



TOWN OF HOPKINTON OPERATING BUDGET

FY 2018-2019

EXPENSE		FY 15/16	FY 15/16	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19	Change	%
Pages		Budget	Actual	Budget	Actual	Budget	12/31/2017	Budget	From	%
		Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	FY 18/19	Change
40	Education	\$ 17,761,469	\$ 17,761,469	\$ 18,155,239	\$ 18,155,239	\$ 18,340,317	\$ 8,436,546	18,759,809	\$ 419,492	2.3%
5,6	General Government	442,895	511,831	480,840	462,452	487,128	264,752	452,282	(34,846)	-7.2%
7,8	Town Clerk	283,877	284,453	286,420	273,655	284,246	142,505	290,185	5,939	2.1%
9	Probate Court	11,900	14,547	11,557	14,488	11,557	6,956	12,156	599	5.2%
9	Board of Canvassers	8,393	7,200	7,444	7,249	7,428	6,674	7,679	251	3.4%
9	Elections	4,251	4,597	10,093	9,324	3,068	-	8,568	5,500	179.3%
10,11	Tax Assessor	141,999	114,739	130,420	122,850	125,770	68,330	141,543	15,773	12.5%
12,13	Tax Collector	115,383	115,084	114,429	114,080	116,441	63,239	118,003	1,562	1.3%
13	Tax Sale	1	21,693	1	9,361	1	689	1	-	0.0%
14,15	Finance Director	191,542	188,094	193,856	190,887	204,770	102,760	211,264	6,494	3.2%
16,17	Debt Service	345,750	292,915	346,808	347,958	352,230	111,816	388,449	36,219	10.3%
18,19	GIS/IT	103,744	103,404	110,598	107,985	112,102	62,150	109,664	(2,438)	-2.2%
20,21	Building/Zoning	150,933	158,470	153,990	138,739	150,740	74,015	138,389	(12,351)	-8.2%
22,23	Planner	138,167	122,543	135,714	135,404	139,050	73,237	140,660	1,610	1.2%
24-26	Police	1,837,852	1,942,030	1,914,629	1,962,009	1,965,633	1,198,986	1,989,819	24,186	1.2%
27,28	Dispatchers	283,125	303,101	296,547	316,105	305,273	191,752	334,598	29,325	9.6%
29,30	Animal Control	85,080	85,040	87,317	75,374	79,533	36,251	68,028	(11,505)	-14.5%
31,32	Emergency Mgmt.	12,365	12,484	14,620	14,610	14,620	9,102	14,656	36	0.2%
32	Welfare Director	269	-	-	-	-	-	-	-	n.m.
33-34	Public Works	1,149,092	1,122,841	1,153,050	1,100,524	1,164,116	607,004	1,177,569	13,453	1.2%
35	Landfill	10,000	10,000	12,000	12,000	13,000	-	14,000	1,000	7.7%
36-39	Parks & Recreation	249,112	265,687	265,552	264,395	276,393	140,469	280,927	4,535	1.6%
41,42	Town Manager	135,156	135,712	153,755	160,026	164,244	87,860	160,409	(3,834)	-2.3%
43,44	Municipal Court	14,287	15,627	14,684	15,390	14,960	7,650	16,164	1,204	8.0%
45,46	Town Council	18,152	14,811	15,403	13,719	17,153	7,607	17,151	(3)	0.0%
47,48	Zoning Board	4,480	17,942	4,480	9,935	4,480	4,076	4,480	-	0.0%
48	Planning Board	3,484	1,984	3,053	2,245	3,053	1,057	3,053	-	0.0%
49	Tax Board of Review	431	200	431	431	431	-	431	-	0.0%
49	Conservation Commission	3,500	3,500	3,500	3,500	3,500	-	3,500	-	0.0%
49	Land Trust	-	-	-	-	-	-	-	-	n.m.
49	Juvenile Hearing Board	100	-	100	-	100	-	100	-	0.0%
49	Historic District Commission	500	500	500	500	500	307	500	-	0.0%
50	Grants/Contributions	230,000	230,000	235,000	223,750	242,500	95,500	242,500	-	0.0%
	Total Municipal Oper. Exp.	\$ 5,975,818	\$ 6,101,029	\$ 6,156,789	\$ 6,108,945	\$ 6,264,020	\$ 3,364,745	\$ 6,346,729	\$ 82,709	1.3%
	Capital Transfer	572,009	557,009	67,353	\$67,353	112,035	112,035	454,277	342,242	305.5%
	Total Town Expense	\$ 24,309,296	\$ 24,419,507	\$ 24,379,381	\$ 24,331,537	\$ 24,716,372	\$ 11,913,326	\$ 25,560,815	\$ 844,443	3.4%

REVENUE

Pages		FY 15/16 Budget Revenues	FY 15/16 Actual Revenues	FY 16/17 Budget Revenues	FY 16/17 Actual Revenues	FY 17/18 Budget Revenues	FY 17/18 12/31/2017 Revenues	FY 18/19 Budget Revenues	Change From FY 18/19	% Change
40	Education	\$ 5,520,458	\$ 5,470,735	\$ 5,383,618	\$ 5,386,069	\$ 5,290,965	\$ 2,469,939	\$ 5,255,713	\$ (35,252)	-0.7%
4	Tax Levy for Education	12,241,011	12,290,734	12,771,621	12,769,170	13,049,352	5,966,607	13,504,096	454,744	3.5%
4	Total Education Revenue	\$ 17,761,469	\$ 17,761,469	\$ 18,155,239	\$ 18,155,239	\$ 18,340,317	\$ 8,436,546	\$ 18,759,809	\$ 419,492	2.3%
4	Tax Levy for Municipal	\$ 4,661,425	\$ 4,679,099	\$ 4,503,694	\$ 4,592,466	\$ 4,935,388	\$ 3,488,506	\$ 4,220,833	\$ (714,555)	-14.5%
6	General Government	939,484	1,155,579	776,934	1,197,330	900,750	651,513	1,392,592	491,842	54.6%
8	Town Clerk	170,000	179,536	175,000	189,675	175,000	83,661	180,000	5,000	2.9%
9	Probate Court	8,001	14,312	11,001	14,630	11,001	3,886	12,001	1,000	9.1%
11	Tax Assessor	100	6,013	100	2,847	100	84	100	-	0.0%
13	Tax Collector	8,000	8,174	8,000	8,482	8,000	2,262	8,000	-	0.0%
13	Tax Sale	1	23,783	1	9,454	1	884	1	-	0.0%
18,19	GIS/IT	-	-	-	-	-	-	-	-	n.m.
21	Building/Zoning	65,002	87,030	72,002	109,426	80,003	52,178	85,003	5,000	6.2%
23	Planner	5,000	3,015	5,000	11,683	4,000	1,820	4,000	-	0.0%
26	Police	56,000	237,865	69,000	190,364	75,000	160,655	83,000	8,000	10.7%
30	Animal Control	1,200	1,225	1,200	1,905	1,500	(6)	1,500	-	0.0%
32	Emergency Mgmt.	12,365	12,365	14,620	7,310	14,620	-	14,656	36	0.2%
35	Public Works	2	30,778	2	35,078	2	13,453	2	-	0.0%
37-39	Recreation	98,000	106,069	117,500	99,176	120,500	66,140	125,500	5,000	4.1%
44	Municipal Court	45,000	47,094	45,000	34,997	45,000	17,133	40,000	(5,000)	-11.1%
48	Zoning Board of Review	3,050	13,148	3,050	13,125	3,050	-	3,050	-	0.0%
48	Planning Board	500	25	500	-	500	-	500	-	0.0%
	Fund Balance Unreserved	474,697	52,924	421,538	-	1,640	-	630,268	628,628	#####
	Total Municipal Revenue	\$ 6,547,827	\$ 6,658,034	\$ 6,224,142	\$ 6,517,948	\$ 6,376,055	\$ 4,542,169	\$ 6,801,006	\$ 424,951	6.7%
	Total Town Resources	\$ 24,309,296	\$ 24,419,503	\$ 24,379,381	\$ 24,673,187	\$ 24,716,372	\$ 12,978,715	\$ 25,560,815	\$ 844,443	3.4%

Memo Items:

Surplus/(Deficit)	\$ (1)	\$ (4)	\$ (0)	\$ 341,650	\$ 0	\$ 1,065,389	\$ 0	\$ (0)		
Total Taxes	\$ 16,902,436	\$ 16,969,833	\$ 17,275,315	\$ 17,361,636	\$ 17,984,740	\$ 9,455,113	\$ 17,724,929	(259,811)	-1.4%	

TAX LEVY CALCULATIONS	Assessed Value	Exemptions	Net Assessed	Tax Rate	Levy	Collection Rate	Est. Collected Revenue
<u>FY 17/18 Tax Levy</u>							
Real Estate	\$ 840,218,170	\$ 13,249,187	\$ 826,968,983	\$ 20.07	\$ 16,597,247	0.970	\$ 16,099,329
Tangibles	21,932,700	-	21,932,700	20.07	440,160	0.970	426,955
Real Estate & Tangibles	862,150,870	13,249,187	848,901,683	20.07	17,037,406		16,526,284
Motor Vehicle	75,023,352	12,864,351	62,159,001	21.18	1,316,437	0.944	1,243,366
TOTAL	\$ 937,174,222	\$ 26,113,538	\$ 911,060,684	\$ 20.15	\$ 18,353,843	0.968	\$ 17,769,650

FY 18/19 Tax Levy

Real Estate	\$ 845,896,370	\$ 13,159,823	\$ 832,736,547	\$ 20.07	\$ 16,713,002	0.970	\$ 16,211,612
Tangibles	23,367,180	-	23,367,180	20.07	468,939	0.970	454,871
Real Estate & Tangibles	869,263,550	13,159,823	856,103,727	20.07	17,181,941		16,666,483
Motor Vehicle	68,152,537	15,236,763	52,915,774	21.18	1,120,650	0.944	1,058,447
TOTAL	\$ 937,416,087	\$ 28,396,586	\$ 909,019,501	\$ 20.13	\$ 18,302,591	0.968	\$ 17,724,929

	Amount	Percentage
Increase in tax levy	\$ 144,535	0.79%
Allowable increase in tax levy	681,496	4.00%
Amount under tax levy cap	536,961	
Max. RP and Tangible Tax Levy FY18/19	\$ 17,718,902	

FY 18/19		Tax Revenue	RP Tax Levy	Direct Tax Rate
Education	76%	\$ 13,504,096	\$ 13,090,409	\$ 15.29
Municipal	24%	4,220,833	4,091,532	4.78
FY 18/19 Tax Revenue		\$ 17,724,929	\$ 17,181,941	\$ 20.07

FY 17/18		Tax Revenue	RP Tax Levy	Direct Tax Rate
Education	73%	\$ 13,049,352	\$ 12,361,986	\$ 14.56
Municipal	27%	4,935,388	4,675,420	5.51
FY 17/18 Tax Revenue		\$ 17,984,740	\$ 17,037,406	\$ 20.07

