405 5440 UNIFORM REPLACEMENT	\$ 750	\$ 258	\$ 750	\$ 230	\$ 750	\$ 1,533	\$ 1,500
405 5420 TRAINING	\$ 460	\$ -	\$ 460	\$ 678	\$ 460	\$ -	\$ 500
	1,210	258	1,210	908	1,210	1,533	2,000
DEPARTMENT TOTALS	\$ 296,547	\$ 316,105	\$ 305,273	\$ 364,158	\$ 334,598	\$ 189,458	\$ 336,037

ANIMAL CONTROL

The Hopkinton Animal Shelter has been serving the community since 1979. The shelter is open every day from 8:00 a.m. to 4:00 p.m. and is responsible for the care of rescued and abandoned animals. The shelter also provides animal control services within town limits.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Animal Control	410	\$ 40,539	\$ -	\$ -	\$ -	\$ 2,027	\$ 20,673	\$ 1,010	\$ 4,770	\$ 59,479
Total Animal Control		40,539	-	-	-	2,027	20,673	1,010	4,770	59,479

ANIMAL CONTROL (410)

	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 YTD 12/31	FY 19/20 Budget
<u>COMPENSATION & SALARY</u>							
410 4000 ANIMAL CONTROL OFFICER	\$ 44,741	\$ 43,397	\$ 45,864	\$ 25,213	\$ 45,864	\$ 1,662	\$ 40,539
410 4020 PART TIME WAGES	9,100	9,006	9,100	2,274	-	-	10,920
410 4050 HOLIDAY	2,193	2,199	2,293	2,293	2,293	353	2,027
410 4060 OVERTIME	-	1,204	1,000	392	1,000	-	500
410 4090 PAYROLL TAXES	3,985	4,110	4,274	2,156	3,829	189	3,920
410 4110 HEALTH/DENTAL INSURANCE	20,762	8,856	9,144	9,028	9,163	3,790	21,684
410 4111 HEALTH/DENTAL INS. CO-SHARE	(4,568)	(1,901)	(2,012)	(1,986)	(2,016)	(543)	(4,770)
410 4105 LIFE INSURANCE	120	103	125	105	125	35	125
410 4140 WORKERS COMP INSURANCE	1,149	1,053	1,250	1,274	1,653	1,591	1,336
410 4130 PENSIONS	2,140	2,011	1,551	879	1,522	62	1,898
410 5425 UNIFORM CLEANING	200	200	200	-	200	600	300
410 5410 CELL PHONE ALLOWANCE	420	420	420	420	420	400	400
	80,242	70,658	73,208	42,048	64,053	8,139	78,879

SUPPLIES, MAINTEN. & OPERATIONS

410 5100 ELECTRICITY	\$ 800	\$ 827	\$ 950	\$ 297	\$ 350	\$ 105	\$ 900
410 5110 EUTHANASIA /DISPOSAL	1,500	1,032	1,000	120	1,000	-	1,000
410 5120 FEED & BEDDING	1,500	1,013	1,500	2,721	-	-	1,500
410 5200 LEASED EQUIPMENT	100	80	100	14	100	-	100
410 5150 HEATING FUEL	1,200	444	1,000	1,778	750	-	1,800
410 5300 REPAIRS & MAINTENANCE BLDG.	250	-	-	-	-	-	-
410 5330 REPAIRS & MAINTENANCE VEHICLE	200	24	200	3	200	-	200
410 5370 MAINTENANCE SUPPLIES	200	104	200	148	200	-	200
410 5390 OPERATING SUPPLIES	200	220	250	196	250	87	250
410 5420 TRAINING	525	560	525	-	525	-	525
410 5440 UNIFORM REPLACEMENT	200	200	200	150	200	-	300
410 5430 VETERINARY EXPENSE	400	212	400	377	400	-	400
	7,075	4,716	6,325	5,804	3,975	192	7,175

DEPARTMENT TOTALS

	\$ 87,317	\$ 75,374	\$ 79,533	\$ 47,852	\$ 68,028	\$ 8,331	\$ 86,054
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ANIMAL CONTROL REVENUE

410 3400 REVENUE	\$ 1,200	\$ 1,905	\$ 1,500	\$ (6)	\$ 1,500	\$ -	\$ 1,500
	1,200	1,905	1,500	(6)	1,500	-	1,500

HOPKINTON EMERGENCY / PUBLIC WELFARE

The Emergency Management Director coordinates the services for the Town relating to statewide health and disaster services.

