

State of Rhode Island

County of Washington

In Hopkinton on the nineteenth day of December 2016 A.D. the said meeting was called to order by Town Council President Frank Landolfi at 7:00 P.M. in the Town Hall Meeting Room, 1 Town House Road, Hopkinton, RI 02832.

PRESENT: Frank Landolfi, Thomas Buck, Barbara Capalbo, Sylvia Thompson, David Husband; Town Solicitor Kevin McAllister; Town Manager William McGarry; Town Clerk Elizabeth Cook-Martin.

COUNCIL APPOINTMENTS

Council Personnel Liaison:

Council President Landolfi will continue as Council Personnel Liaison.

Appointments of Council Representatives to Boards, Commissions, Committees:

The appointments of Council representatives to Boards, Commissions and Committees will remain the same: Affordable Housing Partnership – Councilor Thompson; Animal Control Commission – Councilor Capalbo; Conservation Commission – Councilor Husband; Historic District Commission – Councilor Husband; Juvenile Hearing Board – no representative is appointed as this board is confidential in nature; Land Trust – Councilor Capalbo; Planning Board – Councilor Capalbo; Police Commission – Councilor Thompson; Recreation Commission – Councilor Buck; Zoning Board of Review – Councilor Buck.

APPROBATION OF DEPUTY TOWN CLERK

A MOTION WAS MADE BY COUNCILOR THOMPSON AND SECONDED BY COUNCILOR BUCK TO PROVIDE APPROBATION FOR THE TOWN CLERK'S APPOINTMENT OF LORRAINE ARRUDA AS DEPUTY TOWN CLERK TO MARCH, 2017.

IN FAVOR: Landolfi, Buck, Capalbo, Thompson, Husband

OPPOSED: None

SO VOTED

CONSENT AGENDA

The Town Council Meeting Minutes of November 21, 2016 were removed from the Consent Agenda.

A MOTION WAS MADE BY COUNCILOR CAPALBO AND SECONDED BY COUNCILOR HUSBAND TO APPROVE THE CONSENT AGENDA AS

FOLLOWS: Approve the Town Council Meeting Minutes of December 5, 2016; Accept the following monthly financial/activity report: Town Clerk; Approve refunds due to overpayments submitted by the Tax Collector; Approve an abatement because the vehicle was stolen submitted by the Tax Assessor.

IN FAVOR: Landolfi, Buck, Capalbo, Thompson, Husband

OPPOSED: None

SO VOTED

Corrections were made to the Town Council Meeting Minutes of November 21, 2016: page 2, line 5 to change the word “his” to “this”; page 9, second paragraph, first line, insert the word “about” between asked and the; page 11, second paragraph, line 10, delete duplicate wording “to fund”; page 12, second paragraph, ten lines up from the bottom to strike ~~Reopn~~ and replace with “Town”.

A MOTION WAS MADE BY COUNCILOR CAPALBO AND SECONDED BY COUNCILOR HUSBAND TO APPROVE THE TOWN COUNCIL MEETING MINUTES OF NOVEMBER 21, 2016 WITH CHANGES.

IN FAVOR: Landolfi, Buck, Capalbo, Thompson, Husband

OPPOSED: None

SO VOTED

PUBLIC FORUM

Kenneth Perreault of 10 Chase Hill Road spoke about a traffic concern on Chase Hill Road resulting from tractor trailer trucks traveling back and forth to the Dean Supply building from 6:00 AM to 6:00 PM, 20 to 30 trailer trucks traveling the road to the building on a daily basis. He noted the issue was not speed but the width of the road because it is narrow and winding; people traveling the road often wander to the center. He suggested a centerline be painted on the road which could ease the problem. In addition, he reported that when the trucks exit from Chase Hill Road onto Main Street/Route 3, the trucks turning north cross both lanes of travel on the bridge, blocking traffic; when they turn south it is not an issue. He suggested the installation of an alternate right hand turn. This would

mean the closest abutting property would have to be involved. He noted he grew up in Richmond on Beaver River Road and they had painted in a center line.