	FY 15/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 YTD 12/31	FY 18/19 Budget
<u>GENERAL GOVERNMENT (000)</u>							
<u>HEALTH</u>							
000 4110 HEALTH/DENTAL INSURANCE Reim. Expense	\$ 1	\$ 55,402	\$ 1	\$ 41,264	\$ 1	\$ 27,641	\$ 1
000 3415 HEALTH/DENTAL INSURANCE Revenue	1	(52,581)	1	(39,042)	1	(9,747)	1
	2	2,821	2	2,222	2	17,894	2
<u>SERVICES</u>							
000 5030 BOUNTIES	\$ 5	\$ -	\$ 5	\$ -	\$ 5	\$ -	\$ 5
000 5060 CONTRACT SERVICES	7,000	5,587	7,000	9,060	7,000	4,663	9,300
000 5075 DUES & FEES	500	790	500	300	500	498	500
000 5160 STATE AID TO LIBRARIES	34,685	31,101	34,685	36,298	35,323	20,512	34,850
000 5175 LEAGUE OF CITIES & TOWNS	3,120	3,120	3,120	3,120	3,120	3,120	3,423
	45,310	40,598	45,310	48,778	45,948	28,793	48,078
<u>BUILDING & OPERATIONS</u>							
000 5100 ELECTRICITY	\$ 4,450	\$ 5,657	\$ 4,450	\$ 7,287	\$ 5,700	\$ 3,094	\$ 6,200
000 5150 HEATING FUEL	5,000	3,562	5,000	9,306	4,000	2,368	5,000
000 5355 STREET LIGHTING	67,600	71,973	67,600	72,823	72,000	13,662	14,000
000 5356 STREET LIGHTING MAINTENANCE	-	-	-	-	-	3,013	10,000
000 5180 INSURANCE - PROPERTY & CASUALTY	114,833	114,150	118,278	113,957	118,278	113,656	118,202
000 5240 POSTAGE	4,000	5,538	4,000	3,600	4,000	2,187	4,000
000 4045 WATER TESTING STIPEND	2,000	2,000	2,000	2,000	3,000	3,000	3,000
000 5301 1904 BUILDING- ELECTRICITY	700	1,660	700	570	700	528	1,000
000 5410 TELEPHONE / FAX / INTERNET	14,000	16,586	14,000	15,758	14,000	7,854	15,800
	212,583	221,126	216,028	225,301	221,678	149,362	177,202
<u>LEGAL</u>							
000 5225 LEGAL FEES - SOLICITOR	\$ 145,000	\$ 153,500	\$ 164,500	\$ 132,250	\$ 124,500	\$ 52,287	\$ 145,000
000 5226 LITIGATION & COLLECTIVE BARGAINING	40,000	93,786	55,000	53,901	55,000	16,416	82,000
000 5500 TRANSFER TO RESTRICTED FUND- LEGAL FEE	-	-	-	-	40,000	-	-
	185,000	247,286	219,500	186,151	219,500	68,703	227,000
DEPARTMENT TOTAL	\$ 442,895	\$ 511,831	\$ 480,840	\$ 462,452	\$ 487,128	\$ 264,752	\$ 452,282

GENERAL GOVERNMENT (000)

	FY 15/16	FY 15/16	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
REVENUE							
000 3109 DELINQUENT TAXES COLLECTED	\$ 400,000	\$ 569,532	\$ 400,000	\$ 587,192	\$ 500,000	365,554	\$ 550,000
000 3200 DELINQUENT INTEREST & PENALTIES	35,000	46,646	35,000	37,451	40,000	22,414	40,000
000 3201 CURRENT INTEREST & PENALTIES	15,000	37,868	15,000	48,461	15,000	6,021	15,000
000 3407 FED FEMA DISASTER FUNDS	-	32,277	-	-	-	-	-
000 3318 STATE AID TRANSPORTATION AID	-	-	-	130,462	-	-	-
000 3300 PUBLIC SERVICE CORP. TAX	110,548	104,846	100,831	101,482	104,846	-	101,482
000 3310 HOTEL/MEAL TAX	53,609	50,916	53,468	53,652	59,944	32,766	63,440
000 3520 MV EXCISE TAX REIMBURSEMENT	69,637	69,295	69,295	72,384	69,295	156,411	508,609
000 3317 STATE AID TO LIBRARIES	31,101	31,101	32,498	36,298	35,323	20,512	34,850
000 3322 MUNICIPAL INCENTIVE AID	38,737	39,823	-	1,094	-	-	-
000 3343 MISCELLANEOUS RECEIPTS	2,500	1,458	2,500	1,080	1,500	885	1,500
000 3344 MISCELLANEOUS GRANTS REV	-	-	-	49,500	5,500	-	-
000 3403 IMPACT FEE	100,000	100,000	-	-	-	-	-
000 3510 INTEREST ON INVESTMENTS	3,500	7,184	3,500	9,959	4,500	4,697	9,000
000 3410 LEASE PAYMENT - CHARIHO	2	2	2	2	2	2	2
000 3315 RENT THAYER HOUSE	13,600	13,388	13,600	13,600	13,600	5,667	13,600
000 3350 TOWER RENT	66,250	51,243	51,240	54,713	51,240	36,584	55,109
DEPARTMENT TOTAL	939,484	1,155,579	776,934	1,197,330	900,750	651,513	1,392,592

TOWN CLERK

The Town Clerk’s Office is committed in its mission of providing a high level of municipal services to keep Hopkinton in the forefront as one of Rhode Island’s best communities. Its goal is to make everyone feel welcome and conduct business in a professional manner in a timely fashion. This Office conducts many of the day-to-day informational and documentary transactions between the Town and its residents and businesses. The Town Clerk, assisted by three staff members, provides many services to the public, including those relating to the Town Council, Elections, Board of Canvassers, Vital Statistics, Land Evidence Records, Licenses, Probate Court and the Zoning Board of Review. Internally, the Town Clerk’s Office views itself as an information source and communication conduit between the public and Town government.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Town Clerk	100	\$ 56,996	\$ -	\$ -	\$ -	\$ -	\$ 3,500	\$ -	\$ -	\$ 60,496
Town Clerk Deputy	100	45,745	-	1,000	-	-	21,266	1,109	4,923	64,197
Town Clerk Sr Clerk	100	42,640	1,279	-	-	-	8,822	342	2,016	51,067
Town Clerk Clerk	100	40,206	1,206	-	-	-	21,266	1,109	4,923	58,865
Total Town Clerk		185,587	2,485	1,000	-	-	54,854	2,560	11,861	234,626
Board Canvassars	120	\$ 1,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200
Total Board Canvass.		1,200	-	-	-	-	-	-	-	1,200
Probate Judge	110	\$ 6,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,500
Probate Clerk	110	4,720	-	-	-	-	-	-	-	4,720
Total Probate		11,220	-	-	-	-	-	-	-	11,220

<u>TOWN CLERK (100)</u>	FY 15/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 YTD 12/31	FY 18/19 Budget
<u>COMPENSATION & SALARY</u>							
100 4000 TOWN CLERK SALARY	\$ 53,976	\$ 54,392	\$ 55,326	\$ 55,538	\$ 56,432	\$ 29,301	\$ 56,996
100 4005 DEPUTY TOWN CLERK SALARY	45,762	46,114	46,897	35,939	42,774	23,130	46,745
100 4010 FULL TIME WAGES	80,812	81,355	82,847	83,165	84,475	43,862	85,332
100 4090 PAYROLL TAXES	13,333	13,306	13,620	12,898	13,414	7,019	13,824
100 4110 HEALTH /DENTAL INSURANCE	48,800	48,486	50,160	45,820	53,800	28,938	53,914
100 4111 HEALTH/DENTAL INS. CO-SHARE	(9,760)	(9,697)	(10,534)	(9,542)	(11,836)	(6,292)	(11,861)
100 4120 HEALTH/DENTAL INS. BUY BACK	3,500	3,500	3,500	3,500	3,500	1,750	3,500
100 4105 LIFE INSURANCE	480	365	480	309	375	184	375
100 4140 WORKERS COMP INSURANCE	654	523	689	631	678	662	655
100 4130 PENSIONS	10,620	10,947	9,010	8,212	6,434	3,248	6,505
100 4150 EYE CARE PROGRAM	-	175	525	-	300	-	300
	248,177	249,466	252,520	236,470	250,346	131,802	256,285
<u>ADVERTISING</u>							
100 5020 LEGAL ADVERTISING	\$ 8,000	\$ 9,379	\$ 8,000	\$ 12,842	\$ 8,000	\$ 2,593	\$ 8,000
	8,000	9,379	8,000	12,842	8,000	2,593	8,000
<u>SERVICES</u>							
100 5060 CONTRACT SERVICES	\$ 20,000	\$ 20,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 6,262	\$ 18,000
100 5075 DUES & FEES	300	550	500	315	500	160	500
100 5090 EDUCATION	500	-	500	-	500	-	300
100 5200 LEASED EQUIPMENT	1,000	294	1,000	735	1,000	-	1,000
100 5250 PRESERVATION OF TOWN RECS.	1,000	-	1,000	1,000	1,000	-	1,000
	22,800	20,844	21,000	20,050	21,000	6,422	20,800
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
100 5270 PRINTING & COPYING	\$ 1,000	\$ 1,758	\$ 1,000	\$ 1,462	\$ 1,000	\$ 709	\$ 1,200
100 5310 REPAIRS & MAINTENANCE/EQUIP.	300	87	300	126	300	295	300
100 5390 OPERATING SUPPLIES	3,000	2,546	3,000	2,426	3,000	684	3,000
100 5400 SUPPLIES - DOG LICENSES	400	373	400	279	400	-	400
100 5420 TRAVEL & CONFERENCE	200	-	200	-	200	-	200
	4,900	4,764	4,900	4,293	4,900	1,688	5,100
DEPARTMENT TOTALS	\$ 283,877	\$ 284,453	\$ 286,420	\$ 273,655	\$ 284,246	\$ 142,505	\$ 290,185
<u>TOWN CLERK REVENUE</u>							
100 3406 OTHER TOWN CLERK REVENUE*	170,000	179,535	175,000	189,675	175,000	83,661	180,000
	170,000	179,536	175,000	189,675	175,000	83,661	180,000

*Land Trust will now receive 25% of Real Estate Conveyance Tax Revenue (not to exceed \$10,000).

