

TOWN OF HOPKINTON FY 12/13 BUDGET

Town Council Final Budget

EXPENSE	FY 08/09 Actual Expenses	FY 09/10 Actual Expenses	FY 10/11 Budget Expenses	FY 10/11 Actual Expenses	FY 11/12 Budget Expenses	FY11/12 12/31/2011 Expenses	FY 12/13 Budget Expenses	Change From FY 11/12
800 Education	\$ 17,720,106	\$ 17,590,131	\$ 18,099,437	\$ 18,099,437	\$ 18,042,864	\$ 6,675,860	\$ 18,488,552	\$ 445,688
000 General Govt.	421,538	516,936	619,399	685,620	826,960	312,720	861,006	34,046
100 Town Clerk	233,501	240,716	255,683	253,335	263,645	146,541	270,511	6,866
110 Probate Court	14,774	13,592	12,399	13,600	12,399	6,775	12,399	-
120 Board of Canvassers	5,500	7,551	9,706	8,379	9,735	7,114	9,761	27
130 Elections	9,858	1,826	9,297	6,581	13,797	2,368	11,647	(2,150)
200 Tax Assessor	137,889	131,671	135,282	129,786	142,733	68,520	148,934	6,201
210 Tax Collector	102,770	103,181	102,370	105,073	105,635	59,084	112,104	6,468
211 Tax Sale	1,376	5,444	1	11,831	1	7,243	1	-
220 Finance Director	160,753	135,191	143,397	141,954	177,010	92,249	180,701	3,691
221 Debt Service	200,280	182,449	214,339	179,204	202,443	157,235	259,422	56,979
250 GIS/IT	87,503	107,991	100,852	99,942	105,600	64,416	109,843	4,242
300 Building/Zon.	144,151	141,042	138,937	148,285	144,977	75,753	148,489	3,512
310 Planner	122,568	123,209	116,811	141,661	121,110	64,320	120,434	(677)
400 Police	1,867,731	1,760,160	1,634,284	1,707,523	1,766,376	905,621	1,657,433	(108,942)
405 Dispatchers	281,834	268,405	285,008	268,916	291,839	159,788	296,201	4,362
410 Animal Control	86,815	84,426	70,374	66,787	73,502	35,746	81,946	8,444
420 Emergency Mgt.	17,653	8,063	8,067	7,461	8,854	4,132	8,375	(479)
430 Welfare Dir.	1,622	1,622	1,625	1,619	1,619	1,615	269	(1,350)
440 Meals Site	28,605	-	-	-	-	-	-	-
600 Public Works	1,404,814	1,264,360	1,127,715	1,104,467	1,129,718	519,315	1,093,035	(36,683)
610 Landfill	10,000	10,000	13,500	10,000	13,500	-	10,000	(3,500)
620 Recycling	-	-	-	-	-	-	-	-
700 Parks & Recreation	173,507	208,991	212,552	203,283	243,770	135,984	251,742	7,972
900 Town Manager	128,120	103,521	96,625	90,925	117,982	52,796	128,748	10,766
915 Municipal Court	9,532	12,599	14,031	14,724	15,337	6,700	13,981	(1,356)
001 Council	16,815	18,189	23,268	15,853	20,751	4,404	19,300	(1,451)
301 Zoning Board	5,434	10,728	4,487	13,201	4,633	2,106	4,009	(624)
311 Planning Board	1,331	34,868	3,491	3,061	3,606	12,077	3,659	53
003 Economic Development	-	-	-	-	-	-	-	-
201 Tax Board of Review	700	350	755	767	395	-	402	8
005 Finance Board	-	-	-	-	-	-	-	-
006 Conservation Commission	1,700	1,850	2,100	1,820	2,100	200	2,100	-
007 Land Trust	1,142	424	1,500	1,332	1,200	409	1,200	-
408 Juvenile Hearing Board	38	-	100	96	100	42	100	-
312 Historical District Comm.	-	-	-	-	-	-	-	-
412 Committee on Aging	-	-	-	-	100	-	100	-
G&C Grants/Contributions	194,500	194,500	195,000	195,000	206,500	105,500	210,000	3,500
Subtotal	\$ 5,874,354	\$ 5,693,855	\$ 5,552,954	\$ 5,632,086	\$ 6,027,928	\$ 3,010,773	\$ 6,027,853	\$ (75)
Total Expenses	\$ 23,594,460	\$ 23,283,986	\$ 23,652,391	\$ 23,731,523	\$ 24,070,792	\$ 9,686,633	\$ 24,516,405	\$ 445,613

REVENUE	FY 08/09 Actual Revenues	FY 09/10 Actual Revenues	FY10/11 Budget Revenues	FY 10/11 Actual Revenues	FY 11/12 Budget Revenues	FY11/12 12/31/2011 Revenues	FY 12/13 Budget Revenues	Change From FY 11/12
800 Education	\$ 5,793,974	\$ 5,771,653	\$ 5,309,656	\$ 5,330,362	\$ 5,743,974	\$ 1,838,008	\$ 5,607,381	\$ (136,593)
Subtotal	\$ 5,793,974	\$ 5,771,653	\$ 5,309,656	\$ 5,330,362	\$ 5,743,974	\$ 1,838,008	\$ 5,607,381	\$ (136,593)
000 Gen Govt. Taxes Current Y	14,723,698	15,211,746	16,854,994	17,111,566	16,848,260	8,621,324	17,598,787	750,527
000 General Government	2,451,847	1,755,897	919,786	1,124,051	952,103	294,026	798,068	(154,035)
100 Town Clerk	177,198	188,343	190,000	158,169	190,000	78,110	180,000	(10,000)
110 Probate Court	14,233	8,403	9,500	6,554	9,500	3,558	9,500	-
200 Tax Assessor	3,058	250	3,300	6,126	3,300	65	300	(3,000)
210 Tax Collector	9,774	8,665	7,500	9,296	7,500	4,080	8,600	1,100
211 Tax Sale	12,255	27,244	1	14,076	1	5,808	1	-
300 Building/Zoning	56,406	71,079	65,002	65,802	65,002	28,728	65,002	-
310 Planner	8,479	47,266	10,000	32,679	10,000	4,829	10,000	-
400 Police	78,546	154,334	19,000	104,467	19,000	58,279	39,000	20,000
410 Animal Control	1,355	1,029	500	945	1,000	605	1,200	200
420 Emergency Mgt.	-	-	-	-	-	-	8,414	8,414
600 Public Works	43,041	67,102	2	44,306	2	28,074	2	-
700 Recreation	82,773	75,358	89,000	83,570	87,000	55,551	96,000	9,000
915 Municipal Court	59,803	72,461	70,000	63,577	70,000	8,644	30,000	(40,000)
301 Zoning Board of Review	3,349	1,431	3,550	1,540	3,550	495	3,550	-
311 Planning Board	504	-	500	-	500	-	500	-
250 GIS Revenue	-	290	100	-	100	-	100	-
Subtotal	\$ 17,726,319	\$ 17,690,898	\$ 18,242,735	\$ 18,826,724	\$ 18,266,818	\$ 9,192,176	\$ 18,849,024	\$ 582,206
Total Revenues	\$ 23,520,293	\$ 23,462,551	\$ 23,552,391	\$ 24,157,086	\$ 24,010,792	\$ 11,030,184	\$ 24,456,405	\$ 445,613
Revenue over expenses								\$ -
Fund Balance Unreserved			\$ 100,000	\$ 100,000	\$ 60,000		\$ 60,000	\$ -
								\$ -
Total Resources	\$ 23,520,293	\$ 23,462,551	\$ 23,652,391	\$ 24,257,086	\$ 24,070,792	\$ 11,030,184	\$ 24,516,405	\$ 445,613
								\$ -
Surplus	\$ (74,167)	\$ 178,565	\$ (0)	\$ 525,563	\$ -		\$ 0	\$ 0

FY 11/12 Tax Levy Information

	Exemptions	tax rate	Levy	collection rate	FY11/12
Real Estate & Tangibles	13,754,810	19.34	16,290,522	0.96	15,578,840
Motor Vehicle	11,416,791	21.18	1,340,465	0.95	1,269,420
					-
Total	\$ 25,171,601		\$ 17,630,987		\$ 16,848,260

FY 12/13 tax rev \$ 17,598,787

FY 12/13 Tax Levy

	exemptions	Net assessed FY 12/13	tax rate	FY 12/13 LEVY	Collection rate	Est Collected Revenue
Real Estate	\$ 13,754,810	\$ 821,838,790	\$ 19.99	\$ 16,424,940	0.970	\$ 15,932,192
		-		-		-
Tangibles		20,486,870	19.99	409,533	0.960	393,151
Real Estate and Tang.	13,754,810	842,325,660	19.99	16,834,473		16,325,343
Motor Vehicle	11,416,791	63,297,064	21.18	1,340,467	0.950	1,273,444
TOTAL	\$ 25,171,601	\$ 905,622,724		\$ 18,174,940		\$ 17,598,787

	amount	percentage
increase in tax levy	\$ 543,953	3.09%
allowed increase in tax levy	\$ 705,239	4.00%
amount under tax levy cap	\$ 161,287	

		FY 08/09	FY 09/10	FY 10/11	FY 10/11	FY 11/12	FY 11/12	FY 12/13
		Actual	Actual	Budget	Actual	Budget	12/31/2011	Budget
GENERAL GOVERNMENT								
GENERAL GOVERNMENT								
4110	HEALTH INSURANCE	57,858	56,060	1	68,389	1	43,062	1
4111	HEALTH INSURANCE (REIMBURSE)	(54,595)	(55,676)	(1)	(69,626)	1	(38,490)	1
4125	UNEMPLOYMENT	(2,604)		1,000	14,196	-		-
4150	SICK TIME/BENEFIT RESERVE FUNI	10,000		-		-		-
		10,659	384	1,000	12,959	2	4,572	2
SERVICES								
000	5030 BOUNTIES	-		1		5		5
	5060 CONTRACT SERVICES	8,785	9,396	10,000	8,104	8,000	4,430	8,000
	5061 FLOOD		75,326		61,733		11,649	
	5075 DUES & FEES	1,206	426	500	531	500		500
	5110 VOLUNTEER EDUCATION	-		-				
	ENGINEERING SERVICES					10,000		-
	5160 STATE AID TO LIBRARIES	28,964	28,196	28,903	28,903	28,903	16,738	29,999
	5175 LEAGUE OF CITIES & TOWNS	3,120	3,120	3,250	3,120	3,250	3,120	3,250
		42,075	116,464	42,654	102,391	50,658	35,937	41,754
BUILDING & OPERATIONS								
000	5100 ELECTRICITY	5,142	6,302	8,000	4,879	7,000	2,818	5,000
	5150 HEATING FUEL	2,903	4,538	5,000	6,348	5,000	890	5,000
	5355 STREET LIGHTING	73,602	73,650	63,000	70,823	63,000	53,723	52,500
	5180 INSURANCE - GENERAL	82,759	77,139	84,000	87,720	89,000	101,600	100,000
	5240 POSTAGE	1,111	4,500	4,000	3,514	4,000	1,500	4,000
	4045 WATER TESTING STIPEN	1,200	1,500	1,500	1,857	1,500	900	1,500
	5301 1904 BUILDING	2,550	475	1,000	604	600	254	600
	5410 TELEPHONE / FAX / INTERNET	13,290	15,108	14,000	12,915	14,000	4,457	14,000
	5420 INTERNET	3,439		-			1,047	
		185,996	183,212	180,500	188,660	184,100	167,189	182,600
LEGAL								
000	5225 LEGAL FEES - SOLICITOR	129,996	141,876	145,000	145,780	145,000	73,056	145,000
	5063 CONTRACT ARBITRATION	-		-		-		-
	5226 LITIGATION*(FY10 warrant item)	38,898	75,000	75,000	60,585	50,000	15,115	40,000
	* FY10 actual before transfer \$43667	168,894	216,876	220,000	206,365	195,000	88,171	185,000
SUPPLIES AND MAINTENANCE								
000	5300 REPAIRS AND MAINT. - BLDG	867	-	-				
	5305 ARCHITECTURAL SERVICES	12,583	-	-				
	5370 SUPPLIES MAINT.	464	-	-				
		13,914	-	-				
	6000 CAPITAL TRANSFER			175,245	175,245	397,200	16,851	451,650
	see Capital Improvements Addendum							
DEPARTMENT TOTALS		421,538	516,936	619,399	685,620	826,960	312,720	861,006

