



ANNUAL BUDGET

FY 2017-2018

<u>EXPENSE</u>		FY 14/15	FY 14/15	FY 15/16	FY 15/16	FY 16/17	FY 16/17	FY 17/18	Change	%
Pages		Budget	Actual	Budget	Actual	Budget	12/31/2016	Budget	From	%
		Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	FY 16/17	Change
40	Education	\$ 18,271,091	\$ 18,271,091	\$ 17,761,469	\$ 17,761,469	\$ 18,155,239	\$ 8,351,410	\$ 18,340,317	\$ 185,078	1.0%
5,6	General Government	423,412	409,086	442,895	511,831	480,840	296,625	487,128	6,288	1.3%
7,8	Town Clerk	274,370	271,306	283,877	284,453	286,420	142,239	284,246	(2,173)	-0.8%
9	Probate Court	12,399	15,047	11,900	14,547	11,557	6,311	11,557	-	0.0%
9	Board of Canvassers	9,756	6,902	8,393	7,200	7,444	6,615	7,428	(16)	-0.2%
9	Elections	8,851	8,043	4,251	4,597	10,093	7,203	3,068	(7,025)	-69.6%
10,11	Tax Assessor	151,044	142,383	141,999	114,739	130,420	59,725	125,770	(4,650)	-3.6%
12,13	Tax Collector	115,748	114,481	115,383	115,084	114,429	59,919	116,441	2,012	1.8%
13	Tax Sale	1	18,968	1	21,693	1	17,871	1	-	0.0%
14,15	Finance Director	185,916	187,885	191,542	188,094	193,856	93,354	204,770	10,914	5.6%
16,17	Debt Service	234,435	231,077	345,750	292,915	346,808	114,649	352,230	5,422	1.6%
18,19	GIS/IT	114,725	111,855	103,744	103,404	110,598	66,903	112,102	1,504	1.4%
20,21	Building/Zoning	151,827	158,030	150,933	158,470	153,990	65,870	150,740	(3,250)	-2.1%
22,23	Planner	125,932	120,880	138,167	122,543	135,714	66,021	139,050	3,336	2.5%
24-26	Police	1,796,798	1,768,296	1,837,852	1,942,030	1,914,629	961,505	1,965,633	51,004	2.7%
27,28	Dispatchers	285,907	278,623	283,125	303,101	296,547	159,815	305,273	8,725	2.9%
29,30	Animal Control	84,514	87,125	85,080	85,040	87,317	39,214	79,533	(7,784)	-8.9%
31,32	Emergency Mgmt.	12,339	12,616	12,365	12,484	14,620	8,688	14,620	-	0.0%
32	Welfare Director	269	250	269	-	-	-	-	-	n.m.
33-34	Public Works	1,162,207	1,179,681	1,149,093	1,122,841	1,153,050	505,710	1,164,116	11,067	1.0%
35	Landfill	10,000	10,000	10,000	10,000	12,000	-	13,000	1,000	8.3%
36-39	Parks & Recreation	248,141	258,400	249,112	265,687	265,552	143,366	276,393	10,841	4.1%
41,42	Town Manager	137,310	133,737	135,156	135,712	153,755	80,081	164,244	10,489	6.8%
43,44	Municipal Court	14,219	14,701	14,287	15,627	14,684	7,466	14,960	276	1.9%
45,46	Council	18,149	13,798	18,152	14,811	15,403	4,412	17,153	1,750	11.4%
47,48	Zoning Board	3,834	17,483	4,480	17,942	4,480	5,065	4,480	-	0.0%
48	Planning Board	3,484	2,646	3,484	1,984	3,053	612	3,053	-	0.0%
49	Tax Board of Review	431	400	431	200	431	400	431	-	0.0%
49	Conservation Commission	2,100	1,104	3,500	3,500	3,500	-	3,500	-	0.0%
49	Land Trust	3,200	2,877	-	-	-	-	-	-	n.m.
49	Juvenile Hearing Board	100	-	100	-	100	-	100	-	0.0%
49	Historic District Commission	200	200	500	500	500	236	500	-	0.0%
50	Grants/Contributions	227,500	227,500	230,000	230,000	235,000	117,500	242,500	7,500	3.2%
	Total Municipal Oper. Exp.	\$ 5,819,116	\$ 5,805,380	\$ 5,975,818	\$ 6,101,029	\$ 6,156,789	\$ 3,037,375	\$ 6,264,020	\$ 107,231	1.7%
	Capital Transfer	462,285	462,285	572,009	\$557,009	67,353	67,353	112,035	44,682	66.3%
	Total Town Expense	\$ 24,552,492	\$ 24,538,756	\$ 24,309,296	\$ 24,419,507	\$ 24,379,381	\$ 11,456,138	\$ 24,716,372	\$ 336,991	1.4%

REVENUE		FY 14/15 Budget Revenues	FY 14/15 Actual Revenues	FY 15/16 Budget Revenues	FY 15/16 Actual Revenues	FY 16/17 Budget Revenues	FY 16/17 12/31/2016 Revenues	FY 17/18 Budget Revenues	Change From FY 16/17	% Change
40	Education	\$ 5,614,461	\$ 5,576,348	\$ 5,520,458	\$ 5,470,735	\$ 5,383,618	\$ 2,522,836	\$ 5,290,965	\$ (92,653)	-1.7%
4	Tax Levy for Education	12,656,630	12,694,743	12,241,011	12,290,734	12,771,621	5,828,574	13,049,352	277,731	2.2%
4	Total Education Revenue	\$ 18,271,091	\$ 18,271,091	\$ 17,761,469	\$ 17,761,469	\$ 18,155,239	\$ 8,351,410	\$ 18,340,317	\$ 185,078	1.0%
4	Tax Levy for Municipal	\$ 4,408,859	\$ 4,122,146	\$ 4,661,425	\$ 4,679,099	\$ 4,503,694	\$ 3,322,689	\$ 4,935,388	\$ 431,694	9.6%
6	General Government	845,789	1,205,907	939,484	1,155,579	776,934	716,688	900,750	123,816	15.9%
8	Town Clerk	190,000	185,266	170,000	179,536	175,000	91,620	175,000	-	0.0%
9	Probate Court	8,500	13,467	8,001	14,312	11,001	4,590	11,001	-	0.0%
11	Tax Assessor	300	7,182	100	6,013	100	2,234	100	-	0.0%
13	Tax Collector	8,000	7,926	8,000	8,174	8,000	2,409	8,000	-	0.0%
13	Tax Sale	1	22,926	1	23,783	1	2,013	1	-	0.0%
18,19	GIS/IT	-	360	-	-	-	-	-	-	n.m.
21	Building/Zoning	65,002	74,919	65,002	87,030	72,002	56,252	80,003	8,001	11.1%
23	Planner	5,000	3,971	5,000	3,015	5,000	3,122	4,000	(1,000)	-20.0%
26	Police	46,000	98,083	56,000	237,865	69,000	69,599	75,000	6,000	8.7%
30	Animal Control	1,200	1,900	1,200	1,225	1,200	1,155	1,500	300	25.0%
32	Emergency Mgmt.	12,334	6,334	12,365	12,365	14,620	-	14,620	-	0.0%
35	Public Works	2	47,182	2	30,778	2	17,161	2	-	0.0%
37-39	Recreation	98,000	92,813	98,000	106,069	117,500	66,158	120,500	3,000	2.6%
44	Municipal Court	60,000	32,675	45,000	47,094	45,000	14,227	45,000	-	0.0%
48	Zoning Board of Review	3,550	11,079	3,050	13,148	3,050	1,468	3,050	-	0.0%
48	Planning Board	500	4,210	500	25	500	-	500	-	0.0%
	Fund Balance Unreserved	528,364	329,312	474,697	52,924	421,538	-	1,640	(419,898)	-99.6%
	Total Municipal Revenue	\$ 6,281,401	\$ 6,267,658	\$ 6,547,827	\$ 6,658,034	\$ 6,224,142	\$ 4,371,385	\$ 6,376,055	\$ 151,913	2.4%
	Total Town Resources	\$ 24,552,492	\$ 24,538,749	\$ 24,309,296	\$ 24,419,503	\$ 24,379,381	\$ 12,722,795	\$ 24,716,372	\$ 336,991	1.4%

Memo Items:

Surplus/(Deficit)	\$ 0	\$ (7)	\$ (1)	\$ (4)	\$ 0	\$ 1,266,657	\$ 0	\$ 0		
Total Taxes	\$ 17,065,489	\$ 16,816,889	\$ 16,902,436	\$ 16,969,833	\$ 17,275,315	\$ 9,151,263	\$ 17,984,740		709,425	4.1%

TAX LEVY CALCULATIONS	Assessed Value	Exemptions	Net Assessed	Tax Rate	Levy	Collection Rate	Est. Collected Revenue
<u>FY 16/17 Tax Levy</u>							
Real Estate	\$788,216,760	\$ 11,347,468	\$776,869,292	\$ 20.64	\$ 16,018,415	0.970	\$ 15,527,380
Tangibles	20,530,510	781,496	19,749,014	20.64	423,614	0.970	394,280
Real Estate & Tangibles	808,747,270	12,128,964	796,618,306	20.64	16,442,029		15,921,660
Motor Vehicle	84,893,161	13,094,046	71,799,115	21.18	1,519,868	0.944	1,353,655
TOTAL	\$893,640,431	\$ 25,223,010	\$868,417,421	\$ 20.68	\$ 17,961,897	0.968	\$ 17,275,315

FY 17/18 Tax Levy

Real Estate	\$840,388,990	\$ 12,939,102	\$827,449,888	\$ 20.07	\$ 16,606,919	0.970	\$ 16,108,712
Tangibles	21,699,690	-	21,699,690	20.07	435,513	0.970	422,447
Real Estate & Tangibles	862,088,680	12,939,102	849,149,578	20.07	17,042,432		16,531,159
Motor Vehicle	85,508,004	12,844,836	72,663,168	21.18	1,539,006	0.944	1,453,581
TOTAL	\$947,596,684	\$ 25,783,938	\$921,812,746	\$ 20.16	\$ 18,581,438	0.968	\$ 17,984,740

	Amount	Percentage	
Increase in tax levy	\$ 619,541	3.45%	
Allowable increase in tax levy	718,476	4.00%	0.00%
Amount under tax levy cap	98,935		
Maximum tax levy FY17/18	\$ 18,680,373		

FY 17/18		Tax Revenue	Tax Levy	Direct Tax Rate
Education	73%	\$ 13,049,352	\$ 13,482,304	\$ 14.63
Municipal	27%	4,935,388	5,099,134	5.53
FY 17/18 Tax Revenue		\$ 17,984,740	\$ 18,581,438	\$ 20.16

FY 16/17		Tax Revenue	Tax Levy	Direct Tax Rate
Education	74%	\$ 12,771,621	\$ 13,194,481	\$ 15.19
Municipal	26%	4,503,694	4,652,808	5.36
FY 16/17 Tax Revenue		\$ 17,275,315	\$ 17,847,290	\$ 20.55