	FY 15/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 YTD 12/31	FY 18/19 Budget
<u>TOWN CLERK (100)</u>							
<u>PROBATE COURT (110)</u>							
110 4000 PROBATE JUDGE STIPEND	\$ 6,300	\$ 6,300	\$ 6,300	\$ 6,300	\$ 6,300	\$ 3,150	\$ 6,500
110 4040 PROBATE CLERK STIPEND	4,720	4,720	4,720	4,720	4,720	2,360	4,720
110 4090 PAYROLL TAXES	843	806	500	843	500	422	858
110 4140 WORKERS COMP INSURANCE	-	-	-	-	-	-	41
110 5020 LEGAL ADVERTISING - PROBATE	1	2,688	1	2,592	1	1,024	1
110 4140 WORKERS COMP INSURANCE	36	33	36	33	36	-	36
	11,900	14,547	11,557	14,488	11,557	6,956	12,156
<u>PROBATE REVENUES (110)</u>							
110 3400 PROBATE REVENUES	\$ 8,000	\$ 11,712	\$ 11,000	\$ 12,130	\$ 11,000	\$ 2,986	\$ 12,000
110 3401 PROBATE ADVERTISING	1	2,600	1	2,500	1	900	1
	8,001	14,312	11,001	14,630	11,001	3,886	12,001
<u>BOARD OF CANVASSERS (120)</u>							
120 4040 STIPENDS	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
120 4020 CLERK STIPEND	1,200	1,200	1,200	1,200	1,200	1,200	1,200
120 4043 CANVASSERS WAGES	1,250	143	500	160	500	-	500
120 4090 PAYROLL TAXES	570	422	383	474	383	474	474
120 4140 WORKERS COMP INSURANCE	4	4	-	-	-	-	4
120 4130 PENSION	69	-	61	-	45	-	-
120 5020 ADVERTISING - LEGAL	200	390	200	415	200	-	400
120 5390 SUPPLIES	100	41	100	-	100	-	100
	8,393	7,200	7,444	7,249	7,428	6,674	7,679
<u>ELECTIONS (130)</u>							
130 4020 ELECTION WAGES-APPOINTED	\$ 2,400	\$ 2,650	\$ 8,625	\$ 7,507	\$ 1,600	\$ -	\$ 7,000
130 4045 TOWN MODERATOR	50	50	50	50	50	-	50
130 4045 TOWN SERGEANT	300	300	300	300	300	-	300
130 4090 PAYROLL TAXES	383	268	-	-	-	-	-
130 4140 WORKERS COMP INSURANCE	18	-	18	16	18	-	18
130 5020 ADVERTISING - LEGAL	500	784	500	664	500	-	600
130 5390 SUPPLIES	600	545	600	787	600	-	600
	4,251	4,597	10,093	9,324	3,068	-	8,568

TAX ASSESSOR

The Assessor's Office is responsible for producing an annual tax roll. The office is also responsible for the mass appraisal of real estate and personal property for tax purposes, along with the collection and maintenance of property data, including property ownership, location, size, use, physical characteristics, sales price, rents, costs and operating expenses. In addition, it consistently updates revaluation procedures on properties for required performance audits, defense of appeals, public relations and management information. The Assessor also makes periodic field inspections to identify properties and ensure that data is complete and accurate. The Assessor's office implements a full revaluation every nine years with a statistical update every three years.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Assessor	200	\$ 51,685	\$ -	\$ 2,500	\$ -	\$ -	\$ 8,822	\$ 342	\$ 2,016	\$ 61,332
Assessor Sr. Clerk	200	42,640	-	2,500	-	-	21,266	1,109	4,923	62,593
Total Assessor		94,325	-	5,000	-	-	30,088	1,451	6,938	123,925

<u>TAX ASSESSOR (200)</u>	FY 15/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 YTD 12/31	FY 18/19 Budget
<u>COMPENSATION & SALARY</u>							
200 4000 TAX ASSESSOR SALARY	\$ 51,442	\$ 54,756	\$ 51,007	\$ 52,321	\$ 53,138	\$ 28,992	\$ 54,185
200 4010 FULL TIME WAGES	47,396	33,847	42,169	42,319	44,110	22,650	45,140
200 4090 PAYROLL TAXES	7,520	7,268	7,257	7,290	7,553	3,924	7,068
200 4110 HEALTH /DENTAL INSURANCE	23,700	6,394	16,876	8,380	9,144	5,238	31,539
200 4111 HEALTH/DENTAL INS. CO-SHARE	(4,040)	(1,070)	(1,814)	(1,762)	(2,012)	(1,069)	(6,938)
200 4120 HEALTH/DENTAL INS. BUY BACK	3,500	3,337	3,500	3,500	3,500	1,750	-
200 4105 LIFE INSURANCE	240	159	240	206	250	123	250
200 4140 WORKERS COMP INSURANCE	1,789	1,356	1,676	1,535	1,742	1,701	1,642
200 4130 PENSIONS	5,703	4,161	4,408	4,209	3,244	1,610	3,139
200 4150 EYE CARE PROGRAM	-	-	350	-	350	-	350
200 5410 CELL PHONE ALLOWANCE	-	-	-	-	-	-	420
	137,249	110,208	125,670	117,998	121,020	64,919	136,793
<u>SERVICES</u>							
200 5040 CONSULTING - TECHNICAL	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
200 5065 CONTRACT SERVICES - TAX ROLL	600	654	1,075	1,548	1,000	1,195	1,200
200 5075 DUES & FEES	400	718	400	400	680	480	200
200 5090 EDUCATION	1,000	997	1,000	819	900	463	1,000
200 5230 MILEAGE/FUEL	1,000	571	750	810	750	133	850
	3,100	2,940	3,225	3,577	3,330	2,271	3,250
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
200 5270 PRINTING AND COPYING	\$ 200	\$ 203	\$ 300	\$ 215	\$ 200	\$ 218	\$ 1,020
200 5310 REPAIRS & MAINTENANCE EQUIPMENT	200	200	-	-	-	-	-
200 5390 SUPPLIES	1,250	1,188	1,225	1,060	1,220	922	480
	1,650	1,591	1,525	1,275	1,420	1,140	1,500
DEPARTMENT TOTALS	\$ 141,999	\$ 114,739	\$ 130,420	\$ 122,850	\$ 125,770	\$ 68,330	\$ 141,543
<u>TAX ASSESSOR REVENUES</u>							
200 3108 LAND USE PENALTY - OPEN SPACE	-	6,000	-	2,730	-	-	-
200 3400 REVENUES: TAX ASSESSOR	100	13	100	117	100	84	100
	100	6,013	100	2,847	100	84	100

TAX COLLECTOR

The Tax Collector directs and administers the statutory and ordinance responsibilities of the Office, including the planning, organizing and supervision of the billing process. This Office conducts the collection of real estate, personal property, motor vehicle taxes and other miscellaneous receivables for approximately 9,000 individual accounts. It also prepares tax bills from the Grand List furnished by the Tax Assessor. In addition, it directs the recording and collection of local property taxes, special assessments, liens, and other municipal revenues. This Office also conducts a tax sale each year for unpaid real estate taxes on local property and provides tax information for banks, attorneys and the general public.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Collector	210	\$ 51,685	\$ 2,067	\$ 2,500	\$ -	\$ -	\$ 8,822	\$ 342	\$ 2,016	\$ 63,400
Collector Deputy	210	32,066	-	-	-	-	-	-	-	32,066
Total Collector		83,751	2,067	2,500	-	-	8,822	342	2,016	95,466

	FY 15/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 YTD 12/31	FY 18/19 Budget
<u>TAX COLLECTOR (210)</u>							
<u>COMPENSATION & SALARY</u>							
210 4000 TAX COLLECTOR SALARY	\$ 53,400	\$ 53,815	\$ 54,677	\$ 53,799	\$ 55,720	\$ 27,300	\$ 56,252
210 4020 PART TIME WAGES	31,276	31,249	29,575	31,567	31,144	16,559	32,066
210 4090 PAYROLL TAXES	6,349	6,349	6,306	6,479	6,491	3,398	6,602
210 4110 HEALTH /DENTAL INSURANCE	8,400	8,411	8,636	8,380	9,144	5,238	9,163
210 4111 HEALTH/DENTAL INS. CO-SHARE	(1,680)	(1,647)	(1,814)	(1,762)	(2,012)	(1,069)	(2,016)
210 4105 LIFE INSURANCE	240	203	240	144	175	92	175
210 4140 WORKERS COMP INSURANCE	312	250	319	292	328	320	313
210 4130 PENSIONS	4,886	5,259	4,115	4,456	3,076	1,733	3,072
210 4150 EYE CARE PROGRAM	-	-	175	175	175	175	175
	103,183	103,889	102,229	103,530	104,241	53,746	105,803
<u>SERVICES</u>							
210 5075 DUES AND FEES	50	175	50	265	200	237	100
210 5090 EDUCATION	150	37	150	159	150	176	200
210 5010 ADVERTISING	150	-	150	-	-	82	150
	350	212	350	424	350	495	450
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
210 5230 MILEAGE REIMBURSEMENT	\$ 100	\$ 61	\$ 100	\$ -	\$ 100	\$ 18	\$ 100
210 5240 POSTAGE	5,750	4,920	5,750	5,139	1,750	251	1,750
210 5390 SUPPLIES	6,000	6,002	6,000	4,987	1,000	231	900
210 5392 TAX BILL EXPENSES	-	-	-	-	9,000	8,498	9,000
	11,850	10,983	11,850	10,126	11,850	8,998	11,750
<u>DEPARTMENT TOTALS</u>							
	\$ 115,383	\$ 115,084	\$ 114,429	\$ 114,080	\$ 116,441	\$ 63,239	\$ 118,003
<u>TAX COLLECTOR REVENUES</u>							
210 3400 REVENUES	\$ 8,000	\$ 8,174	\$ 8,000	\$ 8,482	\$ 8,000	\$ 2,262	\$ 8,000
	8,000	8,174	8,000	8,482	8,000	2,262	8,000
<u>TAX SALE</u>							
<u>EXPENSES</u>							
210 5225 TAX SALE EXPENSES	\$ 1	\$ 21,693	\$ 1	\$ 9,361	\$ 1	\$ 689	\$ 1
	1	21,693	1	9,361	1	689	1
<u>REVENUES</u>							
210 3401 TAX SALE REVENUES	\$ 1	\$ 18,978	\$ 1	\$ 8,980	\$ 1	\$ 884	\$ 1
210 3402 TAX SALE REDEMPTION	-	4,805	-	474	-	-	-
	1	23,783	1	9,454	1	884	1

FINANCE DIRECTOR

The Finance Department is responsible for the overall administration of the Town's financial activities which include: Annual Budgets, Audits, Human Resources, Payroll, Assets and Capital Projects, Grant Management, and Trusts and Fiduciaries. In addition, the Finance Department receives and controls all monies and accurately accounts for all revenues and expenditures.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Finance Director	220	\$ 82,667	\$ -	\$ -	\$ -	\$ -	\$ 21,266	\$ 1,109	\$ 4,923	\$ 100,120
Finance Deputy	220	46,925	-	2,500	-	-	3,500	-	-	52,925
Total Finance		129,592	-	2,500	-	-	24,766	1,109	4,923	153,044

<u>FINANCE DIRECTOR (220)</u>	FY 15/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 YTD 12/31	FY 18/19 Budget
<u>COMPENSATION & SALARY</u>							
220 4000 FINANCE DIRECTOR SALARY	\$ 78,287	\$ 78,893	\$ 80,244	\$ 80,553	\$ 81,849	42,097	\$ 82,667
220 4030 DEPUTY FINANCE DIRECTOR	45,046	42,232	45,697	45,760	48,080	24,799	49,425
220 4090 PAYROLL TAXES	9,171	9,186	9,350	9,779	9,832	5,170	9,996
220 4110 HEALTH/DENTAL INSURANCE	16,800	14,414	17,272	8,380	22,328	5,238	22,375
220 4111 HEALTH/DENTAL INS. CO-SHARE	(3,444)	(2,870)	(3,713)	(1,846)	(4,912)	(1,069)	(4,923)
220 4120 HEALTH/DENTAL INS. BUY BACK	-	875	-	3,500	3,500	1,750	3,500
220 4105 LIFE INSURANCE	240	243	240	206	250	123	250
220 4140 WORKERS COMP INSURANCE	450	358	473	433	497	485	474
220 4130 PENSION	7,116	7,100	5,743	5,683	4,296	2,154	4,285
220 4150 EYE CARE PROGRAM	-	-	175	115	175	-	175
220 5410 CELL PHONE ALLOWANCE	-	-	-	-	-	210	420
	153,667	150,431	155,481	152,563	165,895	80,957	168,644
<u>SERVICES</u>							
220 5000 AUDITING FEES	\$ 24,000	\$ 23,892	\$ 24,500	\$ 24,115	\$ 25,000	\$ 15,000	\$ 25,245
220 5060 CONTRACT SERVICES	11,800	11,751	11,800	12,185	11,800	5,504	15,300
220 5075 DUES & FEES	225	225	225	170	225	225	225
220 5090 EDUCATION	250	228	250	250	250	100	250
	36,275	36,096	36,775	36,720	37,275	20,829	41,020
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
220 5390 SUPPLIES	\$ 1,250	\$ 1,227	\$ 1,250	\$ 1,217	\$ 1,250	\$ 877	\$ 1,250
220 5420 TRAVEL & CONFERENCE	350	340	350	387	350	97	350
	1,600	1,567	1,600	1,604	1,600	974	1,600
DEPARTMENT TOTALS	\$ 191,542	\$ 188,094	\$ 193,856	\$ 190,887	\$ 204,770	\$ 102,760	\$ 211,264

MUNICIPAL DEBT SERVICE FUND

The municipal debt service program funds debt service obligations for capital projects financed through General Obligation Bonds and other long-term debt principal and interest.