	FY 08/09	FY 09/10	FY 10/11	FY 10/11	FY 11/12	FY 11/12	FY 12/13
	Actual	Actual	Budget	Actual	Budget	12/31/2011	Budget
<u>GENERAL GOVERNMENT REVENUE</u>							
3109 DELINQUENT TAXES COLLECTED	1,076,314	462,495	600,000	536,246	572,409	138,044	400,000
3200 DELINQUENT INTEREST & PENALTII	128,044	66,949	60,000	76,012	60,000	29,986	45,000
3201 CURRENT INTEREST & PENALTIES	53,600	41,736	25,000	70,685	25,000	3,705	35,000
3407 FLOOD FEMA		219,243		133,775		7,691	
3300 PUBLIC SERVICE CORP. TAX	76,201	84,842	76,201	92,159	76,201		92,159
3310 HOTEL/MEAL TAX	38,374	48,381	39,880	42,784	39,880	14,505	45,574
3520 EXCISE TAX REPLACEMENT	850,943	727,488	-	64,397	64,208	32,198	65,621
3317 STATE AID TO LIBRARIES	28,964	28,196	28,903	28,903	28,903	16,738	29,999
3320 STATE AID GENERAL GOVT.	86,821	-	-	-	-	-	-
3343 MISCELLANEOUS RECEIPTS	24,598	12,993	5,000	1,517	5,000	281	5,000
3510 INTEREST ON INVESTMENTS	39,386	6,818	10,000	3,249	3,500	1,475	2,700
3516 INTEREST THAYER HOUSE	896	452	-	-	-	-	-
3410 LEASE PAYMENT - CHARIHO	309	2	2	2	2		2
1315 RENT THAYER HOUSE			12,000	12,675	12,000	6,417	12,013
3350 TOWER RENT	47,397	56,302	62,800	61,647	65,000	42,986	65,000
	2,451,847	1,755,897	919,786	1,124,051	952,103	294,026	798,068

TOWN CLERK

The Town Clerk's Office is committed in its mission of providing a high level of municipal services to keep Hopkinton in the forefront as one of Rhode Island's best communities. Its goal is to make everyone feel welcome and conduct business in a professional manner in a timely fashion. This Office conducts many of the day-to-day informational and documentary transactions between the Town and its residents and businesses. The Town Clerk, assisted by three staff members, provides many services to the public, including those relating to the Town Council, Elections, Board of Canvassers, Vital Statistics, Land Evidence Records, Licenses, Probate Court and the Zoning Board of Review. Internally, the Town Clerk's Office views itself as an information source and communication conduit between the public and Town government.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(co-pay)	Total
Town Clerk	100	50,368	-	-	-	-	3,500	-	-	53,868
Town Clerk Deputy	100	42,494	1,275	-	-	-	20,092	1,192	2,554	62,499
Town Clerk Sr Clerk	100	38,626	773	-	-	-	8,335	366	1,044	47,055
Town Clerk Clerk	100	36,421	728	-	-	-	20,092	1,192	2,554	55,879
Total Town Clerk	0	167,908	2,776	-	-	-	52,019	2,750	6,152	219,301
Board Canvassars	120	1,200	-	-	-	-	-	-	-	1,200
Total Board Canvass.	0	1,200	-	-	-	-	-	-	-	1,200

	FY 08/09	FY 09/10	FY 10/11	FY 10/11	FY 11/12	FY11/12	FY 12/13
	Actual	Actual	Budget	Actual	Budget	12/31/2011	Budget
<u>TOWN CLERK</u>							
<u>COMPENSATION & SALARY</u>							
100 4000 TOWN CLERK SALARY	48,176	49,570	49,380	49,570	49,380	24,690	50,368
4005 DEPUTY TOWN CLERK SALARY	36,641	38,171	42,481	42,759	43,769	21,837	43,769
4010 FULL TIME WAGES	74,556	71,933	74,214	74,384	76,547	38,197	76,547
4090 PAYROLL TAXES	12,911	12,240	12,705	13,326	12,553	7,394	12,587
4110 HEALTH INSURANCE	23,438	36,678	43,351	41,570	46,740	27,988	51,269
4111 HEALTH INSURANCE - CO PAY	(2,091)	(3,927)	(4,769)	(4,576)	(5,609)	(2,804)	(6,152)
4120 HEALTH INSURANCE BUY BACK	5,250	3,500	3,500	3,500	3,500		3,500
4105 LIFE INSURANCE	480	480	480	480	480	280	480
4140 WORKERS COMP INS	666	323	512	410	509	401	510
4130 PENSIONS	10,506	6,332	5,929	6,198	7,876	4,067	11,534
	210,533	215,300	227,783	227,621	235,745	122,050	244,411
<u>ADVERTISING</u>							
100 5020 LEGAL ADVERTISING	6,887	11,048	8,000	8,047	8,000	6,493	8,000
	6,887	11,048	8,000	8,047	8,000	6,493	8,000
<u>SERVICES</u>							
100 5060 CONTRACT SERVICES	9,299	8,834	10,000	10,225	10,000	13,295	10,000
5075 DUES & FEES	320	240	300	470	300	40	300
5090 EDUCATION	-		500	400	500	80	500
5200 LEASED EQUIPMENT	890	873	1,200	1,055	1,200	443	1,200
5250 PRESERVATION OF TOWN REC	1,000	1,000	1,000	1,000	1,000	2,387	1,000
	11,509	10,947	13,000	13,150	13,000	16,245	13,000
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
100 5270 PRINTING & COPYING	777	920	2,500	915	2,500	422	1,200
5310 REPAIRS & MAINTENANCE - EQUI	-	491	300	447	300	49	300
5390 OPERATING SUPPLIES	3,449	1,608	3,500	2,875	3,500	1,028	3,000
5400 SUPPLIES - DOG LICENSES	346	402	400	280	400	254	400
5420 TRAVEL & CONFERENCE	-	-	200	-	200		200
	4,572	3,421	6,900	4,517	6,900	1,753	5,100
<u>DEPARTMENT TOTALS</u>	233,501	240,716	255,683	253,335	263,645	146,541	270,511
<u>TOWN CLERK REVENUE</u>							
100 3406 OTHER TOWN CLERK REVENUE	177,198	188,343	190,000	158,169	190,000	78,110	180,000
	177,198	188,343	190,000	158,169	190,000	78,110	180,000
<u>DEPARTMENT TOTALS</u>	177,198	188,343	190,000	158,169	190,000	78,110	180,000

	FY 08/09	FY 09/10	FY 10/11	FY 10/11	FY 11/12	FY11/12	FY 12/13
	Actual	Actual	Budget	Actual	Budget	12/31/2011	Budget
<u>PROBATE COURT</u>							
110 4000 ADMINISTRATIVE SALARY	6,300	6,300	6,300	6,300	6,300	3,150	6,300
4040 PROBATE CLERK STIPEND	4,720	4,720	4,720	4,720	4,720	2,360	4,720
4090 PAYROLL TAXES	663	843	843	723	843		843
5020 LEGAL ADVERTISING - PROBATE	3,057	1,706	500	1,830	500	1,235	500
4140 WORKERS COMP	34	23	36	27	36	30	36
	14,774	13,592	12,399	13,600	12,399	6,775	12,399
<u>DEPARTMENT TOTALS</u>	14,774	13,592	12,399	13,600	12,399	6,775	12,399
<u>PROBATE REVENUES</u>							
110 3400 PROBATE REVENUES	10,998	6,629	9,000	5,449	9,000	2,592	9,000
3401 PROBATE ADVERTISING	3,235	1,774	500	1,105	500	966	500
	14,233	8,403	9,500	6,554	9,500	3,558	9,500
<u>BOARD OF CANVASSERS</u>							
120 4040 STIPENDS	1,916	4,999	5,000	5,000	5,000	5,566	5,000
4020 CLERK STIPEND	1,200	1,200	1,200	1,200	1,200	1,200	1,200
4043 CAVASSERS WAGES	1,913	677	2,500	1,838	2,500	341	2,500
4090 PAYROLL TAXES	147	515	666	-	666		666
4140 WORKERS COMP	40	25	40	3	11	7	11
4130 PENSION					58		84
5020 ADVERTISING - LEGAL	165		200	195	200		200
5390 SUPPLIES	119	135	100	143	100		100
	5,500	7,551	9,706	8,379	9,735	7,114	9,761
<u>DEPARTMENT TOTALS</u>	5,500	7,551	9,706	8,379	9,735	7,114	9,761
<u>ELECTIONS</u>							
130 4020 ELECTION WAGES-APPOINTED	750	675	4,500	2,375	11,500		9,500
4040 ELECTION STIPEND-ELECTED	7,138	300	2,500	2,425	-	1,868	-
4045 TOWN MODERATOR	757	500	500	500	500	162	50
4045 TOWN SERGEANT							300
4090 PAYROLL TAXES	520	-	574	43	574		574
4140 WORKERS COMP	25	9	23	2	23	14	23
5020 ADVERTISING - LEGAL	510	-	700	678	700	124	700
5390 SUPPLIES	158	342	500	558	500	200	500
	9,858	1,826	9,297	6,581	13,797	2,368	11,647
<u>DEPARTMENT TOTALS</u>	9,858	1,826	9,297	6,581	13,797	2,368	11,647

TAX ASSESSOR

The Assessor's Office is responsible for producing an annual tax roll. The office is also responsible for the mass appraisal of real estate and personal property for tax purposes, along with the collection and maintenance of property data, including property ownership, location, size, use, physical characteristics, sales price, rents, costs and operating expenses. In addition, it consistently updates revaluation procedures on properties for required performance audits, defense of appeals, public relations and management information. The Assessor also makes periodic field inspections to identify properties and ensure that data is complete and accurate. The Assessor's office implements a full revaluation every nine years with a statistical update every three years.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(co-pay)	Total
Assessor	200	45,755	-	2,500	-	-	20,092	1,192	2,554	66,985
Deputy Assessor	200	42,494	1,700	-	-	-	20,092	1,192	2,554	62,924
Total Assessor	0	88,249	1,700	2,500	-	-	40,184	2,384	5,108	129,909