Councilor Thompson asked where the area was. Mr. Perreault explained it is near the Comolli Granite building, the intersection of Chase Hill and Main Street/Route 3. Councilor Thompson confirmed this road is still posted “no through trucks”. Council President Landolfi referred the matter to the Town Manager to look into the situation to see what can be done.

TOWN COUNCIL PRESIDENT REPORT

Council President Frank Landolfi had included a copy of a letter he had received, requesting consideration of a proclamation commemorating January 22-28, 2017 as school choice week. Thirty three governors had sponsored this and the US Senate has unanimously passed a bi-partisan resolution as well. He asked if the Council had an opportunity to review the School Choice proclamation in order to see if there was consensus as to whether to adopt a proclamation or not. Councilor Capalbo was not in favor of it as she felt it took money away from public schools and there were enough issues with money and public schools. She noted that the list of organizations who have adopted proclamations did not include any from Rhode Island and not many from New England either. Council President Landolfi noted it was a generic proclamation and it is about choices for parents for their children. Councilor Buck agreed with Councilor Capalbo’s arguments and noticed that most of the states were the Midwest and out further, two in New York, one was in Massachusetts. He stated the problem is that we spend a lot of money on public schools; Charter Schools mean those funds are diverted, or the State diversifies those funds, to the Charter School. He added that Charter Schools have the ability to pick and choose who they accept, so it leaves the public school system with RYSE students and special needs students; students charter schools do not admit, and these students are the highest cost to residents. He stated parents still have a choice, there is nothing saying they can’t send their children to a Charter School or a Private School, but his concern is with funding and agreed with Councilor Capalbo’s position. Councilor Capalbo added that Chariho is one of the highest performing schools in the State and 75% of the Town’s budget was dedicated to the school already. Council President Landolfi stated this was not

about Chariho; it is about choice. Councilor Thompson stated she was in favor of school choice and parents should have choices, she was okay with the proclamation. Councilor Husband felt Charter Schools were a nice option for kids and parents and provided a wonderful opportunity to students; the biggest objections seem to come from the unions because the Charter Schools are not union affiliated. He felt Charter schools are beneficial for inner city kids. He felt it does hurt public schools because we still have to have the same number of classrooms and the same number of programs for fewer kids. He doesn't know if a proclamation is necessary, it was nice, but it was not a big deal. Council President Landolfi commented that he attended teacher conferences at Chariho for his son and was surprised at how large the classes were; 28-30 students. He stated his son did not have a problem with the class size but some kids don't do well in large classrooms so the ability for parents to choose is important. Councilor Husband did not feel it would cost the taxpayers anything if the proclamation was approved, so he would support it. Councilor Capalbo stated per NEA contract, they cannot have more than 25 students in a classroom and many were under 25. Council President Landolfi stated his son's classes were larger than 25. The Council would go on to place a motion on the table and vote on the proclamation.

A MOTION WAS MADE BY COUNCILOR THOMPSON AND SECONDED BY COUNCILOR HUSBAN D TO APPROVE THE PROCLAMATION FOR SCHOOL CHOICE.

IN FAVOR: Landolfi, Thompson, Husband

OPPOSED: Buck, Capalbo

SO VOTED

The Proclamation follows:

**TOWN OF HOPKINTON, RI
PROCLAMATION**

A Proclamation Commemorating School Choice Week

WHEREAS, all children in the Town of Hopkinton should have access to the highest-quality education possible; and,

WHEREAS, the Town of Hopkinton recognizes the important role that an effective education plays in preparing all students in the Town of Hopkinton to be successful adults; and,

WHEREAS, quality education is critically important to the economic vitality of the Town of Hopkinton; and,

WHEREAS, the Town of Hopkinton is home to a multitude of excellent education options from which parents can choose for their children; and,

WHEREAS, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

WHEREAS, our area has many high-quality teaching professionals who are committed to educating our children; and,

WHEREAS, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

NOW, THEREFORE, I, Frank Landolfi do hereby recognize January 22-28, 2017 as **TOWN OF HOPKINTON SCHOOL CHOICE WEEK**, and I call this observance to the attention of all of our citizens.