Debt Service:

- **Street Light Project is authorized for \$221 thousand. In FY 17/18 the Town entered into a 10-year Tax-Exempt Lease to fund the project.**
- **Road Reconstruction is authorized for \$2 million. In FY 15/16 the Town issued a 10-year \$1.5M General Obligation Bond to fund the project.**
- **Road Reconstruction is authorized for \$2 million. In FY 15/16 the Town borrowed \$253,000 from the RI Clean Water Finance Agency to fund the project.**
- **Police Station Debt (5% rate) was refinanced into a new General Obligation Bond (2.2% rate) on 9/1/15 and will still mature on 5/1/2023**
- **Land Trust is authorized for \$2 million. FY 16/17 Bond Anticipation Notes (BAN) of \$1,000,000 was paid off using Town CIP Funds. The Land Trust is still authorized to spend another \$1,000,000, which the Town will issue a BAN to fund the remaining land purchases. Once the remaining \$1,000,000 is spent the Town will have to go to bond for \$2,000,000 to pay-off the BAN and to reimburse the Town's CIP Funds.**

DEBT SERVICE (221)

	FY 15/16	FY 15/16	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
221 5620 STREET LIGHTS- DUES/ FEES- Issued 2017 \$221K	-	-	-	-	-	-	1,055
221 5621 STREET LIGHTS- PRINCIPAL PAYMENT- Issued 2017 \$221K	-	-	-	-	-	-	20,000
221 5622 STREET LIGHTS- INTEREST ON DEBT- Issued 2017 \$221K	-	-	-	-	-	-	4,066
221 5601 ROAD RECONST.- PRINCIPAL PAYMENT- Issued 2015 \$1.5M	150,000	110,000	140,000	140,000	145,000	-	150,000
221 5602 ROAD RECONST.- INTEREST ON DEBT- Issued 2015 \$1.5M	22,500	19,518	30,858	30,858	27,750	13,875	24,531
221 5610 PALMER CIRCLE.- DUES/ FEES- Issued 2015 \$253K	-	-	1,193	843	1,058	563	923
221 5611 PALMER CIRCLE.- PRINCIPAL PAYMENT- Issued 2015 \$253K	-	-	27,000	27,000	27,000	27,000	27,000
221 5612 PALMER CIRCLE- INTEREST ON DEBT- Issued 2015 \$253K	3,593	2,695	2,933	2,933	2,819	1,451	2,603
221 5390 POLICE STATION- PRINCIPAL PAYMENTS	49,168	52,028	55,000	55,000	60,000	-	60,000
221 5460 POLICE STATION- INTEREST ON DEBT	22,614	13,799	9,324	9,324	8,103	4,052	6,771
221 5570 LAND TRUST- INTEREST ON BAN- Issued 2018 \$500K	16,000	13,000	-	-	-	-	12,500
221 5591 LAND TRUST- PRINCIPAL PAYMENTS- Issued 2012 \$1M	50,000	50,000	50,000	50,000	50,000	50,000	50,000
221 5592 LAND TRUST- INTEREST ON DEBT- Issued 2012 \$1M	31,875	31,875	30,500	30,500	29,000	14,875	27,500
221 5221 CONTINUING BOND DISCLOSURE FEE	-	-	-	1,500	1,500	-	1,500
DEPARTMENT TOTALS	345,750	292,915	346,808	347,958	352,230	111,816	388,449

G.I.S./I.T.

The GIS/IT Department is responsible for managing and maintaining the Town's geospatial database, computer and electronic communications system, and website. In addition, the Department continues implementation of the GIS through periodic updates and the establishment of a Pictometry Software System for public safety and other Town operations. The Department also continues to provide computer upgrades and a network plan system for all Town buildings.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
GIS	250	\$ 44,476	\$ -	\$ 2,500	\$ 420	\$ -	\$ 8,822	\$ 342	\$ 2,016	\$ 54,544
Total GIS		44,476	-	2,500	420	-	8,822	342	2,016	54,544

G.I.S./I.T. (250)

	FY 15/16	FY 15/16	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>COMPENSATION & SALARY</u>							
250 4000 GIS/ IT DIRECTOR SALARY	\$ 47,120	\$ 48,262	\$ 53,162	53,296	\$ 55,192	\$ 28,565	\$ 46,976
250 4090 PAYROLL TAXES	3,637	3,960	4,367	4,345	4,522	2,319	3,472
250 4110 HEALTH/DENTAL INSURANCE	-	-	-	-	-	-	9,163
250 4111 HEALTH/DENTAL INS. CO-SHARE	-	-	-	-	-	-	(2,016)
250 4120 HEALTH/DENTAL INS. BUY BACK	3,500	3,500	3,500	3,500	3,500	1,750	-
250 4105 LIFE INSURANCE	120	139	120	103	125	61	125
250 4140 WORKERS COMP INSURANCE	179	130	221	202	229	223	165
250 4130 PENSION	2,719	2,808	2,584	2,398	1,890	920	1,484
250 4150 EYE CARE PROGRAM	-	175	175	-	175	175	175
250 5410 CELL PHONE ALLOWANCE	420	420	420	420	420	210	420
	57,694	59,394	64,548	64,264	66,052	34,223	59,964
<u>SERVICES</u>							
250 5060 CONTRACT SERVICES	\$ 44,300	\$ 42,734	\$ 44,300	\$ 42,101	\$ 44,300	\$ 26,607	\$ 48,100
250 5311 COMPUTER MAINT & REPAIRS	1,000	745	1,000	1,231	1,000	954	1,000
250 5230 MILEAGE	150	77	150	131	150	120	-
250 5340 MAPPING	100	97	100	-	100	-	-
250 5090 EDUCATION/CONF/TRAVEL	250	112	250	-	250	-	250
250 5390 SUPPLIES	250	245	250	258	250	246	350
	46,470	44,430	46,470	43,721	46,470	27,927	49,700
DEPARTMENT TOTALS	\$ 103,744	\$ 103,404	\$ 110,598	\$ 107,985	\$ 112,102	\$ 62,150	\$ 109,664
<u>G.I.S. REVENUE</u>							
250 3400 MAPS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

BUILDING & ZONING

The Building and Zoning Department is responsible for interpreting and enforcing the State Building Codes, State Minimum Housing Codes, the Town's Zoning Ordinances, various sections of the Town's Code of Ordinances, the Americans with Disabilities Act, along with several other regulations. The Office responds to complaints, corrects violations, processes permit applications, performs plan review, examines property to ensure compliance with State and Local Ordinances and takes action to address illegal and/or unsafe conditions.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
PT Cert. Building Official	300	\$ 10,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,400
PT Building Inspector II	300	14,820	-	-	-	-	-	-	-	14,820
Building Deputy	300	46,925	1,408	-	-	-	21,266	1,109	4,923	65,785
PT B&Z Clerk	300	18,784	-	-	-	-	-	-	-	18,784
Inspector	300	7,500	-	-	-	-	-	-	-	7,500
Inspector	300	7,500	-	-	-	-	-	-	-	7,500
Total Building		105,929	1,408	-	-	-	21,266	1,109	4,923	124,789

BUILDING & ZONING (300)

	FY 15/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 YTD 12/31	FY 18/19 Budget
<u>COMPENSATION & SALARY</u>							
300 4000 PT CERT. BUILDING OFFICIAL	\$ 52,421	\$ 52,709	\$ 53,673	\$ -	\$ 10,400	\$ 5,200	\$ 10,400
300 4001 PT BUILDING INSPECTOR II	-	-	-	26,390	29,640	7,455	14,820
300 4010 DEPUTY BLDG. AND ZONING	45,762	45,844	46,897	50,328	47,840	24,840	48,333
300 4020 PT BLDG. AND ZONING CLERK	-	-	-	9,397	18,029	9,049	18,784
300 4021 ELECTRICAL INSPECTOR	7,000	7,269	7,500	7,500	7,500	4,038	7,500
300 4022 PLUMBING INSPECTOR	7,000	7,269	7,500	7,500	7,500	4,253	7,500
300 4090 PAYROLL TAXES	8,573	8,621	8,807	5,698	8,874	3,100	7,835
300 4110 HEALTH/DENTAL INSURANCE	20,200	19,816	20,762	20,474	22,328	12,768	22,375
300 4111 HEALTH/DENTAL INS. CO-SHARE	(4,040)	(3,891)	(4,360)	(4,303)	(4,912)	(2,611)	(4,923)
300 4120 HEALTH/DENTAL INS. BUY BACK	3,500	3,500	3,500	-	-	-	-
300 4105 LIFE INSURANCE	240	243	240	112	250	61	125
300 4140 WORKERS COMP INSURANCE	2,238	1,801	2,377	2,177	623	608	2,565
300 4130 PENSIONS	5,867	5,755	4,746	2,435	1,540	800	1,527
300 4150 EYE CARE PROGRAM	-	-	175	-	175	-	175
300 5410 CELL PHONE	420	420	420	210	-	-	420
	149,181	149,356	152,238	127,918	149,787	69,561	137,436

TECH SERVICES

300 5075 DUES & FEES	\$ 200	\$ 40	\$ 200	\$ -	\$ -	\$ -	\$ -
300 5080 STATE FEES - CE/ADA	1	6,912	1	9,191	1	4,248	1
300 5085 RADON	1	609	1	677	1	49	1
	202	7,561	202	9,868	2	4,297	2

SUPPLIES, MAINTEN. & OPERATIONS

300 5010 ADVERTISING - GENERAL	\$ -	\$ 131	\$ -	\$ 356	\$ 1	\$ -	\$ 1
300 5060 CONTRACT SERVICES	200	-	200	-	200	-	200
300 5090 EDUCATION REIMBURSEMENT	600	668	600	-	-	-	-
300 5390 SUPPLIES	750	754	750	597	750	157	750
	1,550	1,553	1,550	953	951	157	951

DEPARTMENT TOTALS

	\$ 150,933	\$ 158,470	\$ 153,990	\$ 138,739	\$ 150,740	\$ 74,015	\$ 138,389
--	-------------------	-------------------	-------------------	-------------------	-------------------	------------------	-------------------

BUILDING & ZONING REVENUES

300 3400 REVENUES	\$ 65,000	\$ 79,291	\$ 72,000	\$ 99,261	\$ 80,000	\$ 47,583	\$ 85,000
300 3401 ADVERTISING	-	176	-	255	1	-	1
300 3402 STATE FEES - CE/ADA	1	6,917	1	9,191	1	4,462	1
300 3405 RADON	1	646	1	719	1	133	1
	65,002	87,030	72,002	109,426	80,003	52,178	85,003