	FY 08/09 Actual	FY 09/10 Actual	FY 10/11 Budget	FY 10/11 Actual	FY 11/12 Budget	FY11/12 12/31/2011	FY 12/13 Budget
<u>TAX ASSESSOR</u>							
<u>COMPENSATION & SALARY</u>							
200 4000 TAX ASSESSOR SALARY	44,290	44,732	45,452	41,844	47,356	22,310	48,255
4010 FULL TIME WAGES	42,986	43,322	44,019	44,182	44,194	22,624	44,194
4090 PAYROLL TAXES	6,512	6,522	6,845	6,079	6,647	3,289	6,682
4110 HEALTH INSURANCE	28,640	31,615	33,827	34,178	38,820	17,380	42,568
4111 HEALTH INSURANCE - CO PAY	(2,110)	(3,261)	(3,721)	(3,576)	(4,658)	(1,937)	(5,108)
4105 LIFE INS	240	240	240	240	240	96	240
4140 WORKERS COMP	349	174	276	1,045	1,364	1,075	1,381
4130 PENSIONS	5,868	3,498	3,194	3,041	4,171	2157	6,123
	126,775	126,842	130,132	127,033	138,133	66,994	144,334
<u>ADVERTISING</u>							
200 5010 ADVERTISING - GENERAL	-	-	-	0	0	0	-
	-	-	-	0	0	0	-
<u>SERVICES</u>							
200 5040 CONSULTING - TECHNICAL	136		400	115	400		400
5065 CONTRACT SERVICES - TAX ROLL	710	294	750	407	750		750
5075 DUES & FEES	225	225	300	532	300	353	300
5090 EDUCATION	200	325	800	150	500		500
5230 MILEAGE/FUEL	781	543	1,250	566	1000	264	1,000
	2,052	1,387	3,500	1770	2950	617	2,950
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
200 5270 PRINTING AND COPYING		-	200		200	196	200
5310 REPAIRS & MAINTENANCE EQUIPMEN	-	-	200		200		200
5390 SUPPLIES	1,562	942	1,250	983	1,250	713	1,250
5420 TRAVEL & CONFERENCE	-	-	-		0		-
	1,562	942	1,650	983	1650	909	1,650
<u>REVAL ESCROW</u>							
200 5265 PROPERTY TAX STATISTICAL ESCRO	2,500	2,500					
5275 PROPERTY TAX REVAL ESCROW	5,000	-	-				
	7,500	2,500	-	0	0	0	-
<u>DEPARTMENT TOTALS</u>	137,889	131,671	135,282	129,786	142,733	68,520	148,934
<u>TAX ASSESSOR REVENUES</u>							
200 3108 LAND USE PENALTY - OPEN SPACE	2,894	-	3,000	6,000	3,000	-	-
3400 REVENUES: TAX ASSESSOR	164	250	300	126	300	65	300
	3,058	250	3,300	6126	3300	65	300
<u>DEPARTMENT TOTALS</u>	3,058	250	3,300	6126	3300	65	300

TAX COLLECTOR

The Tax Collector directs and administers the statutory and ordinance responsibilities of the Office, including the planning, organizing and supervision of the billing process. This Office conducts the collection of real estate, personal property, motor vehicle taxes and other miscellaneous receivables for approximately 9,000 individual accounts. It also prepares tax bills from the Grand List furnished by the Tax Assessor. In addition, it directs the recording and collection of local property taxes, special assessments, liens, and other municipal revenues. This Office also conducts a tax sale each year for unpaid real estate taxes on local property and provides tax information for banks, attorneys and the general public.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(co-pay)	Total
Collector	210	46,816	1,873	2,500	-	-	8,335	366	1,044	58,846
Collector Deputy	210	28,765	-	600	-	-	-	-	-	29,365
Total Collector	0	75,581	1,873	3,100	-	-	8,335	366	1,044	88,211

	FY 08/09	FY 09/10	FY 10/11	FY 10/11	FY 11/12	FY11/12	FY 12/13
	Actual	Actual	Budget	Actual	Budget	12/31/2011	Budget
<u>TAX COLLECTOR</u>							
<u>COMPENSATION & SALARY</u>							
210 4000 TAX COLLECTORS SALARY	47,000	48,570	49,771	49,976	51,189	25,545	51,189
4020 PART TIME WAGES	28,577	28,098	25,347	28,647	26,097	14,434	29,365
4090 PAYROLL TAXES	7,798	6,296	5,747	6,077	5,840	3,099	6,083
4140 WORKERS COMP	299	143	227	185	237	186	246
4110 HEALTH INSURANCE	5,922	6,413	7,311	7,288	7,920	4,586	8,701
4111 INSURANCE CO PAY	(400)	(661)	(804)	(773)	(950)	(475)	(1,044)
4105 LIFE INSURANCE	220	240	240	205	240	116	240
4130 PENSIONS	5,132	3,231	2,682	2,800	3,664	2,091	5,574
	94,548	92,330	90,520	94,405	94,235	49,582	100,354
<u>SERVICES</u>							
210 5040 CONSULTING: TECHNICAL	-	211	-	-	-	-	-
5075 DUES AND FEES						40	
5090 EDUCATION	387	466	500	210	100	20	100
5020 ADVERTISING			250		250	60	250
5220 LEGAL FEES	293	60	500	140	450		300
	680	737	1,250	350	800	120	650
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
210 5230 MILEAGE REIMBURSEMENT	397	204	100	35	100		100
5240 POSTAGE	2,892	5,948	5,500	5,862	5,500	5,691	5,750
5270 PRINTING & COPYING	-	-	-	-	-	-	-
5310 REPAIRS & MAINTENANCE EQU	85	-	-	-	-	-	-
5390 SUPPLIES	4,168	3,962	5,000	4,421	5,000	3,691	5,250
	7,542	10,114	10,600	10,318	10,600	9,382	11,100
<u>DEPARTMENT TOTALS</u>							
	102,770	103,181	102,370	105,073	105,635	59,084	112,104
<u>TAX COLLECTOR REVENUES</u>							
210 3400 REVENUES	9,774	8,665	7,500	9,296	7,500	4,080	8,600
	9,774	8,665	7,500	9,296	7,500	4,080	8,600
<u>TAX SALE</u>							
<u>TAX SALE EXPENSES</u>							
210 5225 TAX SALE EXPENSES	1,376	5,444	1	11,831	1	7,243	1
	1,376	5,444	1	11,831	1	7,243	1
<u>TAX SALE REVENUES</u>							
210 3401 TAX SALE REVENUES	12,255	27,244	1	14,076	1	5,808	1
	12,255	27,244	1	14,076	1	5,808	1

FINANCE DIRECTOR

The Finance Department is responsible for the overall administration of the Town's financial activities which include: Annual Budgets, Audits, Human Resources, Payroll , Assets and Capital Projects , Grant Management , and Trusts and Fiduciaries. In addition, the Finance Department receives and controls all monies and accurately accounts for all revenues and expenditures.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(co-pay)	Total
Finance Deputy	220	42,494	1,275	2,500	-	-	8,335	366	1,044	53,926
Finance Director	220	73,045	-	-	-	-	-	-	-	73,045
Total Finance	0	115,540	1,275	2,500	-	-	8,335	366	1,044	126,972

MUNICIPAL
DEBT SERVICE
FUND

The municipal debt service program funds debt service obligations for capital projects financed through General Obligation Bonds and other long-term debt principal and interest.

Debt Service:

Land Trust - anticipate starting to need proceeds from second \$2.0 Mil in 2011-12 \$7000 cost of issuance budgeted
 Anticipate Borrowing FY 11/12 \$700 K, FY 12/13 \$800K, FY 13/14 \$500K

LAND TRUST projected	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Issuance costs BANs	7,000	7,000	7,000	7,000	7,000	
Issuance costs Bonds	33,000	23,000				55,000
BAN Interest	24,000	14,000				
3% new issues			21,000	45,000	60,000	
1 mil. Bond Prin			50,000	50,000	50,000	50,000
1 mil. Bond Interest		17,500	36,000	36,000	36,000	36,000
2 mil. Bond Prin						100,000
2 mil. Bond Interest						60,000
Total	64,000	61,500	114,000	138,000	153,000	301,000

Landfill Debt matures Sept 2014

Police Station Debt matures May 2023

Land Trust for \$2 million Bonded in FY 15/16

	FY 08/09	FY 09/10	FY 10/11	FY 10/11	FY11/12	FY 11/12	FY 12/13
	Actual	Actual	Budget	Actual	Budget	12/31/2011	Budget
<u>FINANCE DIRECTOR</u>							
<u>COMPENSATION & SALARY</u>							
4001 FINANCE DIRECTOR	52,937	46,896	47,277	47,580	64,929	32,391	73,045
4030 DEPUTY FINANCE DIR	42,255	44,475	44,984	44,639	46,269	22,023	46,269
4090 PAYROLL TAXES	7,095	6,928	7,012	7,000	8,434	4,126	9,048
4140 WORKERS COMP	406	189	300	194	342	270	367
4105 LIFE INSURANCE	230	240	240	212	240	116	240
4110 HEALTH/DENTAL INSURANCE	17,538	(332)	7,311	7,253	7,920	4,586	8,701
4111 INSURANCE CO PAY	(1,240)	(658)	(804)	(698)	(950)	(475)	(1,044)
4130 PENSION	6,327	3,774	3,294	3,309	5,292	2,612	8,291
	125,548	101,512	109,613	109,489	132,476	65,649	144,917
<u>SERVICES</u>							
220 5000 AUDITING FEES	23,950	21,250	21,750	21,851	32,000	21,115	23,000
5060 CONTRACT SERVICES	9,194	10,588	10,200	9,306	10,200	4,335	10,200
5075 DUES & FEES	396	220	300	150	300		300
5090 EDUCATION					500		750
5230 MILEAGE/FUEL	248						
	33,788	32,058	32,250	31,307	43,000	25,450	34,250
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
220 5310 REP & MAINTENANCE EQUIPMENT	-						
5390 SUPPLIES	1,295	1,351	1,284	869	1,284	1,120	1,284
5420 TRAVEL & CONFERENCE	122	270	250	289	250	30	250
	1,417	1,621	1,534	1,158	1,534	1,150	1,534
<u>DEPARTMENT TOTALS</u>	160,753	135,191	143,397	141,954	177,010	92,249	180,701

	FY 08/09	FY 09/10	FY 10/11	FY 10/11	FY11/12	FY 11/12	FY 12/13
	Actual	Actual	Budget	Actual	Budget	12/31/2011	Budget
<u>DEBT SERVICE</u>							
221 5075 DUES/FEES - DEBT SERVICE (LANDFILL)	2,203	1,864	1,525	1,525	1,186	668	847
5190 INTEREST ON DEBT (LANDFILL)	11,706	9,702	9,258	7,623	7,201	2,608	5,143
5260 PRINCIPAL PAYMENTS (LANDFILL)	67,774	67,774	67,774	67,774	67,774	67,774	67,774
5460 INTEREST ON DEBT (POLICE STATION)	34,553	35,437	33,551	33,551	31,653	16,081	29,485
5390 PRINCIPAL PAYMENTS (POLICE STATION)	37,229	36,346	38,231	38,231	40,129	19,810	42,298
5570 INTEREST LAND TRUST BAN	38,104	31,326	24,000	24,200	14,000	10,617	21,000
ISSUANCE COST BAN LAND TRUST			7,000	6,300	-		7,000
ISSUANCE COST BOND LAND TRUST	-	-	33,000		23,000	18,994	
5590 Land Trust Bond Issued 2012 1.0 Mil Prin	-	-			17,500	20,683	50,000
Land Trust Bond Issued 2012 1.0 Mil Int	-	-					35,875
	-	-	-	-			
5340 TAX ANTICIPATION (INTEREST)	8,711	-	-	-			
Total Transfer for Debt Service	200,280	182,449	214,339	179,204	202,443	157,235	259,422
<u>DEPARTMENT TOTALS</u>	200,280	182,449	214,339	179,204	202,443	157,235	259,422

G.I.S./I.T.

