

TOWN OF HOPKINTON PLANNING BOARD

NOTICE OF REGULAR MEETING

**WEDNESDAY, January 6, 2016
7:00 P.M.**

**HOPKINTON TOWN HALL
ONE TOWN HOUSE ROAD
HOPKINTON, RHODE ISLAND 02833**

CALL TO ORDER

APPROVAL OF MINUTES: December 2, 2015

NEW BUSINESS:

Development Plan Review – **Pre-Application** — Construction of proposed addition to Hopkinton Plaza – Plat 25, Lot 155A – 229 Main Street

OLD BUSINESS

SOLICITOR'S REPORT

PLANNER'S REPORT

- Tefft-Kenney Administrative Subdivision
- Natural Hazards Map update

CORRESPONDENCE AND UPDATES

PUBLIC COMMENT

DATE OF NEXT REGULAR MEETING: February 3, 2016

ADJOURNMENT (no later than 10:00 PM)

Date Posted: 12/30/2015

Outline for Presentations to the Hopkinton Planning Board
Major and Minor Land Development Projects/Subdivisions

I. Minor Land Development Projects/Subdivisions

- A. The **Applicant** Presents:
 - 1. The Applicant and/or Representative presents all witnesses/evidence uninterrupted;
 - 2. Planning Board/Public takes notes for later questioning.
- B. The **Planner** presents:
 - 1. Uninterrupted;
 - 2. Public/Applicant takes notes for later questioning.
- C. The **Planning Board** questions and discusses and then seeks:
 - 1. Input from Town Solicitor;
 - 2. Input from Building and Zoning Official;
 - 3. Input from Conservation Commission;
 - 4. Input from Land Trust;
 - 5. Input from Economic Development Commission;
 - 6. Input from Town Council Liaison;
 - 7. Input from any other relevant Town resource.
- D. The **Public** questions that will be directed to the Planning Board chairman, who will then seek answers from the applicant as appropriate.
- E. The **Applicant** responds and questions.
 - 1. Dialogue may ensue where Planning Board/Public/Applicant, openly discuss various issues.
- F. Presentation Ends

II. Major Land Development Projects/Subdivisions

- A. The **Applicant** and/or **Applicant's Representative** presents direct examination of one witness uninterrupted;
- B. **Planning Board/Public** takes notes for later questioning;
- C. The witness then takes questions from **Planning Board**;
- D. The **Planning Board** then seeks input from
 - 1. Town Solicitor;
 - 2. Building and Zoning Official;
 - 3. Conservation Commission;
 - 4. Land Trust;
 - 5. Economic Development Commission;
 - 6. Town Council Liaison;
 - 7. Any other relevant Town resource.
- E. The **Public** may then ask questions that the **Planning Board** will then direct to the witness through the **Planning Board Chairman** as appropriate;
- F. Dialogue may ensue where **Planning Board/Public/Applicant**, openly discuss various issues pertaining to the witnesses testimony.
- G. The **Applicant** calls a new witness thereafter and repeats steps **A** through **F** until the applicant has presented all witnesses and evidence.
- H. The **Planning Board** reserves the right to recall any witness at any point for further questioning.
- I. Presentation ends.