TOWN PLANNER

The Planning Department works with municipal departments, Town boards and commissions, state departments, local businesses, chambers of commerce and the public-at-large to develop and implement short and long range planning and economic development projects and initiatives. The wide range of services ranging from performing long and short term planning studies and analysis, developing and implementing special projects, preparing and administering Federal and State grant proposals and programs, and providing technical and professional planning methods are provided by the Department. The Department is a conduit for information to the public-at-large on planning and economic development initiatives.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Planner	310	\$ 51,685	\$ 1,551	\$ 5,000	\$ -	\$ -	\$ 8,822	\$ 342	\$ 2,016	\$ 65,383
Sr Clerk Planning	310	42,640	-	2,500	-	-	21,266	1,109	4,923	62,593
Total Planning		94,325	1,551	7,500	-	-	30,088	1,451	6,938	127,976

TOWN PLANNER (310)

	FY 15/16	FY 15/16	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>COMPENSATION & SALARY</u>							
310 4000 TOWN PLANNER SALARY	\$ 54,921	\$ 55,207	\$ 56,173	\$ 56,374	\$ 57,197	\$ 29,683	\$ 58,235
310 4020 TOWN PLANNER CLERK	40,585	40,629	42,706	42,857	44,703	23,202	45,140
310 4090 PAYROLL TAXES	8,330	7,054	7,092	7,143	7,266	3,765	7,377
310 4110 HEALTH/DENTAL INSURANCE	27,500	15,423	29,398	28,867	31,472	18,006	31,539
310 4111 HEALTH/DENTAL INS. CO-SHARE	(1,680)	(3,168)	(6,174)	(6,065)	(6,924)	(3,681)	(6,938)
310 4105 LIFE INSURANCE	240	225	240	206	250	123	250
310 4140 WORKERS COMP INSURANCE	409	303	359	329	367	359	350
310 4130 PENSIONS	6,613	5,691	4,649	4,606	3,424	1,780	3,412
310 4150 EYE CARE PROGRAM	-	97	175	-	175	-	175
	136,917	121,461	134,619	134,317	137,930	73,237	139,540
<u>SERVICES</u>							
310 5075 DUES & FEES	400	345	245	270	270	-	270
	400	345	245	270	270	-	270
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
310 5230 MILEAGE	\$ 50	\$ -	\$ 50	\$ 101	\$ 50	\$ -	\$ 100
310 5270 PRINTING & COPYING	200	187	200	296	200	-	300
310 5390 SUPPLIES	600	550	600	420	600	-	450
310 5420 TRAVEL & CONFERENCE	-	-	-	-	-	-	-
	850	737	850	817	850	-	850
DEPARTMENT TOTALS	\$ 138,167	\$ 122,543	\$ 135,714	\$ 135,404	\$ 139,050	\$ 73,237	\$ 140,660
<u>PLANNER REVENUES</u>							
310 3400 REVENUES: PLANNER	\$ 5,000	\$ 3,015	\$ 5,000	\$ 11,683	\$ 4,000	\$ 1,820	\$ 4,000
	5,000	3,015	5,000	11,683	4,000	1,820	4,000

POLICE

The Police Department employs fifteen officers and five civilian personnel and is located at 406 Woodville Road. The Department provides law enforcement services to approximately 8,000 residents over a 44 square mile area on a 24 hour, 7 day a week basis.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Police Chief	400	\$ 82,633	\$ -	\$ -	\$ 1,500	\$ 4,449	\$ 3,500	\$ -	\$ -	\$ 92,082
Captain	400	76,167	-	-	1,500	4,101	3,500	-	-	85,269
Patrol/Detective	400	72,692	-	-	1,500	4,183	21,266	1,109	4,475	96,275
Patrol/Detective	400	67,720	-	-	1,500	3,897	21,266	1,109	4,475	91,017
Sergeant	400	70,266	-	-	1,500	4,043	8,822	342	1,833	83,140
Sergeant	400	73,881	-	-	1,500	4,251	21,266	1,109	4,475	97,532
Sergeant	400	70,266	-	-	1,500	4,043	8,822	342	1,833	83,140
Patrol	400	71,108	-	-	1,500	4,092	21,266	1,109	4,475	94,600
Patrol	400	70,108	-	-	1,500	4,034	21,266	1,109	4,475	93,542
Patrol	400	67,955	-	-	1,500	3,910	21,266	1,109	4,475	91,265
Patrol	400	54,340	-	-	1,500	3,127	21,266	1,109	4,475	76,867
Patrol	400	54,902	-	-	1,500	3,159	21,266	1,109	4,475	77,461
Patrol	400	47,031	-	-	1,500	2,706	21,266	1,109	4,475	69,137
Patrol	400	61,649	-	-	1,500	3,547	21,266	1,109	4,475	84,596
Patrol	400	42,582	-	-	1,500	2,450	8,822	342	1,833	53,863
Police Clerk	400	51,355	2,568	-	200	2,568	21,266	1,109	4,923	74,143
Total Police		1,034,656	2,568	-	22,700	58,561	267,392	13,225	55,171	1,343,930

	FY 15/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 YTD 12/31	FY 18/19 Budget
<u>POLICE (400)</u>							
<u>COMPENSATION & SALARY</u>							
400 4000 POLICE CHIEF SALARY	\$ 77,875	\$ 77,427	\$ 79,433	\$ 80,044	\$ 81,814	\$ 43,231	\$ 82,633
400 4001 POLICE CLERK WAGES	48,550	47,462	50,822	51,047	52,744	25,127	53,923
400 4010 FULL TIME WAGES	820,425	840,070	857,218	836,979	893,296	467,596	900,668
400 4050 PATROL HOLIDAY PAY	53,692	53,324	55,592	50,938	58,039	39,632	58,561
400 4060 PATROL OVERTIME	86,000	82,593	92,600	92,558	92,600	50,491	96,000
400 4061 DETAIL WAGES	1	126,162	1	102,960	1	129,790	1
400 4090 PAYROLL TAXES	81,953	88,245	85,413	85,971	89,026	52,350	89,223
400 4110 HEALTH/DENTAL INSURANCE	223,800	227,908	242,164	232,584	241,029	140,143	273,617
400 4111 HEALTH/DENTAL INS. CO-SHARE	(44,962)	(45,713)	(48,848)	(44,081)	(47,952)	(24,976)	(55,171)
400 4120 HEALTH/DENTAL INS. BUY BACK	7,000	7,000	7,000	8,750	7,000	5,250	7,000
400 4105 LIFE INSURANCE	1,920	1,832	1,920	1,505	1,940	884	1,940
400 4140 WORKERS COMP INSURANCE	15,176	12,797	13,857	13,170	13,863	6,601	14,542
400 4130 PENSION	284,171	286,296	311,807	312,911	324,083	179,987	309,563
400 5090 EDUCATION REIMBURSEMENT	22,000	7,005	18,000	5,877	15,000	6,175	21,000
400 5425 UNIFORM CLEANING/ CELL PHONE	22,700	24,000	22,700	20,450	22,700	16,500	22,700
400 4150 EYE CARE PROGRAM	-	-	-	-	-	150	450
	1,700,302	1,836,408	1,789,679	1,851,663	1,845,183	1,138,931	1,876,649
<u>SERVICES</u>							
400 5420 TRAINING	\$ 5,000	\$ 4,735	\$ 5,000	\$ 3,210	\$ 5,000	\$ 4,892	\$ 5,000
400 5075 DUES AND FEES	2,450	1,900	2,450	2,510	2,450	100	2,450
400 5060 CONTRACT SERVICES	14,500	13,137	14,500	13,866	14,500	7,658	12,220
	21,950	19,772	21,950	19,586	21,950	12,650	19,670
<u>BUILDING & OPERATIONS</u>							
400 5100 ELECTRIC	\$ 14,600	\$ 17,339	\$ 14,000	\$ 18,616	\$ 17,500	\$ 9,367	\$ 18,500
400 5150 HEATING	7,000	3,316	7,000	5,706	4,500	3,281	6,000
400 5390 SUPPLIES	7,500	8,939	5,500	4,072	5,000	4,589	5,000
	29,100	29,594	26,500	28,394	27,000	17,237	29,500
<u>MOTOR FUELS</u>							
400 5140 GAS - CRUISERS	\$ 60,000	\$ 25,913	\$ 50,000	\$ 34,859	\$ 45,000	\$ 18,943	\$ 38,000
	60,000	25,913	50,000	34,859	45,000	18,943	38,000
<u>VEHICLE & EQUIPMENT MAINTENANCE</u>							
400 5310 REPAIRS & MAINT - EQUIPMENT	\$ 4,000	\$ 4,504	\$ 4,000	\$ 3,539	\$ 4,000	\$ 1,952	\$ 3,500
400 5330 REPAIRS & MAINT - VEHICLES	11,000	16,462	11,000	12,845	11,000	5,293	11,000
	15,000	20,966	15,000	16,384	15,000	7,245	14,500

<u>POLICE (400)</u>	FY 15/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 YTD 12/31	FY 18/19 Budget
<u>SUPPLIES & UNIFORM MAINTENANCE</u>							
400 5400 WEAPONS SUPPLIES	\$ 3,500	\$ 3,218	\$ 3,500	\$ 3,505	\$ 3,500	\$ 2,785	\$ 3,500
400 5440 UNIFORM REPLACEMENT	8,000	6,159	8,000	7,618	8,000	1,194	8,000
	11,500	9,377	11,500	11,123	11,500	3,979	11,500
DEPARTMENT TOTALS	\$ 1,837,852	\$ 1,942,030	\$ 1,914,629	\$ 1,962,009	\$ 1,965,633	\$ 1,198,986	\$ 1,989,819
<u>POLICE DEPT. REVENUES</u>							
400 3401 DETAIL INCOME:CRUISER & ADMIN FEES	\$ 44,000	\$ 200,788	\$ 44,000	\$ 160,591	\$ 50,000	\$ 145,309	\$ 55,000
400 3400 GENERAL REVENUES	\$ 12,000	\$ 28,092	\$ 25,000	\$ 29,773	\$ 25,000	\$ 15,346	\$ 28,000
	56,000	237,865	69,000	190,364	75,000	160,655	83,000
Note: Net Detail Revenue	\$ 43,999	\$ 74,626	\$ 43,999	\$ 57,631	\$ 49,999	\$ 15,519	\$ 54,999

DISPATCHERS

The Police Department has four full-time dispatchers and one part-time dispatcher, who staff the front control center and provide support services to all police personnel.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Dispatcher	405	\$ 46,322	\$ -	\$ -	\$ 200	\$ 2,316	\$ 2,500	\$ 1,109	\$ 244	\$ 52,203
Dispatcher	405	43,514	-	-	200	2,176	21,266	-	4,679	62,477
Dispatcher	405	51,355	2,568	-	200	2,568	21,266	1,109	4,923	74,143
Dispatcher	405	51,355	2,054	-	200	2,568	21,266	1,109	4,923	73,630
Total Dispatcher		192,546	4,622	-	800	9,627	66,298	3,327	14,768	262,453

DISPATCHERS (405)