	FY 14/15 Budget	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 YTD 12/31	FY 17/18 Budget
<u>GENERAL GOVERNMENT (000)</u>							
<u>HEALTH</u>							
000 4110 HEALTH/DENTAL INSURANCE Reim. Expense	\$ 1	\$ 72,769	\$ 1	\$ 55,402	\$ 1	\$ 26,242	\$ 1
000 3415 HEALTH/DENTAL INSURANCE Revenue	1	(69,651)	1	(52,581)	1	(15,777)	1
	2	3,118	2	2,821	2	10,465	2
<u>SERVICES</u>							
000 5030 BOUNTIES	\$ 5	\$ -	\$ 5	\$ -	\$ 5	\$ -	\$ 5
000 5060 CONTRACT SERVICES	7,000	10,871	7,000	5,587	7,000	3,461	7,000
000 5075 DUES & FEES	500	-	500	790	500	300	500
000 5160 STATE AID TO LIBRARIES	34,685	34,687	34,685	31,101	34,685	20,926	35,323
000 5175 LEAGUE OF CITIES & TOWNS	3,120	3,120	3,120	3,120	3,120	3,120	3,120
	45,310	48,678	45,310	40,598	45,310	27,807	45,948
<u>BUILDING & OPERATIONS</u>							
000 5100 ELECTRICITY	\$ 2,500	\$ 3,876	\$ 4,450	\$ 5,657	\$ 4,450	\$ 3,354	\$ 5,700
000 5150 HEATING FUEL	5,000	5,219	5,000	3,562	5,000	210	4,000
000 5355 STREET LIGHTING	60,000	63,073	67,600	71,973	67,600	23,927	72,000
000 5180 INSURANCE - PROPERTY & CASUALTY	125,000	119,056	114,833	114,150	118,278	113,428	118,278
000 5240 POSTAGE	4,000	4,585	4,000	5,538	4,000	1,760	4,000
000 4045 WATER TESTING STIPEND	2,000	2,000	2,000	2,000	2,000	3,000	3,000
000 5301 1904 BUILDING- ELECTRICITY	600	483	700	1,660	700	104	700
000 5410 TELEPHONE / FAX / INTERNET	14,000	13,481	14,000	16,586	14,000	5,192	14,000
	213,100	211,773	212,583	221,126	216,028	150,975	221,678
<u>LEGAL</u>							
000 5225 LEGAL FEES - SOLICITOR	\$ 145,000	\$ 145,000	\$ 145,000	\$ 153,500	\$ 164,500	\$ 70,256	\$ 124,500
000 5226 LITIGATION & COLLECTIVE BARGAINING	20,000	517	40,000	93,786	55,000	37,122	55,000
000 5500 TRANSFER TO RESTRICTED FUND- LEGAL FEI	-	-	-	-	-	-	40,000
	165,000	145,517	185,000	247,286	219,500	107,378	219,500
DEPARTMENT TOTAL	\$ 423,412	\$ 409,086	\$ 442,895	\$ 511,831	\$ 480,840	\$ 296,625	\$ 487,128

<u>GENERAL GOVERNMENT (000)</u>		FY 14/15	FY 14/15	FY 15/16	FY 15/16	FY 16/17	FY 16/17	FY 17/18
		Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>REVENUE</u>								
000	3109 DELINQUENT TAXES COLLECTED	\$ 400,000	\$ 719,863	\$ 400,000	\$ 569,532	\$ 400,000	375,289	\$ 500,000
000	3200 DELINQUENT INTEREST & PENALTIES	45,000	74,288	35,000	46,646	35,000	9,213	40,000
000	3201 CURRENT INTEREST & PENALTIES	15,000	38,176	15,000	37,868	15,000	12,492	15,000
000	3407 FED FEMA DISASTER FUNDS	-	-	-	32,277	-	-	-
000	3318 STATE AID TRANSPORTATION AID	-	-	-	-	-	130,462	-
000	3300 PUBLIC SERVICE CORP. TAX	102,239	100,831	110,548	104,846	100,831	-	104,846
000	3310 HOTEL/MEAL TAX	55,751	48,057	53,609	50,916	53,468	36,320	59,944
000	3520 MV EXCISE TAX REIMBURSEMENT	66,491	69,637	69,637	69,295	69,295	34,647	69,295
000	3317 STATE AID TO LIBRARIES	34,685	34,685	31,101	31,101	32,498	20,926	35,323
000	3322 MUNICIPAL INCENTIVE AID	38,721	38,721	38,737	39,823	-	-	-
000	3343 MISCELLANEOUS RECEIPTS	2,500	5,202	2,500	1,458	2,500	264	1,500
000	3344 MISCELLANEOUS GRANTS REV	-	-	-	-	-	49,500	5,500
000	3403 IMPACT FEE	-	-	100,000	100,000	-	-	-
000	3510 INTEREST ON INVESTMENTS	3,500	6,430	3,500	7,184	3,500	5,331	4,500
000	3410 LEASE PAYMENT - CHARIHO	2	2	2	2	2	-	2
000	3315 RENT THAYER HOUSE	13,900	10,955	13,600	13,388	13,600	4,534	13,600
000	3350 TOWER RENT	68,000	58,804	66,250	51,243	51,240	37,710	51,240
DEPARTMENT TOTAL		845,789	1,205,907	939,484	1,155,579	776,934	716,688	900,750

TOWN CLERK

The Town Clerk’s Office is committed in its mission of providing a high level of municipal services to keep Hopkinton in the forefront as one of Rhode Island’s best communities. Its goal is to make everyone feel welcome and conduct business in a professional manner in a timely fashion. This Office conducts many of the day-to-day informational and documentary transactions between the Town and its residents and businesses. The Town Clerk, assisted by three staff members, provides many services to the public, including those relating to the Town Council, Elections, Board of Canvassers, Vital Statistics, Land Evidence Records, Licenses, Probate Court and the Zoning Board of Review. Internally, the Town Clerk’s Office views itself as an information source and communication conduit between the public and Town government.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Town Clerk	100	\$ 56,432	\$ -	\$ -	\$ -	\$ -	\$ 3,500	\$ -	\$ -	\$ 59,932
Town Clerk Deputy	100	42,774	-	-	-	-	21,215	1,113	4,912	60,190
Town Clerk Sr Clerk	100	42,203	1,266	-	-	-	8,801	343	2,012	50,601
Town Clerk Clerk	100	39,811	1,194	-	-	-	21,215	1,113	4,912	58,422
Total Town Clerk		181,221	2,460	-	-	-	54,731	2,569	11,836	229,145
Board Canvassars	120	\$ 1,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200
Total Board Canvass.		1,200	-	-	-	-	-	-	-	1,200
Probate Judge	110	\$ 6,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,300
Probate Clerk	110	4,720	-	-	-	-	-	-	-	4,720
Total Probate		11,020	-	-	-	-	-	-	-	11,020

TOWN CLERK (100)

COMPENSATION & SALARY

	FY 14/15	FY 14/15	FY 15/16	FY 15/16	FY 16/17	FY 16/17	FY 17/18
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
100 4000 TOWN CLERK SALARY	\$ 52,918	\$ 53,130	\$ 53,976	\$ 54,392	\$ 55,326	\$ 26,812	\$ 56,432
100 4005 DEPUTY TOWN CLERK SALARY	45,762	45,938	45,762	46,114	46,897	22,727	42,774
100 4010 FULL TIME WAGES	80,431	80,740	80,812	81,355	82,847	40,149	84,475
100 4090 PAYROLL TAXES	13,228	13,815	13,333	13,306	13,620	7,509	13,414
100 4110 HEALTH/DENTAL INSURANCE	48,460	47,917	48,800	48,486	50,160	28,568	53,800
100 4111 HEALTH/DENTAL INS. CO-SHARE	(9,692)	(9,583)	(9,760)	(9,697)	(10,534)	(5,190)	(11,836)
100 4120 HEALTH/DENTAL INS. BUY BACK	3,500	3,500	3,500	3,500	3,500	1,750	3,500
100 4105 LIFE INSURANCE	480	306	480	365	480	168	375
100 4140 WORKERS COMP INSURANCE	601	494	654	523	689	631	678
100 4130 PENSIONS	12,582	12,319	10,620	10,947	9,010	4,222	6,434
100 4150 EYE CARE PROGRAM	-	-	-	175	525	-	300
	248,270	248,576	248,177	249,466	252,520	127,346	250,346

ADVERTISING

100 5020 LEGAL ADVERTISING	\$ 8,000	\$ 7,785	\$ 8,000	\$ 9,379	\$ 8,000	\$ 5,436	\$ 8,000
	8,000	7,785	8,000	9,379	8,000	5,436	8,000

SERVICES

100 5060 CONTRACT SERVICES	\$ 10,200	\$ 8,023	\$ 20,000	\$ 20,000	\$ 18,000	\$ 7,766	\$ 18,000
100 5075 DUES & FEES	300	470	300	550	500	80	500
100 5090 EDUCATION	500	-	500	-	500	-	500
100 5200 LEASED EQUIPMENT	1,200	1,138	1,000	294	1,000	294	1,000
100 5250 PRESERVATION OF TOWN RECS.	1,000	956	1,000	-	1,000	-	1,000
	13,200	10,587	22,800	20,844	21,000	8,140	21,000

SUPPLIES, MAINTEN. & OPERATIONS

100 5270 PRINTING & COPYING	\$ 1,000	\$ 1,192	\$ 1,000	\$ 1,758	\$ 1,000	\$ 357	\$ 1,000
100 5310 REPAIRS & MAINTENANCE/EQUIP.	300	245	300	87	300	126	300
100 5390 OPERATING SUPPLIES	3,000	2,306	3,000	2,546	3,000	555	3,000
100 5400 SUPPLIES - DOG LICENSES	400	413	400	373	400	279	400
100 5420 TRAVEL & CONFERENCE	200	202	200	-	200	-	200
	4,900	4,358	4,900	4,764	4,900	1,317	4,900

DEPARTMENT TOTALS

	\$ 274,370	\$ 271,306	\$ 283,877	\$ 284,453	\$ 286,420	\$ 142,239	\$ 284,246
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TOWN CLERK REVENUE

100 3406 OTHER TOWN CLERK REVENUE*	190,000	185,266	170,000	179,535	175,000	91,620	175,000
	190,000	185,266	170,000	179,536	175,000	91,620	175,000

*Land Trust will now receive 25% of Real Estate Conveyance Tax Revenue (not to exceed \$10,000).