The Public Welfare Director coordinates the food banks, clothing drives, and holiday basket distributions. The Director acts as a representative for disadvantaged residents and provides information on assistance programs provided by other agencies.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Emergency Mgt.	420	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Total EMA		10,000	-	-	-	-	-	-	-	10,000

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Public Welfare	430	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Public Welfare		-	-	-	-	-	-	-	-	-

	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 YTD 12/31	FY 19/20 Budget
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EMERGENCY MANAGEMENT AGENCY (420)

EXPENSES

420 4040 DIRECTOR STIPEND	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 5,000	\$ 10,000
420 4090 PAYROLL TAXES	765	765	765	765	765	383	765
420 4140 WORKERS COMP INSURANCE	-	-	-	-	36	35	36
420 5390 SUPPLIES	400	350	400	-	360	-	360
420 5075 DUES & FEES	200	240	200	240	240	50	240
420 5060 CODE RED SYSTEM	3,255	3,255	3,255	3,255	3,255	3,255	3,255
	14,620	14,610	14,620	14,260	14,656	8,723	14,656

REVENUES

420 3400 STATE REIMBURSED	\$ 14,620	\$ 7,310	\$ 14,620	\$ 7,310	\$ 14,656	\$ -	\$ 14,656
	14,620	7,310	14,620	7,310	14,656	-	14,656

PUBLIC WELFARE (430)

430 4040 WELFARE DIRECTOR'S STIPEND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
430 4090 PAYROLL TAXES	-	-	-	-	-	-	-
	-	-	-	-	-	-	-

PUBLIC WORKS

The Department of Public Works (DPW) is charged with the responsibility of maintaining the Town's public rights of way and infrastructures. Traditional public works maintenance is provided for road reconstruction, resurfacing, crack filling/sealing, pot-hole repair, street sweeping, curbs, bridges, culverts, drainage ditches, sedimentation, detention and retention basins, roadside mowing, brush, vegetative control, and forestry operations. Weather-related operations include winter snow removal, sanding, ice control and emergency event response. Other responsibilities include the installation of regulatory, warning, and traffic guidance signs. The fleet garage and gas pumps are also operated by DPW.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Public Works Director	600	\$ 63,803	\$ 1,914	\$ -	\$ 420	\$ -	\$ 20,673	\$ 1,010	\$ 4,770	\$ 83,050
Foreman	600	54,227	1,085	-	-	-	20,673	1,010	4,770	72,225
Maint Operator	600	49,878	-	-	-	-	20,673	1,010	4,554	67,008
Maint Operator	600	49,878	1,496	-	-	-	20,673	1,010	4,554	68,505
Mechanic	600	53,685	1,611	-	-	-	20,673	1,010	4,554	72,425
Maint Operator	600	49,878	1,496	-	-	-	20,673	1,010	4,554	68,505
Maint Operator	600	49,878	998	-	600	-	3,500	-	-	54,976
Maint Operator	600	49,878	1,496	-	-	-	20,673	1,010	4,554	68,505
Custodian	600	43,117	-	-	-	-	8,576	311	1,866	50,138
Custodian	600	48,194	1,446	-	-	-	8,576	311	1,866	56,660
Maint Operator	600	49,878	998	-	-	-	3,500	-	-	54,376
Maint Operator	600	49,878	-	-	160	-	20,673	1,010	4,554	67,168
Total Public Works		612,174	12,539	-	1,180	-	189,537	8,705	40,595	783,541

PUBLIC WORKS (600)