Council President Landolfi offered his congratulations to Billy Gilman who was runner up in “The Voice” televised competition. He was on the Tara Grehahan Show recently. He noted he had watched The Voice and had voted for him. The Council wished him good luck

TOWN MANAGER REPORT

Town Manager William McGarry reported during December, he began the process of obtaining FY 2017-18 Annual Goals and FY’s 2018-19, 2019-20 and 2020-21 Multi-year Goals, from individual department heads. He has scheduled a staff meeting for January 4, 2017 to discuss these submitted goals, which need to be practical, attainable, affordable and measurable. These goals provide direction from department heads as to which goals are most important to them and also provide a nice, introductory lead into the next budgetary process. The goals would come before the Town Council on January 17, 2017. Mr. McGarry reported on December 13, 2016 Council Vice President Thomas Buck, Town Planner James Lamphere, DPW Director Timothy Tefft, DPW Foreman Dave Caswell and Mr. McGarry met with Steve Cabral of Crossman Engineering, the Town’s engineer, at Lot 11 on Hopkinton Hill Road. Mr. Cabral inspected certain drainage work performed by the developer’s engineer on several lots in the development to determine whether it satisfied the provisions and the comments enumerated in his November 7, 2016 memorandum and to insure that no water or sediments flow from any of the lots onto Hopkinton Hill Road. He added this is a work in process.

OLD BUSINESS

1904 ASHAWAY ELEMENTARY SCHOOL'S FUTURE PLANS

Councilor Capalbo addressed the subject of future plans for the 1904 Ashaway Elementary School building. She stated the building had been discussed during the past year and noted that it had been vacant for five years. She stated the building was a crucial part of the Town's history; well-loved and cherished by our citizens and it was time to think about memorializing the building with oral and video documentation. She stated the Hopkinton Historical Association will assist in the gathering of memorabilia and photos from citizens in order to keep an oral and video history. She stated there is no safety in stagnation and there were parts of the building in need of rescue which should be done sooner rather than later. These items include but are not limited to the cupula/weathervane, doors, door knobs, fixtures, wood trim and radiators. Councilor Buck noted he had gotten involved after learning there was a vote to tear the building down when he first was elected to the Council. He reported he had attempted to contact a videographer and has left messages at URI. He commented is aware that residents only want the building used as a school and that he has made his peace with the fact that the building will have to come down. He added that he had reached out to a local individual who had offered a donation in the past. Councilor Capalbo stated that she and HHA President Richard Prescott will return calls and Lauri Arruda will compile a list of questions to ask people. The hope is that they can tape the oral history and retain it. She noted she has over the years watched the potter hill mill stone building deteriorate and fall apart. She noted this is a wood building and it was time to save what we can now. Memorabilia can include oral history, photos and letters. People can call the Town Clerk's Office, Councilor Capalbo or Councilor Buck. Councilor Husband suggested postcards and to also check the Westerly Sun archives as well, for articles and photos. He did not think the school was old enough to have a cornerstone. He also noted Langworthy Library may have glass plate photographs. Councilor Thompson thinks there may be records on microfiche at the Westerly Library.

NEW BUSINESS

AWARD BID RE: DAM EMERGENCY ACTION PLAN

This item had been scheduled to discuss, consider and vote to award a bid for the completion of eight (8) Dam Emergency Action Plans in the amount of \$25,000.00 to EA Engineering, Science and Technology, Inc., of Warwick, Rhode Island, funded through a \$25,000.00 FY 2016 State Homeland Security Grant. Town Planner James Lamphere and EMA Director Ron MacDonald were present.