TOWN CLERK (100)

	FY 14/15	FY 14/15	FY 15/16	FY 15/16	FY 16/17	FY 16/17	FY 17/18
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>PROBATE COURT (110)</u>							
110 4000 PROBATE JUDGE STIPEND	\$ 6,300	\$ 6,300	\$ 6,300	\$ 6,300	\$ 6,300	\$ 3,150	\$ 6,300
110 4040 PROBATE CLERK STIPEND	4,720	4,720	4,720	4,720	4,720	2,360	4,720
110 4090 PAYROLL TAXES	843	422	843	806	500	-	500
110 5020 LEGAL ADVERTISING - PROBATE	500	3,574	1	2,688	1	768	1
110 4140 WORKERS COMP INSURANCE	36	31	36	33	36	33	36
	12,399	15,047	11,900	14,547	11,557	6,311	11,557

PROBATE REVENUES (110)

110 3400 PROBATE REVENUES	\$ 8,000	\$ 11,037	\$ 8,000	\$ 11,712	\$ 11,000	\$ 4,040	\$ 11,000
110 3401 PROBATE ADVERTISING	500	2,430	1	2,600	1	550	1
	8,500	13,467	8,001	14,312	11,001	4,590	11,001

BOARD OF CANVASSERS (120)

120 4040 STIPENDS	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
120 4020 CLERK STIPEND	1,200	1,200	1,200	1,200	1,200	1,200	1,200
120 4043 CANVASSERS WAGES	2,500	234	1,250	143	500	-	500
120 4090 PAYROLL TAXES	666	383	570	422	383	-	383
120 4140 WORKERS COMP INSURANCE	8	3	4	4	-	-	-
120 4130 PENSION	83	-	69	-	61	-	45
120 5020 ADVERTISING - LEGAL	200	82	200	390	200	415	200
120 5390 SUPPLIES	100	-	100	41	100	-	100
	9,756	6,902	8,393	7,200	7,444	6,615	7,428

ELECTIONS (130)

130 4020 ELECTION WAGES-APPOINTED	\$ 7,000	\$ 6,350	\$ 2,400	\$ 2,650	\$ 8,625	\$ 5,925	\$ 1,600
130 4045 TOWN MODERATOR	50	50	50	50	50	-	50
130 4045 TOWN SERGEANT	300	300	300	300	300	-	300
130 4090 PAYROLL TAXES	383	-	383	268	-	-	-
130 4140 WORKERS COMP INSURANCE	18	-	18	-	18	16	18
130 5020 ADVERTISING - LEGAL	500	430	500	784	500	664	500
130 5390 SUPPLIES	600	913	600	545	600	598	600
	8,851	8,043	4,251	4,597	10,093	7,203	3,068

TAX ASSESSOR

The Assessor's Office is responsible for producing an annual tax roll. The office is also responsible for the mass appraisal of real estate and personal property for tax purposes, along with the collection and maintenance of property data, including property ownership, location, size, use, physical characteristics, sales price, rents, costs and operating expenses. In addition, it consistently updates revaluation procedures on properties for required performance audits, defense of appeals, public relations and management information. The Assessor also makes periodic field inspections to identify properties and ensure that data is complete and accurate. The Assessor's office implements a full revaluation every nine years with a statistical update every three years.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Assessor	200	\$ 50,638	\$ -	\$ 2,500	\$ -	\$ -	\$ 8,801	\$ 343	\$ 2,012	\$ 60,270
Assessor Sr. Clerk	200	41,610	-	2,500	-	-	3,500	-	-	47,610
Total Assessor		92,248	-	5,000	-	-	12,301	343	2,012	107,880

<u>TAX ASSESSOR (200)</u>	FY 14/15 Budget	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 YTD 12/31	FY 17/18 Budget
<u>COMPENSATION & SALARY</u>							
200 4000 TAX ASSESSOR SALARY	\$ 51,442	\$ 51,640	\$ 51,442	\$ 54,756	\$ 51,007	\$ 24,475	\$ 53,138
200 4010 FULL TIME WAGES	47,396	47,213	47,396	33,847	42,169	20,145	44,110
200 4090 PAYROLL TAXES	6,946	7,461	7,520	7,268	7,257	3,572	7,553
200 4110 HEALTH /DENTAL INSURANCE	40,200	24,860	23,700	6,394	16,876	4,862	9,144
200 4111 HEALTH/DENTAL INS. CO-SHARE	(8,040)	(4,789)	(4,040)	(1,070)	(1,814)	(882)	(2,012)
200 4120 HEALTH/DENTAL INS. BUY BACK	-	2,917	3,500	3,337	3,500	1,750	3,500
200 4105 LIFE INSURANCE	240	168	240	159	240	56	250
200 4140 WORKERS COMP INSURANCE	1,450	1,213	1,789	1,356	1,676	1,535	1,742
200 4130 PENSIONS	6,810	6,773	5,703	4,161	4,408	2,002	3,244
200 4150 EYE CARE PROGRAM	-	-	-	-	350	-	350
	146,444	137,456	137,249	110,208	125,670	57,515	121,020
<u>SERVICES</u>							
200 5040 CONSULTING - TECHNICAL	\$ 100	\$ -	\$ 100	\$ -	\$ -	\$ -	\$ -
200 5065 CONTRACT SERVICES - TAX ROLL	450	682	600	654	1,075	739	1,000
200 5075 DUES & FEES	400	365	400	718	400	400	680
200 5090 EDUCATION	1,000	1,743	1,000	997	1,000	300	900
200 5230 MILEAGE/FUEL	1,000	909	1,000	571	750	402	750
	2,950	3,699	3,100	2,940	3,225	1,841	3,330
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
200 5270 PRINTING AND COPYING	\$ 200	\$ 201	\$ 200	\$ 203	\$ 300	\$ 215	\$ 200
200 5310 REPAIRS & MAINTENANCE EQUIPMENT	200	-	200	200	-	-	-
200 5390 SUPPLIES	1,250	1,027	1,250	1,188	1,225	154	1,220
	1,650	1,228	1,650	1,591	1,525	369	1,420
DEPARTMENT TOTALS	\$ 151,044	\$ 142,383	\$ 141,999	\$ 114,739	\$ 130,420	\$ 59,725	\$ 125,770
<u>TAX ASSESSOR REVENUES</u>							
200 3108 LAND USE PENALTY - OPEN SPACE	-	7,182	-	6,000	-	2,182	-
200 3400 REVENUES: TAX ASSESSOR	300	-	100	13	100	52	100
	300	7,182	100	6,013	100	2,234	100

TAX COLLECTOR

The Tax Collector directs and administers the statutory and ordinance responsibilities of the Office, including the planning, organizing and supervision of the billing process. This Office conducts the collection of real estate, personal property, motor vehicle taxes and other miscellaneous receivables for approximately 9,000 individual accounts. It also prepares tax bills from the Grand List furnished by the Tax Assessor. In addition, it directs the recording and collection of local property taxes, special assessments, liens, and other municipal revenues. This Office also conducts a tax sale each year for unpaid real estate taxes on local property and provides tax information for banks, attorneys and the general public.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Collector	210	\$ 51,173	\$ 2,047	\$ 2,500	\$ -	\$ -	\$ 8,801	\$ 343	\$ 2,012	\$ 62,852
Collector Deputy	210	31,144	-	-	-	-	-	-	-	31,144
Total Collector		82,317	2,047	2,500	-	-	8,801	343	2,012	93,996

TAX COLLECTOR (210)**COMPENSATION & SALARY**

	FY 14/15 Budget	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 YTD 12/31	FY 17/18 Budget
210 4000 TAX COLLECTOR SALARY	\$ 53,400	\$ 53,609	\$ 53,400	\$ 53,815	\$ 54,677	\$ 26,497	\$ 55,720
210 4020 PART TIME WAGES	31,276	31,415	31,276	31,249	29,575	14,962	31,144
210 4090 PAYROLL TAXES	6,351	6,534	6,349	6,349	6,306	3,150	6,491
210 4110 HEALTH /DENTAL INSURANCE	8,260	8,142	8,400	8,411	8,636	4,862	9,144
210 4111 HEALTH/DENTAL INS. CO-SHARE	(1,652)	(1,653)	(1,680)	(1,647)	(1,814)	(882)	(2,012)
210 4105 LIFE INSURANCE	240	168	240	203	240	135	175
210 4140 WORKERS COMP INSURANCE	289	237	312	250	319	292	328
210 4130 PENSIONS	5,834	6,345	4,886	5,259	4,115	2,182	3,076
210 4150 EYE CARE PROGRAM	-	-	-	-	175	175	175
	103,998	104,797	103,183	103,889	102,229	51,373	104,241

SERVICES

210 5075 DUES AND FEES	-	176	50	175	50	96	200
210 5090 EDUCATION	150	25	150	37	150	27	150
210 5010 ADVERTISING	250	-	150	-	150	-	-
	400	201	350	212	350	123	350

SUPPLIES, MAINTEN. & OPERATIONS

210 5230 MILEAGE REIMBURSEMENT	\$ 100	\$ -	\$ 100	\$ 61	\$ 100	\$ -	\$ 100
210 5240 POSTAGE	5,750	4,606	5,750	4,920	5,750	3,935	1,750
210 5390 SUPPLIES	5,500	4,877	6,000	6,002	6,000	4,488	1,000
210 5392 TAX BILL EXPENSES	-	-	-	-	-	-	9,000
	11,350	9,483	11,850	10,983	11,850	8,423	11,850

DEPARTMENT TOTALS

	\$ 115,748	\$ 114,481	\$ 115,383	\$ 115,084	\$ 114,429	\$ 59,919	\$ 116,441
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TAX COLLECTOR REVENUES

210 3400 REVENUES	\$ 8,000	\$ 7,926	\$ 8,000	\$ 8,174	\$ 8,000	\$ 2,409	\$ 8,000
	8,000	7,926	8,000	8,174	8,000	2,409	8,000

TAX SALE**EXPENSES**

210 5225 TAX SALE EXPENSES	\$ 1	\$ 18,968	\$ 1	\$ 21,693	\$ 1	\$ 17,871	\$ 1
	1	18,968	1	21,693	1	17,871	1

REVENUES

210 3401 TAX SALE REVENUES	\$ 1	\$ 27,418	\$ 1	\$ 18,978	\$ 1	\$ 535	\$ 1
210 3402 TAX SALE REDEMPTION	-	(4,492)	-	4,805	-	1,478	-
	1	22,926	1	23,783	1	2,013	1

FINANCE DIRECTOR

The Finance Department is responsible for the overall administration of the Town's financial activities which include: Annual Budgets, Audits, Human Resources, Payroll, Assets and Capital Projects, Grant Management, and Trusts and Fiduciaries. In addition, the Finance Department receives and controls all monies and accurately accounts for all revenues and expenditures.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Finance Director	220	\$ 81,849	\$ -	\$ -	\$ -	\$ -	\$ 21,215	\$ 1,113	\$ 4,912	\$ 99,265
Finance Deputy	220	45,580	-	2,500	-	-	3,500	-	-	51,580
Total Finance		127,429	-	2,500	-	-	24,715	1,113	4,912	150,845

<u>FINANCE DIRECTOR (220)</u>	FY 14/15 Budget	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 YTD 12/31	FY 17/18 Budget
<u>COMPENSATION & SALARY</u>							
220 4001 FINANCE DIRECTOR SALARY	\$ 76,752	\$ 76,627	\$ 78,287	\$ 78,893	\$ 80,244	\$ 38,888	\$ 81,849
220 4030 DEPUTY FINANCE DIRECTOR	48,262	47,915	45,046	42,232	45,697	21,845	48,080
220 4090 PAYROLL TAXES	9,437	9,923	9,171	9,186	9,350	4,709	9,832
220 4110 HEALTH/DENTAL INSURANCE	8,260	14,274	16,800	14,414	17,272	4,862	22,328
220 4111 HEALTH/DENTAL INS. CO-SHARE	(1,652)	(3,157)	(3,444)	(2,870)	(3,713)	(924)	(4,912)
220 4120 HEALTH/DENTAL INS. BUY BACK	-	-	-	875	-	1,750	3,500
220 4105 LIFE INSURANCE	240	169	240	243	240	112	250
220 4140 WORKERS COMP INSURANCE	429	352	450	358	473	433	497
220 4130 PENSION	8,613	8,055	7,116	7,100	5,743	2,726	4,296
220 4150 EYE CARE PROGRAM	-	-	-	-	175	115	175
	150,341	154,158	153,667	150,431	155,481	74,516	165,895
<u>SERVICES</u>							
220 5000 AUDITING FEES	\$ 23,500	\$ 22,990	\$ 24,000	\$ 23,892	\$ 24,500	\$ 12,000	\$ 25,000
220 5060 CONTRACT SERVICES	10,000	9,220	11,800	11,751	11,800	5,538	11,800
220 5075 DUES & FEES	225	170	225	225	225	-	225
220 5090 EDUCATION	250	-	250	228	250	250	250
	33,975	32,380	36,275	36,096	36,775	17,788	37,275
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
220 5390 SUPPLIES	\$ 1,250	\$ 1,347	\$ 1,250	\$ 1,227	\$ 1,250	\$ 793	\$ 1,250
220 5420 TRAVEL & CONFERENCE	350	-	350	340	350	257	350
	1,600	1,347	1,600	1,567	1,600	1,050	1,600
DEPARTMENT TOTALS	\$ 185,916	\$ 187,885	\$ 191,542	\$ 188,094	\$ 193,856	\$ 93,354	\$ 204,770

MUNICIPAL DEBT SERVICE FUND

The municipal debt service program funds debt service obligations for capital projects financed through General Obligation Bonds and other long-term debt principal and interest.