	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 YTD 12/31	FY 19/20 Budget
<u>COMPENSATION & SALARY</u>							
600 4000 PUBLIC WORKS DIRECTORS SALARY	\$ 60,129	\$ 60,173	\$ 61,332	\$ 60,421	\$ 63,803	\$ 31,641	\$ 65,717
600 4005 FOREMAN SALARY	51,104	51,141	52,126	51,393	53,700	26,250	55,312
600 4010 FULL TIME WAGES	476,535	440,051	486,050	455,583	486,469	221,843	503,685
600 4020 PART TIME WAGES	4,500	4,440	4,500	5,393	6,000	572	6,000
600 4040 TREE WARDEN	700	-	700	-	700	-	700
600 4060 OVERTIME PAY	35,000	32,615	31,000	45,824	35,000	6,241	35,000
600 4090 PAYROLL TAXES	45,499	42,412	45,863	44,499	46,545	20,552	48,447
600 4110 HEALTH/DENTAL INSURANCE	195,494	192,526	210,098	205,591	210,540	115,490	191,242
600 4111 HEALTH/DENTAL INS. CO-SHARE	(39,929)	(39,381)	(42,913)	(41,858)	(44,661)	(21,321)	(40,595)
600 4120 HEALTH/DENTAL INS. BUY BACK	7,000	7,000	7,000	7,000	7,000	3,500	7,000
600 4105 LIFE INSURANCE	1,200	1,234	1,500	1,215	1,500	682	1,500
600 4140 WORKERS COMP INSURANCE	49,111	44,987	49,885	50,856	51,861	49,925	54,037
600 4130 PENSIONS	27,635	25,320	20,054	19,856	19,840	9,079	28,724
600 5410 CELL PHONE ALLOWANCE	420	420	420	210	420	210	420
600 4150 EYE CARE PROGRAM	1,050	175	700	700	700	350	700
600 4160 WORK BOOT ALLOWANCE	1,500	1,244	1,500	1,969	2,100	465	2,100
600 4170 WORK UNIFORMS/CLEANING	5,000	4,699	5,200	4,588	5,000	2,268	7,700
	921,948	869,056	935,014	913,240	946,517	467,747	967,689
<u>GENERAL ROAD MAINTENANCE</u>							
600 5062 TREE TRIMMING	1,500	1,350	1,500	650	1,500	-	1,500
600 5320 REPAIR & MAINTENANCE ROADS	40,000	37,304	40,000	39,219	40,000	11,614	40,000
600 5350 SALT & SAND	50,000	52,385	50,000	50,421	50,000	4,526	50,000
600 5500 TRANSFER TO RESTRICT. FUND- WINTER OPER.	-	-	-	-	10,000	10,000	-
600 5360 STREET SIGNS	3,500	3,017	3,300	2,429	2,750	-	2,000
	95,000	94,056	94,800	92,719	104,250	26,140	93,500
<u>VEHICLE & EQUIP MAINTENANCE (TOWNWIDE)</u>							
600 5310 REPAIRS & MAINTENANCE EQUIPMENT	\$ 27,000	\$ 27,250	\$ 26,000	\$ 25,400	\$ 26,000	\$ 15,216	\$ 26,000
600 5330 REPAIRS & MAINTENANCE VEHICLES	18,000	15,955	18,000	17,097	18,000	6,045	18,000
600 5370 MAINTENANCE SUPPLIES	9,000	8,124	9,000	6,637	9,000	3,085	9,000
	54,000	51,329	53,000	49,134	53,000	24,346	53,000
<u>BUILDING & OPERATIONS</u>							
600 5300 REPAIRS & MAINT.-TOWNWIDE BUILDING	\$ 18,000	\$ 19,638	\$ 18,000	\$ 18,534	\$ 18,000	\$ 5,054	\$ 18,000
600 5100 ELECTRICITY	4,800	5,264	5,000	3,817	5,000	2,468	5,000
600 5150 HEATING FUEL	5,000	1,653	5,000	3,440	4,000	-	3,500
600 5390 SUPPLIES	4,000	4,026	4,000	3,923	4,000	1,155	4,000
600 4112 DRUG TESTING	300	-	300	175	300	-	300
600 5340 SAFETY EQUIPMENT/TOOLS	1,500	1,248	1,500	765	1,500	585	1,500
	33,600	31,829	33,800	30,654	32,800	9,262	32,300

PUBLIC WORKS (600)