The GIS/IT Department is responsible for managing and maintaining the Town's geospatial database, computer and electronic communications system, and website. In addition, the Department continues implementation of the GIS through periodic updates and the establishment of a Pictometry Software System for public safety and other Town operations. The Department also continues to provide computer upgrades and a network plan system for all Town buildings.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(co-pay)	Total
GIS	250	46,816	-	2,500	420	-	8,335	366	1,044	57,393
Total GIS	0	46,816	-	2,500	420	-	8,335	366	1,044	57,393

	FY 08/09	FY 09/10	FY 10/11	FY 10/11	FY11/12	FY 11/12	FY 12/13
	Actual	Actual	Budget	Actual	Budget	12/31/2011	Budget
<u>G.I.S./I.T.</u>							
<u>COMPENSATION & SALARY</u>							
250 4050 GIS/MIS Director	37,748	45,339	47,042	47,218	49,736	24,611	49,736
4090 PAYROLL TAXES	2,786	3,419	3,599	3,551	3,732	1,846	3,725
4105 LIFE INSURANCE	80	120	120	120	120	70	120
4140 WORKERS COMP	170	88	140	116	151	118	151
4110 HEALTH	10,643	5,368	7,311	7,718	7,920	4,586	8,701
4111 HEALTH INSURANCE - CO PAY	(1,005)	(666)	(804)	(773)	(950)	(475)	(1,044)
4130 PENSION	2,484	1,719	1,679	1,714	2,322	1,181	3,384
	52,906	55,387	59,087	59,664	63,030	31,937	64,773
<u>SERVICES</u>							
250 5060 Contract Services	20,056	31,871	34,000	34,862	39,000	32,287	41,500
5311 Computer Maint. & Repairs	-	695	695	695	1,000	-	1,000
5230 Mileage	222	154	150	-	150	65	150
5340 Mapping	68	-	500	196	500	-	500
5090 Education/Conferences/Travel	575	75	250	275	250	-	250
5410 Cell Phone	-	420	420	420	420	-	420
5390 Supplies	1,387	889	1,250	905	1,250	127	1,250
	22,308	34,104	37,265	37,353	42,570	32,479	45,070
<u>CAPITAL</u>							
250 6010 Computer Maintenance	485	2,000	2,000	918	-	-	-
6020 Computer Software	5,306	5,000	2,500	2,007	-	-	-
6021 ArcView Software (Upgrade)	2,100	2,500	-	-	-	-	-
6115 Reserve for Future Hardware	1,500	1,500	-	-	-	-	-
6100 Computer Hardware	2,898	7,500	-	-	-	-	-
TOTALS	12,289	18,500	4,500	2,925	-	-	-
<u>DEPARTMENT TOTALS</u>	87,503	107,991	100,852	99,942	105,600	64,416	109,843
<u>G.I.S. REVENUE</u>							
250 3400 Maps	-	290	100	-	100	-	100
TOTALS	-	290	100	-	100	-	100
<u>DEPARTMENT TOTALS</u>	-	290	100	-	100	-	100

BUILDING & ZONING

The Building and Zoning Department is responsible for interpreting and enforcing the State Building Codes, State Minimum Housing Codes, the Town's Zoning Ordinances, various sections of the Town's Code of Ordinances, the Americans with Disabilities Act, along with several other regulations. The Office responds to complaints, corrects violations, processes permit applications, performs plan review, examines property to ensure compliance with State and Local Ordinances and takes action to address illegal and/or unsafe conditions.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(co-pay)	Total
Building Inspector	300	46,816	-	2,500	420	-	3,500	-	-	53,236
Building Deputy	300	42,494	850	-	-	-	20,092	1,192	2,554	62,074
Inspector	300	7,000	-	-	-	-	-	-	-	7,000
Inspector	300	7,000	-	-	-	-	-	-	-	7,000
Total Building	0	103,310	850	2,500	420	-	23,592	1,192	2,554	129,310

	FY 08/09	FY 09/10	FY 10/11	FY 10/11	FY 11/12	FY 11/12	FY 12/13
	Actual	Actual	Budget	Actual	Budget	12/31/2011	Budget
<u>BUILDING & ZONING</u>							
<u>COMPENSATION & SALARY</u>							
300 4000 BUILDING/ZONING OFFICAL	46,137	47,937	47,952	50,261	49,316	24,749	49,316
4010 DEPUTY B&Z	40,540	41,089	42,071	42,240	43,344	21,628	43,344
4020 PT WAGES CLERK		1,750	-				
4021 ELECTRICAL INSPECTOR	8,988	6,047	7,000	7,027	7,000	3,500	7,000
4022 PLUMBING INSPECTOR	8,988	6,047	7,000	7,027	7,000	3,500	7,000
4090 PAYROLL TAXES	8,138	7,873	7,958	8,265	8,013	4,128	7,996
4140 WORKERS COMP	2,048	1,676	2,661	1,273	1,874	1,477	1,873
4110 HEALTH INSURANCE	14,296	14,057	15,807	17,832	19,410	12,966	21,284
4120 HEALTH INSURANCE BUY BACK	3,500	3,500	3,500	3,500	3,500	-	3,500
4111 HEALTH INSURANCE - CO PAY	(1,407)	(1,641)	(1,739)	(1,901)	(2,329)	(1,164)	(2,554)
4105 LIFE INS	240	240	240	240	240	140	240
4130 PENSIONS	5,825	3,576	3,214	3,200	4,336	2,192	6,316
300 5410 CELL PHONE	-	420	420	420	420	-	420
	137,293	132,571	136,084	139,384	142,124	73,116	145,736
<u>TECH SERVICES</u>							
5075 DUES & FEES	465	35	300	35	300	60	200
5080 STATE FEES - CE/ADA	3,342	4,442	1	6,014	1	1,943	1
5085 RADON	-	675	1	765	1	152	1
5141 FUEL	2,700	1,096	1,000	984	1,000		1,000
	6,507	6,248	1,302	7,798	1,302	2,155	1,202
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
300 5010 ADVERTISING - GENERAL	286	499	1	344	1	235	1
5060 CONTRACT SERVICES		326					
5090 EDUCATION REIMBURSEMENT			800		800		800
5270 PRINTING & COPYING	-	-	-	-	-	-	-
5390 SUPPLIES	65	879	750	759	750	233	750
5420 TRAVEL & CONFERENCE	-	519	-	-	-	14	-
	351	2,223	1,551	1,103	1,551	482	1,551
<u>DEPARTMENT TOTALS</u>							
	144,151	141,042	138,937	148,285	144,977	75,753	148,489
<u>BUILDING & ZONING REVENUES</u>							
300 3400 REVENUES	52,055	65,601	65,000	59,902	65,000	26,408	65,000
3401 ADVERTISING				273		57	
3402 STATE FEES - CE/ADA	3,814	4,978	1	4,877	1	1,992	1
3405 RADON	537	500	1	750	1	271	1
	56,406	71,079	65,002	65,802	65,002	28,728	65,002
<u>DEPARTMENT TOTALS</u>							
	56,406	71,079	65,002	65,802	65,002	28,728	65,002

TOWN PLANNER

The Planning Department works with municipal departments, Town boards and commissions, state departments, local businesses, chambers of commerce and the public-at-large to develop and implement short and long range planning and economic development projects and initiatives. The wide range of services ranging from performing long and short term planning studies and analysis, developing and implementing special projects, preparing and administering Federal and State grant proposals and programs, and providing technical and professional planning methods are provided by the Department. The Department is a conduit for information to the public-at-large on planning and economic development initiatives.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(co-pay)	Total
Planner	310	46,816	-	5,000	-	-	8,335	366	1,044	59,473
Sr Clerk Planning	310	38,626	773	2,500	-	-	3,500	-	-	45,398
Total Planning	0	85,442	773	7,500	-	-	11,835	366	1,044	104,871

	FY 08/09	FY 09/10	FY 10/11	FY 10/11	FY 11/12	FY 11/12	FY 12/13
	Actual	Actual	Budget	Actual	Budget	12/31/2011	Budget
<u>TOWN PLANNER</u>							
<u>COMPENSATION & SALARY</u>							
310 4000 TOWN PLANNER'S SALARY	49,235	49,752	50,452	50,647	51,816	25,861	51,816
4020 TOWN PLANNER CLERK	38,380	38,414	40,753	40,904	41,898	20,909	41,898
4030 INTERN	-	-	-	-	-	-	-
4090 PAYROLL TAXES	7,045	7,248	6,977	6,955	7,096	3,767	7,089
4140 WORKERS COMP	348	175	276	225	288	227	287
4110 HEALTH INSURANCE	6,032	8,163	7,311	7,253	7,920	6,336	8,701
4120 HEALTH INSURANCE BUY BACK	3,500	3,500	3,500	3,500	3,500	-	3,500
4111 HEALTH INSURANCE - CO PAY	(571)	(666)	(804)	(773)	(950)	(475)	(1,044)
4105 LIFE INS	200	240	240	240	240	140	240
4130 PENSIONS	5,628	3,602	3,256	3,297	4,453	2,245	6,496
	109,797	110,428	111,961	112,248	116,260	59,010	118,984
<u>SERVICES</u>							
5080 STATE FEES WCR Plan Com.		3,000	3,000		3,000	3,000	-
5075 DUES & FEES	3,000	175	400		400		400
	3,000	3,175	3,400	-	3,400	3,000	400
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
310 5070 COMPREHENSIVE PLAN	7,838	6,792				2,028	
5072 CONSULTING FEES		2,057		29,086			
5230 MILEAGE	-	-	50		50	14	50
5270 PRINTING & COPYING	554	-	200		200		200
5310 REPAIRS & MAINTENANCE EQU	-	18	-		-		-
5390 SUPPLIES	1,339	739	1,000	327	1,000	268	600
5420 TRAVEL & CONFERENCE	40	-	200		200		200
	9,771	9,606	1,450	29,413	1,450	2,310	1,050
<u>DEPARTMENT TOTALS</u>	122,568	123,209	116,811	141,661	121,110	64,320	120,434
Revenue associated with project review expenses of the Planning Dept. and Planning Board							
<u>PLANNER REVENUES</u>							
310 3400 REVENUES: PLANNER **	8,479	47,266	10,000	32,679	10,000	4,829	10,000
	8,479	47,266	10,000	32,679	10,000	4,829	10,000
<u>DEPARTMENT TOTALS</u>	8,479	47,266	10,000	32,679	10,000	4,829	10,000

POLICE

The Police Department employs fifteen officers and five civilian personnel and is located at 406 Woodville Road. The Department provides law enforcement services to approximately 8,000 residents over a 44 square mile area on a 24 hour, 7 day a week basis.