Debt Service:

- **Road Reconstruction is authorized for \$2 million. In FY 15/16 the Town issued a 10-year \$1.5M General Obligation Bond to fund the project.**
- **Road Reconstruction is authorized for \$2 million. In FY 15/16 the Town borrowed \$253,000 from the RI Clean Water Finance Agency to fund the project.**
- **Police Station Debt (5% rate) was refinanced into a new General Obligation Bond (2.2% rate) on 9/1/15 and will still mature on 5/1/2023**

<u>DEBT SERVICE (221)</u>	FY 14/15	FY 14/15	FY 15/16	FY 15/16	FY 16/17	FY 16/17	FY 17/18
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
221 5601 ROAD RECONST.- PRINCIPAL PAYMENT- Issued 2015 \$1.5	-	-	150,000	110,000	140,000	-	145,000
221 5602 ROAD RECONST.- INTEREST ON DEBT- Issued 2015 \$1.5M	-	-	22,500	19,518	30,858	15,429	27,750
221 5610 PALMER CIRCLE.- DUES/ FEES- Issued 2015 \$253K	-	-	-	-	1,193	451	1,058
221 5611 PALMER CIRCLE.- PRINCIPAL PAYMENT- Issued 2015 \$25K	-	-	-	-	27,000	27,000	27,000
221 5612 PALMER CIRCLE- INTEREST ON DEBT- Issued 2015 \$253K	-	-	3,593	2,695	2,933	1,482	2,819
221 5390 POLICE STATION- PRINCIPAL PAYMENTS	46,801	46,801	49,168	52,028	55,000	-	60,000
221 5460 POLICE STATION- INTEREST ON DEBT	24,981	24,981	22,614	13,799	9,324	4,662	8,103
221 5570 LAND TRUST- INTEREST ON BAN- Issued 2015 \$1M	10,430	10,740	16,000	13,000	-	-	-
221 5591 LAND TRUST- PRINCIPAL PAYMENTS- Issued 2012 \$1M	50,000	50,000	50,000	50,000	50,000	50,000	50,000
221 5592 LAND TRUST- INTEREST ON DEBT- Issued 2012 \$1M	33,250	33,250	31,875	31,875	30,500	15,625	29,000
221 5221 CONTINUING BOND DISCLOSURE FEE	-	-	-	-	-	-	1,500
221 5260 LANDFILL- PRINCIPAL PAYMENTS	67,774	65,136	-	-	-	-	-
221 5190 LANDFILL- INTEREST ON DEBT	1,029	-	-	-	-	-	-
221 5075 LANDFILL- DUES/FEES-DEBT SERVICE	170	169	-	-	-	-	-
DEPARTMENT TOTALS	234,435	231,077	345,750	292,915	346,808	114,649	352,230

G.I.S./I.T.

The GIS/IT Department is responsible for managing and maintaining the Town's geospatial database, computer and electronic communications system, and website. In addition, the Department continues implementation of the GIS through periodic updates and the establishment of a Pictometry Software System for public safety and other Town operations. The Department also continues to provide computer upgrades and a network plan system for all Town buildings.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
GIS	250	\$ 50,192	\$ -	\$ 5,000	\$ 420	\$ -	\$ 3,500	\$ -	\$ -	\$ 59,112
Total GIS		50,192	-	5,000	420	-	3,500	-	-	59,112

G.I.S./I.T. (250)

COMPENSATION & SALARY

	FY 14/15	FY 14/15	FY 15/16	FY 15/16	FY 16/17	FY 16/17	FY 17/18
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
250 4000 GIS/ IT DIRECTOR SALARY	\$ 52,421	\$ 47,744	\$ 47,120	48,262	\$ 53,162	\$ 25,634	\$ 55,192
250 4090 PAYROLL TAXES	3,916	2,758	3,637	3,960	4,367	2,095	4,522
250 4110 HEALTH/DENTAL INSURANCE	8,260	4,749	-	3,500	-	-	-
250 4111 HEALTH/DENTAL INS. CO-SHARE	(1,652)	(839)	-	-	-	-	-
250 4120 HEALTH/DENTAL INS. BUY BACK	-	579	3,500	-	3,500	1,750	3,500
250 4105 LIFE INSURANCE	120	51	120	139	120	56	125
250 4140 WORKERS COMP INSURANCE	178	146	179	130	221	202	229
250 4130 PENSION	3,612	2,338	2,719	2,808	2,584	1,150	1,890
250 4150 EYE CARE PROGRAM	-	-	-	175	175	-	175
	66,855	57,526	57,274	58,974	64,128	30,887	65,632

SERVICES

250 5060 CONTRACT SERVICES	\$ 44,300	\$ 51,413	\$ 44,300	\$ 42,734	\$ 44,300	\$ 34,665	\$ 44,300
250 5311 COMPUTER MAINT & REPAIRS	1,000	63	1,000	745	1,000	752	1,000
250 5230 MILEAGE	150	220	150	77	150	131	150
250 5340 MAPPING	500	-	100	97	100	-	100
250 5090 EDUCATION/CONF/TRAVEL	250	750	250	112	250	-	250
250 5410 CELL PHONE	420	416	420	420	420	210	420
250 5390 SUPPLIES	1,250	1,467	250	245	250	258	250
	47,870	54,329	46,470	44,430	46,470	36,016	46,470

DEPARTMENT TOTALS

	\$ 114,725	\$ 111,855	\$ 103,744	\$ 103,404	\$ 110,598	\$ 66,903	\$ 112,102
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G.I.S. REVENUE

250 3400 MAPS	\$ -	\$ 360	\$ -	\$ -	\$ -	\$ -	\$ -
	-	360	-	-	-	-	-

BUILDING & ZONING

The Building and Zoning Department is responsible for interpreting and enforcing the State Building Codes, State Minimum Housing Codes, the Town's Zoning Ordinances, various sections of the Town's Code of Ordinances, the Americans with Disabilities Act, along with several other regulations. The Office responds to complaints, corrects violations, processes permit applications, performs plan review, examines property to ensure compliance with State and Local Ordinances and takes action to address illegal and/or unsafe conditions.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
PT Cert. Building Official	300	\$ 10,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,400
PT Building Inspector II	300	29,640	-	-	-	-	-	-	-	29,640
Building Deputy	300	46,446	1,393	-	-	-	21,215	1,113	4,912	65,256
PT B&Z Clerk	300	18,029	-	-	-	-	-	-	-	18,029
Inspector	300	7,500	-	-	-	-	-	-	-	7,500
Inspector	300	7,500	-	-	-	-	-	-	-	7,500
Total Building		119,515	1,393	-	-	-	21,215	1,113	4,912	138,325

BUILDING & ZONING (300)

	FY 14/15	FY 14/15	FY 15/16	FY 15/16	FY 16/17	FY 16/17	FY 17/18
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>COMPENSATION & SALARY</u>							
300 4000 PT CERT. BUILDING OFFICIAL	\$ 52,421	\$ 53,834	\$ 52,421	\$ 52,709	\$ 53,673	\$ 14,126	\$ 10,400
300 4000 PT BUILDING INSPECTOR II	-	-	-	-	-	-	\$ 29,640
300 4010 DEPUTY BLDG. AND ZONING	45,762	46,207	45,762	45,844	46,897	22,727	47,840
300 4020 PT BLDG. AND ZONING CLERK	-	-	-	-	-	1,860	18,029
300 4021 ELECTRICAL INSPECTOR	7,000	6,704	7,000	7,269	7,500	3,500	7,500
300 4022 PLUMBING INSPECTOR	7,000	6,704	7,000	7,269	7,500	3,500	7,500
300 4090 PAYROLL TAXES	8,574	8,643	8,573	8,621	8,807	3,190	8,874
300 4110 HEALTH/DENTAL INSURANCE	20,100	19,888	20,200	19,816	20,762	11,860	22,328
300 4111 HEALTH/DENTAL INS. CO-SHARE	(4,020)	(4,100)	(4,040)	(3,891)	(4,360)	(2,154)	(4,912)
300 4120 HEALTH/DENTAL INS. BUY BACK	3,500	3,500	3,500	3,500	3,500	-	-
300 4105 LIFE INSURANCE	240	204	240	243	240	112	250
300 4140 WORKERS COMP INSURANCE	2,072	1,735	2,238	1,801	2,377	2,177	623
300 4130 PENSIONS	7,006	6,753	5,867	5,755	4,746	1,378	1,540
300 4150 EYE CARE PROGRAM	-	-	-	-	175	-	175
300 5410 CELL PHONE	420	420	420	420	420	210	-
	150,075	150,492	149,181	149,356	152,238	62,486	149,787
<u>TECH SERVICES</u>							
300 5075 DUES & FEES	\$ 200	\$ 40	\$ 200	\$ 40	\$ 200	\$ -	\$ -
300 5080 STATE FEES - CE/ADA	1	5,186	1	6,912	1	2,946	1
300 5085 RADON	1	733	1	609	1	92	1
	202	5,959	202	7,561	202	3,038	2
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
300 5010 ADVERTISING - GENERAL	\$ -	\$ 430	\$ -	\$ 131	\$ -	\$ 346	\$ 1
300 5060 CONTRACT SERVICES	200	46	200	-	200	-	200
300 5090 EDUCATION REIMBURSEMENT	600	420	600	668	600	-	-
300 5390 SUPPLIES	750	683	750	754	750	-	750
	1,550	1,579	1,550	1,553	1,550	346	951
DEPARTMENT TOTALS	\$ 151,827	\$ 158,030	\$ 150,933	\$ 158,470	\$ 153,990	\$ 65,870	\$ 150,740
<u>BUILDING & ZONING REVENUES</u>							
300 3400 REVENUES	\$ 65,000	\$ 68,765	\$ 65,000	\$ 79,291	\$ 72,000	\$ 51,118	\$ 80,000
300 3401 ADVERTISING	-	195	-	176	-	187	1
300 3402 STATE FEES - CE/ADA	1	5,186	1	6,917	1	4,554	1
300 3405 RADON	1	773	1	646	1	393	1
	65,002	74,919	65,002	87,030	72,002	56,252	80,003