	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19	FY 18/19	FY 19/20
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
MOTOR FUELS							
600 5130 DIESEL FUEL	\$ 32,500	\$ 18,861	\$ 31,500	\$ 29,091	\$ 25,000	\$ 438	\$ 25,000
600 5140 GASOLINE	16,000	4,515	16,000	7,148	16,000	4,760	10,000
600 5131 FUEL - DIESEL - OTHER	1	19,291	1	21,303	1	10,874	1
600 5141 FUEL - GASOLINE - OTHER	1	11,587	1	16,261	1	8,793	1
	48,502	54,254	47,502	73,803	41,002	24,865	35,002

DEPARTMENT TOTALS

	\$ 1,153,050	\$ 1,100,524	\$ 1,164,116	\$ 1,159,550	\$ 1,177,569	\$ 552,360	\$ 1,181,491
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PUBLIC WORKS REVENUE

600 3400 DIESEL - OTHER	\$ 1	\$ 21,788	\$ 1	\$ 20,503	\$ 1	\$ 10,702	\$ 1
600 3401 GASOLINE - OTHER	1	13,250	1	16,539	1	9,930	1
600 3403 REVENUE - MISC.	-	40	-	232	-	-	-
	2	35,078	2	37,274	2	20,632	2

LANDFILL (610)

LANDFILL EXPENSES

610 5061 WESTERLY FEES	12,000	12,000	13,000	13,000	14,000	-	15,000
	12,000	12,000	13,000	13,000	14,000	-	15,000

PARKS & RECREATION

The Parks and Recreation Department provides program activities for youth and adult residents. The Department manages the Crandall House, its Recreation Activity Building, and Crandall and Langworthy fields. Its primary responsibilities are recreational programming, event planning, facility development and youth employment opportunities. The Parks and Recreation Department also works with the Department of Public Works, CHARIHO regional School District and youth sport, recreational and civic organizations in its mission to provide numerous recreational services to the Town.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Recreation Director	700	\$ 54,000	\$ 1,620	\$ -	\$ 420	\$ -	\$ 20,673	\$ 1,010	\$ 4,770	\$ 72,953
Rec Assistant	700	41,011	1,230	2,500	-	-	3,500	-	-	48,241
Program & Events Coordinator	700	25,632	769	-	-	-	-	-	-	26,401
Youth Camps Coordinator	700	8,202	246	-	-	-	-	-	-	8,448
Misc. Personnel	700	34,383	-	-	-	-	-	-	-	34,383
Total Recreation		163,227	3,865	2,500	420	-	24,173	1,010	4,770	190,426

<u>PARKS & RECREATION (700)</u>		FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19	FY 18/19	FY 19/20
		Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>COMPENSATION & SALARY</u>								
700	4000 RECREATION DIRECTOR SALARY	\$ 51,675	\$ 51,874	\$ 52,708	\$ 52,708	\$ 53,235	\$ 25,341	\$ 55,620
700	4010 FULL TIME WAGES	42,322	42,513	43,107	43,521	43,913	20,916	44,741
700	4020 PART TIME WAGES	60,467	58,605	62,201	61,565	68,548	40,732	69,232
700	4040 NON EMPLOYEE COMPENSATION	6,000	6,449	7,400	4,241	6,200	4,551	6,200
700	4090 PAYROLL TAXES	12,242	11,845	12,578	12,176	13,073	6,600	13,383
700	4110 HEALTH/DENTAL INSURANCE	20,762	20,467	22,328	22,044	22,375	13,054	21,684
700	4111 HEALTH/DENTAL INS. CO-SHARE	(4,360)	(4,303)	(4,912)	(4,850)	(4,923)	(2,462)	(4,770)
700	4120 HEALTH/DENTAL INS. BUY BACK	3,500	3,500	3,500	3,500	3,500	1,750	3,500
700	4105 LIFE INSURANCE	240	206	250	210	250	122	250
700	4140 WORKERS COMP INSURANCE	8,908	8,160	9,082	9,259	8,928	8,595	9,148
700	4130 PENSION	4,575	4,381	3,330	3,232	4,131	1,738	5,949
700	4150 EYE CARE PROGRAM	350	-	350	-	175	-	175
700	5410 CELL PHONE	420	420	420	630	420	210	420
		207,102	204,117	212,343	208,236	219,827	121,147	225,530
<u>SERVICES</u>								
700	5060 CONTRACT SERVICES	\$ 3,500	\$ 5,859	\$ 5,500	\$ 6,782	\$ 5,500	\$ 4,993	\$ 5,500
700	5466 ADULT ACTIVITY PROGRAM	5,500	6,832	6,800	6,092	6,800	4,036	6,800
		9,000	12,691	12,300	12,874	12,300	9,029	12,300
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>								
700	5100 ELECTRICITY	\$ 3,900	\$ 5,283	\$ 6,200	\$ 4,998	\$ 5,300	\$ 3,253	\$ 5,500
700	5390 SUPPLIES	1,300	1,267	1,300	1,443	1,300	653	1,300
700	5400 PROGRAM SUPPLIES	3,300	2,855	3,300	2,591	2,800	1,749	4,800
		8,500	9,405	10,800	9,032	9,400	5,655	11,600
<u>FUELS</u>								
700	5150 HEATING FUEL	\$ 3,500	\$ 1,258	\$ 3,500	\$ 5,992	\$ 2,000	\$ 1,047	\$ 6,000
		3,500	1,258	3,500	5,992	2,000	1,047	6,000
DEPARTMENT 700 EXPENSE TOTALS		\$ 228,102	\$ 227,471	\$ 238,943	\$ 236,134	\$ 243,527	\$ 136,878	\$ 255,430
<u>REVENUES</u>								
700	3400 REVENUE	\$ 12,000	\$ 8,133	\$ 12,000	\$ 5,153	\$ 10,000	\$ 4,219	\$ 13,200
		12,000	8,133	12,000	5,153	10,000	4,219	13,200