NOTE: Anticipated and current changes in this department include a new chief and promotions to lieutenant and sergeant positions. There are no new full-time or part-time additional positions.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(co-pay)	Total
Police Chief	400	74,117	-	-	1,500	4,265	2,500	-	-	82,382
Patrol	400	55,569	-	-	1,500	3,198	21,579	1,192	3,188	79,849
Lieutenant	400	68,317	-	-	1,500	3,931	21,579	1,192	3,188	93,331
Patrol	400	42,392	-	-	1,500	2,439	2,500	-	-	48,831
Patrol	400	61,252	-	-	1,500	3,525	21,579	1,192	3,188	85,860
Patrol	400	61,252	-	-	1,500	3,525	9,565	366	1,390	74,817
Patrol	400	49,315	-	-	1,500	2,910	21,579	1,192	3,188	73,308
Patrol	400	61,252	-	-	1,500	3,455	21,579	1,192	3,188	85,790
Patrol	400	47,006	-	-	1,500	2,740	9,565	366	1,390	59,786
Sergeant	400	67,850	-	-	1,500	3,904	21,579	1,192	3,188	92,837
Patrol	400	52,941	-	-	1,500	3,046	21,579	1,192	3,188	77,070
Sergeant	400	64,853	-	-	1,500	3,732	21,579	1,192	3,188	89,668
Patrol	400	55,569	-	-	1,500	3,198	9,565	366	1,390	68,807
Patrol	400	-	-	-	-	-	-	-	-	-
Patrol	400	61,252	-	-	1,500	3,525	21,579	1,192	3,188	85,860
Patrol	400	40,387	-	-	1,500	2,340	9,565	366	1,390	52,768
Patrol	400	-	-	-	-	-	-	-	-	-
Police Clerk	400	45,105	2,255	-	200	2,211	19,087	1,192	3,447	66,603
Total Police	0	908,428	2,255	-	22,700	51,943	256,558	13,384	37,700	1,217,568

	FY 08/09	FY 09/10	FY 10/11	FY 10/11	FY 11/12	FY 11/12	FY 12/13
	Actual	Actual	Budget	Actual	Budget	12/31/2011	Budget
<u>POLICE</u>							
<u>COMPENSATION & SALARY</u>							
400 4000 POLICE CHIEF'S SALARY	109,011	79,113	79,334	85,181	80,823	44,617	74,117
4001 POLICE CLERK WAGES	43,246	45,447	46,432	46,693	46,432	23,213	47,360
4010 FULL TIME WAGES	67,497	-	-				
4004 FULL TIME WAGES	61,363	-	-				
4006 FULL TIME WAGES	60,349	-	-				
4010 FULL TIME WAGES (14 POS)	618,509	761,011	777,473	755,806	813,263	382,364	789,206
4050 PATROL HOLIDAY PAY/OT	40,600	42,306	50,000	66,410	53,737	28,004	51,943
4060 PATROL OVERTIME	139,485	124,071	80,000	86,836	80,000	68,410	86,000
4062 DETAIL WAGES INCOME	-		SEE REVENUE				
4061 DETAIL WAGES	22,361	79,768	1	51,316	1	29,747	1
4030 EDUCATION INCENTIVE	-	68	1				
4031 EDUCATION INCENTIVE - INCOM	-		(1)				
5090 EDUCATION & TRAINING	13,476	13,413	9,600	13,978	10,000	1,775	20,000
4020 VACATION TIME BUY BACK	20,271	-	-				
5425 UNIFORM CLEANING ALLOWAN	9,950	21,750	22,500	22,500	22,700	13,700	22,700
4110 HEALTH INSURANCE	211,656	201,439	215,677	213,310	256,455	130,211	264,942
4111 HEALTH INSURANCE - CO PAY	(19,585)	(26,332)	(28,038)	(25,791)	(35,516)	(15,312)	(37,700)
4120 HEALTH INSURANCE BUY BACK	1,750	2,500	2,500	5,000	6,000		5,000
4105 LIFE INSURANCE	1,860	1,720	1,920	1,800	1,920	1,050	1,920
4090 PAYROLL TAXES	93,029	87,711	80,764	81,978	81,200	42,748	79,072
4140 WORKERS COMP	1,802	957	1,038	1,157	1,194	551	1,065
4130 PENSION	169,582	152,664	154,908	158,054	233,667	106,883	134,807
5180 POLICE ACC & SICK TRANSFER	76		-				
	1,666,288	1,587,606	1,494,109	1,564,228	1,651,876	857,961	1,540,433
<u>SERVICES</u>							
400 5060 CONTRACT SERVICES	14,831	14,032	13,000	13,304	13,000	4,973	15,000
	14,831	14,032	13,000	13,304	13,000	4,973	15,000
<u>BUILDING & OPERATIONS</u>							
400 5100 ELECTRIC	10,780	14,010	13,000	10,327	13,000	6,908	10,500
5150 HEATING	8,179	7,307	9,000	7,982	9,000	2,202	9,000
5390 SUPPLIES	3,037	3,710	5,000	10,592	5,000	1,298	5,000
	21,996	25,027	27,000	28,901	27,000	10,408	24,500
<u>MOTOR FUELS</u>							
400 5140 GAS - CRUISERS	47,660	57,839	50,000	46,791	50,000	20,520	50,000
5140 GAS - OTHER							
TOTALS	47,660	57,839	50,000	46,791	50,000	20,520	50,000
<u>VEHICLE & EQUIPMENT MAINTENANCE</u>							
400 5310 REPAIRS & MAINT - EQUIPMENT	2,768	3,626	4,000	2,154	4,000	2,719	4,000
5330 REPAIRS & MAINT - VEHICLES	10,174	18,525	12,000	15,902	12,000	4,794	12,000
	12,942	22,151	16,000	18,056	16,000	7,513	16,000
<u>SUPPLIES & UNIFORM MAINTENANCE</u>							
400 5400 WEAPONS SUPPLIES	1,024	1,267	1,000	400	1,000	1,473	1,000
5440 UNIFORMS	7,406	5,133	8,000	10,211	5,000	1,753	8,000

	8,430	6,400	9,000	10,611	6,000	3,226	9,000
	FY 08/09 Actual	FY 09/10 Actual	FY 10/11 Budget	FY 10/11 12/31/10	FY 11/12 Budget	FY11/12 12/31/2011	FY 12/13 Budget
<u>VEHICLES & EQUIPMENT</u>							
400 6000 NEW VEHICLES - LEASED	93,629	47,105	22,675	23,082			
6200 EQUIPMENT & TRAINING	1,955		2,500	2,550	2,500	1,020	2,500
COMPUTER UPGRADE/MAINTENCE		-	-				
	95,584	47,105	25,175	25,632	2,500	1,020	2,500
<u>DEPARTMENT TOTALS</u>	1,867,731	1,760,160	1,634,284	1,707,523	1,766,376	905,621	1,657,433

	FY 08/09 Actual	FY 09/10 Actual	FY 10/11 Budget	FY 10/11 Actual	FY 11/12 Budget	FY11/12 12/31/2011	FY 12/13 Budget
<u>POLICE DEPT. REVENUES</u>							
400 3401 DETAIL INCOME:CRUISER & AD	42,890	134,221	5,000	85,217	5,000	54,111	25,000
3430 FED & STATE DRUG ACCOUNT	1,698	-	-	-	-	-	-
3400 GENERAL REVENUES	33,038	15,936	14,000	19,250	14,000	4,168	14,000
3420 ENFORCEMENT REIMBURSEME	920	4,177	-		-		-
	78,546	154,334	19,000	104,467	19,000	58,279	39,000
<u>DEPARTMENT TOTALS</u>	78,546	154,334	19,000	104,467	19,000	58,279	39,000

DISPATCHERS

The Police Department has four full-time dispatchers, who staff the front control center and provide support services to all police personnel.

NOTE: Changes in this department include a 2% increase in salary and an increase of 2% from 15% to 17% in the co-pay share of health and dental insurance.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(co-pay)	Total
Dispatcher	405	38,415	-	-	200	1,914	19,087	1,192	3,447	57,360
Dispatcher	405	45,105	1,804	-	200	2,211	7,918	366	1,408	56,196
Dispatcher	405	45,105	2,255	-	200	2,211	19,087	1,192	3,447	66,603
Dispatcher	405	45,105	1,353	-	200	2,211	3,500	-	-	52,369
Total Dispatcher	0	173,730	5,413	-	800	8,547	49,592	2,750	8,303	232,529

	FY 08/09	FY 09/10	FY 10/11	FY 10/11	FY 11/12	FY 11/12	FY 12/13
	Actual	Actual	Budget	Actual	Budget	12/31/2011	Budget
<u>DISPATCHERS</u>							
<u>COMPENSATION & SALARY</u>							
405 4015 DISPATCHERS WAGES	173,208	151,347	183,514	149,370	175,630	87,573	179,143
4020 PART TIME WAGES	13,190	37,544	15,000	31,273	15,000	7,046	15,000
4070 OVERTIME	26,499	18,599	18,000	22,243	18,000	12,900	18,000
4050 HOLIDAY PAY	11,258	8,522	12,000	10,099	8,547	5,926	8,547
	-						
5425 UNIFORM CLEANING ALLOWANCE	600	800	800	800	800	800	800
4090 PAYROLL TAXES	16,209	17,369	17,543	19,295	16,421	10,808	16,309
4140 WORKERS COMP	885	374	593	339	563	444	559
4105 LIFE INSURANCE	490	480	480	440	480	280	480
4110 HEALTH INSURANCE	29,450	24,466	30,429	27,099	47,284	31,247	48,842
4120 HEALTH INSURANCE BUY BACK	3,500	3,500	3,500	4,576	3,500		3,500
4111 HEALTH INSURANCE - CO PAY	(5,370)	(1,314)	(3,651)	(2,755)	(3,318)	(1,658)	(8,303)
4130 PENSIONS	11,855	6,468	6,551	6,015	8,681	4,202	12,575
	281,774	268,155	284,758	268,794	291,589	159,568	295,451
<u>SUPPLIES & UNIFORM MAINTEN.</u>							
405 5440 UNIFORM REPLACEMENT	60	250	250	122	250	220	750
	60	250	250	122	250	220	750
<u>DEPARTMENT TOTALS</u>	281,834	268,405	285,008	268,916	291,839	159,788	296,201

ANIMAL CONTROL

The Hopkinton Animal Shelter has been serving the community since 1979. The shelter is open every day from 8:00 am to 4:00 pm and is responsible for the care of rescued and abandoned animals. The shelter also provides animal control services within town limits.

NOTE: Changes in this department include an increase in salary of 2% for the Animal Control officer offset by an increase in the co-pay share of health and dental insurance from 15% to 17%. The uniform cleaning allowance has been eliminated and a reimbursement for uniform replacement has been added. A \$420 cell phone allowance has also been added. All changes are contractual in nature

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(co-pay)	Total
Animal Control	410	39,037	-	-	620	1,914	19,087	1,192	3,447	58,403
Total Animal Control	0	39,037	-	-	620	1,914	19,087	1,192	3,447	58,403

	FY 08/09	FY 09/10	FY 10/11	FY 10/11	FY 11/12	FY11/12	FY 12/13
	Actual	Actual	Budget	Actual	Budget	12/31/2011	Budget
<u>ANIMAL CONTROL</u>							
<u>COMPENSATION & SALARY</u>							
410 4000 ANIMAL CONTROL OFFICER	47,302	47,653	37,138	37,249	38,272	19,074	39,037
4020 PART TIME WAGES	14,705	14,822	13,000	10,912	13,000	5,016	8,500
4050 HOLIDAY						442	
4060 OVERTIME	506	567	3,000	1,944	1,914	478	1,914
5425 UNIFORM CLEANING	200		500	443	200	256	-
4090 PAYROLL TAXES	4,992	4,936	4,065	3,926	4,010	1,926	3,567
4105 LIFE INSURANCE	90	120	120	120	120	70	120
4140 WORKERS COMP	982	772	1,225	508	804	633	778
4120 HEALTH INSURANCE	2,781	2,854	3,500	2,841	8,010	5,082	20,279
4111 HEALTH INSURANCE - CO PAY	-	(69)	-	(538)	(961)	(533)	(3,447)
4120 HEALTH BUY BACK				1,750			
5410 TELEPHONE ALLOWANCE						420	420
4130 PENSIONS	2,797	1,559	1,326	1,341	1,883	926	2,629
	74,355	73,214	63,874	60,496	67,252	33,790	73,796
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
410 5070 DOG DAMAGES	-	-	-				
5100 ELECTRICITY	755	750	900	812	800	414	500
5110 EUTHANASIA /DISPOSAL	2,210	1,544	1,700	2,251	1,700	668	1,700
5120 FEED & BEDDING	1,871	1,673	1,800	781	1,800	703	1,800
5200 LEASED EQUIPMENT	112	81	250	81	100	41	100
5270 PRINTING/COPYING	-	52	50		50		50
5150 HEATING FUEL							2,000
5300 REPAIRS & MAINTENANCE BUIL	923	1,247	250	1,574	250	64	250
5330 REPAIRS & MAINTENANCE VEH	844	488	500	175	500	6	500
5370 MAINTENANCE SUPPLIES	221	349	350	104	350	43	350
5390 OPERATING SUPPLIES	154	28	400	407	400	17	400
5440 UNIFORM REPLACEMENT							200
6000 NEW TRUCK FUND	5,000	5,000					
5430 VETERINARY EXPENSE	370		300	106	300		300
	12,460	11,212	6,500	6,291	6,250	1,956	8,150
<u>DEPARTMENT TOTALS</u>	86,815	84,426	70,374	66,787	73,502	35,746	81,946
<u>ANIMAL CONTROL REVENUE</u>							
410 3400 REVENUE	1,355	1,029	500	945	1,000	605	1,200
TOTALS	1,355	1,029	500	945	1,000	605	1,200
<u>DEPARTMENT TOTALS</u>	1,355	1,029	500	945	1,000	605	1,200

HOPKINTON EMERGENCY
PUBLIC WELFARE

The Emergency Management Director coordinates the services for the Town relating to statewide health and disaster services.