TOWN PLANNER

The Planning Department works with municipal departments, Town boards and commissions, state departments, local businesses, chambers of commerce and the public-at-large to develop and implement short and long range planning and economic development projects and initiatives. The wide range of services ranging from performing long and short term planning studies and analysis, developing and implementing special projects, preparing and administering Federal and State grant proposals and programs, and providing technical and professional planning methods are provided by the Department. The Department is a conduit for information to the public-at-large on planning and economic development initiatives.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Planner	310	\$ 51,173	\$ 1,023	\$ 5,000	\$ -	\$ -	\$ 8,801	\$ 343	\$ 2,012	\$ 64,329
Sr Clerk Planning	310	42,203	-	2,500	-	-	21,215	1,113	4,912	62,119
Total Planning		93,376	1,023	7,500	-	-	30,016	1,456	6,924	126,448

TOWN PLANNER (310)

	FY 14/15	FY 14/15	FY 15/16	FY 15/16	FY 16/17	FY 16/17	FY 17/18
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>COMPENSATION & SALARY</u>							
310 4000 TOWN PLANNER SALARY	\$ 54,921	\$ 55,133	\$ 54,921	\$ 55,207	\$ 56,173	\$ 27,222	\$ 57,197
310 4020 TOWN PLANNER CLERK	44,084	40,523	40,585	40,629	42,706	20,683	44,703
310 4090 PAYROLL TAXES	7,715	7,662	8,330	7,054	7,092	3,493	7,266
310 4110 HEALTH/DENTAL INSURANCE	8,260	8,142	27,500	15,423	29,398	14,819	31,472
310 4111 HEALTH/DENTAL INS. CO-SHARE	(1,652)	(1,653)	(1,680)	(3,168)	(6,174)	(3,036)	(6,924)
310 4120 HEALTH/DENTAL INS. BUY BACK	3,500	3,231	-	-	-	-	-
310 4105 LIFE INSURANCE	240	204	240	225	240	112	250
310 4140 WORKERS COMP INSURANCE	351	288	409	303	359	329	367
310 4130 PENSIONS	7,063	6,569	6,613	5,691	4,649	2,220	3,424
310 4150 EYE CARE PROGRAM	-	-	-	97	175	-	175
	124,482	120,099	136,917	121,461	134,619	65,842	137,930
<u>SERVICES</u>							
310 5075 DUES & FEES	400	245	400	345	245	-	270
	400	245	400	345	245	-	270
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
310 5230 MILEAGE	\$ 50	\$ -	\$ 50	\$ -	\$ 50	\$ 101	\$ 50
310 5270 PRINTING & COPYING	200	191	200	187	200	78	200
310 5390 SUPPLIES	600	345	600	550	600	-	600
310 5420 TRAVEL & CONFERENCE	200	-	-	-	-	-	-
	1,050	536	850	737	850	179	850
DEPARTMENT TOTALS							
	\$ 125,932	\$ 120,880	\$ 138,167	\$ 122,543	\$ 135,714	\$ 66,021	\$ 139,050
<u>PLANNER REVENUES</u>							
310 3400 REVENUES: PLANNER	\$ 5,000	\$ 3,971	\$ 5,000	\$ 3,015	\$ 5,000	\$ 3,122	\$ 4,000
	5,000	3,971	5,000	3,015	5,000	3,122	4,000

POLICE

The Police Department employs fifteen officers and five civilian personnel and is located at 406 Woodville Road. The Department provides law enforcement services to approximately 8,000 residents over a 44 square mile area on a 24 hour, 7 day a week basis.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Police Chief	400	\$ 81,814	\$ -	\$ -	\$ 1,500	\$ 4,405	\$ 3,500	\$ -	\$ -	\$ 91,220
Captain	400	75,413	-	-	1,500	4,061	3,500	-	-	84,474
Patrol/Detective	400	69,716	-	-	1,500	4,011	21,215	1,113	4,466	93,090
Patrol/Detective	400	63,472	-	-	1,500	3,652	21,215	1,113	4,466	86,487
Sergeant	400	71,238	-	-	1,500	4,099	8,801	343	1,829	84,152
Sergeant	400	74,552	-	-	1,500	4,290	21,215	1,113	4,466	98,204
Sergeant	400	69,571	-	-	1,500	4,003	8,801	343	1,829	82,389
Patrol	400	70,404	-	-	1,500	4,051	21,215	1,113	4,466	93,818
Patrol	400	70,404	-	-	1,500	4,051	21,215	1,113	4,466	93,818
Patrol	400	67,283	-	-	1,500	3,871	21,215	1,113	4,466	90,517
Patrol	400	53,802	-	-	1,500	3,096	8,801	343	1,829	65,713
Patrol	400	61,039	-	-	1,500	3,512	8,801	343	1,829	73,366
Patrol	400	47,401	-	-	1,500	2,727	21,215	1,113	4,466	69,491
Patrol	400	54,637	-	-	1,500	3,144	21,215	1,113	4,466	77,144
Patrol	400	44,364	-	-	1,500	2,553	3,500	-	-	51,916
Police Clerk	400	50,232	2,512	-	200	2,512	21,215	1,113	4,912	72,871
Total Police		1,025,342	2,512	-	22,700	58,039	236,639	11,389	47,952	1,308,669

POLICE (400)

	FY 14/15	FY 14/15	FY 15/16	FY 15/16	FY 16/17	FY 16/17	FY 17/18
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>COMPENSATION & SALARY</u>							
400 4000 POLICE CHIEF SALARY	\$ 77,875	\$ 78,170	\$ 77,875	\$ 77,427	\$ 79,433	\$ 38,800	\$ 81,814
400 4001 POLICE CLERK WAGES	48,550	48,877	48,550	47,462	50,822	24,629	52,744
400 4010 FULL TIME WAGES	819,938	797,511	820,425	840,070	857,218	398,343	893,296
400 4050 PATROL HOLIDAY PAY	53,692	58,043	53,692	53,324	55,592	25,053	58,039
400 4060 PATROL OVERTIME	86,000	91,396	86,000	82,593	92,600	52,042	92,600
400 4061 DETAIL WAGES	1	43,024	1	126,162	1	49,247	1
400 4090 PAYROLL TAXES	81,774	83,526	81,953	88,245	85,413	40,148	89,026
400 4110 HEALTH/DENTAL INSURANCE	234,040	209,463	223,800	227,908	242,164	137,769	241,029
400 4111 HEALTH/DENTAL INS. CO-SHARE	(46,808)	(41,947)	(44,962)	(45,713)	(48,848)	(22,104)	(47,952)
400 4120 HEALTH/DENTAL INS. BUY BACK	7,000	5,250	7,000	7,000	7,000	3,500	7,000
400 4105 LIFE INSURANCE	1,920	1,564	1,920	1,832	1,920	842	1,940
400 4140 WORKERS COMP INSURANCE	15,164	13,846	15,176	12,797	13,857	7,857	13,863
400 4130 PENSION	234,501	224,493	284,171	286,296	311,807	146,829	324,083
400 5090 EDUCATION REIMBURSEMENT	22,000	20,296	22,000	7,005	18,000	395	15,000
400 5425 UNIFORM CLEANING/ CELL PHONE	22,700	21,950	22,700	24,000	22,700	18,200	22,700
	1,658,348	1,655,462	1,700,302	1,836,408	1,789,679	921,550	1,845,183
<u>SERVICES</u>							
400 5420 TRAINING	\$ 5,000	\$ 4,168	\$ 5,000	\$ 4,735	\$ 5,000	\$ 250	\$ 5,000
400 5075 DUES AND FEES	2,450	2,400	2,450	1,900	2,450	100	2,450
400 5060 CONTRACT SERVICES	14,500	11,483	14,500	13,137	14,500	5,731	14,500
	21,950	18,051	21,950	19,772	21,950	6,081	21,950
<u>BUILDING & OPERATIONS</u>							
400 5100 ELECTRIC	\$ 10,500	\$ 14,476	\$ 14,600	\$ 17,339	\$ 14,000	\$ 7,736	\$ 17,500
400 5150 HEATING	7,000	5,852	7,000	3,316	7,000	1,562	4,500
400 5390 SUPPLIES	7,500	3,138	7,500	8,939	5,500	(905)	5,000
	25,000	23,466	29,100	29,594	26,500	8,393	27,000
<u>MOTOR FUELS</u>							
400 5140 GAS - CRUISERS	\$ 65,000	\$ 47,666	\$ 60,000	\$ 25,913	\$ 50,000	\$ 15,921	\$ 45,000
400 5141 GAS - OTHER	-	-	-	-	-	-	-
	65,000	47,666	60,000	25,913	50,000	15,921	45,000
<u>VEHICLE & EQUIPMENT MAINTENANCE</u>							
400 5310 REPAIRS & MAINT - EQUIPMENT	\$ 4,000	\$ 4,460	\$ 4,000	\$ 4,504	\$ 4,000	\$ 1,415	\$ 4,000
400 5330 REPAIRS & MAINT - VEHICLES	11,000	10,219	11,000	16,462	11,000	3,245	11,000
	15,000	14,679	15,000	20,966	15,000	4,660	15,000

POLICE (400)

SUPPLIES & UNIFORM MAINTENANCE

	FY 14/15 Budget	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 YTD 12/31	FY 17/18 Budget
400 5400 WEAPONS SUPPLIES	\$ 3,500	\$ 2,198	\$ 3,500	\$ 3,218	\$ 3,500	\$ 993	\$ 3,500
400 5440 UNIFORMS	8,000	6,774	8,000	6,159	8,000	3,907	8,000
	11,500	8,972	11,500	9,377	11,500	4,900	11,500

DEPARTMENT TOTALS

	\$ 1,796,798	\$ 1,768,296	\$ 1,837,852	\$ 1,942,030	\$ 1,914,629	\$ 961,505	\$ 1,965,633
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POLICE DEPT. REVENUES

400 3401 DETAIL INCOME:CRUISER & ADMIN FEES	\$ 34,000	\$ 68,556	\$ 44,000	\$ 200,788	\$ 44,000	\$ 60,232	\$ 50,000
400 3400 GENERAL REVENUES	\$ 12,000	\$ 29,527	\$ 12,000	\$ 28,092	\$ 25,000	\$ 9,367	\$ 25,000
	46,000	98,083	56,000	237,865	69,000	69,599	75,000

<u>Memo:</u> Net Detail Revenue	\$ 33,999	\$ 25,532	\$ 43,999	\$ 74,626	\$ 43,999	\$ 10,985	\$ 49,999
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DISPATCHERS

The Police Department has four full-time dispatchers and one part-time dispatcher, who staff the front control center and provide support services to all police personnel.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Dispatcher	405	\$ 45,864	\$ -	\$ -	\$ 200	\$ 2,293	\$ 2,500	\$ 1,113	\$ 245	\$ 51,725
Dispatcher	405	41,850	-	-	200	2,092	3,500	-	-	47,642
Dispatcher	405	50,232	2,512	-	200	2,512	21,215	1,113	4,912	72,871
Dispatcher	405	50,232	2,009	-	200	2,512	21,215	1,113	4,912	72,369
Total Dispatcher		188,178	4,521	-	800	9,409	48,430	3,339	10,069	244,608

DISPATCHERS (405)

COMPENSATION & SALARY

	FY 14/15 Budget	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 YTD 12/31	FY 17/18 Budget
405 4015 DISPATCHERS WAGES	\$ 170,799	\$ 174,599	\$ 170,799	\$ 178,715	\$ 186,135	\$ 95,661	\$ 193,863
405 4020 PART TIME WAGES	15,000	13,354	15,000	12,206	15,000	9,329	15,000
405 4060 OVERTIME	18,000	17,327	18,000	30,170	18,000	10,488	18,000
405 4050 HOLIDAY PAY	8,432	6,738	8,432	8,511	8,921	4,110	9,409
405 4090 PAYROLL TAXES	17,663	16,855	17,550	20,999	17,249	11,305	17,736
405 4110 HEALTH/DENTAL INSURANCE	40,200	37,006	41,500	42,174	42,613	24,912	45,770
405 4111 HEALTH/DENTAL INS. CO-SHARE	(8,040)	(8,016)	(8,715)	(8,673)	(9,375)	(4,627)	(10,069)
405 4120 HEALTH/DENTAL INS. BUY BACK	7,000	6,019	6,000	6,000	6,000	3,000	6,000
405 4105 LIFE INSURANCE	480	536	480	572	480	261	500
405 4140 WORKERS COMP INSURANCE	688	565	738	625	744	682	769
405 4130 PENSIONS	14,134	11,956	11,790	10,270	8,769	3,894	6,285
405 5425 UNIFORM CLEANING ALLOWANCE	800	800	800	1,000	800	800	800
	285,157	277,739	282,375	302,569	295,337	159,815	304,063

SUPPLIES & UNIFORM MAINTEN.