	FY 15/16	FY 15/16	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>COMPENSATION & SALARY</u>							
405 4015 DISPATCHERS WAGES	\$ 170,799	\$ 178,715	\$ 186,135	\$ 192,713	\$ 193,863	\$ 99,577	\$ 198,332
405 4020 PART TIME WAGES	15,000	12,206	15,000	20,637	15,000	19,457	20,000
405 4060 OVERTIME	18,000	30,170	18,000	22,956	18,000	17,223	23,000
405 4050 HOLIDAY PAY	8,432	8,511	8,921	8,032	9,409	7,515	9,627
405 4090 PAYROLL TAXES	17,550	20,999	17,249	22,088	17,736	15,543	19,198
405 4110 HEALTH/DENTAL INSURANCE	41,500	42,174	42,613	42,139	45,770	32,472	67,125
405 4111 HEALTH/DENTAL INS. CO-SHARE	(8,715)	(8,673)	(9,375)	(9,243)	(10,069)	(6,834)	(14,768)
405 4120 HEALTH/DENTAL INS. BUY BACK	6,000	6,000	6,000	6,000	6,000	1,250	2,500
405 4105 LIFE INSURANCE	480	572	480	478	500	276	500
405 4140 WORKERS COMP INSURANCE	738	625	744	682	769	751	708
405 4130 PENSIONS	11,790	10,270	8,769	8,565	6,285	3,669	6,189
405 5425 UNIFORM CLEANING ALLOWANCE	800	1,000	800	800	800	-	800
405 4150 EYE CARE PROGRAM	-	-	-	-	-	175	175
	282,375	302,569	295,337	315,847	304,063	191,074	333,388
<u>SUPPLIES & UNIFORM MAINTEN.</u>							
405 5440 UNIFORM REPLACEMENT	\$ 750	\$ 532	\$ 750	\$ 258	\$ 750	\$ -	\$ 750
405 5420 TRAINING	\$ -	\$ -	\$ 460	\$ -	\$ 460	\$ 678	\$ 460
	750	532	1,210	258	1,210	678	1,210
DEPARTMENT TOTALS	\$ 283,125	\$ 303,101	\$ 296,547	\$ 316,105	\$ 305,273	\$ 191,752	\$ 334,598

ANIMAL CONTROL

The Hopkinton Animal Shelter has been serving the community since 1979. The shelter is open every day from 8:00 a.m. to 4:00 p.m. and is responsible for the care of rescued and abandoned animals. The shelter also provides animal control services within town limits.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Animal Control	410	\$ 45,864	\$ -	\$ -	\$ 620	\$ 2,293	\$ 8,822	\$ 342	\$ 2,016	\$ 55,925
Total Animal Control		45,864	-	-	620	2,293	8,822	342	2,016	55,925

<u>ANIMAL CONTROL (410)</u>	FY 15/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 YTD 12/31	FY 18/19 Budget
<u>COMPENSATION & SALARY</u>							
410 4000 ANIMAL CONTROL OFFICER	\$ 41,943	\$ 44,289	\$ 44,741	\$ 43,397	\$ 45,864	\$ 22,338	\$ 45,864
410 4020 PART TIME WAGES	9,100	8,592	9,100	9,006	9,100	2,274	-
410 4050 HOLIDAY	2,001	3,036	2,193	2,199	2,293	1,764	2,293
410 4060 OVERTIME	-	633	-	1,204	1,000	392	1,000
410 4090 PAYROLL TAXES	3,781	4,062	3,985	4,110	4,274	1,966	3,829
410 4110 HEALTH/DENTAL INSURANCE	20,200	18,265	20,762	8,856	9,144	5,238	9,163
410 4111 HEALTH/DENTAL INS. CO-SHARE	(4,242)	(3,650)	(4,568)	(1,901)	(2,012)	(1,069)	(2,016)
410 4105 LIFE INSURANCE	120	122	120	103	125	61	125
410 4140 WORKERS COMP INSURANCE	1,046	1,182	1,149	1,053	1,250	1,220	1,653
410 4130 PENSIONS	2,536	2,682	2,140	2,011	1,551	770	1,522
410 5425 UNIFORM CLEANING	200	200	200	200	200	-	200
410 5410 CELL PHONE ALLOWANCE	420	420	420	420	420	210	420
	77,105	79,833	80,242	70,658	73,208	35,164	64,053
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
410 5100 ELECTRICITY	\$ 900	\$ 908	\$ 800	\$ 827	\$ 950	\$ 173	\$ 350
410 5110 EUTHANASIA /DISPOSAL	1,500	594	1,500	1,032	1,000	-	1,000
410 5120 FEED & BEDDING	1,500	1,445	1,500	1,013	1,500	91	-
410 5200 LEASED EQUIPMENT	100	84	100	80	100	14	100
410 5150 HEATING FUEL	2,000	716	1,200	444	1,000	476	750
410 5300 REPAIRS & MAINTENANCE BLDG.	250	22	250	-	-	-	-
410 5330 REPAIRS & MAINTENANCE VEHICLE	200	97	200	24	200	3	200
410 5370 MAINTENANCE SUPPLIES	200	108	200	104	200	148	200
410 5390 OPERATING SUPPLIES	200	187	200	220	250	-	250
410 5420 TRAINING	525	525	525	560	525	-	525
410 5440 UNIFORM REPLACEMENT	200	148	200	200	200	150	200
410 5430 VETERINARY EXPENSE	400	373	400	212	400	32	400
	7,975	5,207	7,075	4,716	6,325	1,087	3,975
DEPARTMENT TOTALS	\$ 85,080	\$ 85,040	\$ 87,317	\$ 75,374	\$ 79,533	\$ 36,251	\$ 68,028
<u>ANIMAL CONTROL REVENUE</u>							
410 3400 REVENUE	\$ 1,200	\$ 1,225	\$ 1,200	\$ 1,905	\$ 1,500	\$ (6)	\$ 1,500
	1,200	1,225	1,200	1,905	1,500	(6)	1,500

HOPKINTON EMERGENCY / PUBLIC WELFARE

The Emergency Management Director coordinates the services for the Town relating to statewide health and disaster services.

The Public Welfare Director coordinates the food banks, clothing drives, and holiday basket distributions. The Director acts as a representative for disadvantaged residents and provides information on assistance programs provided by other agencies.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Emergency Mgt.	420	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Total EMA		10,000	-	-	-	-	-	-	-	10,000

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Public Welfare	430	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Public Welfare		-	-	-	-	-	-	-	-	-

	FY 15/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 YTD 12/31	FY 18/19 Budget
--	--------------------	--------------------	--------------------	--------------------	--------------------	-----------------------	--------------------

EMERGENCY MANAGEMENT AGENCY (420)

EXPENSES

420 4040 DIRECTOR STIPEND	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 5,385	\$ 10,000
420 4090 PAYROLL TAXES	765	765	765	765	765	412	765
600 4140 WORKERS COMP INSURANCE	-	-	-	-	-	-	36
420 5390 SUPPLIES	400	251	400	350	400	-	360
420 5075 DUES & FEES	200	240	200	240	200	50	240
420 5060 CODE RED SYSTEM	1,000	1,228	3,255	3,255	3,255	3,255	3,255
	12,365	12,484	14,620	14,610	14,620	9,102	14,656

REVENUES

420 3400 STATE REIMBURSED	\$ 12,365	\$ 12,365	\$ 14,620	\$ 7,310	\$ 14,620	\$ -	\$ 14,656
	12,365	12,365	14,620	7,310	14,620	-	14,656

PUBLIC WELFARE (430)

430 4040 WELFARE DIRECTOR'S STIPEND	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
430 4090 PAYROLL TAXES	19	-	-	-	-	-	-
	269	-	-	-	-	-	-

PUBLIC WORKS

The Department of Public Works (DPW) is charged with the responsibility of maintaining the Town's public rights of way and infrastructures. Traditional public works maintenance is provided for road reconstruction, resurfacing, crack filling/sealing, pot-hole repair, street sweeping, curbs, bridges, culverts, drainage ditches, sedimentation, detention and retention basins, roadside mowing, brush, vegetative control, and forestry operations. Weather-related operations include winter snow removal, sanding, ice control and emergency event response. Other responsibilities include the installation of regulatory, warning, and traffic guidance signs. The fleet garage and gas pumps are also operated by DPW.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Public Works Director	600	\$ 61,945	\$ 1,858	\$ -	\$ 420	\$ -	\$ 21,266	\$ 1,109	\$ 4,923	\$ 81,676
Foreman	600	52,647	1,053	-	-	-	21,266	1,109	4,923	71,153
Maint Operator	600	48,443	-	-	-	-	21,266	1,109	4,699	66,120
Maint Operator	600	48,443	969	-	-	-	21,266	1,109	4,699	67,088
Mechanic	600	52,125	1,564	-	-	-	21,266	1,109	4,699	71,365
Maint Operator	600	48,443	1,453	-	-	-	21,266	1,109	4,699	67,573
Maint Operator	600	48,443	-	-	600	-	3,500	-	-	52,543
Maint Operator	600	48,443	1,453	-	-	-	21,266	1,109	4,699	67,573
Custodian	600	41,098	-	-	-	-	21,266	1,109	4,699	58,774
Custodian	600	46,800	936	-	-	-	8,822	342	1,924	54,975
Maint Operator	600	48,443	969	-	-	-	3,500	-	-	52,912
Maint Operator	600	48,443	-	-	100	-	21,266	1,109	4,699	66,220
Total Public Works		593,717	10,255	-	1,120	-	207,216	10,324	44,661	777,971

PUBLIC WORKS (600)

	FY 15/16	FY 15/16	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>COMPENSATION & SALARY</u>							
600 4000 PUBLIC WORKS DIRECTORS SALARY	\$ 58,662	\$ 59,114	\$ 60,129	\$ 60,173	\$ 61,332	\$ 31,311	\$ 63,803
600 4005 FOREMAN SALARY	49,858	50,292	51,104	51,141	52,126	26,653	53,700
600 4010 FULL TIME WAGES	464,273	455,971	476,535	440,051	486,050	237,629	486,469
600 4020 PART TIME WAGES	5,000	2,901	4,500	4,440	4,500	2,140	6,000
600 4040 TREE WARDEN	700	-	700	-	700	-	700
600 4060 OVERTIME PAY	31,000	26,738	35,000	32,615	31,000	21,317	35,000
600 4090 PAYROLL TAXES	44,085	43,032	45,499	42,412	45,863	22,877	46,545
600 4110 HEALTH/DENTAL INSURANCE	190,200	189,361	195,494	192,526	210,098	120,152	210,540
600 4111 HEALTH/DENTAL INS. CO-SHARE	(39,942)	(38,275)	(39,929)	(39,381)	(42,913)	(22,474)	(44,661)
600 4120 HEALTH/DENTAL INS. BUY BACK	7,000	7,000	7,000	7,000	7,000	3,500	7,000
600 4105 LIFE INSURANCE	1,440	1,459	1,200	1,234	1,500	732	1,500
600 4140 WORKERS COMP INSURANCE	46,391	40,718	49,111	44,987	49,885	48,697	51,861
600 4130 PENSIONS	33,454	32,802	27,635	25,320	20,054	10,298	19,840
600 5410 CELL PHONE ALLOWANCE	420	420	420	420	420	210	420
600 4150 EYE CARE PROGRAM	1,050	449	1,050	175	700	350	700
600 4160 WORK BOOT ALLOWANCE	1,500	1,174	1,500	1,244	1,500	445	2,100
600 4170 WORK UNIFORMS/CLEANING	6,100	6,424	5,000	4,699	5,200	1,931	5,000
	901,190	879,580	921,948	869,056	935,014	505,768	946,517
<u>GENERAL ROAD MAINTENANCE</u>							
600 5062 TREE TRIMMING	2,000	1,900	1,500	1,350	1,500	-	1,500
600 5320 REPAIR & MAINTENANCE ROADS	40,000	39,923	40,000	37,304	40,000	10,088	40,000
600 5350 SALT & SAND	60,000	50,418	50,000	52,385	50,000	27,940	50,000
600 5500 TRANSFER TO RESTRICT. FUND- WINTER OPER.	-	-	-	-	-	-	10,000
600 5360 STREET SIGNS	3,500	3,211	3,500	3,017	3,300	763	2,750
	105,500	95,452	95,000	94,056	94,800	38,791	104,250
<u>VEHICLE & EQUIP MAINTENANCE (TOWNWIDE)</u>							
600 5310 REPAIRS & MAINTENANCE EQUIPMENT	\$ 26,000	\$ 26,169	\$ 27,000	\$ 27,250	\$ 26,000	\$ 8,712	\$ 26,000
600 5330 REPAIRS & MAINTENANCE VEHICLES	18,000	17,012	18,000	15,955	18,000	4,993	18,000
600 5370 MAINTENANCE SUPPLIES	9,000	7,703	9,000	8,124	9,000	1,881	9,000
	53,000	50,884	54,000	51,329	53,000	15,586	53,000
<u>BUILDING & OPERATIONS</u>							
600 5300 REPAIRS & MAINT.-TOWNWIDE BUILDING	\$ 18,000	\$ 15,973	\$ 18,000	\$ 19,638	\$ 18,000	\$ 10,424	\$ 18,000
600 5100 ELECTRICITY	5,100	4,922	4,800	5,264	5,000	2,365	5,000
600 5150 HEATING FUEL	6,000	5,673	5,000	1,653	5,000	1,212	4,000
600 5390 SUPPLIES	4,000	3,696	4,000	4,026	4,000	1,085	4,000
600 4112 DRUG TESTING	300	-	300	-	300	-	300
600 5340 SAFETY EQUIPMENT/TOOLS	2,000	1,657	1,500	1,248	1,500	115	1,500
	35,400	31,921	33,600	31,829	33,800	15,201	32,800