The Public Welfare Director coordinates the food banks, clothing drives, and holiday basket distributions. The Director acts as a representative for disadvantaged residents and provides information on assistance programs provided by other agencies.

Note: CHANGE in EMA revenue associated with the funds available from prior year reimbursement of expenses.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(co-pay)	Total
Emergency Mgt.	420	6,500	-	-	-	-	-	-	-	6,500
Total EMA	0	6,500	-	-	-	-	-	-	-	6,500

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(co-pay)	Total
Public Welfare	430	250	-	-	-	-	-	-	-	250
Total Public Welfare	0	250	-	-	-	-	-	-	-	250

	FY 08/09 Actual	FY 09/10 Actual	FY 10/11 Budget	FY 10/11 Actual	FY 11/12 Budget	FY 11/12 12/31/2011	FY 12/13 Budget
<u>HOPKINTON EMERGENCY</u>							
<u>MANAGEMENT AGENCY</u>							
<u>- EXPENSES</u>							
420 4040 DIRECTOR STIPEND	7,528	6,540	6,500	6,510	6,500	3,250	6,500
4090 PAYROLL TAXES	587	484	497	515	529	249	497
4140 WORKERS COMP	53	32	50	16	804	633	778
5140 GASOLINE	-	99	200		200		200
5390 SUPPLIES	241	488	400		400		400
5410 CELL PHONE	420	420	420	420	420		-
5420 TRAVEL & CONFERENCE ONE CALL SYSTEM	- 8,066	-	-				
6000 NEW EQUIPMENT	758	-	-				
	17,653	8,063	8,067	7,461	8,854	4,132	8,375
<u>DEPARTMENT TOTALS</u>	17,653	8,063	8,067	7,461	8,854	4,132	8,375
<u>HOPKINTON EMERGENCY</u>							
<u>MANAGEMENT AGENCY</u>							
<u>- REVENUES</u>							
420 3400 STATE REIMBURSED	-	-	-				8,414
	-	-	-				8,414
<u>DEPARTMENT TOTALS</u>	-	-	-	-	-	-	8,414
<u>PUBLIC WELFARE</u>							
430 4040 WELFARE DIRECTOR'S STIPEND	1,500	1,500	1,500	1,500	1,500	1,500	250
4140 WORKERS COMP	7	7	10	4	5		-
4090 PAYROLL TAXES	115	115	115	115	115	115	19
	1,622	1,622	1,625	1,619	1,619	1,615	269
<u>DEPARTMENT TOTALS</u>	1,622	1,622	1,625	1,619	1,619	1,615	269
<u>MEAL-SITE</u>							
<u>COMPENSATION & SALARY</u>							
440 5465 senior meal program		-	-				
FULL TIME WAGES	15,577						
4090 PAYROLL TAXES	1,129						
4015 CONTRACT SERVICES	291						
4140 WORKERS COMP	1,190						
4105 LIFE INSURANCE	70						
4110 HEALTH INSURANCE	9,438						
4111 INSURANCE CO PAY	(812)						
4130 PENSIONS	918						
	27,801	-	-	-	-	-	-
<u>OPERATIONS</u>							
5465 senior activity program	804	-	-				
	804	-	-	-	-	-	-
<u>DEPARTMENT TOTALS</u>	804	-	-	-	-	-	-
EXPENDITURES	28,605	-	-	-	-	-	-

PUBLIC WORKS

The Department of Public Works (DPW) is charged with the responsibility of maintaining the Town's public rights of way and infrastructures. Traditional public works maintenance is provided for road reconstruction, resurfacing, crack filling/sealing, pot-hole repair, street sweeping, curbs, bridges, culverts, drainage ditches, sedimentation, detention and retention basins, roadside mowing, brush, vegetative control, and forestry operations. Weather-related operations include winter snow removal, sanding, ice control and emergency event response. Other responsibilities include the installation of regulatory, warning, and traffic guidance signs. The fleet garage and gas pumps are also operated by DPW.

NOTE: FY 11/12 last year to reflect lease in operating budget. All capital in Gen Govt. Dept 000 as transfer.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(co-pay)	Total
Public Works Director	600	56,100	-	-	420	-	19,087	1,192	3,447	73,352
Foreman	600	47,685	-	-	-	-	19,087	1,192	3,447	64,517
Maint Operator	600	39,890	-	-	-	-	19,087	1,192	3,447	56,722
Maint Operator	600	43,930	-	-	-	-	19,087	1,192	3,447	60,762
Mechanic	600	47,269	-	-	-	-	19,087	1,192	3,447	64,100
Maint Operator	600	43,930	879	-	-	-	19,087	1,192	3,447	61,640
Maint Operator	600	43,930	-	-	-	-	3,500	-	-	47,430
Maint Operator	600	43,930	1,318	-	-	-	19,087	1,192	3,447	62,079
Custodian	600	42,432	-	-	-	-	7,918	366	1,408	49,308
Custodian	600	42,432	-	-	-	-	7,918	366	1,408	49,308
Maint Operator	600	43,930	-	-	-	-	3,500	-	-	47,430
Maint Operator	600	39,890	-	-	-	-	19,087	1,192	3,447	56,722
	0	-	-	-	-	-	-	-	-	-
Total Public Works		535,348	2,197	-	420	-	175,532	10,268	30,396	693,369

Changes to Department:
Maintenance Operator start at lower rate

	FY 08/09	FY 09/10	FY 10/11	FY 10/11	FY 11/12	FY 11/12	FY 12/13
	Actual	Actual	Budget	Actual	Budget	12/31/2011	Budget
<u>PUBLIC WORKS</u>							
<u>COMPENSATION & SALARY</u>							
600 4000 PUBLIC WORKS DIRECTORS SALARY	57,778	55,754	58,690	52,169	55,000	27,500	56,100
4005 FOREMAN'S WAGES	45,565	46,888	46,750	41,853	46,750	23,375	47,685
4010 FULL TIME WAGES	381,923	413,741	434,343	420,982	428,287	177,008	433,760
4020 PART TIME WAGES	2,291	6,443	5,000	5,339	5,000	611	5,000
4040 TREE WARDEN	210	-	-	-	-	-	700
4060 OVERTIME PAY	30,137	26,460	25,000	28,655	25,000	8,664	25,000
4090 PAYROLL TAXES	39,421	41,320	43,588	42,145	41,098	17,469	41,124
4140 WORKERS COMP	34,257	25,155	34,171	33,998	34,038	26,861	33,949
4110 HEALTH INSURANCE	136,764	117,042	151,471	134,774	154,870	96,936	159,713
4120 HEALTH INSURANCE BUY BACK	1,750	10,500	10,500	10,500	10,500	-	26,087
4112 HEALTH INSURANCE CO PAY	(12,163)	(13,001)	(18,177)	(15,358)	(23,231)	(11,614)	(30,396)
4105 LIFE INSURANCE	1,420	1,320	1,440	1,440	1,440	810	1,440
5410 CELL PHONE	(7,476)	420	420	420	840	-	420
4130 PENSIONS	32,229	19,078	19,270	18,405	24,327	10,873	35,551
4150 EYE CARE PROGRAM	375	314	750	80	-	-	-
4160 WORK BOOT ALLOWANCE	925	1,270	1,500	1,230	1,500	325	1,500
4170 WORK UNIFORMS/CLEANING	8,414	7,468	8,100	6,430	8,100	2,898	8,100
	753,820	760,172	822,817	783,062	813,519	381,716	845,733
<u>GENERAL ROAD MAINTENANCE</u>							
600 5061 ROAD RESURFACING	-	100,000	-	-	-	-	-
5062 TREE TRIMMING	631	2,500	2,000	-	2,000	-	2,000
5320 REPAIR & MAINTENANCE ROADS	40,000	40,000	40,000	34,707	40,000	11,329	40,000
5350 SALT & SAND	75,913	60,000	60,000	54,727	63,000	1,469	63,000
5360 STREET SIGNS	2,500	2,500	2,500	1,893	2,500	689	2,500
	119,044	205,000	104,500	91,327	107,500	13,487	107,500
<u>VEHICLE & EQUIP MAINTENANCE (TOWNWIDE)</u>							
600 5310 REPAIRS & MAINTENANCE EQUIPMENT	25,016	22,892	20,000	18,195	20,000	5,108	20,000
5330 REPAIRS & MAINTENANCE VEHICLES	18,900	21,339	17,000	12,562	17,000	1,418	17,000
5370 MAINTENANCE SUPPLIES	17,928	14,375	12,000	9,793	9,000	3,328	9,000
	61,844	58,606	49,000	40,550	46,000	9,854	46,000
<u>BUILDING & OPERATIONS</u>							
600 5300 REPAIRS & MAINTENANCE - BUILDIN	30,000	29,803	20,000	19,919	20,000	4,343	20,000
5100 ELECTRICITY	3,745	4,463	4,500	5,530	5,000	1,972	3,000
5150 HEATING FUEL	3,363	4,105	8,000	5,988	9,000	-	9,000
5420 TRAVEL AND CONFERENCES	-	-	-	-	-	23	-
5200 LEASED EQUIPMENT	-	-	-	-	-	-	-
5390 SUPPLIES	3,930	4,570	4,000	1,897	4,000	1,283	4,000
4111 DRUG TESTING	1,187	180	500	-	300	270	300
5340 SAFETY EQUIPMENT/TOOLS	1,517	1,474	1,000	928	1,000	220	1,000
	43,742	44,595	38,000	34,262	39,300	8,111	37,300

	FY 08/09 Actual	FY 09/10 Actual	FY 10/11 Budget	FY 10/11 12/31/10	FY 11/12 Budget	FY 11/12 12/31/2011	FY 12/13 Budget
<u>MOTOR FUELS</u>							
600 5130 DIESEL FUEL	13,479	23,718	25,000	30,825	38,000	14,625	38,000
5131 FUEL - DIESEL - OTHER	-	28,730	1	29,875	1	16,039	1
5140 GASOLINE	6,393	10,531	17,500	14,920	18,500	2,319	18,500
5141 FUEL - GASOLINE - OTHER	126	13,008	1	12,749	1	6,267	1
	19,998	75,987	42,502	88,369	56,502	39,250	56,502
<u>WELL MONITORING - PUBLIC WORKS</u>							
600 5060 CONTRACT SVC - WELL MONITORING	-	-	4,000	-	-	-	-
	-	-	4,000	-	-	-	-
<u>CAPITAL</u>							
600 6000 NEW EQUIPMENT (LEASES)	406,366	120,000	66,896	66,897	66,897	66,897	-
	406,366	120,000	66,896	66,897	66,897	66,897	-
<u>DEPARTMENT TOTALS</u>	1,404,814	1,264,360	1,127,715	1,104,467	1,129,718	519,315	1,093,035

	FY 08/09 Actual	FY 09/10 Actual	FY 10/11 Budget	FY 10/11 12/31/10	FY 11/12 Budget	FY 11/12 12/31/2011	FY 12/13 Budget
<u>PUBLIC WORKS REVENUE</u>							
600 3400 DIESEL - OTHER	32,943	25,921	1	29,389	1	16,843	1
3401 GASOLINE - OTHER	9,587	12,541	1	13,443	1	6,168	1
3405 ROAD PROJECTS RESTRICTED	511	-	-	-	-	-	-
3403 REVENUE - MISC	-	28,640	-	1,474	-	5,063	-
	43,041	67,102	2	44,306	2	28,074	2
<u>DEPARTMENT TOTALS</u>	43,041	67,102	2	44,306	2	28,074	2

LANDFILL

LANDFILL EXPENSES

610 5060 CONTRACT SERVICES
5061 WESTERLY FEES

	FY 08/09 Actual	FY 09/10 Actual	FY 10/11 Budget	FY 10/11 12/31/10	FY 11/12 Budget	FY 11/12 12/31/2011	FY 12/13 Budget
	-		3,500	-	3,500	-	-
	10,000	10,000	10,000	10,000	10,000	-	10,000
	10,000	10,000	13,500	10,000	13,500	-	10,000
<u>DEPARTMENT TOTALS</u>	10,000	10,000	13,500	10,000	13,500	-	10,000

PARKS & RECREATION

The Parks and Recreation Department provides program activities for youth and adult residents. The Department manages the Crandall House, its Recreation Activity Building, and Crandall and Langworthy fields. Its primary responsibilities are recreational programming, event planning, facility development and youth employment opportunities. The Parks and Recreation Department also works with the Department of Public Works, CHARIHO regional School District and youth sport, recreational and civic organizations in its mission to provide numerous recreational services to the Town.