405 5440 UNIFORM REPLACEMENT	\$ 750	\$ 884	\$ 750	\$ 532	\$ 750	\$ -	\$ 750
405 5420 TRAINING	\$ -	\$ -	\$ -	\$ -	\$ 460	\$ -	\$ 460
	750	884	750	532	1,210	-	1,210

DEPARTMENT TOTALS

	\$ 285,907	\$ 278,623	\$ 283,125	\$ 303,101	\$ 296,547	\$ 159,815	\$ 305,273
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ANIMAL CONTROL

The Hopkinton Animal Shelter has been serving the community since 1979. The shelter is open every day from 8:00 a.m. to 4:00 p.m. and is responsible for the care of rescued and abandoned animals. The shelter also provides animal control services within town limits.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Animal Control	410	\$ 45,864	\$ -	\$ -	\$ 620	\$ 2,293	\$ 8,801	\$ 343	\$ 2,012	\$ 55,909
Total Animal Control		45,864	-	-	620	2,293	8,801	343	2,012	55,909

<u>ANIMAL CONTROL (410)</u>	FY 14/15 Budget	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 YTD 12/31	FY 17/18 Budget
<u>COMPENSATION & SALARY</u>							
410 4000 ANIMAL CONTROL OFFICER	\$ 41,943	\$ 42,680	\$ 41,943	\$ 44,289	\$ 44,741	\$ 21,513	\$ 45,864
410 4020 PART TIME WAGES	9,100	11,054	9,100	8,592	9,100	4,104	9,100
410 4050 HOLIDAY	2,001	2,592	2,001	3,036	2,193	1,291	2,293
410 4060 OVERTIME	-	700	-	633	-	851	1,000
410 4090 PAYROLL TAXES	3,798	4,073	3,781	4,062	3,985	2,062	4,274
410 4110 HEALTH/DENTAL INSURANCE	20,100	19,888	20,200	18,265	20,762	5,219	9,144
410 4111 HEALTH/DENTAL INS. CO-SHARE	(4,020)	(4,039)	(4,242)	(3,650)	(4,568)	(1,002)	(2,012)
410 4105 LIFE INSURANCE	120	102	120	122	120	56	125
410 4140 WORKERS COMP INSURANCE	974	1,213	1,046	1,182	1,149	1,053	1,250
410 4130 PENSIONS	3,028	2,968	2,536	2,682	2,140	1,009	1,551
410 5425 UNIFORM CLEANING	200	200	200	200	200	200	200
410 5410 TELEPHONE ALLOWANCE	420	420	420	420	420	420	420
	77,664	81,851	77,105	79,833	80,242	36,776	73,208
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
410 5100 ELECTRICITY	\$ 500	\$ 777	\$ 900	\$ 908	\$ 800	\$ 233	\$ 950
410 5110 EUTHANASIA /DISPOSAL	1,500	1,176	1,500	594	1,500	762	1,000
410 5120 FEED & BEDDING	1,500	1,312	1,500	1,445	1,500	398	1,500
410 5200 LEASED EQUIPMENT	100	76	100	84	100	30	100
410 5150 HEATING FUEL	2,000	1,013	2,000	716	1,200	-	1,000
410 5300 REPAIRS & MAINTENANCE BLDG.	250	176	250	22	250	-	-
410 5330 REPAIRS & MAINTENANCE VEHICLE	200	18	200	97	200	6	200
410 5370 MAINTENANCE SUPPLIES	200	171	200	108	200	-	200
410 5390 OPERATING SUPPLIES	200	220	200	187	200	190	250
410 5420 TRAINING	\$ -	\$ -	\$ 525	\$ 525	\$ 525	\$ 525	\$ 525
410 5440 UNIFORM REPLACEMENT	200	199	200	148	200	160	200
410 5430 VETERINARY EXPENSE	200	136	400	373	400	134	400
	6,850	5,274	7,975	5,207	7,075	2,438	6,325
DEPARTMENT TOTALS	\$ 84,514	\$ 87,125	\$ 85,080	\$ 85,040	\$ 87,317	\$ 39,214	\$ 79,533
<u>ANIMAL CONTROL REVENUE</u>							
410 3400 REVENUE	\$ 1,200	\$ 1,900	\$ 1,200	\$ 1,225	\$ 1,200	\$ 1,155	\$ 1,500
	1,200	1,900	1,200	1,225	1,200	1,155	1,500

HOPKINTON EMERGENCY / PUBLIC WELFARE

The Emergency Management Director coordinates the services for the Town relating to statewide health and disaster services.

The Public Welfare Director coordinates the food banks, clothing drives, and holiday basket distributions. The Director acts as a representative for disadvantaged residents and provides information on assistance programs provided by other agencies.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Emergency Mgt.	420	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Total EMA		10,000	-	-	-	-	-	-	-	10,000

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Public Welfare	430	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Public Welfare		-	-	-	-	-	-	-	-	-

	FY 14/15 Budget	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 YTD 12/31	FY 17/18 Budget
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EMERGENCY MANAGEMENT AGENCY (420)

EXPENSES

420 4040 DIRECTOR STIPEND	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 5,000	\$ 10,000
420 4090 PAYROLL TAXES	765	765	765	765	765	383	765
420 4140 WORKERS COMP INSURANCE	974	65	-	-	-	-	-
420 5390 SUPPLIES	600	501	400	251	400	-	400
420 5075 DUES & FEES	-	-	200	240	200	50	200
420 5060 CODE RED SYSTEM	-	1,285	1,000	1,228	3,255	3,255	3,255
	12,339	12,616	12,365	12,484	14,620	8,688	14,620

REVENUES

420 3400 STATE REIMBURSED	\$ 12,334	\$ 6,334	\$ 12,365	\$ 12,365	\$ 14,620	\$ -	\$ 14,620
	12,334	6,334	12,365	12,365	14,620	-	14,620

PUBLIC WELFARE (430)

430 4040 WELFARE DIRECTOR'S STIPEND	\$ 250	\$ 250	\$ 250	\$ -	\$ -	\$ -	\$ -
430 4090 PAYROLL TAXES	19	-	19	-	-	-	-
	269	250	269	-	-	-	-

PUBLIC WORKS

The Department of Public Works (DPW) is charged with the responsibility of maintaining the Town's public rights of way and infrastructures. Traditional public works maintenance is provided for road reconstruction, resurfacing, crack filling/sealing, pot-hole repair, street sweeping, curbs, bridges, culverts, drainage ditches, sedimentation, detention and retention basins, roadside mowing, brush, vegetative control, and forestry operations. Weather-related operations include winter snow removal, sanding, ice control and emergency event response. Other responsibilities include the installation of regulatory, warning, and traffic guidance signs. The fleet garage and gas pumps are also operated by DPW.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Public Works Director	600	\$ 61,332	\$ -	\$ -	\$ 420	\$ -	\$ 21,215	\$ 1,113	\$ 4,912	\$ 79,168
Foreman	600	52,126	-	-	-	-	21,215	1,113	4,912	69,542
Maint Operator	600	47,986	-	-	-	-	21,215	1,113	4,466	65,848
Maint Operator	600	47,986	960	-	-	-	21,215	1,113	4,466	66,808
Mechanic	600	51,626	1,033	-	-	-	21,215	1,113	4,466	70,521
Maint Operator	600	47,986	1,440	-	-	-	21,215	1,113	4,466	67,288
Maint Operator	600	47,986	-	-	-	-	3,500	-	-	51,486
Maint Operator	600	47,986	1,440	-	-	-	21,215	1,113	4,466	67,288
Custodian	600	46,363	-	-	-	-	21,215	1,113	4,466	64,226
Custodian	600	46,363	927	-	-	-	8,801	343	1,829	54,605
Maint Operator	600	47,986	-	-	-	-	3,500	-	-	51,486
Maint Operator	600	47,986	-	-	-	-	21,215	1,113	4,466	65,848
Total Public Works		593,709	5,799	-	420	-	206,737	10,361	42,913	774,113

PUBLIC WORKS (600)

	FY 14/15	FY 14/15	FY 15/16	FY 15/16	FY 16/17	FY 16/17	FY 17/18
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>COMPENSATION & SALARY</u>							
600 4000 PUBLIC WORKS DIRECTORS SALARY	\$ 57,512	\$ 58,107	\$ 58,662	\$ 59,114	\$ 60,129	\$ 29,140	\$ 61,332
600 4005 FOREMAN SALARY	48,880	49,711	49,858	50,292	51,104	24,766	52,126
600 4010 FULL TIME WAGES	454,361	449,410	464,273	455,971	476,535	204,204	486,050
600 4020 PART TIME WAGES	5,000	3,919	5,000	2,901	4,500	729	4,500
600 4040 TREE WARDEN	700	-	700	-	700	-	700
600 4060 OVERTIME PAY	31,000	61,637	31,000	26,738	35,000	5,761	31,000
600 4090 PAYROLL TAXES	43,325	45,083	44,085	43,032	45,499	18,979	45,863
600 4110 HEALTH/DENTAL INSURANCE	189,160	187,048	190,200	189,361	195,494	111,519	210,098
600 4111 HEALTH/DENTAL INS. CO-SHARE	(37,832)	(38,002)	(39,942)	(38,275)	(39,929)	(19,714)	(42,913)
600 4120 HEALTH/DENTAL INS. BUY BACK	7,000	7,000	7,000	7,000	7,000	3,500	7,000
600 4105 LIFE INSURANCE	1,440	1,122	1,440	1,459	1,200	673	1,500
600 4140 WORKERS COMP INSURANCE	42,171	40,687	46,391	40,718	49,111	44,987	49,885
600 4130 PENSIONS	39,118	38,023	33,454	32,802	27,635	11,730	20,054
600 5410 CELL PHONE	420	420	420	420	420	210	420
600 4150 EYE CARE PROGRAM	1,050	175	1,050	449	1,050	175	700
600 4160 WORK BOOT ALLOWANCE	1,500	1,158	1,500	1,174	1,500	409	1,500
600 4170 WORK UNIFORMS/CLEANING	6,100	5,847	6,100	6,424	5,000	1,942	5,200
	890,905	911,345	901,190	879,580	921,948	439,010	935,014
<u>GENERAL ROAD MAINTENANCE</u>							
600 5062 TREE TRIMMING	2,000	850	2,000	1,900	1,500	-	1,500
600 5320 REPAIR & MAINTENANCE ROADS	40,000	31,584	40,000	39,923	40,000	13,533	40,000
600 5350 SALT & SAND	60,000	60,729	60,000	50,418	50,000	3,743	50,000
600 5360 STREET SIGNS	12,500	11,420	3,500	3,211	3,500	659	3,300
	114,500	104,583	105,500	95,452	95,000	17,935	94,800
<u>VEHICLE & EQUIP MAINTENANCE (TOWNWIDE)</u>							
600 5310 REPAIRS & MAINTENANCE EQUIPMENT	\$ 23,000	\$ 25,341	\$ 26,000	\$ 26,169	\$ 27,000	\$ 12,738	\$ 26,000
600 5330 REPAIRS & MAINTENANCE VEHICLES	17,000	15,110	18,000	17,012	18,000	3,387	18,000
600 5370 MAINTENANCE SUPPLIES	9,000	6,873	9,000	7,703	9,000	1,845	9,000
	49,000	47,324	53,000	50,884	54,000	17,970	53,000
<u>BUILDING & OPERATIONS</u>							
600 5300 REPAIRS & MAINT.-TOWNWIDE BUILDING	\$ 38,000	\$ 17,822	\$ 18,000	\$ 15,973	\$ 18,000	\$ 13,052	\$ 18,000
600 5100 ELECTRICITY	4,500	4,528	5,100	4,922	4,800	1,743	5,000
600 5150 HEATING FUEL	6,000	4,605	6,000	5,673	5,000	-	5,000
600 5390 SUPPLIES	4,000	4,186	4,000	3,696	4,000	1,911	4,000
600 4112 DRUG TESTING	300	-	300	-	300	-	300
600 5340 SAFETY EQUIPMENT/TOOLS	1,000	685	2,000	1,657	1,500	185	1,500
	53,800	31,826	35,400	31,921	33,600	16,891	33,800