PUBLIC WORKS (600)

	FY 15/16	FY 15/16	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>MOTOR FUELS</u>							
600 5130 DIESEL FUEL	\$ 37,500	\$ 16,341	\$ 32,500	\$ 18,861	\$ 31,500	\$ 7,784	\$ 25,000
600 5140 GASOLINE	16,500	28,888	16,000	4,515	16,000	5,925	16,000
600 5131 FUEL - DIESEL - OTHER	1	12,067	1	19,291	1	9,904	1
600 5141 FUEL - GASOLINE - OTHER	1	7,708	1	11,587	1	8,046	1
	54,002	65,004	48,502	54,254	47,502	31,658	41,002
DEPARTMENT TOTALS	\$ 1,149,092	\$ 1,122,841	\$ 1,153,050	\$ 1,100,524	\$ 1,164,116	\$ 607,004	\$ 1,177,569

PUBLIC WORKS REVENUE

600 3400 DIESEL - OTHER	\$ 1	\$ 15,556	\$ 1	\$ 21,788	\$ 1	\$ 6,623	\$ 1
600 3401 GASOLINE - OTHER	1	14,023	1	13,250	1	6,598	1
600 3403 REVENUE - MISC.	-	1,199	-	40	-	232	-
	2	30,778	2	35,078	2	13,453	2

LANDFILL (610)

LANDFILL EXPENSES

610 5061 WESTERLY FEES	10,000	10,000	12,000	12,000	13,000	-	14,000
	10,000	10,000	12,000	12,000	13,000	-	14,000

PARKS & RECREATION

The Parks and Recreation Department provides program activities for youth and adult residents. The Department manages the Crandall House, its Recreation Activity Building, and Crandall and Langworthy fields. Its primary responsibilities are recreational programming, event planning, facility development and youth employment opportunities. The Parks and Recreation Department also works with the Department of Public Works, CHARHO regional School District and youth sport, recreational and civic organizations in its mission to provide numerous recreational services to the Town.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Recreation Director	700	\$ 51,685	\$ 1,551	\$ -	\$ 420	\$ -	\$ 21,266	\$ 1,109	\$ 4,923	\$ 71,108
Rec Assistant	700	40,206	1,206	2,500	-	-	3,500	-	-	47,413
Program & Events Coordinator	700	25,129	754	-	-	-	-	-	-	25,883
Youth Camps Coordinator	700	8,041	241	-	-	-	-	-	-	8,283
Misc. Personnel	700	34,383	-	-	-	-	-	-	-	34,383
Total Recreation		159,445	3,752	2,500	420	-	24,766	1,109	4,923	187,069

<u>PARKS & RECREATION (700)</u>	FY 15/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 YTD 12/31	FY 18/19 Budget
<u>COMPENSATION & SALARY</u>							
700 4000 RECREATION DIRECTOR SALARY	\$ 50,410	\$ 50,802	\$ 51,675	\$ 51,874	\$ 52,708	\$ 27,368	\$ 53,235
700 4010 FULL TIME WAGES	41,347	41,956	42,322	42,513	43,107	22,383	43,913
700 4020 PART TIME WAGES	45,844	58,616	60,467	58,605	62,201	34,706	68,548
700 4040 NON EMPLOYEE COMPENSATION	6,000	5,995	6,000	6,449	7,400	950	6,200
700 4090 PAYROLL TAXES	10,976	11,693	12,242	11,845	12,578	6,465	13,073
700 4110 HEALTH/DENTAL INSURANCE	20,200	20,125	20,762	20,467	22,328	12,768	22,375
700 4111 HEALTH/DENTAL INS. CO-SHARE	(4,040)	(4,025)	(4,360)	(4,303)	(4,912)	(2,611)	(4,923)
700 4120 HEALTH/DENTAL INS. BUY BACK	3,500	3,500	3,500	3,500	3,500	1,750	3,500
700 4105 LIFE INSURANCE	240	243	240	206	250	123	250
700 4140 WORKERS COMP INSURANCE	7,720	6,025	8,908	8,160	9,082	8,866	8,928
700 4130 PENSION	5,294	5,500	4,575	4,381	3,330	1,668	4,131
700 4150 EYE CARE PROGRAM	-	-	350	-	350	-	175
700 5410 CELL PHONE	420	420	420	420	420	210	420
	187,912	200,850	207,102	204,117	212,343	114,646	219,827
<u>SERVICES</u>							
700 5060 CONTRACT SERVICES	\$ 4,500	\$ 5,635	\$ 3,500	\$ 5,859	\$ 5,500	\$ 2,317	\$ 5,500
700 5075 DUES & FEES	250	110	-	-	-	-	-
700 5466 ADULT ACTIVITY PROGRAM	5,500	6,443	5,500	6,832	6,800	3,290	6,800
	10,250	12,188	9,000	12,691	12,300	5,607	12,300
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
700 5100 ELECTRICITY	\$ 3,900	\$ 6,171	\$ 3,900	\$ 5,283	\$ 6,200	\$ 2,132	\$ 5,300
700 5390 SUPPLIES	1,300	1,843	1,300	1,267	1,300	874	1,300
700 5400 PROGRAM SUPPLIES	4,500	4,346	3,300	2,855	3,300	861	2,800
	9,700	12,360	8,500	9,405	10,800	3,867	9,400
<u>FUELS</u>							
700 5150 HEATING FUEL	\$ 6,000	\$ 2,647	\$ 3,500	\$ 1,258	\$ 3,500	\$ 1,112	\$ 2,000
	6,000	2,647	3,500	1,258	3,500	1,112	2,000
DEPARTMENT 700 EXPENSE TOTALS	\$ 213,862	\$ 228,045	\$ 228,102	\$ 227,471	\$ 238,943	\$ 125,232	\$ 243,527
<u>REVENUES</u>							
700 3400 REVENUE	\$ 16,000	\$ 10,030	\$ 12,000	\$ 8,133	\$ 12,000	\$ 1,394	\$ 10,000
	16,000	10,030	12,000	8,133	12,000	1,394	10,000

<u>PARKS & RECREATION (700)</u>	FY 15/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 YTD 12/31	FY 18/19 Budget
<u>PLAYGROUND PROGRAM</u>							
<u>OPERATIONS</u>							
710 5400 SUPPLIES - PLAYGROUND	\$ 9,200	\$ 7,091	\$ 9,200	\$ 7,680	\$ 9,200	\$ 6,552	\$ 9,200
	9,200	7,091	9,200	7,680	9,200	6,552	9,200
DEPARTMENT 710 EXPENSE TOTALS	\$ 9,200	\$ 7,091	\$ 9,200	\$ 7,680	\$ 9,200	\$ 6,552	\$ 9,200
<u>PLAYGROUND REVENUE</u>							
710 3400 REVENUE	\$ 37,000	\$ 56,891	\$ 57,000	\$ 57,516	\$ 60,000	\$ 45,771	\$ 75,000
	37,000	56,891	57,000	57,516	60,000	45,771	75,000
<u>WINTER BASKETBALL PROGRAM</u>							
<u>EXPENSES</u>							
720 5400 EXPENSES	\$ 13,000	\$ 17,526	\$ 15,200	\$ 19,991	\$ 15,200	\$ 1,666	\$ 14,200
	13,000	17,526	15,200	19,991	15,200	1,666	14,200
<u>WINTER BASKETBALL REVENUE</u>							
720 3400 REVENUE	\$ 25,000	\$ 23,008	\$ 27,500	\$ 19,435	\$ 27,500	\$ 14,503	\$ 20,000
	\$ 25,000	\$ 23,008	\$ 27,500	\$ 19,435	\$ 27,500	\$ 14,503	\$ 20,000
<u>TEE-BALL & INSTRUCTIONAL BASEBALL</u>							
<u>EXPENSES</u>							
721 5400 EXPENSES	\$ 3,050	\$ 3,044	\$ 3,050	\$ 1,729	\$ 3,050	\$ -	\$ 2,000
	3,050	3,044	3,050	1,729	3,050	-	2,000
<u>TEE-BALL & INSTRUCTIONAL BASEBALL REVENUE</u>							
721 3400 REVENUE	\$ 4,000	\$ 5,217	\$ 7,000	\$ 3,494	\$ 7,000	\$ -	\$ 6,500
	4,000	5,217	7,000	3,494	7,000	-	6,500

PARKS & RECREATION (700)

	FY 15/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 YTD 12/31	FY 18/19 Budget
<u>CAMP/FESTIVALS/SPECIAL EVENTS</u>							
<u>EXPENSES</u>							
722 5400 EXPENSES	\$ 10,000	\$ 9,981	\$ 10,000	\$ 7,524	\$ 10,000	\$ 7,019	\$ 12,000
	10,000	9,981	10,000	7,524	10,000	7,019	12,000
<u>CAMP/FESTIVALS/SPECIAL EVENTS REVENUE</u>							
722 3400 REVENUE	\$ 16,000	\$ 10,923	\$ 14,000	\$ 10,598	\$ 14,000	\$ 4,472	\$ 14,000
	16,000	10,923	14,000	10,598	14,000	4,472	14,000
TOTAL PARKS & RECREATION EXPENSE	\$ 249,112	\$ 265,687	\$ 265,552	\$ 264,395	\$ 276,393	\$ 140,469	\$ 280,927
TOTAL PARKS & RECREATION REVENUE	98,000	106,069	117,500	99,176	120,500	66,140	125,500
Net Parks & Recreation Revenue/(Expense)	(151,112)	(159,618)	(148,052)	(165,219)	(155,893)	(74,329)	(155,427)

EDUCATION

The Town of Hopkinton, along with the Towns of Charlestown and Richmond, comprise the CHARIHO Regional School District. There are four elementary schools; Ashaway, Charlestown, Hope Valley, and Richmond. There is also the CHARIHO High School, Middle School, RYSE School, and the Career and Technical Center. The School District ensures that all students meet high academic standards and are well prepared for lifelong learning experiences and productive citizenship.