PARKS & RECREATION (700)

FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 YTD 12/31	FY 19/20 Budget
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PLAYGROUND PROGRAM

OPERATIONS

710 5400 SUPPLIES - PLAYGROUND	\$ 9,200	\$ 7,680	\$ 9,200	\$ 9,105	\$ 9,200	\$ 8,482	\$ 9,200
	<u>9,200</u>	<u>7,680</u>	<u>9,200</u>	<u>9,105</u>	<u>9,200</u>	<u>8,482</u>	<u>9,200</u>

DEPARTMENT 710 EXPENSE TOTALS

	<u>\$ 9,200</u>	<u>\$ 7,680</u>	<u>\$ 9,200</u>	<u>\$ 9,105</u>	<u>\$ 9,200</u>	<u>\$ 8,482</u>	<u>\$ 9,200</u>
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PLAYGROUND REVENUE

710 3400 REVENUE	\$ 57,000	\$ 57,516	\$ 60,000	\$ 81,063	\$ 75,000	\$ 42,992	\$ 80,000
	<u>57,000</u>	<u>57,516</u>	<u>60,000</u>	<u>81,063</u>	<u>75,000</u>	<u>42,992</u>	<u>80,000</u>

WINTER BASKETBALL PROGRAM

EXPENSES

720 5400 EXPENSES	\$ 15,200	\$ 19,991	\$ 15,200	\$ 13,351	\$ 14,200	\$ 1,065	\$ 14,200
	<u>15,200</u>	<u>19,991</u>	<u>15,200</u>	<u>13,351</u>	<u>14,200</u>	<u>1,065</u>	<u>14,200</u>

WINTER BASKETBALL REVENUE

720 3400 REVENUE	\$ 27,500	\$ 19,435	\$ 27,500	\$ 15,014	\$ 20,000	\$ 16,293	\$ 20,000
	<u>\$ 27,500</u>	<u>\$ 19,435</u>	<u>\$ 27,500</u>	<u>\$ 15,014</u>	<u>\$ 20,000</u>	<u>\$ 16,293</u>	<u>\$ 20,000</u>

TEE-BALL & INSTRUCTIONAL BASEBALL

EXPENSES

721 5400 EXPENSES	\$ 3,050	\$ 1,729	\$ 3,050	\$ 701	\$ 2,000	\$ 504	\$ -
	<u>3,050</u>	<u>1,729</u>	<u>3,050</u>	<u>701</u>	<u>2,000</u>	<u>504</u>	<u>-</u>