Mr. McGarry reported on Sunday, November 13, 2016, an advertisement was placed in the Providence Journal for consulting/engineering services for the completion of eight (8) Dam Emergency Action Plans (EAP's). The Town has received a \$25,000.00 FY 2016 State Homeland Security Grant to complete the EAP's. On Wednesday, December 7, 2016, the Town received two bids for consulting/engineering services for this project. The first bid submission was from EA Engineering, Science and Technology, Inc., 301 Metro Center Blvd., Warwick, RI in the amount of \$27,211.00. A second bid was received from Pare Corporation, 8 Blackstone Valley Place, Lincoln, RI in the amount of \$28,750.00. Since the grant amount was \$25,000.00, and the lowest bid was from EA Engineering, Science and Technology, Inc. was \$27,211.00, he had asked Planner James Lamphere to contact EA Engineering to negotiate their price. Mr. Lamphere was successful and EA Engineering agreed to complete the project for the amount of the grant, \$25,000.00.

A motion was made and seconded by award the bid to EA Engineering, Science and Technology, Inc. which led to discussion: Councilor Husband asked what this plan would entail; what would they do. Mr. McGarry deferred to EMA Director MacDonald. Mr. MacDonald explained that the consultant would not be doing any engineering work but would perform a site visit for each of the eight specific dams; they would take pictures and assess the general condition of the dam; the State has already done inundation mapping, they would place the location of the dam on maps to show the structures and roads that could be impacted if the dam breached; they will list the properties that could be affected downstream. The map and shape-file would be placed into the code red system so allow for auto-notification, a notification flow chart downstream would be created for

emergency services purposes. Councilor Husband asked about Blue Pond; that it was not much of a pond anymore but was still listed. Mr. MacDonald noted he had brought that to the attention of the DEM, but it is still has a significant hazard classification by DEM. Councilor Husband asked about Wyoming Dam, near his home, if it was a Richmond Dam. Mr. MacDonald explained that was one of three local dams in the Hopkinton-Richmond area that are State-owned, so the State was responsible for it and a plan had already been done by the consultant we would be choosing, so the consultant already had some familiarity with the Town. He stated some of the dams, like Yawgoog Dam would have a domino effect on other dams. He stated he was glad the Town received the grant. Discussion ended and the Council proceeded to vote in the following motion:

A MOTION WAS MADE BY COUNCILOR CAPALBO AND SECONDED BY COUNCILOR HUSBAND TO AWARD A BID FOR THE COMPLETION OF EIGHT (8) DAM EMERGENCY ACTION PLANS IN THE AMOUNT OF \$25,000.00 TO EA ENGINEERING, SCIENCE & TECHNOLOGY, INC. OF WARWICK RI, FUNDED THROUGH A \$25,000.00 FY 2016 STATE HOMELAND SECURITY GRANT.

IN FAVOR: Landolfi, Buck, Capalbo, Thompson, Husband

OPPOSED: None

SO VOTED

AWARD BID RE: UPDATE TO THE TOWN'S HAZARDOUS MITIGATION PLAN

This item had been scheduled to discuss, consider and vote to award a bid for an update to the Town's Hazardous Mitigation Plan in the amount of \$18,750.00 to Vanasse Hangen Brustlin (VHB), Inc. of Providence, Rhode Island, funded through a \$25,000.00 FY 2016 State Homeland Security Grant. Town Planner James Lamphere and EMA Director Ron MacDonald were present.

Mr. McGarry stated on Sunday, November 13, 2016, an advertisement was placed in the Providence Journal for consulting services to update the Town's Hazard Mitigation Plan. The Town has received at \$25,000.00 FY 2016 State Homeland Security Grant to complete the plan. On Wednesday, December 7, 2016, the

Town received three (3) bids for this project. The first bid submission was from Vanasse Hangen Brustlin, Inc. (VHB) of Providence, RI in the amount of \$18,750.00. A second bid was received from Stuart Wallace, LLC of Shepherdstown, West Virginia in the amount of \$16,875.00. The third bid was received from Horsley Witten Group, Inc., of Providence, RI in the amount of \$14,490.00. After reviewing the documents, EMA Director Ron MacDonald, Planner James Lamphere and Deputy Planning Clerk Sean Henry recommend that the Town Council award this bid for the completion of the Town's Hazard Mitigation Plan Update to Vanasse Hangen Brustlin, Inc. of Providence, RI in the amount of \$18,750.00.