Note: The Recreation budget has been changed to include part-time wages as part of the General Park and Recreation Dept 700. Placing part-time wages in separate departments did not accurately reflect the personnel costs.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(co-pay)	Total
Recreation Director	700	46,816	1,404	-	420	-	20,092	1,192	2,554	67,370
Rec Assistant	700	12,957	389	-	-	-	-	-	-	13,346
Meal Site	700	7,285	146	500	-	-	-	-	-	7,931
Rec Assistant	700	36,421	728	2,500	-	-	3,500	-	-	43,149
Misc Personnel	700	33,000	-	-	-	-	-	-	-	33,000
Total Recreation	0	136,479	2,667	3,000	420	-	23,592	1,192	2,554	164,796

	FY 08/09 Actual	FY 09/10 Actual	FY 10/11 Budget	FY 10/11 Actual	FY 11/12 Budget	FY 11/12 12/31/2011	FY 12/13 Budget
<u>PARKS & RECREATION</u>							
<u>COMPENSATION & SALARY</u>							
700 4000 RECREATION DIRECTOR SALAR`	45,618	46,074	46,816	46,996	48,220	24,062	48,220
4020 FULL & PART TIME WAGES	22,579	42,366	48,180	46,803	69,570	36,992	93,926
4090 PAYROLL TAXES	5,262	7,068	7,267	7,235	9,515	4,801	11,170
4140 WORKERS COMP	1,962	320	5,022	3,188	5,044	3,975	6,386
4110 HEALTH INSURANCE	14,161	24,487	18,020	12,099	19,410	12,966	24,784
4111 HEALTH INSURANCE - CO PAY	(985)	(1,568)	(1,982)	(1,961)	(2,329)	(1,164)	(2,554)
4120 HEALTH INSURANCE BUY BACK					3,500		-
4105 LIFE INSURANCE	120	240	120	240	240	230	240
4040 NON EMPLOYEE COMP	6,218	7,568	8,500	7,216	8,500	4,988	6,000
4130 PENSION	3,067	2,564	3,391	2,368	4,902	2,121	8,850
5410 CELL PHONE					420	420	420
	98,002	129,119	135,334	124,184	166,991	89,391	197,442
<u>SERVICES</u>							
700 5060 CONTRACT SERVICES	4,995	4,745	4,000	5,637	4,500	2,254	4,500
5075 DUES & FEES	250	330	250		250	-	250
5465 SENIOR MEAL PROGRAM		176					
5466 SENIOR ACTIVITY PROGRAM		1,431	2,000	2,230	3,000	1,128	2,000
	5,245	6,682	6,250	7,867	7,750	3,382	6,750
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
700 5100 ELECTRICITY	4,142	4,872	4,000	5,122	4,000	1,871	2,500
5390 SUPPLIES	1,167	1,574	1,800	1,305	1,300	683	1,300
5400 PROGRAM SUPPLIES	4,425	5,166	4,500	3,004	4,500	1,570	4,500
	9,734	11,612	10,300	9,431	9,800	4,124	8,300
<u>FUELS</u>							
5150 HEATING FUEL	4,656	6,297	6,000	9,099	4,000	1,116	4,000
	4,656	6,297	6,000	9,099	4,000	1,116	4,000
<u>DEPARTMENT 700 EXPENSE TOTALS</u>	117,637	153,710	157,884	150,581	188,541	98,013	216,492
<u>REVENUES</u>							
700 3400 REVENUE	6,231	7,886	10,000	7,279	8,000	6,071	14,000
	6,231	7,886	10,000	7,279	8,000	6,071	14,000
<u>DEPARTMENT 700 REVENUE TOTALS</u>	6,231	7,886	10,000	7,279	8,000	6,071	14,000

	FY 08/09 Actual	FY 09/10 Actual	FY 10/11 Budget	FY 10/11 Actual	FY 11/12 Budget	FY 11/12 12/31/2011	FY 12/13 Budget
<u>PLAYGROUND PROGRAM</u>							
<u>COMPENSATION & SALARY moved to Dept 700</u>							
7100 4020 PART TIME WAGES	18,601	14,647	12,000	12,839	12,000	14,183	-
4090 PAYROLL TAXES	1,392	1,120	918	1,028	918	1,102	-
4140 WORKERS COMP	-	-	-		560	441	-
	19,993	15,767	12,918	13,867	13,478	15,726	-
<u>OPERATIONS</u>							
7100 5400 SUPPLIES - PLAYGROUND	6,428	7,654	7,500	7,865	7,500	7,191	7,500
	6,428	7,654	7,500	7,865	7,500	7,191	7,500
<u>DEPARTMENT 710 EXPENSE TOTALS</u>	26,421	23,421	20,418	21,732	20,978	22,917	7,500
<u>PLAYGROUND REVENUE</u>							
7100 3400 REVENUE	32,863	28,030	32,000	31,084	32,000	25,014	32,000
<u>DEPARTMENT 710 REVENUE TOTALS</u>	32,863	28,030	32,000	31,084	32,000	25,014	32,000

	FY 08/09 Actual	FY 09/10 Actual	FY 10/11 Budget	FY 10/11 12/31/10	FY 11/12 Budget	FY 11/12 12/31/2011	FY 12/13 Budget
<u>WINTER BASKETBALL PROGRAM</u>							
<u>EXPENSES</u>							
7200 5400 EXPENSES	15,304	16,667	16,000	16,444	16,000	5,914	13,000
<u>DEPARTMENT 720 TOTAL EXPENSES</u>	15,304	16,667	16,000	16,444	16,000	5,914	13,000
<u>WINTER BASKETBALL REVENUE</u>							
7200 3400 REVENUE	21,614	21,871	22,000	23,708	22,000	18,381	25,000
<u>DEPARTMENT 720 TOTAL REVENUE</u>	21,614	21,871	22,000	23,708	22,000	18,381	25,000
<u>TEE-BALL & INSTRUCTIONAL BASEBALL</u>							
<u>EXPENSES</u>							
7210 5400 EXPENSES	4,598	6,168	6,250	5,870	6,250	-	4,750
<u>DEPARTMENT 721 TOTAL EXPENSES</u>	4,598	6,168	6,250	5,870	6,250	-	4,750
<u>TEE-BALL & INSTRUCTIONAL BASEBALL REVENUE</u>							
7210 3400 REVENUE	8,382	8,928	9,000	7,350	9,000	-	9,000
<u>DEPARTMENT 721 TOTAL REVENUE</u>	8,382	8,928	9,000	7,350	9,000	-	9,000
<u>CAMP/FESTIVALS/SPECIAL EVENTS*</u>							
<u>EXPENSES</u>							
7220 5400 EXPENSES	9,547	9,025	12,000	8,656	12,000	9,140	10,000
<u>DEPARTMENT 722 TOTAL EXPENSES</u>	9,547	9,025	12,000	8,656	12,000	9,140	10,000
<u>CAMP/FESTIVALS/SPECIAL EVENTS REVENUE</u>							
7220 3400 REVENUE	13,683	8,643	16,000	14,149	16,000	6,085	16,000
<u>DEPARTMENT 730 TOTAL REVENUE</u>	13,683	8,643	16,000	14,149	16,000	6,085	16,000
TOTAL RECREATION DEPT EXPENSE	173,507	208,991	212,552	203,283	243,770	135,984	251,742
TOTAL RECREATION DEPT REVENUE	82,773	75,358	89,000	83,570	87,000	55,551	96,000

FY 08/09	FY 09/10	FY 10/11	FY 10/11	FY 11/12	FY 11/12	FY 12/13
Actual	Actual	Budget	Actual	Budget	12/31/2011	Budget

EDUCATION

The Town of Hopkinton, along with the Towns of Charlestown and Richmond, comprise the CHARIHO Regional School District. There are four elementary schools; Ashaway, Charlestown, Hope Valley, and Richmond. There is also the CHARIHO High School, Middle School, RYSE School, and the Career and Technical Center. The School District ensures that all students meet high academic standards and are well prepared for lifelong learning experiences and productive citizenship.

Education Expenses

800 5034 CHARIHO REGIONAL SCHOOL	17,720,106	17,590,131	18,099,437	18,099,437	18,042,864	6,675,860	18,488,552
TOTALS	17,720,106	17,590,131	18,099,437	18,099,437	18,042,864	6,675,860	18,488,552
<u>DEPARTMENT TOTALS</u>	17,720,106	17,590,131	18,099,437	18,099,437	18,042,864	6,675,860	18,488,552

EDUCATION REVENUE

800 3225 STATE AID TO EDUCATION	5,793,974	5,771,653	5,309,656	5,330,362	5,743,974	1,838,008	5,607,381
TOTALS	5,793,974	5,771,653	5,309,656	5,330,362	5,743,974	1,838,008	5,607,381
<u>DEPARTMENT TOTALS</u>	5,793,974	5,771,653	5,309,656	5,330,362	5,743,974	1,838,008	5,607,381

TOWN MANAGER

The Town Manager is selected and appointed by the Town Council based on executive and administrative qualifications and experience. The Town Manager is the chief executive and administrative officer of the Town. He is responsible for the administration of Town affairs and recommending the adoption of measures necessary or expedient for the health, safety or welfare of the Town. In addition he is responsible for overseeing personnel and managing labor relations, enforcing laws and ordinances, and interacting with Federal and State agencies and other local governments. He also conducts other administrative functions and services.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(co-pay)	Total
Town Manager	900	89,000	-	-	420	-	3,500	-	-	92,920
Clerk Part time	900	18,871	-	-	-	-	-	-	-	18,871
Total Town Manager	0	107,871	-	-	420	-	3,500	-	-	111,791

MUNICIPAL COURT

The mission of the Municipal Court is to impartially adjudicate traffic ordinance violation cases, so that legal rights of individuals are safeguarded and the public interest is upheld.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(co-pay)	Total
Municipal Court Clerk	915	5,883	-	100	-	-	-	-	-	5,983
Court Judge	915	6,300	-	-	-	-	-	-	-	6,300
Total Municipal Court	0	12,183	-	100	-	-	-	-	-	12,283