PUBLIC WORKS (600)

MOTOR FUELS

	FY 14/15 Budget	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 YTD 12/31	FY 17/18 Budget
600 5130 DIESEL FUEL	\$ 37,500	\$ 28,193	\$ 37,500	\$ 16,341	\$ 32,500	\$ 460	\$ 31,500
600 5140 GASOLINE	16,500	12,410	16,500	28,888	16,000	(1,552)	16,000
600 5131 FUEL - DIESEL - OTHER	1	35,428	1	12,067	1	8,470	1
600 5141 FUEL - GASOLINE - OTHER	1	8,572	1	7,708	1	6,526	1
	54,002	84,603	54,002	65,004	48,502	13,904	47,502

DEPARTMENT TOTALS

\$ 1,162,207	\$ 1,179,681	\$ 1,149,092	\$ 1,122,841	\$ 1,153,050	\$ 505,710	\$ 1,164,116
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PUBLIC WORKS REVENUE

600 3400 DIESEL - OTHER	\$ 1	\$ 36,137	\$ 1	\$ 15,556	\$ 1	\$ 10,194	\$ 1
600 3401 GASOLINE - OTHER	1	8,545	1	14,023	1	6,927	1
600 3403 REVENUE - MISC.	-	2,500	-	1,199	-	40	-
	2	47,182	2	30,778	2	17,161	2

LANDFILL (610)

LANDFILL EXPENSES

610 5061 WESTERLY FEES	10,000	10,000	10,000	10,000	12,000	-	13,000
	10,000	10,000	10,000	10,000	12,000	-	13,000

PARKS & RECREATION

The Parks and Recreation Department provides program activities for youth and adult residents. The Department manages the Crandall House, its Recreation Activity Building, and Crandall and Langworthy fields. Its primary responsibilities are recreational programming, event planning, facility development and youth employment opportunities. The Parks and Recreation Department also works with the Department of Public Works, CHARIHO regional School District and youth sport, recreational and civic organizations in its mission to provide numerous recreational services to the Town.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Recreation Director	700	\$ 51,173	\$ 1,535	\$ -	\$ 420	\$ -	\$ 21,215	\$ 1,113	\$ 4,912	\$ 70,544
Rec Assistant	700	39,811	796	2,500	-	-	3,500	-	-	46,607
Rec Assistant	700	7,962	239	-	-	-	-	-	-	8,201
Misc. Personnel	700	54,000	-	-	-	-	-	-	-	54,000
Total Recreation		152,946	2,570	2,500	420	-	24,715	1,113	4,912	179,353

PARKS & RECREATION (700)

	FY 14/15	FY 14/15	FY 15/16	FY 15/16	FY 16/17	FY 16/17	FY 17/18
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>COMPENSATION & SALARY</u>							
700 4000 RECREATION DIRECTOR SALARY	\$ 50,410	\$ 50,605	\$ 50,410	\$ 50,802	\$ 51,675	\$ 25,043	\$ 52,708
700 4010 FULL TIME WAGES	41,347	44,804	41,347	41,956	42,322	20,510	43,107
700 4020 PART TIME WAGES	45,844	50,660	45,844	58,616	60,467	33,029	62,201
700 4040 NON EMPLOYEE COMP	6,000	4,947	6,000	5,995	6,000	5,217	7,400
700 4090 PAYROLL TAXES	10,710	11,337	10,976	11,693	12,242	6,057	12,578
700 4110 HEALTH/DENTAL INSURANCE	20,100	19,888	20,200	20,125	20,762	11,853	22,328
700 4111 HEALTH/DENTAL INS. CO-SHARE	(4,020)	(3,984)	(4,040)	(4,025)	(4,360)	(2,154)	(4,912)
700 4120 HEALTH/DENTAL INS. BUY BACK	3,500	3,500	3,500	3,500	3,500	1,750	3,500
700 4105 LIFE INSURANCE	240	204	240	243	240	112	250
700 4140 WORKERS COMP INSURANCE	6,967	5,964	7,720	6,025	8,908	8,160	9,082
700 4130 PENSION	6,322	6,206	5,294	5,500	4,575	2,109	3,330
700 4150 EYE CARE PROGRAM	-	-	-	-	350	-	350
700 5410 CELL PHONE	420	420	420	420	420	420	420
	187,841	194,551	187,912	200,850	207,102	112,106	212,343
<u>SERVICES</u>							
700 5060 CONTRACT SERVICES	\$ 4,500	\$ 3,332	\$ 4,500	\$ 5,635	\$ 3,500	\$ 3,300	\$ 5,500
700 5075 DUES & FEES	250	-	250	110	-	-	-
700 5466 ADULT ACTIVITY PROGRAM	5,000	5,381	5,500	6,443	5,500	3,528	6,800
	9,750	8,713	10,250	12,188	9,000	6,828	12,300
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
700 5100 ELECTRICITY	\$ 3,500	\$ 3,877	\$ 3,900	\$ 6,171	\$ 3,900	\$ 2,103	\$ 6,200
700 5390 SUPPLIES	1,300	1,116	1,300	1,843	1,300	801	1,300
700 5400 PROGRAM SUPPLIES	4,500	3,257	4,500	4,346	3,300	2,919	3,300
	9,300	8,250	9,700	12,360	8,500	5,823	10,800
<u>FUELS</u>							
700 5150 HEATING FUEL	\$ 6,000	\$ 8,207	\$ 6,000	\$ 2,647	\$ 3,500	\$ -	\$ 3,500
	6,000	8,207	6,000	2,647	3,500	-	3,500
DEPARTMENT 700 EXPENSE TOTALS							
	\$ 212,891	\$ 219,721	\$ 213,862	\$ 228,045	\$ 228,102	\$ 124,757	\$ 238,943
<u>REVENUES</u>							
700 3400 REVENUE	\$ 16,000	\$ 7,873	\$ 16,000	\$ 10,030	\$ 12,000	\$ 5,928	\$ 12,000
700 3403 BINGO	-	(1,246)	-	-	-	-	-
	16,000	6,627	16,000	10,030	12,000	5,928	12,000

<u>PARKS & RECREATION (700)</u>	FY 14/15 Budget	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 YTD 12/31	FY 17/18 Budget
<u>PLAYGROUND PROGRAM</u>							
<u>OPERATIONS</u>							
710 5400 SUPPLIES - PLAYGROUND	\$ 7,500	\$ 6,090	\$ 9,200	\$ 7,091	\$ 9,200	\$ 6,358	\$ 9,200
	7,500	6,090	9,200	7,091	9,200	6,358	9,200
DEPARTMENT 710 EXPENSE TOTALS	\$ 7,500	\$ 6,090	\$ 9,200	\$ 7,091	\$ 9,200	\$ 6,358	\$ 9,200
<u>PLAYGROUND REVENUE</u>							
710 3400 REVENUE	\$ 34,000	\$ 45,669	\$ 37,000	\$ 56,891	\$ 57,000	\$ 34,947	\$ 60,000
	34,000	45,669	37,000	56,891	57,000	34,947	60,000
<u>WINTER BASKETBALL PROGRAM</u>							
<u>EXPENSES</u>							
720 5400 EXPENSES	\$ 13,000	\$ 17,575	\$ 13,000	\$ 17,526	\$ 15,200	\$ 5,371	\$ 15,200
	13,000	17,575	13,000	17,526	15,200	5,371	15,200
<u>WINTER BASKETBALL REVENUE</u>							
720 3400 REVENUE	\$ 25,000	\$ 22,714	\$ 25,000	\$ 23,008	\$ 27,500	\$ 18,160	\$ 27,500
	\$ 25,000	\$ 22,714	\$ 25,000	\$ 23,008	\$ 27,500	\$ 18,160	\$ 27,500
<u>TEE-BALL & INSTRUCTIONAL BASEBALL</u>							
<u>EXPENSES</u>							
721 5400 EXPENSES	\$ 4,750	\$ 3,659	\$ 3,050	\$ 3,044	\$ 3,050	\$ -	\$ 3,050
	4,750	3,659	3,050	3,044	3,050	-	3,050
<u>TEE-BALL & INSTRUCTIONAL BASEBALL REVENUE</u>							
721 3400 REVENUE	\$ 7,000	\$ 6,486	\$ 4,000	\$ 5,217	\$ 7,000	\$ 40	\$ 7,000
	7,000	6,486	4,000	5,217	7,000	40	7,000

	FY 14/15	FY 14/15	FY 15/16	FY 15/16	FY 16/17	FY 16/17	FY 17/18
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>PARKS & RECREATION (700)</u>							
<u>CAMP/FESTIVALS/SPECIAL EVENTS</u>							
<u>EXPENSES</u>							
722 5400 EXPENSES	\$ 10,000	\$ 11,355	\$ 10,000	\$ 9,981	\$ 10,000	\$ 6,880	\$ 10,000
	10,000	11,355	10,000	9,981	10,000	6,880	10,000
<u>CAMP/FESTIVALS/SPECIAL EVENTS REVENUE</u>							
722 3400 REVENUE	\$ 16,000	\$ 11,317	\$ 16,000	\$ 10,923	\$ 14,000	\$ 7,083	\$ 14,000
	16,000	11,317	16,000	10,923	14,000	7,083	14,000
TOTAL PARKS & RECREATION EXPENSE	\$ 248,141	\$ 258,400	\$ 249,112	\$ 265,687	\$ 265,552	\$ 143,366	\$ 276,393
TOTAL PARKS & RECREATION REVENUE	98,000	92,813	98,000	106,069	117,500	66,158	120,500

EDUCATION

The Town of Hopkinton, along with the Towns of Charlestown and Richmond, comprise the CHARIHO Regional School District. There are four elementary schools; Ashaway, Charlestown, Hope Valley, and Richmond. There is also the CHARIHO High School, Middle School, RYSE School, and the Career and Technical Center. The School District ensures that all students meet high academic standards and are well prepared for lifelong learning experiences and productive citizenship.