TEE-BALL & INSTRUCTIONAL BASEBALL REVENUE

721 3400 REVENUE	\$ 7,000	\$ 3,494	\$ 7,000	\$ 2,835	\$ 6,500	\$ -	\$ -
	<u>7,000</u>	<u>3,494</u>	<u>7,000</u>	<u>2,835</u>	<u>6,500</u>	<u>-</u>	<u>-</u>

PARKS & RECREATION (700)

FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 YTD 12/31	FY 19/20 Budget
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CAMP/FESTIVALS/SPECIAL EVENTS

EXPENSES

722 5400 EXPENSES	\$ 10,000	\$ 7,524	\$ 10,000	\$ 9,519	\$ 12,000	\$ 10,150	\$ 12,000
	10,000	7,524	10,000	9,519	12,000	10,150	12,000

CAMP/FESTIVALS/SPECIAL EVENTS REVENUE

722 3400 REVENUE	\$ 14,000	\$ 10,598	\$ 14,000	\$ 12,231	\$ 14,000	\$ 6,667	\$ 14,000
	14,000	10,598	14,000	12,231	14,000	6,667	14,000

TOTAL PARKS & RECREATION EXPENSE	\$ 265,552	\$ 264,395	\$ 276,393	\$ 268,810	\$ 280,927	\$ 157,079	\$ 290,830
TOTAL PARKS & RECREATION REVENUE	\$ 117,500	\$ 99,176	\$ 120,500	\$ 116,296	\$ 125,500	\$ 70,171	\$ 127,200
Net Parks & Recreation Revenue/(Expense)	(148,052)	(165,219)	(155,893)	(152,514)	(155,427)	(86,908)	(163,630)

EDUCATION

The Town of Hopkinton, along with the Towns of Charlestown and Richmond, comprise the CHARIHO Regional School District. There are four elementary schools; Ashaway, Charlestown, Hope Valley, and Richmond. There is also the CHARIHO High School, Middle School, RYSE School, and the Career and Technical Center. The School District ensures that all students meet high academic standards and are well prepared for lifelong learning experiences and productive citizenship.

	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 YTD 12/31	FY 19/20 Budget
<u>EDUCATION EXPENSE</u>							
800 5034 CHARIHO REGIONAL SCHOOL	\$ 18,155,239	\$ 18,155,239	\$ 18,340,317	\$ 18,340,317	\$ 18,759,809	\$ 8,629,512	\$ 19,337,865
	18,293,714	18,155,239	18,340,317	18,340,317	18,759,809	8,629,512	19,337,865
<u>EDUCATION REVENUE</u>							
800 3225 STATE AID TO EDUCATION	\$ 5,383,618	\$ 5,386,069	\$ 5,290,965	\$ 5,273,139	\$ 5,246,990	\$ 2,446,370	\$ 5,150,088
800 3224 DEBT SERVICE REIMBURSEMENT	-	-	-	-	8,723	8,723	8,498
	5,383,618	5,386,069	5,290,965	5,273,139	5,255,713	2,455,093	5,158,586

TOWN MANAGER

The Town Manager is selected and appointed by the Town Council based on executive and administrative qualifications and experience. The Town Manager is the chief executive and administrative officer of the Town. He is responsible for the administration of Town affairs and recommending the adoption of measures necessary or expedient for the health, safety or welfare of the Town. In addition he is responsible for overseeing personnel and managing labor relations, enforcing laws and ordinances, and interacting with Federal and State agencies and other local governments. He also conducts other administrative functions and services.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Town Manager	900	\$100,725	\$ -	\$ -	\$ 420	\$ -	\$ 3,500	\$ -	\$ -	\$104,645
Clerk Part time	900	33,133	-	5,000	-	-	3,500	-	-	41,633
Total Town Manager		133,858	-	5,000	420	-	7,000	-	-	146,278

TOWN MANAGER (900)

