

**TOWN OF HOPKINTON  
OFFICE OF THE TOWN CLERK  
1 TOWN HOUSE ROAD  
HOPKINTON, RI 02833**

**EARTH REMOVAL REGISTRATION  
APPLICATION CHECKLIST**

**The Earth Removal Registration Application must be accompanied by the following information:**

CHECKLIST (OFFICE USE ONLY)	
	<b>A. An existing site plan of the property and earth removal facility consisting of a Class IV survey prepared by a design professional currently licensed and authorized in the State of Rhode Island. This site plan shall include:</b>
<input type="checkbox"/>	1. The applicant's plot plan showing the existing area and area for potential future expansion of earth removal activity;
<input type="checkbox"/>	2. A Zoning Certificate obtained from the Town's Building and Zoning official, confirming that earth removal is an existing, non-conforming legal use or an existing legal conforming use on the lot;
<input type="checkbox"/>	3. An attached individual Rhode Island Pollutant Discharge Elimination System (RIPDES) permit for site operations or an approved Notice of Intent for coverage under a RIPDES Programmatic General Permit for storm water discharges granted by the State of Rhode Island, Department of Environmental Management;
<input type="checkbox"/>	4. The location of all structures and physical features on the property;
<input type="checkbox"/>	5. The location and description of any flood plain, surface water bodies, groundwater aquifers, wetlands, threatened or endangered species habitat, historic sites and any other environmentally sensitive resource; and
<input type="checkbox"/>	6. For Renewals: Updated plans that identify any changes that have occurred since the prior filing.

<b>CHECKLIST (OFFICE USE ONLY)</b>	<b>B. An informational report describing the following aspects of facility operations, which shall include:</b>	
<input type="checkbox"/>	1.	Proposed daily operational times;
<input type="checkbox"/>	2.	Measures to be utilized for mitigating adverse effects of potential noise, dust, soil erosion, air pollution and water pollution emanating from the site;
<input type="checkbox"/>	3.	Measures to be utilized for spill control, mitigation and/or containment for any petroleum, oil products or other hazardous materials at the site;
<input type="checkbox"/>	4.	Assurances that the property owner and applicant shall comply with all applicable Town ordinances and State laws;
<input type="checkbox"/>	5.	A general restoration plan outlining measures to be used to restore the parcel once extraction operations cease or the site is abandoned, as said terms are defined in Section 8 of the Hopkinton Zoning Regulations;
<input type="checkbox"/>	6.	Copies of any and all applications submitted and/or permits secured from any other required local, state or federal regulatory authorities; and
<input type="checkbox"/>	7.	Contact information that identifies parties responsible for the earth removal operation, including telephone numbers, mailing addresses and email addresses, if applicable, as well as the name and telephone number of a 24-hour emergency contact person.
<input type="checkbox"/>	<b>C. A one-hundred dollar (\$100.00) fee for each parcel of land which a registration permit is requested.</b>	

\_\_\_\_\_  
\_\_\_\_\_