	FY 08/09	FY 09/10	FY 10/11	FY 10/11	FY 11/12	FY 11/12	FY 12/13
	Actual	Actual	Budget	Actual	Budget	12/31/2011	Budget
<u>TOWN MANAGER</u>							
<u>COMPENSATION & SALARY</u>							
900 4000 TOWN MANAGER SALARY	85,723	74,796	81,000	81,311	81,000	40,500	89,000
4020 PART TIME WAGES	14,550	11,796	-		18,871	3,769	18,871
4040 INTERNSHIPS							
4090 PAYROLL TAXES	7,769	6,927	6,197	6,469	7,672	3,797	8,552
4140 WORKERS COMP	496	187	297	294	311	245	347
4120 HEALTH INSURANCE Buy Back	14,296	5,195	2,500	(1,160)	2,500	1,250	3,500
4111 INSURANCE - CO PAY	(1,544)	-	-				
4105 LIFE INSURANCE	120	70	120	120	120	70	120
4130 PENSION	5,210	1,939	2,892	2,927	3,888	2,116	6,239
5410 CELL PHONE	413	420	420	420	420		420
	127,033	101,330	93,425	90,381	114,782	51,747	127,048
<u>SUPPLIES, MAINTEN. & OPERATIONS</u>							
900 5075 DUES & FEES	25	605	500	124	500		500
5090 EDUCATION	90	179					
5170 MILEAGE/FUEL	15	34	500		500		-
5270 PRINTING & COPYING	-	-	250		250		250
5390 SUPPLIES - OPERATING	624	1,287	750	392	750	1,007	750
5420 TRAVEL & CONFERENCE	333	86	1,200	28	1,200	42	200
6000 CAPITAL EQUIPMENT	-	-	-		-		-
	1,087	2,191	3,200	544	3,200	1,049	1,700
<u>DEPARTMENT TOTALS</u>	128,120	103,521	96,625	90,925	117,982	52,796	128,748

	FY 08/09	FY 09/10	FY 10/11	FY 10/11	FY 11/12	FY 11/12	FY 12/13
	Actual	Actual	Budget	Actual	Budget	12/31/2011	Budget
<u>MUNICIPAL COURT</u>							
915 4000 ADMINISTRATIVE SALARY	6,300	6,300	6,300	6,300	6,300	3,150	6,300
4040 MUNICIPAL COURT =CLERK	2,951	1,521	6,982	7,181	7,304	3,451	5,983
4090 PAYROLL TAXES	-	35	534	398	1,041	21	940
4130 PENSION	-	-	-	488	351	-	419
4100 WORKERS COMP	-	9	15	33	42	33	38
5020 POSTAGE	-	17	-	-	-	-	-
6020 SOFTWARE	-	4,500	-	-	-	-	-
5390 SUPPLIES	281	217	200	324	300	45	300
	9,532	12,599	14,031	14,724	15,337	6,700	13,981
<u>DEPARTMENT TOTALS</u>	9,532	12,599	14,031	14,724	15,337	6,700	13,981
<u>MUNICIPAL COURT REVENUE</u>							
915 3400 MUNICIPAL COURT REVENUES	59,803	72,461	70,000	63,577	70,000	8,644	30,000
	59,803	72,461	70,000	63,577	70,000	8,644	30,000

COUNCIL

The Town Council is the legislative and policy making body of the Town. It is composed of five members, elected at large, every two years, on a partisan basis. The Council elects its own President and Vice-President, who conduct Council meetings, worksessions, and special meetings , as required.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(co-pay)	Total
Town Council	001	2,500	-	-	-	-	-	-	-	2,500
Town Council	001	2,225	-	-	-	-	-	-	-	2,225
Town Council	001	2,225	-	-	-	-	-	-	-	2,225
Town Council	001	2,225	-	-	-	-	-	-	-	2,225
Town Council	001	3,000	-	-	-	-	-	-	-	3,000
Total Council		12,175	-	-	-	-	-	-	-	12,175

	FY 08/09	FY 09/10	FY 10/11	FY 10/11	FY 11/12	FY 11/12	FY 1/13
	Actual	Actual	Budget	Actual	Budget	12/31/2011	Budget
<u>COUNCIL</u>							
001 4040 Stipend: Town Council	12,254	12,214	12,275	11,800	12,175	4,063	12,175
4090 Payroll Taxes	1,211	935	928	913	931	311	931
4130 Pension	0	0	0		107		156
4140 Workers Comp	65	40	65	30	38	30	38
5060 CONTRACT SERVICES		0	5,000		0		0
5065 Town Contingency	3,285	5,000	5,000	3,000	7,500		6,000
5390 Operating Supplies				110			
5066 Grant Matching Fund	0	0	0				
<u>DEPARTMENT TOTALS</u>	16,815	18,189	23,268	15,853	20,751	4,404	19,300

Note: contingency includes \$500 for parade from the Grant and Contribution Department.

BOARDS & COMMISSIONS

This program summarizes funding for Town Boards and Commissions established by Charter, Ordinance or State statute.

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(co-pay)	Total
Probate Clerk	110	4,720	-	-	-	-	-	-	-	4,720
Probate Judge	110	6,300	-	-	-	-	-	-	-	6,300
Total Probate	0	11,020	-	-	-	-	-	-	-	11,020

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(co-pay)	Total
Tax Board Clerk	201	350	-	-	-	-	-	-	-	350
Total Tax Board	0	350	-	-	-	-	-	-	-	350

Title	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(co-pay)	Total
Zoning Clerk	301	-	-	-	-	-	-	-	-	-
Zoning Clerk	301	2,400	-	-	-	-	-	-	-	2,400
Total Zoning Board	0	2,400	-	-	-	-	-	-	-	2,400

	DEPT	Base Rate	Longevity	Degree	Stipends	Holiday	Med Ins	Dental	(co-pay)	Total
Planning Board Clerk	311	2,400	-	-	-	-	-	-	-	2,400
Total Planning Brd	0	2,400	-	-	-	-	-	-	-	2,400

	<u>FY 08/09</u>	<u>FY 09/10</u>	<u>FY 10/11</u>	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 11/12</u>	<u>FY 12/13</u>
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>12/31/2011</u>	<u>Budget</u>
<u>BOARDS & COMMISSIONS</u>							
<u>ZONING BOARD OF REVIEW</u>							
301 4040 CLERK STIPEND	4,100	3,678	3,000	3,200	3,000	1,000	2,400
4090 PAYROLL TAXES	-		230	230	230		184
4130 PENSION					144		168
4140 WORKERS COMP	7	4	7	6	9	7	7
5010 ADVERTISING	752	1,753	250	2,315	250	1,099	250
5270 PRINTING & COPYING				24			
5060 CONTRACT SERVICES	575	5,293	1,000	7,426	1,000		1,000
<u>DEPARTMENT TOTALS</u>	5,434	10,728	4,487	13,201	4,633	2,106	4,009
<u>ZONING BOARD OF REVIEW REVENUE</u>							
301 3400 REVENUE	1,113	1,431	2,000	1,540	2,050	495	2,050
3400 PRINTING & COPYING	-		50		-		-
3460 CONTRACT SERVICES	2,236		1,500		1,500		1,500
<u>DEPARTMENT TOTALS</u>	3,349	1,431	3,550	1,540	3,550	495	3,550
<u>PLANNING BOARD</u>							
311 4040 CLERK STIPEND	1,200	2,000	2,400	2,000	2,400	1,200	2,400
4090 PAYROLL TAXES	-		184	184	184		184
4130 PENSION					115		168
4140 WORKERS COMP	-	4	7	6	7	6	7
5010 ADVERTISING	-	154	300	160	300		300
5050 CONSULTING							
5060 CONTRACT SERVICES	-	32,710	500	711	500	10,871	500
5070 COMPREHENSIVE PLAN							
5270 PRINTING & COPYING	113		-				
5390 SUPPLIES	18		100		100		100
<u>DEPARTMENT TOTALS</u>	1,331	34,868	3,491	3,061	3,606	12,077	3,659
<u>PLANNING BOARD REVENUE</u>							
311 3400 CONTRACT SERVICES	504		500		500	-	500
<u>DEPARTMENT TOTALS</u>	504	-	500	-	500	-	500

	<u>FY 08/09</u>	<u>FY 09/10</u>	<u>FY 10/11</u>	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 11/12</u>	<u>FY 12/13</u>
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>12/31/2011</u>	<u>Budget</u>
<u>ECONOMIC DEVELOPMENT</u>							
003 5390 SUPPLIES	-	-	-	-	-	-	-
<u>DEPARTMENT TOTALS</u>	-	-	-	-	-	-	-
<u>TAX BOARD OF REVIEW</u>							
201 4040 CLERK STIPEND	700	350	700	700	350		350
4130 PENSION					17		25
4090 PAYROLL TAXES	-		54	67	27		27
4140 WORKERS COMP	-		1		1		1
<u>DEPARTMENT TOTALS</u>	700	350	755	767	395	-	402
<u>FINANCE BOARD</u>							
005 6010 OPERATING SUPPLIES	-	-	-	-	-	-	-
<u>DEPARTMENT TOTALS</u>	-	-	-	-	-	-	-
<u>CONSERVATION COMMISSION</u>							
006 5050 CONSULTING TECHNICAL	1,600	1,600	1,600	1,600	1,600	100	1,600
5075 DUES & FEES	100		250	220	250	100	250
5390 SUPPLIES	-	250	250		250		250
<u>DEPARTMENT TOTALS</u>	1,700	1,850	2,100	1,820	2,100	200	2,100
<u>LAND TRUST</u>							
007 5275 OPERATIONS	1,142	424	1,500	1,332	1,200	409	1,200
<u>DEPARTMENT TOTALS</u>	1,142	424	1,500	1,332	1,200	409	1,200

	<u>FY 08/09</u>	<u>FY 09/10</u>	<u>FY 10/11</u>	<u>FY 10/11</u>	<u>FY 11/12</u>	<u>FY 11/12</u>	<u>FY 11/12</u>
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>12/31/2011</u>	<u>Budget</u>
<u>JUVENILE HEARING BOARD</u>							
408 5275 SUPPLIES & OPERATION	38		100	96	100	42	100
<u>DEPARTMENT TOTALS</u>	38	-	100	96	100	42	100

<u>CHARTER COMMISSION</u>
409 4040 CLERK STIPEND
5050 CONSULTANT
5070 EDU/PUB. RELATIONS MATERIAL
5230 MILEAGE
5390 SUPPLIES
<u>DEPARTMENT TOTALS</u>

<u>HISTORIC DISTRICT COMMISSION</u>
5060 CONTRACT SERVICES
5390 SUPPLIES
312 5270 PRINTING/COPYING
<u>DEPARTMENT TOTALS</u>

<u>COMMITTEE ON AGING</u>			
5275 SUPPLIES & OPERATIONS			
	100	-	100

GRANTS & CONTRIBUTIONS

These grants and contributions are Town -aided programs, which allow for the transfer of funds to various agencies that serve Town residents and government.

			FY 08/09	FY 09/10	FY 10/11	FY 10/11	FY 11/12	FY 11/12	FY 12/13
			Actual	Actual	Budget	Actual	Budget	12/31/2011	Budget
031	5160	HOPE VALLEY AMBULANCE	38,500	38,500	38,500	38,500	42,500	21,250	42,500
032	5160	ASHAWAY AMBULANCE	38,500	38,500	38,500	38,500	38,500	19,250	42,500
035	5160	ASHAWAY LIBRARY TOWN GRA	57,000	57,000	57,000	57,000	60,000	30,000	60,000
034	5160	LANGWORTH PUBLIC LIBRARY	57,000	57,000	57,000	57,000	60,000	30,000	60,000
038	5160	AMER LEGION MEM DAY PARAD	500	500	500	500	500		
040	5160	WOOD RIVER HEALTH SERVICE	3,000	3,000	3,500	3,500	5,000	5,000	5,000
DEPARTMENT TOTALS			194,500	194,500	195,000	195,000	206,500	105,500	210,000