A motion was made and seconded to award the bid to Vanasse Hangen Brustlin, Inc. which led to discussion: Councilor Capalbo questioned the reasoning behind recommending the highest bidder. Mr. Lamphere noted the Request for Proposals (RFP) was qualification based, the various criteria was based on a point system and that each individual who had been involved in grading the proposals, Mr. Lamphere, Planner Assistant Sean Henry and EMA Director MacDonald, had come up with the Vanasse Hangen Brustlin, Inc. (VHB) firm receiving the highest points, with the Horsley Witten Group a close second. He added that he was familiar with the work done by VHB and had seen their products. They had done a debris management plan, they prepare Dam Emergency Action Plans; they are a top rate firm and he feels the town would get a good product from them and will not be disappointed. Mr. MacDonald agreed and stated the proposals were graded separately; he had also reviewed their work on-line and they have done a lot of work in Rhode Island; Horsley Witten Group, did not have as much and the third firm, Stuart Wallace, LLC was from West Virginia and did not have any work done in RI. He reported he had spoken with Amy Gryzbowski in Westerly as VHB was currently preparing their Hazard Mitigation Plan and were happy with their work. They are a larger firm and have a lot of experience. Councilor Husband asked if the Town would be able to keep the remainder of the money left which amounted to \$6,250.00. Mr. Lamphere responded no and explained that this would be the amount the Town would have to contribute in in-kind services

to match the \$18,750.00, amount the Town will receive from the State. They will have to assemble a committee and all of their work can be attributed towards the in-kind amount. The application was for a total project cost of \$25,000.00, the State is granting the town 75% of the project cost.

Council President Landolfi referred back to the previous agenda item, the Dam Emergency Action Plan bid award, and asked if the Town would have to add anything to the upcoming budget as one of the timelines mentioned was June 2017 and our budget would be finalized mid-May 2017. Councilor Thompson commented that she had studied this issue regarding dams and who was high risk, etc., she had prepared a study in the 1990's. She stated nothing has changed since then; the classifications have stayed the same; the Yawgoog Dam has been repaired by the Boy Scouts. She was confident there would be no need for any budgeting to repair the dams. Some of the Dams were owned by the State, some were privately owned. Mr. MacDonald stated these are not going to be engineering studies; the DEM inspects the dams more frequently and have engineers perform any structural studies; which is how they determine the various classifications, but the Town won't be responsible for repairing any of them. Councilor Husband confirmed the study is only for downstream from the dam not for the dams themselves. Mr. MacDonald said that was correct. Councilor Buck stated he understood where the concern was coming from; the 2010 floods caused the Blue Pond Dam to fail; it took out a section of Marshall Driftway and there was no access by emergency agencies. He noted they could probably take photos from the top and see where it flowed.

Discussion ended and the Council proceeded to vote in the following motion:

A MOTION WAS MADE BY COUNCILOR CAPALBO AND SECONDED BY COUNCILOR THOMPSON TO AWARD THE BID FOR THE COMPLETION OF THE TOWN'S HAZARD MITIGATION PLAN UPDATE IN THE AMOUNT OF \$18,750.00 TO VANASSE HANGEN BRUSTLIN, INC. OF PROVIDENCE, RI FUNDED THROUGH A \$25,000.00 STATE HOMELAND SECURITY GRANT.