	FY 15/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 YTD 12/31	FY 18/19 Budget
<u>EDUCATION EXPENSE</u>							
800 5034 CHARIHO REGIONAL SCHOOL	\$ 17,761,469	\$ 17,761,469	\$ 18,155,239	\$ 18,155,239	\$ 18,340,317	\$ 8,436,546	\$ 18,759,809
	17,761,469	17,761,469	18,293,714	18,155,239	18,340,317	8,436,546	18,759,809
<u>EDUCATION REVENUE</u>							
800 3225 STATE AID TO EDUCATION	\$ 5,520,458	\$ 5,470,735	\$ 5,383,618	\$ 5,386,069	\$ 5,290,965	\$ 2,469,939	\$ 5,246,990
800 3224 DEBT SERVICE REIMBURSEMENT	-	-	-	-	-	-	8,723
	5,520,458	5,470,735	5,383,618	5,386,069	5,290,965	2,469,939	5,255,713

TOWN MANAGER

The Town Manager is selected and appointed by the Town Council based on executive and administrative qualifications and experience. The Town Manager is the chief executive and administrative officer of the Town. He is responsible for the administration of Town affairs and recommending the adoption of measures necessary or expedient for the health, safety or welfare of the Town. In addition he is responsible for overseeing personnel and managing labor relations, enforcing laws and ordinances, and interacting with Federal and State agencies and other local governments. He also conducts other administrative functions and services.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Town Manager	900	\$ 98,750	\$ -	\$ -	\$ 5,220	\$ -	\$ 3,500	\$ -	\$ -	\$107,470
Clerk Part time	900	31,804	-	2,500	-	-	-	-	-	34,304
Total Town Manager		130,553	-	2,500	5,220	-	3,500	-	-	141,773

TOWN MANAGER (900)

	FY 15/16	FY 15/16	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>COMPENSATION & SALARY</u>							
900 4000 TOWN MANAGER SALARY	\$ 93,517	\$ 94,399	\$ 95,855	\$ 95,890	\$ 97,772	\$ 50,766	\$ 98,750
900 4000 MANAGER'S COMP TIME STIPEND	-	-	-	4,660	4,753	4,753	4,800
900 4020 PART TIME WAGES	20,050	20,043	34,183	35,777	38,674	20,080	34,304
900 4090 PAYROLL TAXES	8,988	9,022	10,248	10,697	11,102	5,917	10,846
900 4120 HEALTH/DENTAL INS. BUY BACK	3,500	3,500	3,500	3,500	3,500	1,750	3,500
900 4105 LIFE INSURANCE	120	122	120	103	125	40	125
900 4140 WORKERS COMP INSURANCE	441	357	518	475	561	548	514
900 4130 PENSION	5,396	5,943	6,586	6,407	5,013	2,544	4,826
900 5410 CELL PHONE	420	420	420	420	420	210	420
	132,431	133,806	151,430	157,929	161,919	86,608	158,084
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
900 5075 DUES & FEES	\$ 525	\$ 50	\$ 125	\$ 100	\$ 125	\$ -	\$ 125
900 5390 SUPPLIES - OPERATING	2,000	1,822	2,000	1,948	2,000	1,240	2,000
900 5420 TRAVEL & CONFERENCE	200	34	200	49	200	12	200
	2,725	1,906	2,325	2,097	2,325	1,252	2,325
DEPARTMENT TOTALS	\$ 135,156	\$ 135,712	\$ 153,755	\$ 160,026	\$ 164,244	\$ 87,860	\$ 160,409

MUNICIPAL COURT

The mission of the Municipal Court is to impartially adjudicate traffic ordinance violation cases, so that legal rights of individuals are safeguarded and the public interest is upheld.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Municipal Court Clerk	915	\$ 8,402	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,402
Court Judge	915	6,500	-	-	-	-	-	-	-	6,500
Total Municipal Court		14,902	-	-	-	-	-	-	-	14,902

MUNICIPAL COURT (915)

	FY 15/16	FY 15/16	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>EXPENSES</u>							
915 4000 ADMINISTRATIVE SALARY	\$ 6,300	\$ 6,300	\$ 6,300	\$ 6,300	\$ 6,300	\$ 3,150	\$ 6,500
915 4040 MUNICIPAL COURT CLERK	6,352	7,691	7,204	8,099	7,541	4,149	8,402
915 4090 PAYROLL TAXES	968	936	551	612	577	330	643
915 4140 WORKERS COMP INSURANCE	-	-	-	-	-	-	54
915 4130 PENSION	367	367	329	72	243	21	266
915 5390 SUPPLIES	300	295	300	307	300	-	300
	14,287	15,627	14,684	15,390	14,960	7,650	16,164
<u>REVENUE</u>							
915 3400 MUNICIPAL COURT REVENUES	\$ 45,000	\$ 47,094	\$ 45,000	\$ 34,997	\$ 45,000	\$ 17,133	\$ 40,000
	45,000	47,094	45,000	34,997	45,000	17,133	40,000

TOWN COUNCIL

The Town Council is the legislative and policy making body of the Town. It is composed of five members, elected at large, every two years, on a partisan basis. The Council elects its own President and Vice-President, who conduct Council meetings, work sessions, and special meetings, as required.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Town Council President	001	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000
Town Council Vice President	001	2,500	-	-	-	-	-	-	-	2,500
Town Council	001	2,225	-	-	-	-	-	-	-	2,225
Town Council	001	2,225	-	-	-	-	-	-	-	2,225
Town Council	001	2,225	-	-	-	-	-	-	-	2,225
Total Council		12,175	-	-	-	-	-	-	-	12,175

TOWN COUNCIL (001)

	FY 15/16	FY 15/16	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
001 4040 STIPEND: TOWN COUNCIL	\$ 12,175	\$ 12,175	\$ 12,175	\$ 12,175	\$ 12,175	\$ 6,095	\$ 12,175
001 4090 PAYROLL TAXES	931	931	931	931	931	466	931
001 4140 WORKERS COMP INSURANCE	46	37	47	44	47	46	44
001 5064 TOWN CONTINGENCY- CHARITY	-	-	250	-	-	-	-
001 5065 TOWN CONTINGENCY	5,000	1,668	2,000	569	4,000	1,000	4,000
	18,152	14,811	15,403	13,719	17,153	7,607	17,151

BOARDS & COMMISSIONS

This program summarizes funding for Town Boards and Commissions established by Charter, Ordinance or State statute.

BOARDS & COMMISSIONS

ZONING BOARD OF REVIEW

EXPENSES

	FY 15/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 YTD 12/31	FY 18/19 Budget
301 4040 CLERK STIPEND	\$ 3,000	\$ 3,600	\$ 3,000	\$ 2,800	\$ 3,000	\$ 1,000	\$ 3,000
301 4090 PAYROLL TAXES	230	-	230	214	230	31	230
301 5010 ADVERTISING	250	824	250	1,159	250	339	250
301 5060 CONTRACT SERVICES	1,000	13,518	1,000	5,762	1,000	2,706	1,000
	4,480	17,942	4,480	9,935	4,480	4,076	4,480

REVENUE

301 3400 REVENUE	\$ 2,050	\$ 2,357	\$ 2,050	\$ 734	\$ 2,050	\$ -	\$ 2,050
301 3415 CONTRACT SERVICES	1,000	10,791	1,000	12,391	1,000	-	1,000
	3,050	13,148	3,050	13,125	3,050	-	3,050

Net Contract Services - (2,727) - 6,629 - (2,706) -

PLANNING BOARD

EXPENSES

311 4040 CLERK STIPEND	\$ 2,400	\$ 1,800	\$ 2,000	\$ 1,800	\$ 2,000	\$ 1,000	\$ 2,000
311 4090 PAYROLL TAXES	184	184	153	138	153	77	153
311 5010 ADVERTISING	300	-	300	253	300	246	300
311 5060 CONTRACT SERVICES	500	-	500	-	500	(266)	500
311 5390 SUPPLIES	100	-	100	54	100	-	100
	3,484	1,984	3,053	2,245	3,053	1,057	3,053

REVENUE

311 3400 REVENUE	\$ 500	\$ 25	\$ 500	\$ -	\$ 500	\$ -	\$ 500
	500	25	500	-	500	-	500

BOARDS & COMMISSIONS

TAX BOARD OF REVIEW

	FY 15/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 YTD 12/31	FY 18/19 Budget
201 4040 CLERK STIPEND	\$ 400	\$ 200	\$ 400	\$ 400	\$ 400	\$ -	\$ 400
201 4090 PAYROLL TAXES	31	-	31	31	31	-	31
	431	200	431	431	431	-	431

CONSERVATION COMMISSION

006 5050 CONSULTING TECHNICAL	\$ 3,000	\$ 3,000	\$ 3,000	\$ 2,997	\$ 3,000	\$ -	\$ 3,000
006 5075 DUES & FEES	250	241	250	250	250	-	250
006 5390 SUPPLIES	250	259	250	253	250	-	250
	3,500	3,500	3,500	3,500	3,500	-	3,500

LAND TRUST

007 5275 OPERATIONS*	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
007 5420 TRAVEL & CONFERENCE	-	-	-	-	-	-	-
	-	-	-	-	-	-	-

JUVENILE HEARING BOARD

408 5275 SUPPLIES & OPERATION	100	-	100	-	100	-	100
	100	-	100	-	100	-	100

HISTORIC DISTRICT COMMISSION

312 5390 SUPPLIES & OPERATION	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 307	\$ 500
	500	500	500	500	500	307	500

*Land Trust will now receive funding via the Capital Improvement Budget instead of the Operating Budget. (Please see CIP Budget for details)

GRANTS & CONTRIBUTIONS

These grants and contributions are Town-aided programs, which allow for the transfer of funds to various agencies that serve Town residents and government.

	FY 15/16	FY 15/16	FY 16/17	FY 16/17	FY 17/18	FY 17/18	FY 18/19
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
031 5160 HOPE VALLEY AMBULANCE	\$ 45,000	\$ 45,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 25,000	\$ 50,000
032 5160 ASHAWAY AMBULANCE*	45,000	45,000	45,000	33,750	50,000	-	-
033 5160 OTHER AMBULANCE SERVICES*	-	-	-	-	-	-	50,000
035 5160 ASHAWAY FREE LIBRARY	65,000	65,000	65,000	65,000	66,000	32,500	66,000
034 5160 LANGWORTHY PUBLIC LIBRARY	65,000	65,000	65,000	65,000	66,000	32,500	66,000
040 5160 WOOD RIVER HEALTH SERVICE	10,000	10,000	10,000	10,000	10,000	5,000	10,000
063 5160 COMMUNITY 2000 FOUNDATION	-	-	-	-	500	500	500
	230,000	230,000	235,000	223,750	242,500	95,500	242,500

* These listings afford the Town the flexibility to move funds around between Hope Valley, Ashaway and Westerly Ambulance Corps after July 1, 2018, as warranted.