	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 YTD 12/31	FY 19/20 Budget
<u>COMPENSATION & SALARY</u>							
900 4000 TOWN MANAGER SALARY	\$ 95,855	\$ 95,890	\$ 97,772	\$ 97,772	\$ 98,750	\$ 47,523	\$ 100,725
900 4000 MANAGER'S COMP TIME STIPEND	-	4,660	4,753	4,753	4,800	4,753	-
900 4020 PART TIME WAGES	34,183	35,777	38,674	39,375	34,304	15,192	38,133
900 4090 PAYROLL TAXES	10,248	10,697	11,102	11,123	10,846	5,340	11,190
900 4120 HEALTH/DENTAL INS. BUY BACK	3,500	3,500	3,500	3,500	3,500	2,333	7,000
900 4105 LIFE INSURANCE	120	103	125	68	125	38	125
900 4140 WORKERS COMP INSURANCE	518	475	561	572	514	495	530
900 4130 PENSION	6,586	6,407	5,013	4,866	4,826	2,228	7,026
900 5410 CELL PHONE	420	420	420	420	420	210	420
	151,430	157,929	161,919	162,449	158,084	78,112	165,150
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
900 5075 DUES & FEES	\$ 125	\$ 100	\$ 125	\$ 180	\$ 125	\$ 100	\$ 125
900 5390 SUPPLIES - OPERATING	2,000	1,948	2,000	1,993	2,000	960	2,100
900 5420 TRAVEL & CONFERENCE	200	49	200	32	200	14	100
	2,325	2,097	2,325	2,205	2,325	1,074	2,325
DEPARTMENT TOTALS	\$ 153,755	\$ 160,026	\$ 164,244	\$ 164,654	\$ 160,409	\$ 79,186	\$ 167,475

MUNICIPAL COURT

The mission of the Municipal Court is to impartially adjudicate traffic ordinance violation cases, so that legal rights of individuals are safeguarded and the public interest is upheld.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Municipal Court Clerk	915	\$ 9,044	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,044
Court Judge	915	6,500	-	-	-	-	-	-	-	6,500
Total Municipal Court		15,544	-	-	-	-	-	-	-	15,544

MUNICIPAL COURT (915)

	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19	FY 18/19	FY 19/20
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
EXPENSES							
915 4000 ADMINISTRATIVE SALARY	\$ 6,300	\$ 6,300	\$ 6,300	\$ 6,300	\$ 6,500	\$ 3,250	\$ 6,500
915 4040 MUNICIPAL COURT CLERK	7,204	8,099	7,541	7,682	8,402	3,278	9,044
915 4090 PAYROLL TAXES	551	612	577	587	643	243	692
915 4140 WORKERS COMP INSURANCE	-	-	-	-	54	52	56
915 4130 PENSION	329	72	243	21	266	-	403
915 5390 SUPPLIES	300	307	300	300	300	-	300
	14,684	15,390	14,960	14,890	16,164	6,823	16,996
REVENUE							
915 3400 MUNICIPAL COURT REVENUES	\$ 45,000	\$ 34,997	\$ 45,000	\$ 33,694	\$ 40,000	\$ 15,485	\$ 35,000
	45,000	34,997	45,000	33,694	40,000	15,485	35,000

TOWN COUNCIL

The Town Council is the legislative and policy making body of the Town. It is composed of five members, elected at large, every two years, on a partisan basis. The Council elects its own President and Vice-President, who conduct Council meetings, work sessions, and special meetings, as required.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Town Council President	001	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000
Town Council Vice President	001	2,500	-	-	-	-	-	-	-	2,500
Town Council	001	2,225	-	-	-	-	-	-	-	2,225
Town Council	001	2,225	-	-	-	-	-	-	-	2,225
Town Council	001	2,225	-	-	-	-	-	-	-	2,225
Total Council		12,175	-	-	-	-	-	-	-	12,175

TOWN COUNCIL (001)

	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19	FY 18/19	FY 19/20
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
001 4040 STIPEND: TOWN COUNCIL	\$ 12,175	\$ 12,175	\$ 12,175	\$ 12,190	\$ 12,175	\$ 6,095	\$ 12,175
001 4090 PAYROLL TAXES	931	931	931	933	931	466	931
001 4140 WORKERS COMP INSURANCE	47	44	47	48	44	42	44
001 5064 TOWN CONTINGENCY- CHARITY	250	-	-	-	-	-	-
001 5065 TOWN CONTINGENCY	2,000	569	4,000	1,100	4,000	1,165	4,000
	15,403	13,719	17,153	14,271	17,151	7,768	17,151

BOARDS & COMMISSIONS

This program summarizes funding for Town Boards and Commissions established by Charter, Ordinance or State statute.

