

## **Hopkinton RI Police Department Employment Opportunity**

### **Permanent Part Time Police Dispatcher Opening.**

**Job Description:** Police dispatchers receive and disseminate information from the public to law enforcement personnel in a timely manner. The applicant must have the ability to: 1. respond calmly and quickly to a high volume of routine and emergency calls 2. must have the ability to multitask and communicate effectively with the public during stressful situations 3. must be able to demonstrate computer and radio efficiency 4. must be able to work on all shifts, holidays, and overtime. Currently, the available shift is Sunday, midnight 12 AM to Sunday 8 AM-8 hours.

- **MINIMUM QUALIFICATIONS**
- High school Diploma or GED
- 18 years or older
- Ability to work under stress and remain calm in emergency situations
- No felony arrests or convictions.

The Town of Hopkinton is an Equal Opportunity Employee (EOE)