IN FAVOR: Landolfi, Buck, Capalbo, Thompson, Husband

OPPOSED: None

SO VOTED

CIVIL AIR PATROL 75TH ANNIVERSARY PROCLAMATION

This item had been scheduled to discuss, consider and vote to adopt a Proclamation pertaining to the 75th Anniversary of the Civil Air Patrol. Council President Landolfi noted that he had been a member of the Civil Air Patrol and wanted to be in attendance when it was adopted. Town Clerk Elizabeth Cook-Martin noted there was a section that required the insertion of a date range.

A MOTION WAS MADE BY COUNCILOR BUCK AND SECONDED BY COUNCILOR THOMPSON TO ADOPT THE PROCLAMATION IN HONOR OF THE 75TH ANNIVERSARY OF THE CIVIL AIR PATROL.

IN FAVOR: Landolfi, Buck, Capalbo, Thompson, Husband

OPPOSED: None

SO VOTED

The Proclamation follows:

**TOWN OF HOPKINTON, RI
PROCLAMATION
IN COMMEMORATION OF THE
75th ANNIVERSARY OF CIVIL AIR PATROL**

WHEREAS, the Civil Air Patrol was founded on December 1, 1941, to supplement the U.S. military during World War II; and

WHEREAS, in 1948 the Civil Air Patrol was designated as the U.S. Air Force's official auxiliary with three missions — emergency services, cadet programs and aerospace education; and

WHEREAS, since the Civil Air Patrol's beginning, the organization has set itself apart during the country's most tumultuous times: Locating enemy submarines during World War II, assisting rescuers and state agencies immediately following the September 11, 2001 terrorist attacks, heavily supporting hurricane relief efforts in 2005, 2008 and 2012 and in response to the Gulf Coast oil spill in 2010, as well as aiding communities during other natural disasters, such as floods, wildfires, ice storms and tornadoes; and

WHEREAS, the Civil Air Patrol further provides vital homeland security missions that help ensure the protection of the nation's capital and the nation as a whole by assisting Air Force pilots with target-intercept training as well as the military with acquiring distant targets; and

WHEREAS, the Civil Air Patrol provides exceptional educational and growth opportunities for youth through its nearly 24,000-member strong cadet program, which annually provides access to top national summer flight academies to learn to fly powered or glider aircraft, as well as to more than 30 national programs emphasizing leadership and careers in aviation; and

WHEREAS, the Civil Air Patrol's Aerospace Education Program annually touches more than 1,800 educators, more than 150,000 youths — cadets and others in classrooms

across America — teaching multidisciplinary aviation concepts that emphasize aviation’s connection to history, math, science, government and economics;

THEREFORE, BE IT HEREBY RESOLVED, that the Town of Hopkinton hereby commends the Civil Air Patrol for its “75 years of Missions for America” and its outstanding cadet and aerospace programs, which annually touch the lives and ensure the safety of thousands of American citizens; and

NOW, THEREFORE: The Hopkinton Town Council, hereby proclaims December 25-31, as **CIVIL AIR PATROL WEEK** in the Town of Hopkinton, and encourages all citizens to join in the observance.

BOARDS & COMMISSIONS:

Land Trust

A letter was received from Tom Thompson resigning as a member of the Land Trust Board of Trustees.

A MOTION WAS MADE BY COUNCILOR CAPALBO AND SECONDED BY COUNCILOR HUSBAND TO ACCEPT THE RESIGNATION OF TOM THOMPSON FROM THE LAND TRUST WITH REGRET.

IN FAVOR: Landolfi, Buck, Capalbo, Thompson, Husband

OPPOSED: None

SO VOTED

Zoning Board of Review

The reappointment to the Zoning Board of Review will be scheduled on an upcoming Town Council agenda.

PUBLIC FORUM

No one spoke during the second public forum.

ADJOURNMENT

A MOTION WAS MADE BY COUNCILOR CAPALBO AND SECONDED BY COUNCILOR HUSBAND TO ADJOURN.

SO VOTED

Upon adjournment, the Council wished everyone a Merry Christmas.

Elizabeth J. Cook-Martin

Town Clerk