BOARDS & COMMISSIONS

ZONING BOARD OF REVIEW

EXPENSES

	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 YTD 12/31	FY 19/20 Budget
301 4040 CLERK STIPEND	\$ 3,000	\$ 2,800	\$ 3,000	\$ 1,600	\$ 3,000	\$ 600	\$ 2,000
301 4090 PAYROLL TAXES	230	214	230	77	230	46	230
301 5010 ADVERTISING	250	1,159	250	62	250	-	250
301 5060 CONTRACT SERVICES	1,000	5,762	1,000	3,172	1,000	-	1
	4,480	9,935	4,480	4,911	4,480	646	2,481

REVENUE

301 3400 REVENUE	\$ 2,050	\$ 734	\$ 2,050	\$ -	\$ 2,050	\$ -	\$ 2,050
301 3415 CONTRACT SERVICES	1,000	12,391	1,000	3,946	1,000	4,255	1
	3,050	13,125	3,050	3,946	3,050	4,255	2,051

Net Contract Services - 6,629 - 774 - 4,255 -

PLANNING BOARD

EXPENSES

311 4040 CLERK STIPEND	\$ 2,000	\$ 1,800	\$ 2,000	\$ 1,600	\$ 2,000	\$ 1,200	\$ 2,000
311 4090 PAYROLL TAXES	153	138	153	136	153	92	153
311 5010 ADVERTISING	300	253	300	246	300	-	300
311 5060 CONTRACT SERVICES	500	-	500	(266)	500	-	500
311 5390 SUPPLIES	100	54	100	10	100	10	100
	3,053	2,245	3,053	1,726	3,053	1,302	3,053

REVENUE

311 3400 REVENUE	\$ 500	\$ -	\$ 500	\$ -	\$ 500	\$ -	\$ 500
	500	-	500	-	500	-	500

BOARDS & COMMISSIONS

TAX BOARD OF REVIEW

	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Actual	FY 18/19 Budget	FY 18/19 YTD 12/31	FY 19/20 Budget
201 4040 CLERK STIPEND	\$ 400	\$ 400	\$ 400	\$ -	\$ 400	\$ -	\$ 400
201 4090 PAYROLL TAXES	31	31	31	-	31	-	31
	431	431	431	-	431	-	431

CONSERVATION COMMISSION

006 5050 CONSULTING TECHNICAL	\$ 3,000	\$ 2,997	\$ 3,000	\$ 2,884	\$ 3,000	\$ -	\$ 3,000
006 5075 DUES & FEES	250	250	250	275	250	-	250
006 5390 SUPPLIES	250	253	250	338	250	266	1,250
	3,500	3,500	3,500	3,497	3,500	266	4,500

JUVENILE HEARING BOARD

408 5275 SUPPLIES & OPERATION	100	-	100	-	100	-	-
	100	-	100	-	100	-	-

HISTORIC DISTRICT COMMISSION

312 5390 SUPPLIES & OPERATION	\$ 500	\$ 500	\$ 500	\$ 307	\$ 500	\$ 265	\$ 500
	500	500	500	307	500	265	500

*Land Trust will now receive funding via the Capital Improvement Budget instead of the Operating Budget. (Please see CIP Budget for details)

GRANTS & CONTRIBUTIONS

These grants and contributions are Town-aided programs, which allow for the transfer of funds to various agencies that serve Town residents and government.

	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19	FY 18/19	FY 19/20
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
031 5160 HOPE VALLEY AMBULANCE	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 25,000	\$ 52,000
032 5160 ASHAWAY AMBULANCE*	45,000	33,750	50,000	50,000	50,000	25,000	50,000
035 5160 ASHAWAY FREE LIBRARY	65,000	65,000	66,000	66,000	66,000	33,000	66,000
034 5160 LANGWORTHY PUBLIC LIBRARY	65,000	65,000	66,000	66,000	66,000	33,000	66,000
040 5160 WOOD RIVER HEALTH SERVICE	10,000	10,000	10,000	10,000	10,000	5,000	10,000
063 5160 COMMUNITY 2000 FOUNDATION	-	-	500	500	500	500	-
	235,000	223,750	242,500	242,500	242,500	121,500	244,000