	FY 14/15 Budget	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 YTD 12/31	FY 17/18 Budget
<u>EDUCATION EXPENSE</u>							
800 5034 CHARIHO REGIONAL SCHOOL	\$ 18,271,091	\$ 18,271,091	\$ 17,761,469	\$ 17,761,469	\$ 18,155,239	\$ 8,351,410	\$ 18,340,317
	18,271,091	18,271,091	17,761,469	17,761,469	18,293,714	8,351,410	18,340,317
<u>EDUCATION REVENUE</u>							
800 3225 STATE AID TO EDUCATION	\$ 5,614,461	\$ 5,576,348	\$ 5,520,458	\$ 5,470,735	\$ 5,383,618	\$ 2,522,836	\$ 5,290,965
	5,614,461	5,576,348	5,520,458	5,470,735	5,383,618	2,522,836	5,290,965

TOWN MANAGER

The Town Manager is selected and appointed by the Town Council based on executive and administrative qualifications and experience. The Town Manager is the chief executive and administrative officer of the Town. He is responsible for the administration of Town affairs and recommending the adoption of measures necessary or expedient for the health, safety or welfare of the Town. In addition he is responsible for overseeing personnel and managing labor relations, enforcing laws and ordinances, and interacting with Federal and State agencies and other local governments. He also conducts other administrative functions and services.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Town Manager	900	\$ 97,772	\$ -	\$ -	\$ 5,173	\$ -	\$ 3,500	\$ -	\$ -	\$106,445
Clerk Part time	900	33,674	-	5,000	-	-	-	-	-	38,674
Total Town Manager		131,446	-	5,000	5,173	-	3,500	-	-	145,118

TOWN MANAGER (900)

	FY 14/15	FY 14/15	FY 15/16	FY 15/16	FY 16/17	FY 16/17	FY 17/18
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
<u>COMPENSATION & SALARY</u>							
900 4000 TOWN MANAGER SALARY	\$ 93,517	\$ 94,028	\$ 93,517	\$ 94,399	\$ 95,855	\$ 46,119	\$ 97,772
900 4000 MANAGER'S COMP TIME STIPEND	-	-	-	-	-	4,660	4,753
900 4020 PART TIME WAGES	21,104	17,682	20,050	20,043	34,183	17,068	38,674
900 4090 PAYROLL TAXES	9,068	8,822	8,988	9,022	10,248	5,324	11,102
900 4120 HEALTH/DENTAL INS. BUY BACK	3,500	3,500	3,500	3,500	3,500	1,750	3,500
900 4105 LIFE INSURANCE	120	102	120	122	120	56	125
900 4140 WORKERS COMP INSURANCE	412	338	441	357	518	475	561
900 4130 PENSION	6,443	6,443	5,396	5,943	6,586	3,080	5,013
900 5410 CELL PHONE	420	420	420	420	420	210	420
	134,585	131,335	132,431	133,806	151,430	78,742	161,919
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
900 5075 DUES & FEES	\$ 525	\$ 244	\$ 525	\$ 50	\$ 125	\$ -	\$ 125
900 5390 SUPPLIES - OPERATING	2,000	2,001	2,000	1,822	2,000	1,308	2,000
900 5420 TRAVEL & CONFERENCE	200	157	200	34	200	31	200
	2,725	2,402	2,725	1,906	2,325	1,339	2,325
DEPARTMENT TOTALS	\$ 137,310	\$ 133,737	\$ 135,156	\$ 135,712	\$ 153,755	\$ 80,081	\$ 164,244

MUNICIPAL COURT

The mission of the Municipal Court is to impartially adjudicate traffic ordinance violation cases, so that legal rights of individuals are safeguarded and the public interest is upheld.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Municipal Court Clerk	915	\$ 7,541	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,541
Court Judge	915	6,300	-	-	-	-	-	-	-	6,300
Total Municipal Court		13,841	-	-	-	-	-	-	-	13,841

MUNICIPAL COURT (915)

EXPENSES

	FY 14/15 Budget	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 YTD 12/31	FY 17/18 Budget
915 4000 ADMINISTRATIVE SALARY	\$ 6,300	\$ 6,300	\$ 6,300	\$ 6,300	\$ 6,300	\$ 3,150	\$ 6,300
915 4040 MUNICIPAL COURT CLERK	6,231	7,624	6,352	7,691	7,204	4,004	7,541
915 4090 PAYROLL TAXES	959	583	968	936	551	312	577
915 4140 WORKERS COMP INSURANCE	-	-	-	38	-	-	-
915 4130 PENSION	429	-	367	367	329	-	243
915 5390 SUPPLIES	300	194	300	295	300	-	300
	14,219	14,701	14,287	15,627	14,684	7,466	14,960

REVENUE

915 3400 MUNICIPAL COURT REVENUES	\$ 60,000	\$ 32,675	\$ 45,000	\$ 47,094	\$ 45,000	\$ 14,227	\$ 45,000
	60,000	32,675	45,000	47,094	45,000	14,227	45,000

TOWN COUNCIL

The Town Council is the legislative and policy making body of the Town. It is composed of five members, elected at large, every two years, on a partisan basis. The Council elects its own President and Vice-President, who conduct Council meetings, work sessions, and special meetings, as required.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(Co-Share)	Total
Town Council President	001	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000
Town Council Vice President	001	2,500	-	-	-	-	-	-	-	2,500
Town Council	001	2,225	-	-	-	-	-	-	-	2,225
Town Council	001	2,225	-	-	-	-	-	-	-	2,225
Town Council	001	2,225	-	-	-	-	-	-	-	2,225
Total Council		12,175	-	-	-	-	-	-	-	12,175

TOWN COUNCIL (001)

	FY 14/15	FY 14/15	FY 15/16	FY 15/16	FY 16/17	FY 16/17	FY 17/18
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
001 4040 STIPEND: TOWN COUNCIL	\$ 12,175	\$ 12,175	\$ 12,175	\$ 12,175	\$ 12,175	\$ 4,058	\$ 12,175
001 4090 PAYROLL TAXES	931	931	931	931	931	310	931
001 4140 WORKERS COMP INSURANCE	42	35	46	37	47	44	47
001 5064 TOWN CONTINGENCY- CHARITY	-	-	-	-	250	-	-
001 5065 TOWN CONTINGENCY	5,000	657	5,000	1,668	2,000	-	4,000
	18,149	13,798	18,152	14,811	15,403	4,412	17,153

BOARDS & COMMISSIONS

This program summarizes funding for Town Boards and Commissions established by Charter, Ordinance or State statute.

BOARDS & COMMISSIONS

ZONING BOARD OF REVIEW

EXPENSES

	FY 14/15 Budget	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 YTD 12/31	FY 17/18 Budget
301 4040 CLERK STIPEND	\$ 2,400	\$ 3,600	\$ 3,000	\$ 3,600	\$ 3,000	\$ 1,600	\$ 3,000
301 4090 PAYROLL TAXES	184	31	230	-	230	-	230
301 5010 ADVERTISING	250	2,588	250	824	250	480	250
301 5060 CONTRACT SERVICES	1,000	11,264	1,000	13,518	1,000	2,985	1,000
	3,834	17,483	4,480	17,942	4,480	5,065	4,480

REVENUE

301 3400 REVENUE	\$ 2,050	\$ 3,583	\$ 2,050	\$ 2,357	\$ 2,050	\$ 334	\$ 2,050
301 3415 CONTRACT SERVICES	1,500	7,496	1,000	10,791	1,000	1,134	1,000
	3,550	11,079	3,050	13,148	3,050	1,468	3,050

PLANNING BOARD

EXPENSES

311 4040 CLERK STIPEND	\$ 2,400	\$ 1,600	\$ 2,400	\$ 1,800	\$ 2,000	\$ 600	\$ 2,000
311 4090 PAYROLL TAXES	184	-	184	184	153	-	153
311 5010 ADVERTISING	300	1,046	300	-	300	-	300
311 5060 CONTRACT SERVICES	500	-	500	-	500	-	500
311 5390 SUPPLIES	100	-	100	-	100	12	100
	3,484	2,646	3,484	1,984	3,053	612	3,053

REVENUE

311 3400 REVENUE	\$ 500	\$ 4,210	\$ 500	\$ 25	\$ 500	\$ -	\$ 500
	500	4,210	500	25	500	-	500

BOARDS & COMMISSIONS

TAX BOARD OF REVIEW

	FY 14/15 Budget	FY 14/15 Actual	FY 15/16 Budget	FY 15/16 Actual	FY 16/17 Budget	FY 16/17 YTD 12/31	FY 17/18 Budget
201 4040 CLERK STIPEND	\$ 400	\$ 400	\$ 400	\$ 200	\$ 400	\$ 400	\$ 400
201 4090 PAYROLL TAXES	31	-	31	-	31	-	31
	431	400	431	200	431	400	431

CONSERVATION COMMISSION

006 5050 CONSULTING TECHNICAL	\$ 1,600	\$ 55	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	\$ 3,000
006 5075 DUES & FEES	250	250	250	241	250	-	250
006 5390 SUPPLIES	250	799	250	259	250	-	250
	2,100	1,104	3,500	3,500	3,500	-	3,500

LAND TRUST

007 5275 OPERATIONS*	\$ 2,200	\$ 2,123	\$ -	\$ -	\$ -	\$ -	\$ -
007 5420 TRAVEL & CONFERENCE	1,000	754	-	-	-	-	-
	3,200	2,877	-	-	-	-	-

JUVENILE HEARING BOARD

408 5275 SUPPLIES & OPERATION	100	-	100	-	100	-	100
	100	-	100	-	100	-	100

HISTORIC DISTRICT COMMISSION

312 5390 SUPPLIES & OPERATION	\$ 200	\$ 200	\$ 500	\$ 500	\$ 500	\$ 236	\$ 500
	200	200	500	500	500	236	500

*Land Trust will now receive funding via the Capital Improvement Budget instead of the Operating Budget. (Please see CIP Budget for details)

GRANTS & CONTRIBUTIONS

These grants and contributions are Town-aided programs, which allow for the transfer of funds to various agencies that serve Town residents and government.

	FY 14/15	FY 14/15	FY 15/16	FY 15/16	FY 16/17	FY 16/17	FY 17/18
	Budget	Actual	Budget	Actual	Budget	YTD 12/31	Budget
031 5160 HOPE VALLEY AMBULANCE	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 50,000	\$ 25,000	\$ 50,000
032 5160 ASHAWAY AMBULANCE	45,000	45,000	45,000	45,000	45,000	22,500	50,000
035 5160 ASHAWAY FREE LIBRARY	65,000	65,000	65,000	65,000	65,000	32,500	66,000
034 5160 LANGWORTHY PUBLIC LIBRARY	65,000	65,000	65,000	65,000	65,000	32,500	66,000
040 5160 WOOD RIVER HEALTH SERVICE	7,500	7,500	10,000	10,000	10,000	5,000	10,000
040 5160 COMMUNITY 2000 FOUNDATION	-	-	-	-	-	-	500
	227,500	227,500	230,000	230,000	235,000	117,500	242,500